

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**ORGANIZATIONAL MEETING – January 7, 2008
Administration Building – Board Room
27200 Hilliard Blvd.**

**Swearing In of New Board Members – 5:15 p.m.
Board Meeting – 5:30 p.m.**

Call to Order: Time: 5:17 p.m.

A. Swearing In of New Board Members

1. Oath of Office

a. Joseph Marinucci	Exhibit A-1-a
b. Thomas Mays	Exhibit A-1-b
c. Timothy Sullivan	Exhibit A-1-c
d. Carol Winter	Exhibit A-1-d

Pledge of Allegiance: President Pro Tem Rocco led the assembly in the Pledge of Allegiance.

Roll Call:

Mr. Marinucci	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Ms. Winter	<u>Present</u>

Approval of Agenda

Motion by Mr. Marinucci

Seconded by Mr. Mays

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

Acknowledgement of Visitors: President Pro Tem Rocco thanked all in attendance.

*Hearing of Public (15 Minutes) Agenda Items – None.

B. Election of Officers

1. Resolution to Elect the Board President for 2008

a. Administer Oath of Office to the Board's President by the Treasurer

*****New President Conducts the Meeting*****

Exhibit B-1
Exhibit B-1-a

- | | |
|---|--------------|
| 2. Resolution to Elect the Board Vice-President for 2008 | Exhibit B-2 |
| 3. Resolution to Authorize the Treasurer to File Form 904 (Certification of Members and Officers of the Board) | Exhibit B-3 |
|
C. Board Organizational Matters | |
| 1. Resolution to Adopt a Tentative Board Meeting Calendar for 2008 | Exhibit C-1 |
| 2. Resolution to Approve the Purchase of Liability Insurance for each Board Member | Exhibit C-2 |
| 3. Resolution to Establish a Board Service Fund for 2008 | Exhibit C-3 |
| 4. Resolution to Appoint Board Member as OSBA Legislative Liaison | Exhibit C-4 |
|
D. Other Organizational Matters | |
| 1. Resolution to Purchase Liability Insurance for the following:
Treasurer Administrative Staff Volunteers
Superintendent Teaching Staff Support Staff | Exhibit D-1 |
| 2. Resolution to Authorize Treasurer to Secure Advances | Exhibit D-2 |
| 3. Resolution to Authorize Transfer of Funds | Exhibit D-3 |
| 4. Resolution to Approve Standing Authorizations | Exhibit D-4 |
| 5. Resolution to Permit Board Members, Superintendent and Treasurer to Attend Appropriate Seminars and Conferences | Exhibit D-5 |
| 6. Resolution to Appoint School Attorneys | Exhibit D-6 |
| 7. Resolution to Approve Board of Education Membership in OSBA, OSBA Legal Assistance Fund, Greater Cleveland School Boards Association, Alliance for Adequate School Funding, and Westlake Chamber of Commerce | Exhibit D-7 |
| 8. Resolution to Appoint Superintendent as Purchasing Agent/Authority | Exhibit D-8 |
| 9. Resolution to Appoint Prevailing Wage Coordinator, Asbestos Coordinator, ADA Compliance Officer, Safety Coordinator and Records Retention Officer | Exhibit D-9 |
| 10. Resolution to Appoint Title IX Hearing Officer, Nondiscrimination Hearing Officer, Sexual Harassment Hearing Officer, Suspension Hearing Officer, Expulsion Hearing Officer | Exhibit D-10 |
| 11. Resolution to Reaffirm the Vision Statement and Mission Statement of the Westlake City Schools | Exhibit D-11 |
| 12. Resolution to Reaffirm Board of Education Belief Statements | Exhibit D-12 |
| 13. Resolution to Reaffirm Framework for Board Operations | Exhibit D-13 |
| 14. Resolution to Approve 2008-2009 Tax Budget | Exhibit D-14 |
|
E. New Business | |
| 1. Resolution to Approve Resignation, Employment, FMLA and Unpaid Medical Leave for Staff Members | Exhibit E-1 |
| 2. Resolution to Appoint Tax Incentive Review Council Representative for 2008 | Exhibit E-2 |
|
F. *Meeting Open to the Public – None. | |

G. Adjournment

President Rocco adjourned the meeting at 6:05 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-1-a

OATH OF OFFICE OF BOARD MEMBER

JOSEPH MARINUCCI

I, Joseph Marinucci, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as BOARD OF EDUCATION MEMBER in and for the Westlake City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Signature of Board Member

Sworn to and subscribed before me, January 7, 2008.

Signature of Oath Administrator
(Judge John J. Russo)

EXHIBIT A-1-b

OATH OF OFFICE OF BOARD MEMBER

THOMAS MAYS

I, Thomas Mays, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as BOARD OF EDUCATION MEMBER in and for the Westlake City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Signature of Board Member

Sworn to and subscribed before me, January 7, 2008.

Signature of Oath Administrator
(Mark C. Pepera)

EXHIBIT A-1-c

OATH OF OFFICE OF BOARD MEMBER

TIMOTHY SULLIVAN

I, Timothy Sullivan, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as BOARD OF EDUCATION MEMBER in and for the Westlake City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Signature of Board Member

Sworn to and subscribed before me, January 7, 2008.

Signature of Oath Administrator
(John Wheeler)

January 7, 2008
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EXHIBIT A-1-d

OATH OF OFFICE OF BOARD MEMBER

CAROL WINTER

I, Carol Winter, do solemnly swear (or affirm) that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as BOARD OF EDUCATION MEMBER in and for the Westlake City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Signature of Board Member

Sworn to and subscribed before me, January 7, 2008.

Signature of Oath Administrator
(John Wheeler)

NOMINATION AND ELECTION OF OFFICER – BOARD PRESIDENT
(ORC 3313.14)

WHEREAS statutes require the board members to elect one of the board members to be the President of the Board of Education for the calendar year 2008;

WHEREAS nominations for the office of President were made by the board members with the following being nominated:

1st Nominee: Andrea Rocco

Nominated by Mr. Marinucci

Seconded by Ms. Winter

Motion to close the vote:

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

WHEREAS the board voted on the first nominee for the position of President of the Board of Education for the calendar year 2008 with the results as follows:

Joseph Marinucci	<u>Aye</u>	No	Abstain
Thomas Mays	<u>Aye</u>	No	<u>Abstain</u>
Andrea Rocco	<u>Aye</u>	No	Abstain
Timothy Sullivan	<u>Aye</u>	No	Abstain
Carol Winter	<u>Aye</u>	No	Abstain

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the board member herein named received the majority of AYE votes cast by the board and is hereby declared President of the Board of Education for the calendar year 2008.

President: Andrea Rocco

EXHIBIT B-1-a

PRESIDENT'S OATH OF OFFICE

I, **Andrea Rocco**, do solemnly swear (or affirm) that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the School Board in and for the said Westlake City School District, Westlake, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified.

Signature of Board President

Sworn to and subscribed before me, January 7, 2008.

Signature of Oath Administrator
(Mark C. Pepera)

NOMINATION AND ELECTION OF OFFICER
BOARD VICE-PRESIDENT
(ORC 3313.14)

WHEREAS statutes require the board members to elect one of the board members to be the Vice-President of the Board of Education for the calendar year 2008;

WHEREAS nominations for the office of Vice-President were made by the board members with the following being nominated:

1st Nominee: Timothy Sullivan

Nominated by Ms. Winter

Seconded by Mr. Marinucci

Motion to close the vote:

Motion by Mr. Marinucci

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

WHEREAS the board voted on the first nominee for the position of Vice-President of the Board of Education for the calendar year 2008 with the results as follows:

Joseph Marinucci	Aye	No	Abstain
Thomas Mays	Aye	No	Abstain
Andrea Rocco	Aye	No	Abstain
Timothy Sullivan	Aye	No	Abstain
Carol Winter	Aye	No	Abstain

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the board member herein named received the majority of AYE votes cast by the board and is hereby declared Vice-President of the Board of Education for the calendar year 2008.

Vice-President: Timothy Sullivan

EXHIBIT B-3
RES. #08-3

CERTIFICATE OF NAMES OF MEMBERS AND OFFICERS
(ORC 3313.14)

RESOLVED THAT

the Westlake City Schools Board of Education authorizes the Treasurer to file Form 904, Certification of Members and Officers of the Board of Education, as follows:

Treasurer's Office, Westlake City School District, Westlake, Ohio, January 7, 2008

TO THE COUNTY AUDITOR OF CUYAHOGA COUNTY:

It is hereby certified that the following is a correct list of the Members and Officers of the Board of Education of said School District, after the first Monday of January, 2008 and duly qualified, with the post office address of each.

Name	PO Address	Term Expires
Mr. Joseph Marinucci	2058 Savannah Pkwy., Westlake, OH 44145	12/31/09
Mr. Thomas Mays	1811 Sperry's Forge Trail, Westlake, OH 44145	12/31/11
Ms. Andrea Rocco	3110 Dover Center Rd., Westlake, OH 44145	12/31/09
Mr. Timothy Sullivan	1485 Cobblestone Way, Westlake, OH 44145	12/31/11
Ms. Carol Winter	25745 Laura Lane, Westlake, OH 44145	12/31/11

Treasurer, Westlake City Schools Board of Education

Motion by _____ Mr. Marinucci

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Marinucci	_____ AYE
Mr. Mays	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE
Ms. Winter	_____ AYE

RESOLUTION TO ADOPT TENTATIVE BOARD MEETING CALENDAR FOR 2008

RESOLVED THAT

the Westlake City Schools Board of Education adopts a tentative Board meeting calendar for 2008 as follows:

2008 WESTLAKE SCHOOL BOARD CALENDAR - OFFICIAL MEETING DATES

(2nd and 4th Mondays)

Meetings held at Administration Building, 27200 Hilliard Blvd., 5:30 p.m.

ORC 3313.15

January 7	Organizational Meeting
January 28	Regular Meeting
February 11	Regular Meeting - Work Session
February 25	Regular Meeting
March 10	Regular Meeting - Work Session
March 31 (*5 th Monday)	Regular Meeting
April 14	Regular Meeting - Work Session
April 28	Regular Meeting
May 12	Regular Meeting - Work Session
May 19 (*3 rd Monday)	Regular Meeting
June 9	Regular Meeting - Work Session
June 23	Regular Meeting
July 28	Regular Meeting
August 11	Regular Meeting - Work Session
August 25	Regular Meeting
September 8	Regular Meeting - Work Session
September 22	Regular Meeting
October 13	Regular Meeting – Work Session
October 27	Regular Meeting
November 10	Regular Meeting – Work Session
November 24	Regular Meeting
December 8	Regular Meeting – Work Session
December 15 (*3 rd Monday)	Regular Meeting

Motion on Exhibit C-1 above:

Motion by Mr. Mays

Seconded by Mr. Sullivan

Board Discussion:

Rocco: Three alternative meeting options (A, B and C) were sent out by the Superintendent. Is there any interest in another option other than as originally presented in Exhibit C-1?

Mays: He is in favor of Exhibit C-1 as written.

Rocco: She prefers the alternative option totaling 18 meetings. Past experience has shown a need for only this many meetings. The Board may always schedule additional meetings, if needed.

Mays: The problem with having additional meetings is the scheduling difficulty. It's easier to remove a meeting than to add one.

Sullivan: We should set the number of meetings we are going to have based upon our history.

Winter: She asked Dr. Keenan how modification of the meeting schedule would impact day-to-day business operations or effectively communicating school business items to the Board.

Keenan: He indicated there is no personal history on this issue but provided options he believes the Board and the district could operate with.

Marinucci: He likes the alternative option which provides transition time for the Superintendent and Treasurer. We should probably change the meeting in January though due to the annual Board retreat.

Rocco: June is usually a busy month so we may not wish to consider changing its meeting schedule.

Winter: It's easier to cancel a meeting and is concerned the Board will not have enough time to discuss pertinent issues.

Rocco: Would the Board consider modifying the first June meeting?

Mays: He would like to keep it and then cancel if need be.

Mays: Before amending the meeting schedule, do you think holding a meeting on March 31st is realistic?

Roll Call Vote:

Mr. Mays withdraws his motion. No vote was taken.

Motion to amend original Exhibit C-1 with the following change: Move the regular January 28th meeting to January 26th.

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Mr. Marinucci NO

Mr. Mays AYE

Ms. Rocco NO

Mr. Sullivan NO

Ms. Winter NO

*Motion does not carry

Motion on alternative "Option B" as provided by Superintendent Keenan

Motion by Mr. Marinucci

Seconded by Ms. Winter

Mays: Should the district schedule two meetings in June or April?

Keenan: It's difficult to answer at this time and will depend on district activity.

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Roll Call Vote:

Mr. Marinucci withdraws his motion. No vote was taken.

Motion to amend Exhibit C-1 with the following two changes:

1. Move the January 28th meeting to January 26th – regular meeting and board retreat
2. Move the June 23rd to June 30th

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT C-2
RES. #08-5

APPROVAL OF LIABILITY INSURANCE
BOARD OF EDUCATION MEMBERS
and
BOARD OF EDUCATION AS AN ENTITY

WITNESS our hands, this 7th day of January, 2008.

WHEREAS, the Westlake City Schools Board of Education may purchase liability insurance for its individual members, and,

WHEREAS, the Westlake City Schools Board of Education contends such an expenditure is both appropriate and prudent.

BE IT RESOLVED, now, that the administration secures liability insurance in the amount of \$1,000,000 each claim/\$2,000,000 aggregate (\$6,000,000 umbrella) of liability insurance for the individual members of the Westlake City Schools Board of Education and the Westlake City Schools Board of Education as an entity.

BE IT FURTHER RESOLVED, now, that the administration expedites such contracts upon receipt of written quotations, making said award based upon administrative judgment.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

ESTABLISHMENT OF BOARD OF EDUCATION SERVICE FUND
(ORC 3315.15)

WITNESS our hands, this 7th day of January, 2008.

WHEREAS, the Westlake City Schools Board of Education may, as prescribed in ORC 3315.15, set aside each year from the general fund a sum not to exceed seventy-five cents for each child so enrolled, or seven thousand five hundred dollars, whichever is greater, and,

WHEREAS, the amount set aside shall be placed in a fund known as the "service fund," and,

WHEREAS, the amount shall be used only in paying the expenses of members of such Board of Education actually incurred in the performance of their duties.

BE IT RESOLVED, now, that such "service fund" be established in the amount of \$4,000 for the calendar year beginning January 1, 2008.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Rocco AYE

Mr. Sullivan AYE

Ms. Winter AYE

January 7, 2008
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EXHIBIT C-4
RES. #08-7

RESOLUTION TO APPOINT BOARD MEMBER AS OSBA LEGISLATIVE LIAISON

RESOLVED THAT

the Westlake City Schools Board of Education appoints **Joe Marinucci** as the 2008 OSBA Legislative Liaison for the Westlake City Schools and **Carol Winter** as the alternate.

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Rocco AYE

Mr. Sullivan AYE

Ms. Winter AYE

APPROVAL OF LIABILITY INSURANCE AMOUNT
(ORC 3313.203)

WITNESS our hands, this 7th day of January, 2008.

WHEREAS, the Westlake City Schools Board of Education may, as prescribed in ORC 3313.203, purchase liability insurance for its employees, and,

WHEREAS, the Westlake City Schools Board of Education contends such an expenditure is both appropriate and prudent.

BE IT RESOLVED, now, that the administration secure liability insurance in the amount of \$1,000,000 each claim/\$2,000,000 aggregate (\$6,000,000 umbrella) of liability insurance for following individuals/groups:

Treasurer
Administrative Staff
Support Staff

Superintendent
Teaching Staff
Volunteers

BE IT FURTHER RESOLVED, now, that the administration expedites such contracts upon receipt of written quotations, making said award based upon administrative judgment.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-2
RES. #08-9

AUTHORIZE TREASURER TO SECURE ADVANCES FROM AUDITOR
FOR FUNDS LAWFULLY DUE THE SCHOOL DISTRICT

WITNESS our hands this 7th day of January, 2008.

WHEREAS, the Westlake City School District Board of Education, Cuyahoga County, finds it necessary to make use of the funds now in the County Treasury to the accounts of said school district and lawfully applicable to the purpose of the current fiscal year,

THEREFORE, BE IT RESOLVED, the Westlake City Schools Board of Education requests the auditor of Cuyahoga County, Ohio, to issue an order to the Cuyahoga County Treasurer to pay to the Treasurer of this Board of Education such funds of the current collection of taxes assessed and collected for and in behalf of said school district, which shall be held and treated as an advance payment on the current collection of taxes due said school district at the ensuing settlement date as provided by law;

BE IT FURTHER RESOLVED, that the Treasurer of the Westlake City Schools Board of Education be and he is hereby authorized and directed to certify a copy of this resolution to the Cuyahoga County Auditor and make such other certifications and reports to the Cuyahoga County Auditor as may be necessary to make this resolution effective.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

WITNESS our hands this 7th day of January, 2008.

WHEREAS, Ohio Revised Code, Section 5705.40, provides that excess funds appropriated to a certain classification within each fund may be transferred to any other appropriation classification within such fund; and

WHEREAS, Board Policy DBK states that the Board may, by resolution, grant permission to the fiscal officer the right to transfer funds from one appropriation line item to another within limits prescribed by law; and

WHEREAS, it is the intent of the Board to permit the transfer of excess funds appropriated to a certain classification within each fund to any other appropriation within such fund;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that the Board of Education delegates to its president the authority to approve on a monthly basis transfer of excess funds appropriated to a certain classification within each fund to any other appropriation classification within such fund as initiated and recommended by the district Treasurer and approved by the Superintendent.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-4
RES. #08-11

RESOLUTION FOR STANDING AUTHORIZATIONS

WHEREAS, the Westlake City Schools Board of Education places responsibility for the financial management of the district on the treasurer and superintendent and,

WHEREAS, the Board is ever mindful of its obligation to the citizens and taxpayers of the City of Westlake to exercise sound fiscal practices, and,

WHEREAS, the Board recognizes that sound fiscal practices include the ideal of efficiency and the continuous effort to maximize the value of all resources for the education of all pupils and,

WHEREAS, the Board acknowledges that in order to meet its obligation to the community, achieve efficiency and maximize the return on its resources, the treasurer and superintendent must be able to make certain decisions in a timely and forthright manner within the constraints of applicable statutes and Board policy, and,

BE IT RESOLVED, that the Westlake City Schools Board of Education hereby approves the following standing authorizations for the calendar year 2008 to be exercised by the treasurer and superintendent only when, in their judgment, such exercise meets the specifications so cited, herein:

- to invest interim funds at the most productive interest rate whenever such funds are available;
- to pay all bills within the limits of the appropriations resolution as bills are received and when the goods and/or services have been received as ordered;
- to employ and set the salary of such temporary personnel as may be required for emergency conditions, with such employment to be submitted to the Board for action at its next regular meeting.
- to provide to members of the professional and support staff as perquisites plaques and other similar memorials to recognize exemplary and extended service to the school district and appropriate refreshments for curriculum, professional development, orientation, in-service and other similar meetings that are held outside of the normal school day or outside of the normal workplace.
- to apply for grants under the guidelines of each grant application and authorize the district's participation in the programs including but not limited to: Title VI-B Flow-Thru, Preschool, Title VI, Drug-Free Schools, Eisenhower, and Title VI-R and the Consolidated Local Plan.
- to sign all contracts of employment approved by the Board of Education.
- to authorize releases for the purpose of interscholastic athletic eligibility.
- to approve reimbursement of commercial driving license fees for transportation employees consistent with negotiated contract.
- to authorize the payment of reasonable taxes for approved purchases or expenses when a tax exemption certificate cannot be used or its use is impractical under the circumstances.

Effective: January 1, 2008

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO ATTEND SEMINARS/CONFERENCES

WHEREAS, the Board of Education Members, superintendent, and treasurer are charged with the responsibility of operating the school district; and,

WHEREAS, the Board members are responsible for formulating policies that govern the school district; and,

WHEREAS, the treasurer and superintendent are responsible for the management of the school district; and,

WHEREAS, the Board of Education encourages attendance at seminars and conferences for its management team,

BE IT RESOLVED that Board Members, the treasurer, and the superintendent may attend local, state, and national seminars/conferences that are deemed necessary to carry out their job requirements and that are within the appropriation levels approved by the Board of Education.

BE IT FURTHER RESOLVED, the Westlake City Schools Board of Education feels that payment of expenses for such training sessions for the management team is both appropriate and prudent.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-6
RES. #08-13

RESOLUTION TO APPROVE SCHOOL ATTORNEYS
(ORC 3313.203 & 3317.171)

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and,

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the counsel appointed by statute,

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Legal Firm/Attorney

Ulmer & Berne Bond Court Bldg., Suite 900 1300 E. 9th St. Cleveland, Ohio 44114	Squire, Sanders & Dempsey 4900 Key Tower 127 Public Square Cleveland, OH 44114-1304	Pepple & Waggoner 5005 Rockside Road, Suite 260 Independence, Ohio 44144
Chester L. Sumpter & Assoc. LLC 16929 Detroit Avenue Lakewood, Ohio 44107	Kadish, Hinkel & Weibel 1717 E. Ninth St., Suite 2112 Cleveland, Ohio 44114	Brindza, McIntyre & Seed LLP 2001 Crocker Rd., Suite 280 Westlake, Ohio 44145

Effective date: January 1, 2008

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPROVE BOARD OF EDUCATION MEMBERSHIP IN OSBA,
GREATER CLEVELAND SCHOOL SUPERINTENDENTS ASSOCIATION,
AND WEST SHORE CHAMBER OF COMMERCE

RESOLVED THAT

the Westlake City Schools Board of Education approves continued membership in the Ohio School Boards Association, Greater Cleveland School Superintendents Association, and West Shore Chamber of Commerce for calendar year 2008 as indicated below:

Ohio School Boards Association	7,549
Basic Membership	\$7,254
Briefcase	\$ 110
School Management News	\$ 185
Ohio Schools Boards Legal Assistance Fund	\$250
Greater Cleveland School Superintendents Association	\$100
Alliance for Adequate School Funding	\$3,500
West Shore Chamber of Commerce	\$400

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-8
RES. #08-15

RESOLUTION TO APPOINT
SUPERINTENDENT AS PURCHASING AGENT/AUTHORITY
(ORC 3319.01)

WHEREAS, the Superintendent is the Chief Executive Officer for the Board of Education; and,

WHEREAS, the acquisition of supplies, equipment, and services is centralized in the superintendent's office and through whose office all purchasing transactions are conducted.

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.47 and ORC 3319.01, the board assigns the superintendent the responsibility for the quality and quantity of purchases; and,

BE IT FURTHER RESOLVED under the provisions of ORC 3313.47 and ORC 5705.41, the superintendent is hereby designated purchasing agent and authorized to approve purchases within the appropriated amounts, subject to all other pertinent Board policies, rules and regulations, insofar as such purchases are consistent with the approved educational goals and programs of the district.

Superintendent: Daniel J. Keenan, Jr.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPOINT PREVAILING WAGE COORDINATOR,
ASBESTOS COORDINATOR, ADA COMPLIANCE OFFICER,
SAFETY COORDINATOR, AND RECORDS RETENTION OFFICER

RESOLVED THAT

the Westlake City Schools Board of Education appoints David Puffer, Director of Business Affairs, as the following for the District for 2008:

- Prevailing Wage Coordinator
- Asbestos Management Designated Person per Code of Federal Regulations CFR 763.84 of the Asbestos Hazard Emergency Response Act (AHERA)
- ADA (Americans with Disabilities Act) Compliance Officer (36 CFR Part 1191)
- Safety Coordinator (ORC 4167.04)
- Records Retention Officer (ORC 149.41)

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-10
RES. #08-17

RESOLUTION TO APPOINT TITLE IX HEARING OFFICER,
NONDISCRIMINATION HEARING OFFICER, SEXUAL HARASSMENT HEARING OFFICER,
SUSPENSION HEARING OFFICER AND EXPULSION HEARING OFFICER

RESOLVED THAT

the Westlake City Schools Board of Education approves Daniel J. Keenan, Jr. or his designee as the following for the District for 2008:

- Title IX Hearing Officer (Board Policy ACA/ACA-R)
- Nondiscrimination Hearing Officer (Board Policy AC)
- Sexual Harassment Hearing Officer (Board Policy ACAA)
- Suspension Hearing Officer (3313.66-3313.661)
- Expulsion Hearing Officer (3313.66-3313.661)

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

**RESOLUTION TO REAFFIRM VISION STATEMENT
AND MISSION STATEMENT OF THE WESTLAKE CITY SCHOOLS**

RESOLVED THAT

the Westlake Board of Education reaffirms the Vision Statement and Mission Statement of the Westlake City Schools as follows:

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, positive learning environment. Our district will be characterized by actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...

Empowering all students to achieve their educational goals,
to direct their lives, and to contribute to society.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-12
RES. #08-19

RESOLUTION TO REAFFIRM BOARD OF EDUCATION BELIEF STATEMENTS

RESOLVED THAT

the Westlake Board of Education reaffirms the Board of Education Belief Statements as follows:

1. Leadership in Education is not about our District being number one, it is about striving to make our students number one. We must develop their skills, we must harness our resources, from the outside as well as inside. We must employ the best and brightest and focus on taking care of students. The rest flows from that point forward. (Leadership in Education)
2. We believe that the Westlake City School District is a superior performing student-focused district. (Academic)
3. Our primary responsibility is to insure that every student is challenged to excel and to achieve at his or her maximum potential (Academic)
4. The support of the community is critical to our District's success and will be earned through effective, open, and honest communication and demonstrated results. (Communication)
5. We have an obligation to preserve the community's assets and to provide a safe, well-maintained environment for learning. (Facilities)
6. The administration, staff, and Board are partners in the entire educational process for our students and are responsible for removing those barriers, which could impact upon the achievement of our students. (Road Blocks) (Administration/Staff)
7. The administration, staff and Board have a responsibility to work collaboratively in a climate of mutual respect, focusing on student achievement. (Climate)
8. Extracurricular and co-curricular programs and activities are an integral part of the educational process and can significantly contribute positively to the character of our students while bringing significant recognition, pride and support from the community. (Extracurricular/Co-curricular)

Board Discussion:

Winter: The Board should revisit these statements at the Retreat.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO REAFFIRM FRAMEWORK FOR BOARD OPERATIONS

RESOLVED THAT

the Westlake Board of Education reaffirms the framework for Board operations as adopted February 24, 2000 as follows:

1. Members of this Board vote individually but act as one as determined by the majority of the Board.
2. This Board is a single unit with five contributing members.
3. The strength of this Board is in the diversity of its members.
4. The president of this Board acts as the spokesperson for this Board.
5. Board members represent this Board as a whole.
6. Members of this Board realize that we cannot be all things to all people.
7. This Board believes that all people should be treated with dignity and respect.
8. The customers of this Board are our students and our taxpayers.
9. This Board's first and foremost responsibility is to be the trustee for the education of our students, within the financial parameters determined by our taxpayers.
10. This Board, the Superintendent and the Treasurer will work together as a team.
11. This Board delegates the responsibility of the daily management of the District to the Superintendent and the Treasurer in accordance with the Ohio Revised Code.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

January 7, 2008
08-31

EXHIBIT D-14
RES. #08-21

RESOLUTION TO APPROVE 2008–2009 TAX BUDGET

RESOLVED THAT
the Westlake Board of Education approves the 2008-2009 tax budget.

Motion by _____ Mr. Mays _____

Seconded by _____ Mr. Marinucci _____

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPROVE RESIGNATION, EMPLOYMENT,
FMLA AND UNPAID MEDICAL LEAVE FOR STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignation, employment, substitutes, parental leave and FMLA for staff members as follows:

Resignations

Maura Robison	Holly Lane Spec. Ed. Aide	Effective: 01/02/08
Kenneth Rafferty	Bus Driver	Effective: 01/02/08

Employment

April Robinson	Parkside Long-Term Sub	Effective: 01/31/2008
Denise Semicek	LBMS Long-Term Sub	Effective: 01/03/2008

FMLA

Shannon Basile	Effective:	01/31/08-04/24/2008
Tracy Sidloski	Effective:	02/05/08-03/18/2008
Corlett Bine	Effective:	01/23/08-02/20/2008

Unpaid Medical Leave

Melodie Urban	Effective:	10/17/07-10/21/07 and 12/03/07-12/07/07
Ken Rafferty	Effective:	12/13/07-01/02/08

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT E-2
RES. #08-23

RESOLUTION TO APPOINT BOARD MEMBER AS TAX INCENTIVE
REVIEW COUNCIL REPRESENTATIVE

RESOLVED THAT
the Westlake City Schools Board of Education appoints **Tim Sullivan** as the Tax Incentive Review
Council Representative for the Westlake City Schools.

Motion by _____ Ms. Winter _____

Seconded by _____ Ms. Rocco _____

Roll Call Vote:

Mr. Marinucci	_____ AYE _____
Mr. Mays	_____ AYE _____
Ms. Rocco	_____ AYE _____
Mr. Sullivan	_____ AYE _____
Ms. Winter	_____ AYE _____

January 7, 2008
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