

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Wednesday, January 7, 2015 – Special Meeting
Immediately Following Organizational Meeting
Administration Building – 27200 Hilliard Blvd.**

Call to Order: Time: 6:58 p.m.

Roll Call Vote:

Mr. Falcone	<u>Present</u>
Mr. Finucane	<u>Present</u>
Mrs. Leszynski	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>

Motion to Dispense with Pledge of Allegiance

Motion by Ms. Winter

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

***Hearing of Public (15 Minutes) Agenda Items**

Harry Applegate asked the Board why it is entering into Executive Session to discuss the employment of a public official.

A. Treasurer's Items

1. Discussion Item – Audit Report

CFO/Treasurer Pepera discussed the outcome of the recent FY14 Audit Report. He noted the District once again obtained a clean opinion free from any findings or citations and paves the way for State and National recognition.

2. Action Items

- | | |
|---|---------------|
| a. Resolution to Approve 2015-2016 Tax Budget | Exhibit A-2-a |
| b. Resolution to Issue Then and Now Certificate | Exhibit A-2-b |
| c. Resolution to Approve the FY14 Audit Report | Exhibit A-2-c |

B. New Business

1. Action Items

- | | |
|---|---------------|
| a. Resolution to Approve Unpaid Leave of Absence-Auxiliary, Resignations and Employment for Staff Members | Exhibit B-1-a |
|---|---------------|

C. Superintendent's Report

Superintendent Palmer noted the following:

1. WHS has been approved as an authorized World School, Diploma Programme.
2. State of the Schools presentation will be January 27 at Parkside Auditorium.
3. SchoolMessenger has been tested and appears to be working.
4. Westlake Schools Commentary is scheduled to go to the community within the next couple of weeks.
5. OAPSE Negotiations are scheduled to start January 8.
6. Presented a Capital Spending Plan in conjunction with Phase II of the Master Facilities Plan and general operations.

D. Board Items

1. Discussion of potential Levy options for Spring 2015

The Board reviewed the proposed Capital Plan as submitted by the Superintendent and discussed various sources of funding (i.e, Permanent Improvement Levy or an Income Tax). They also discussed the need to educate the public on the issue and whether or not the Board should also consider a community survey. At the conclusion of the discussion, the Board referred the recommendation on the Capital Plan to the Finance/Audit Subcommittee and also took action to preserve their right to petition for a permanent improvement levy in May.

2. Action Items

- | | |
|---|---------------|
| a. Resolution Declaring it Necessary to Levy an Additional Tax (.75 mill) for the Purpose of General Permanent Improvements, and Requesting Certification from the Cuyahoga County Auditor | Exhibit D-2-a |
| b. Resolution Declaring it Necessary to Levy an Additional Tax (1.0 mill) for the Purpose of General Permanent Improvements, and Requesting Certification from the Cuyahoga County Auditor | Exhibit D-2-b |
| c. Resolution Declaring it Necessary to Levy an Additional Tax (1.25 mill) for the Purpose of General Permanent Improvements, and Requesting Certification from the Cuyahoga County Auditor | Exhibit D-2-c |

*Hearing of Public (15 Minutes)

Harry Applegate commended the Board for considering a Permanent Improvement levy. He feels the 'need' is to educate, not survey, the public.

E. Adjourn to Executive Session

Time: 8:48 p.m.

Purpose: To Discuss Negotiations (OAPSE) and Employment of a Public Official
(Superintendent Vacancy)

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>

Others in Attendance: Palmer, Pepera, Pyros
Pepera and Pyros left at 9:38 p.m.
Palmer left at 10:00 p.m.

Adjourn Executive Session and Return to Regular Session
Time: 10:15 p.m.

F. Adjournment

Motion by Mr. Finucane

Seconded by Mr. Mays

Ms. Winter	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>

President Finucane adjourned the meeting at 10:16 p.m.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-2-a
RES. #15-27

RESOLUTION TO APPROVE 2015–2016 TAX BUDGET

RESOLVED that the Westlake Board of Education approves the 2015-2016 tax budget.

Motion by Mr. Finucane

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT A-2-b
RES. #15-28

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase order:

PO No.	Vendor	Description	Amount
98346	Jeffrey Carr Construction Inc.	Balance of WCS-03 contract due	\$151,140.27

Motion by _____ Mrs. Leszynski

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Falcone _____ AYE

Mr. Finucane _____ AYE

Mrs. Leszynski _____ AYE

Mr. Mays _____ AYE

Ms. Winter _____ AYE

EXHIBIT A-2-c
RES. #15-29

RESOLUTION TO APPROVE THE FY14 AUDIT REPORT

RESOLVED that the Westlake Board of Education approves the annual Audit Report for the fiscal year ended June 30, 2014.

Motion by Mr. Finucane

Seconded by Ms. Winter

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT B-1-a
RES. #15-30

RESOLUTION TO APPROVE UNPAID LEAVE OF ABSENCE, RESIGNATIONS
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, Unpaid Leave of Absence, and employment for staff members:

<u>Unpaid Leave of Absence</u>		<u>Resignations</u>				
Nancy Danese-Auxiliary Employee Effective November 19, 2014		Leah Vandersluis-Driver Effective 1/13/2015				
<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Step</u>	<u>Effective</u>
Laura Bratina-England	LBMS Spec. Ed. Assistant	7.0	5.0	9.0	0	01/05/2015
Argyro Politis	LBMS Spec. Ed. Assistant	7.0	5.0	9.0	0	01/05/2015
Joan Markusic	Driver	4.5	5.0	9.0	7	01/05/2015
Lisa Davis	Substitute Driver		As Needed			01/05/2015
<u>Supplemental Employment</u>						
<u>Name</u>	<u>Building/Position</u>				<u>Step</u>	<u>In District</u>
Jason Hall	WHS Spring 2015 Weight Room Coordinator				14	N
Jason Hall	WHS Head Varsity Football Coach 2015-2016 School Year				14	N
Jennifer Dietrich	WHS Green & White Newspaper-From 50% to 100%				0	Y
Samantha Smith	**Kids' Chorus Director for WHS 2014 Musical				N/A	Y
	**Paid out of 200 Drama Account					

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-2-a
RES. #15-31

The Board of Education of the Westlake City School District, Ohio, met on January 7, 2015, in special session immediately following its organizational session commencing at 6:58 p.m., at the School Administration Building, 27200 Hilliard Boulevard, Westlake, Ohio, with the following members present:

Anthony Falcone	Barbara Leszynski
John Finucane	Thomas Mays
Carol Winter	

The CFO/Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mr. Falcone moved the adoption of the following resolution:

RESOLUTION NO. 15-31

A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF GENERAL PERMANENT IMPROVEMENTS, AND REQUESTING THE CUYAHOGA COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03(B) AND 5705.21 OF THE REVISED CODE.

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District and that it is necessary to levy a tax in excess of that limitation for the purpose of general permanent improvements; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.21 of the Revised Code, this Board must request that the Cuyahoga County Fiscal Officer certify (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by that levy; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, upon receipt of a certified copy of a resolution of this Board declaring the necessity of the tax, stating its purpose, whether it is an additional levy or a renewal or a replacement of an existing tax, and the Section of the Revised Code authorizing its submission to the electors, and requesting such certification, the County Fiscal Officer is to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the proposed levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, County of Cuyahoga, State of Ohio, that:

Section 1. This Board declares that it is necessary to levy, **for a continuing period of time**, beginning with the tax list and duplicate for the year 2015, the proceeds of which levy would be first available to the School District in calendar year 2016, an additional **.75-mill** ad valorem property tax outside of the ten-mill limitation for the purpose of **general permanent improvements**, and that it intends to

submit the question of the additional tax levy to the electors at an election on **May 5, 2015**, as authorized by Section 5705.21 of the Revised Code.

Section 2. This Board requests the Cuyahoga County Fiscal Officer to certify to it both (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by the additional levy specified in Section 1.

Section 3. The CFO/Treasurer of this Board is authorized and directed to deliver or cause to be delivered promptly to the Cuyahoga County Fiscal Officer a certified copy of this Resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Mays seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

Anthony Falcone	Yes	Barbara Leszynski	Yes
John Finucane	Yes	Thomas Mays	Yes
Carol Winter	Yes		

CFO/TREASURER'S CERTIFICATION

The above is a true and correct extract from the minutes of the meeting of the Board of Education of the Westlake City School District, Ohio, held on January 7, 2015, at the time and place described above, showing the adoption of the Resolution hereinabove set forth. Written notice of the time and place of that meeting of the Board was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purposes of that meeting, was, at least 24 hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: January 7, 2015

CFO/Treasurer, Board of Education
Westlake City School District, Ohio

EXHIBIT D-2-b
RES. #15-32

The Board of Education of the Westlake City School District, Ohio, met on January 7, 2015, in special session immediately following its organizational session commencing at 6:58 p.m., at the School Administration Building, 27200 Hilliard Boulevard, Westlake, Ohio, with the following members present:

Anthony Falcone	Barbara Leszynski
John Finucane	Thomas Mays
Carol Winter	

The CFO/Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mr. Falcone moved the adoption of the following resolution:

RESOLUTION NO. 15-32

A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL TAX FOR THE PURPOSE OF GENERAL PERMANENT IMPROVEMENTS, AND REQUESTING THE CUYAHOGA COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY, PURSUANT TO SECTIONS 5705.03(B) AND 5705.21 OF THE REVISED CODE.

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WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, upon receipt of a certified copy of a resolution of this Board declaring the necessity of the tax, stating its purpose, whether it is an additional levy or a renewal or a replacement of an existing tax, and the Section of the Revised Code authorizing its submission to the electors, and requesting such certification, the County Fiscal Officer is to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the proposed levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, County of Cuyahoga, State of Ohio, that:

Section 1. This Board declares that it is necessary to levy, **for a continuing period of time**, beginning with the tax list and duplicate for the year 2015, the proceeds of which levy would be first available to the School District in calendar year 2016, an additional **1.00-mill** ad valorem property tax outside of the ten-mill limitation for the purpose of **general permanent improvements**, and that it intends to

submit the question of the additional tax levy to the electors at an election on **May 5, 2015**, as authorized by Section 5705.21 of the Revised Code.

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Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ms. Winter seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

Anthony Falcone	Yes	Barbara Leszynski	Yes
John Finucane	Yes	Thomas Mays	Yes
Carol Winter	Yes		

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Dated: January 7, 2015

CFO/Treasurer, Board of Education
Westlake City School District, Ohio

EXHIBIT D-2-c
RES. #15-33

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submit the question of the additional tax levy to the electors at an election on **May 5, 2015**, as authorized by Section 5705.21 of the Revised Code.

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Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Mays seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

Anthony Falcone	Yes	Barbara Leszynski	Yes
John Finucane	Yes	Thomas Mays	Yes
Carol Winter	Yes		

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Dated: January 7, 2015

CFO/Treasurer, Board of Education
Westlake City School District, Ohio

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