

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Special Meeting – Monday, January 9, 2012
Immediately Following Organizational Meeting
Administration Building, 27200 Hilliard Blvd., Westlake, Ohio 44145**

Call to Order: Time: 6:26 p.m.

Roll Call Vote:

Mr. Cross	<u>Present</u>
Mr. Falcone	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Rocco	<u>Present</u>
Ms. Winter	<u>Present</u>

Pledge of Allegiance – President Mays led the assembly in the Pledge of Allegiance

Acknowledgement of Visitors: President Mays thanked all in attendance.

Approval of Agenda *as Amended to Move Hearing of the Public Prior to Executive Session.*

Motion by Ms. Rocco
Seconded by Mr. Cross

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

*Hearing of Public (Agenda Items - 15 Minutes) – None.

A. Superintendent's Report & First Lego League Presentation

Judy McMasters and the Lee Burneson Robotic Demons Lego Team presented on their food spoilage project. The team won the Innovation Solutions award at a local competition for their smart refrigerator.

Recitation of District Vision & Mission Statements

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

A. Superintendent's Report & First Lego League Presentation (Continued)

Superintendent Keenan noted the following:

1. WHS senior Charlotte Tate was named to the National Soccer Coaches Association All Region IV Team.
2. Both the Boys Soccer and Girls Soccer teams received the National Soccer Coaches Association High School Team Academic Awards.
3. WHS senior Jonathon Brick was named an Academic All-Ohio football player.
4. Lake Erie Mascot Sully recognized Lisa Forshey, 1st grade teacher at Holly Lane, as the PNC/Monster's Teacher of the Month.
5. The Treasurer's Office received the fourth consecutive perfect audit for the District.
6. The District received the Ohio Schools Council Exemplary Saver award (top 25% of participating school districts).
7. The District received the Ohio School Plan Best Practices award for actively controlling risks
8. The District successfully refinanced the debt for the Performing Arts Center saving \$571,000 in interest costs.
9. Update on tuberculosis case at the High School.
10. CIP Audit will be February 10, 2012.

B. Treasurer's Items

- | | |
|---|-------------|
| 1. Resolution to Approve 2012-2013 Tax Budget | Exhibit B-1 |
| 2. Resolution to Approve the Audit Report | Exhibit B-2 |

C. Action Items

- | | |
|--|-------------|
| 1. Resolution to Approve Staff Resignations, FMLA, and Employment | Exhibit C-1 |
| 2. Resolution to Approve Supplemental Contract Resignations and Employment | Exhibit C-2 |
| 3. Resolution to Approve Construction Change Orders | Exhibit C-3 |

D. Board Items

- | | |
|--|-------------|
| 1. Resolution Supporting the Candidacy of Mark C. Pepera to the Association of School Business Officials International | Exhibit D-1 |
|--|-------------|

E. Discussion Items

1. Donation of Board of Education Compensation for Special Meeting 01/09/2012
The Board unanimously agreed to donate their compensation for this meeting to the Board Service Fund.

*Hearing of Public (15 Minutes)

Dave Albert: Commended Hilliard Kindergarten teacher Ms. Reisdorff for her service and also noted the conscientious actions taken by a bus driver in dealing with a reckless driver of a vehicle.

Harry Applegate: Stated the verbiage in the statement with respect to 'customers' contained in the revised Framework for Board Operations should be revised.

F. Adjourn to Executive Session

Time: 7:30 p.m.

Purpose: To Discuss the Employment of a Public Employee

Motion by Ms. Rocco

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Ms. Rocco AYE

Others in Attendance: Keenan, Pepera

Adjourn Executive Session and Return to Regular Session

Time: 8:00 p.m.

G. Adjournment

Motion by Mr. Cross

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Ms. Rocco AYE

President Mays adjourned the meeting at 8:01 p.m.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1
RES. 12-26

RESOLUTION TO APPROVE 2012–2013 TAX BUDGET

RESOLVED that the Westlake Board of Education approves the 2012-2013 tax budget.

Board Discussion:

Mr. Cross asked Mr. Pepera a question about the tax valuation and a comment made in a recent Treasurer brief about a “no new or relatively low” millage strategy. Mr. Pepera then responded to Mr. Cross indicating his recent brief noted the tax valuation has slipped approximately .36 percent, and clarified the verbiage regarding the “no new or relatively low” millage strategy was first discussed several years ago with the community and the Board.

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Mr. Falcone	_____ AYE
Ms. Rocco	_____ AYE

EXHIBIT B-2
RES. 12-27

RESOLUTION TO APPROVE THE AUDIT REPORT

RESOLVED that the Westlake Board of Education approves the annual Audit Report for the fiscal year ended June 30, 2011.

Board Discussion:

Mr. Cross would like to commend Mr. Pepera's staff and suggested they be recognized at a subsequent meeting. Mr. Pepera stated they would be recognized in conjunction with the pending Award of Distinction from the Auditor of State.

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Mr. Falcone	_____ AYE
Ms. Rocco	_____ AYE

EXHIBIT C-1
RES. 12-28

RESOLUTION TO APPROVE STAFF RESIGNATIONS, FMLA AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA, and employment for staff members:

<u>Classified Resignation</u>		<u>Certified Resignation for Purpose of Retirement</u>	
Barbara Detwiler	12/17/2011	Timothy English	06/30/2012
Mark Truchon	02/10/2011	Marilyn Krock	06/30/2012

FMLA

Joseph Columbo	12/12/2011	Kathryn Beachler	01/03/2012	Marsha Frazier	01/03/2012
Gay Manella	12/13/2011	Melissa Crist	01/03/2012	Sharon Didion	01/05/2012
David Puffer	12/14/2011	Julie Davidson	01/03/2012		

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Virginia Fadenholz	Driver	01/10/2012	5	4.5	5	9
Kelly Regal	Spec. Ed. Asst.	01/03/2012	5	7.0	5	9
Mark Truchon	Asst. Head Custodian	02/10/2012	16	8.0	5	12
Robert Conway	Maintenance	01/13/2012	8	8.0	5	12
Lynisse Piskura	Dover Resourcarian	Rev. From 1/1/12 to 1/3/12		Class C		

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Rate</u>	<u>Effective</u>
Jim Bingham	WHS Traffic Control	Not to Exceed 55 Hours	\$25.00	01/03/12-06/06/12
Mike Newman	WHS Traffic Control	Not to Exceed 55 Hours	\$25.00	01/03/12-06/06/12
Rob Pace	WHS Traffic Control	Not to Exceed 55 Hours	\$25.00	01/03/12-06/06/12

Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>
Barbara Detwiler	School Nurse	12/17/2011	4	BA	1.0

Motion by _____ Mr. Falcone

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Mr. Falcone	_____ AYE
Ms. Rocco	_____ AYE

EXHIBIT C-2
RES. 12-29

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT
RESIGNATIONS AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following supplemental contract resignations and employment:

Supplemental Resignations

<u>Name</u>	<u>Position</u>
Adam Purdy	WHS Boys' Asst. Track Coach

Supplemental Employment

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In-District</u>
Jennifer Butler	WHS Show Choir Advisor	7	Y
Jennifer Butler	WHS Men's Octet Advisor	3	Y
Doug Little	WHS Musical Pit Orchestra Director*	N/A	Y

**Board Supplemental Contract to be paid from - 200-Drama Account - \$1,500 + \$255.00 Fringes*

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Mr. Falcone	_____ AYE
Ms. Rocco	_____ AYE

EXHIBIT C-3
RES. 12-30

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
#009	WHS	Site Tech, Inc.	\$131,920.00	Haul Off Excess Soils
#006	LBMS	Great Lakes Crushing Ltd.	\$61,500.00	Removal of Buried Debris

Board Discussion:

Dr. Keenan discussed the rationale for the change-order request. Mr. Cross asked if the \$131,920 and \$61,500 are additional expenses and if they fit within the contingency budget. Dr. Keenan noted the requested changes are being funded by contingency monies set aside for these types of issues. Mr. Teitenberg stated the contingency expenditure to date is at 40% at the High School and 44% at Lee Burneson Middle School.

Motion by Ms. Rocco

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Ms. Rocco AYE

EXHIBIT D-1
RES. 12-31

RESOLUTION SUPPORTING THE CANDIDACY OF MARK C. PEPERA
TO THE ASSOCIATION OF SCHOOL BUSINESS OFFICIALS INTERNATIONAL

WHEREAS, Mark C. Pepera, CFO/Treasurer, has served the Westlake Board of Education and community for past 13 years, and

WHEREAS, during his tenure he has served in the capacity for the Board of Education as the chief financial officer, and

WHEREAS, his leadership and dedication have been instrumental in the district fulfilling its core mission and being recognized by the State of Ohio as being Excellent, and

WHEREAS, his judgment, vision and concern for the education of youth have been valuable to the Board in the fulfillment of its responsibilities, and

WHEREAS, his service and commitment to the Westlake community have brought enduring benefits to the youth and citizens of the Westlake City School District, and

WHEREAS, he has been an active member for the last 16 years with the Association of School Business Officials International (ASBO International) promoting the highest standards of school business management practices, continuing professional education and effective use of educational resources, and

WHEREAS, the Board of Education acknowledges such benefits gained by his affiliation with this organization, and

WHEREAS, he now seeks a leadership position with that organization to provide additional benefits for the school district, the State of Ohio and the school business profession,

WHEREAS, the Ohio Association of School Business Officials (OASBO) has supported his service on the Board of Directors for ASBO International and supports his candidacy for Vice-President,

NOW, THEREFORE, BE IT RESOLVED that the Westlake Board of Education adopts this "Resolution of Support" endorsing his candidacy for Vice-President of the Association of School Business Officials International in the election to be held in 2013, and supports and approves the additional time commitment necessary for his successful service as Vice-President in 2014, President in 2015 and Immediate Past President in 2016 for ASBO International, and

FURTHER BE IT RESOLVED that this resolution be duly recorded and spread on the minutes this 9th day of January 2012, and the CFO is directed to deliver a copy of this resolution to the appropriate authorities.

Motion by _____ Mr. Cross

Seconded by _____ Ms. Rocco

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Ms. Rocco _____ AYE

TREASURER'S CERTIFICATION

I certify that this is a true and complete copy of the Resolution adopted by a majority of the full membership of the Westlake City School District Board of Education at its meeting held on January 9, 2012 as was recorded by me in the official proceedings of the Board.

Dated: January 9, 2012

Treasurer, Board of Education
Westlake City School District, Ohio