

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, January 10, 2011 – Work Session
(Immediately Following Organizational Meeting)
Administration Building - Board Room – 27200 Hilliard Blvd.**

Call to Order: Time: 6:01 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Cross	<u>Present</u>
Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>

Pledge of Allegiance: Dispensed as this meeting immediately followed Organizational Meeting.

Acknowledgment of Visitors: President Mays thanked all in attendance.

Approval of Agenda as Amended to withdraw Executive Session and to add an Action Item to forego payment to members of the Board for this Work Session

Motion by Ms. Rocco

Seconded by Mr. Cross

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Special Reports & Recognitions

Superintendent Keenan discussed outstanding student/athlete accomplishments in 2010.

1. Resolution to Recognize Excellence In Classified Service Exhibit A-1
2. Resolution to Recognize Excellence In Teaching Exhibit A-2
3. CAC Mid-Year Report - WHS School Start Times
Reported on Westlake High School start times and a summary of adolescent sleep science.

B. Discussion Items

1. BoardDocs

Winter: Discussed some attributes of the BoardDocs program.

Mays: Asked Mr. Pepera to schedule a brief BoardDocs presentation for the March 7th Work Session.

2. Facility Update

Keenan: Discussed the design development stage at the Middle school.

Teitenberg: Provided a facilities and budget update to the Board.

C. Action Items

- | | |
|--|-------------|
| 1. Resolution to Approve 2011-2012 and 2012-2013 School Year Calendars | Exhibit C-1 |
| 2. Resolution to Forego Compensation for Work Session Meeting | Exhibit C-2 |

D. Treasurer's Items

- | | |
|---|-------------|
| 2. Resolution to Approve 2011-2012 Tax Budget | Exhibit D-1 |
| 3. Resolution to Approve the Audit Report | Exhibit D-2 |

*Hearing of Public (15 Minutes) – None.

E. Adjournment

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Ms. Rocco _____ AYE

Mr. Sullivan _____ AYE

President Mays adjourned the meeting at 7:30 p.m.

President

Treasurer

- The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-1
RES. #11-23

RESOLUTION TO RECOGNIZE EXCELLENCE
IN CLASSIFIED SERVICE

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff members as recipients of the Excellence in Teaching Award:

Tim Heiman

Donna Stephenson

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO RECOGNIZE EXCELLENCE
IN TEACHING

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff members as recipients of the Excellence in Teaching Award:

Bobbi English

Marilyn Krock

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT C-1
RES. #11-25

RESOLUTION TO APPROVE 2011-2012 AND 2012-2013 SCHOOL YEAR CALENDARS

RESOLVED that the Westlake Board of Education approves the Westlake City School District School Calendars for school year 2011-2012 and school year 2012-2013 (attached).

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Ms. Rocco _____ AYE

Mr. Sullivan _____ AYE

WESTLAKE CITY SCHOOL DISTRICT 2011-2012 SCHOOL CALENDAR

AUG '11					6 days
M	T	W	Th	F	
<u>22</u>	<u>23</u>	24	25	26	
29	30	31			

SEPT '11					21 days
M	T	W	Th	F	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

OCT '11					20 days
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	<u>28</u>	
31					

NOV '11					19 days
M	T	W	Th	F	
	1	2	3	4	
7	<u>8</u>	9	10	11	
14	15	16	17	18	
21	22	<u>23</u>	24	25	
28	29	30			

DEC '11					12 days
M	T	W	Th	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

JAN '12					19 days
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	<u>13</u>	
16	<u>17</u>	18	19	20	
23	24	25	26	27	
30	31				

FEB '12					20 days
M	T	W	Th	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29			

MAR '12					22 days
M	T	W	Th	F	
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	<u>23</u>	
26	27	28	29	30	

APR '12					15 days
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

MAY '12					22 days
M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

JUNE '12					4 days
M	T	W	Th	F	
				1	
4	5	<u>6</u>	<u>7</u>	8	
11	12	13	14	15	

Opening Staff Meeting (no students)	Monday	08/22/11
Staff Inservice Day (no students)	Tuesday	08/23/11
Students Start/KG Orientation	Wednesday	08/24/11
Kindergarten Starts	Thursday	08/25/11
Labor Day	Monday	09/05/11
NEOE Day (no students)	Friday	10/14/11
End of 1st Grading Period	Friday	10/28/11
Staff Inservice Day (no students)	Tuesday	11/08/11
Compensatory Day (no students)	Wednesday	11/23/11
Thanksgiving Break	Thurs-Fri	11/24-11/25
Winter Break	Mon-Mon	12/19-01/02
End of 2nd Grading Period	Friday	01/13/12
Martin Luther King Day	Monday	01/16/12
Teacher Records Day (no students)	Tuesday	01/17/12
Presidents' Day	Monday	02/20/12
End of 3rd Grading Period	Friday	03/23/12
Spring Break	Fri-Sun	04/06-04/15
Memorial Day	Monday	05/28/12
Last Student Day	Wednesday	06/06/12
Teacher Records Day (no students)	Thursday	06/07/12

- = Teacher Work Day (No Students)
 □ = Compensatory Day (No School)
 \ = No School
 # = End of Grading Period

Qtr 1:	08/24/11-10/28/11	46
Qtr 2:	10/31/11-01/13/12	41
Qtr 3:	01/18/12-03/23/12	47
Qtr 4:	03/26/12-06/06/12	46

TOTAL DAYS: 180

First Semester - August 24, 2011 through January 13, 2012 = 87 days
 Second Semester - January 18, 2012 through June 6, 2012 = 93 days

WESTLAKE CITY SCHOOL DISTRICT 2012-2013 SCHOOL CALENDAR

AUG '12 12 days					
M	T	W	Th	F	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	

SEPT '12 19 days					
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	

OCT '12 22 days					
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	<u>19</u>	
22	23	24	25	26	
29	30	31			

NOV '12 19 days					
M	T	W	Th	F	
			1	2	
5	<u>6</u>	7	8	9	
12	13	14	15	16	
19	20	<u>21</u>	22	23	
26	27	28	29	30	

DEC '12 14 days					
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

JAN '13 17 days					
M	T	W	Th	F	
	1	2	3	4	
7	8	9	10	<u>11</u>	
<u>14</u>	15	16	17	18	
21	22	23	24	25	
28	29	30	31		

FEB '13 19 days					
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	
25	26	27	28		

MAR '13 20 days					
M	T	W	Th	F	
				1	
4	5	6	7	8	
11	12	13	14	15	
18	19	<u>20</u>	21	22	
25	26	27	28	29	

APR '13 17 days					
M	T	W	Th	F	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30				

MAY '13 21 days					
M	T	W	Th	F	
		1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	<u>30</u>	<u>31</u>	

JUNE '13 0 days					
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	

Opening Staff Meeting	Tuesday	08/14/12
Staff Inservice Day	Wednesday	08/15/12
Students Start/KG Orientation	Thursday	08/16/12
Kindergarten Starts	Friday	08/17/12
Labor Day	Monday	09/03/12
NEOE Day (no students)	Friday	10/12/12
End of 1st Grading Period	Friday	10/19/12
Staff Inservice Day (no students)	Tuesday	11/06/12
Compensatory Day (no students)	Wednesday	11/21/12
Thanksgiving Break	Thurs-Fri	11/22-11/23
Winter Break	Fri-Mon	12/21-01/04
End of 2nd Grading Period	Friday	01/11/13
Teacher Records Day (no students)	Monday	01/14/13
Martin Luther King Day	Monday	01/21/13
Presidents' Day	Monday	02/18/13
End of 3rd Grading Period	Wednesday	03/20/13
Spring Break	Fri-Sun	03/29-04/07
Memorial Day	Monday	05/27/13
Last Student Day	Sunday	05/30/10
Teacher Records Day (no students)	Monday	05/31/10

- = Teacher Work Day (No Students)
 □ = Compensatory Day (No Staff & Students)
 \ = No School
 # = End of Grading Period

Qtr 1:	08/16/12-10/19/12	45
Qtr 2:	10/22/12-01/11/13	46
Qtr 3:	01/15/13-03/20/13	45
Qtr 4:	03/21/13-05/30/13	44

TOTAL DAYS: 180

First Semester - August 16, 2012 through January 11, 2013 = 91 days
 Second Semester - January 15, 2013 through May 30, 2013 = 89 days

RESOLUTION TO FOREGO COMPENSATION

RESOLVED that the Westlake Board of Education forego compensation for the January 10, 2011 Work Session meeting.

Motion by _____ Ms. Rocco _____

Seconded by _____ Ms. Winter _____

Roll Call Vote:

Mr. Mays _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Cross _____ AYE _____

Ms. Rocco _____ AYE _____

Mr. Sullivan _____ AYE _____

EXHIBIT D-1
RES. #11-27

RESOLUTION TO APPROVE 2011–2012 TAX BUDGET

RESOLVED that the Westlake Board of Education approves the 2011-2012 tax budget.

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE


Ms. Rocco _____ AYE

Mr. Sullivan _____ AYE

ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: **Westlake City Schools**

For the Fiscal Year Commencing: **July 1, 2011**

Fiscal Officer Signature  Date 1-10-10

COUNTY OF CUYAHOGA

Background

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
(List All Levies Of The Taxing Authority)

SCHEDULE 1									
I	II	III	IV	V	VI	VII	VIII	IX	
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ AMOUNT Requested Of Budget Commission	
General (Outside)	Operating	1968	Continuing				7.5		
		1971	Continuing				5.7		
		1974	Continuing				3.6		
		1975	Continuing				5.7		
		1977	Continuing				5.7	\$8,711,114.16	
		1977	Continuing				4.4	\$1,840,400.28	
		1982	Continuing				4.8	\$2,851,402.86	
		1989	Continuing				5.9	\$4,697,584.50	
		1995	Continuing				2.9	\$2,967,520.68	
		2000	Continuing				5.5	\$6,180,195.30	
		2006	Continuing				6.9	\$9,300,819.00	
General (Inside)	Operating		Continuing				5.8	\$8,103,637.86	
Bond Retirement	Debt		Bond				5.7	\$7,963,920.30	
Totals							70.1	\$52,616,594.94	

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2

I Fund BY Type	II Beginning Estimated Unencumbered Fund Balance	III Property Taxes and Local Government Revenue	IV Other Sources Receipts	V Total Resources Available for Expenditures	VI Total Estimated Expenditures & Encumbrances	VII Ending Estimated Unencumbered Balance
General	19,223,000	43,777,132	6,243,107	69,243,239	56,748,212	12,495,027
Special Revenue	370,000.00	0.00	3,380,000.00	3,750,000.00	3,400,000.00	350,000.00
Debt Service	2,750,000.00	7,907,765.00	1,757,064.92	12,314,829.92	7,343,101.48	4,971,728.44
Capital Projects	72,815,482.00	0.00	700,000.00	73,515,482.00	27,348,296.00	46,167,186.00
Expendable Trust	36,000.00	0.00	15,000.00	51,000.00	16,000.00	35,000.00
Enterprise	240,000.00	0.00	1,570,000.00	1,810,000.00	1,565,000.00	245,000.00
Internal Service	1,637,000.00	0.00	0.00	1,637,000.00	325,000.00	1,312,000.00
Non-Expendable Trust	36,000.00	0.00	500.00	36,500.00	2,000.00	34,500.00
Agency	260,000.00	0.00	247,000.00	507,000.00	267,696.00	239,304.00
Total	97,367,482.00	51,584,897.00	13,912,671.92	162,865,050.92	97,015,305.48	65,849,745.44

VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

SCHEDULE 4

I Purpose Of Notes Or Bonds	II Authorized By Voters On MM/DD/YY	III Date Of Issue	IV Final Maturity Date	V Principal Amount Outstanding At The Beginning Of The Calendar Year	VI Amount Required To Meet Calendar Year Principal & Interest Payments	VII Amount Receivable From Other Sources To Meet Debt Payments
1998 Library Improvement 5.51%- Refunded 2006	1998		12/01/17	\$3,120,000.00	\$509,000.00	\$0.00
2002 School Auditorium/Tech 5.15%	2002		12/01/27	\$7,005,000.00	\$542,965.00	\$0.00
2004 Refunding (97 and 97A School Improvements)	1997		12/01/16	\$7,925,000.00	\$1,945,675.00	\$0.00
2010 School Improvements	2010		12/01/43	\$84,055,000.00	\$6,305,776.40	\$1,757,064.92

RESOLUTION TO APPROVE THE AUDIT REPORT

RESOLVED that the Westlake Board of Education approves the annual Audit Report for the fiscal year ended June 30, 2010.

Motion by _____ Mr. Sullivan _____

Seconded by _____ Ms. Rocco _____

Roll Call Vote:

Mr. Mays _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Cross _____ AYE _____

Ms. Rocco _____ AYE _____

Mr. Sullivan _____ AYE _____