

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, January 11, 2016 – Work Session following Organizational Meeting
Parkside Building – 24525 Hilliard Blvd., Westlake, Ohio 44145**

Call to Order Time: 7:02 p.m.

Roll Call:

Ms. Winter	<u>Present</u>
Mrs. Leszynski	<u>Present</u>
Mr. Finucane	<u>Present</u>
Mr. Kraft	<u>Present</u>
Dr. Stoll	<u>Present</u>

Motion to Dispense with Pledge of Allegiance

Motion by Ms. Winter

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgement of Visitors – President Winter acknowledged all visitors in attendance.

Approval of Agenda

Motion by Mr. Finucane

Seconded by Mr. Kraft

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items

Patrick McMorrow, WTA President, spoke about labor negotiations between the administration and the certified staff.

A. CFO/Treasurer's Report/Recommendations

1. Discussion – Audit Report

CFO/Treasurer Pepera discussed the outcome of the recent FY15 Audit Report. He noted the District once again obtained a clean opinion free from any findings or citations and will be awarded the Auditor of State Award for reporting distinction. This type of award is received by less than ten percent of schools in the State of Ohio.

2. Action Items

- | | |
|-----------------------------------------------------------|---------------|
| a. Resolution to Approve 2016-2017 Tax Budget | Exhibit A-2-a |
| b. Resolution to Approve the FY15 Audit Report | Exhibit A-2-b |
| c. Resolution to Authorize CFO/Treasurer to Advance Funds | Exhibit A-2-c |
| d. Resolution to Issue Then and Now Certificate | Exhibit A-2-d |

B. 1. Resolution to Approve Foreign Exchange Student Exhibit B-1

*Hearing of Public (15 Minutes)

Bradley Ketcher, WHS student, spoke about the need for mutual respect and communication between staff and administration.

C. Board Items

1. Superintendent Search Update

President Winter reviewed the posting information provided by K12 Business Consulting, Inc. and noted the closing date of January 20, 2016.

2. Board of Education Retreat Discussion

President Winter will reach out to Board members regarding their availability for a Retreat around the end of February/beginning of March. 3.

Mr. Finucane spoke about the Westlake Science Olympiad Invitational hosted this past weekend at the High School. Over 1,200 students representing 26 high school teams and 18 junior high teams were in attendance. He commended all of the Westlake volunteers and staff who attended the event.

D. Adjourn to Executive Session

Time: 7:23 p.m.

Purpose: To Discuss Employment and Compensation of Public Employees, Review Labor Negotiations with Public Employees, and to Consider Possible Purchase/Sale of Property

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>

Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

Others in Attendance: Palmer, Pepera, Sheets

Palmer, Pepera and Sheets exited Executive Session at 8:43 p.m.

Adjourn Executive Session and Return to Regular Session
Time: 9:05 p.m.

E. Adjournment

Motion by Mr. Finucane
Seconded by Mr. Kraft

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

President Winter adjourned the meeting at 9:06 p.m.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-2-a
RES. 16-29

RESOLUTION TO APPROVE 2016–2017 TAX BUDGET

RESOLVED that the Westlake Board of Education approves the 2016-2017 tax budget.

Motion by Mr. Finucane

Seconded by Mrs. Leszynski

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT A-2-b
RES. 16-30

RESOLUTION TO APPROVE THE FY15 AUDIT REPORT

RESOLVED that the Westlake Board of Education approves the annual Audit Report for the fiscal year ended June 30, 2015.

Motion by Mr. Finucane

Seconded by Mrs. Leszynski

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

ALTERNATIVE TAX BUDGET INFORMATION

Political Subdivision/Taxing Unit: **Westlake City Schools**

For the Fiscal Year Commencing: **July 1, 2016**

Fiscal Officer Signature



Date 1-11-16

COUNTY OF CUYAHOGA

Background

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

Ohio Revised Code Section 5705.281

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before January 20th.

DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies)
(List All Levies Of The Taxing Authority)

SCHEDULE 1

I	II	III	IV	V	VI	VII	VIII	IX
Fund	Purpose	Authorized By Voters On MM/DD/YY	Levy Type	Number Of Years Levy To Run	Tax Year Begins/ Ends	Collection Year Begins/ Ends	Maximum Rate Authorized	\$ AMOUNT Requested Of Budget Commission
General (Outside)	Operating	1968	Continuing				7.5	
		1971	Continuing				5.7	
		1974	Continuing				3.6	
		1975	Continuing				5.7	
		1977	Continuing				5.7	\$9,335,106.62
		1977	Continuing				4.4	\$1,959,815.98
		1982	Continuing				4.8	\$3,017,042.61
		1989	Continuing				5.9	\$4,951,729.32
		1995	Continuing				2.9	\$3,120,564.98
		2000	Continuing				5.5	\$6,492,142.93
		2006	Continuing				6.9	\$9,688,686.16
General (Inside)	Operating		Continuing				5.8	\$8,438,744.38
Bond Retirement	Debt		Bond				5.7	\$8,293,248.79
Totals							70.1	\$55,297,081.76

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

SCHEDULE 2

I	II	III	IV	V	VI	VII
Fund BY Type	Beginning Estimated Unencumbered Fund Balance	Property Taxes and Local Government Revenue	Other Sources Receipts	Total Resources Available for Expenditures	Total Estimated Expenditures & Encumbrances	Ending Estimated Unencumbered Balance
General	12,317,350.00	44,390,972.85	6,048,834.00	62,757,156.85	57,068,983.00	5,688,173.85
Special Revenue	360,000.00	0.00	2,700,000.00	3,060,000.00	2,750,000.00	310,000.00
Debt Service	5,000,000.00	7,832,241.72	577,638.00	13,409,879.72	7,400,000.00	6,009,879.72
Capital Projects	12,000.00	0.00	0.00	12,000.00	5,000.00	7,000.00
Expendable Trust	50,000.00	0.00	11,000.00	61,000.00	25,000.00	36,000.00
Enterprise	350,000.00	0.00	1,700,000.00	2,050,000.00	1,800,000.00	250,000.00
Internal Service	0.00	0.00	0.00	0.00	0.00	0.00
Non-Expendable Trust	35,000.00	0.00	500.00	35,500.00	1,000.00	34,500.00
Agency	245,000.00	0.00	260,000.00	505,000.00	255,000.00	250,000.00
Total	18,369,350.00	52,223,214.57	11,297,972.00	81,890,536.57	69,304,983.00	12,585,553.57

VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

SCHEDULE 4

I	II	III	IV	V	VI	VII
Purpose Of Notes Or Bonds	Authorized By Voters On MM/DD/YY	Date Of Issue	Final Maturity Date	Principal Amount Outstanding At The Beginning Of The Calendar Year	Amount Required To Meet Calendar Year Principal & Interest Payments	Amount Receivable From Other Sources To Meet Debt Payments
1998 Library Improvement 5.51%- Refunded 2006	1998		12/01/2017	\$1,085,000.00	\$561,250.00	\$0.00
2003 School Auditorium/Tech 5.15%-Refunded 2011	2002		12/01/2027	\$5,570,000.00	\$567,390.00	\$0.00
2004 Refunding (97and 97A School Improvements)	1997		12/01/2016	\$345,000.00	\$2,180,000.00	\$0.00
2010 School Improvements (2010 A Bonds)	2010		12/01/2019	\$4,210,000.00	\$1,557,412.50	\$0.00
2010 School Improvements (QSCB)	2010		12/01/2026	\$11,260,000.00	\$588,560.20	\$577,638.00
2014 Refunding Private Placement (adv 2010A bonds)	2010		12/01/2025	\$2,830,000.00	\$64,807.00	\$0.00
2014 Refunding BAB (2010 B Bonds)	2010		12/01/2043	\$55,550,000.00	\$2,246,750.00	\$0.00
2016 School Improvement**	2016		TBD	\$0.00	\$3,237,000.00	\$0.00

**Based upon anticipated passage and subsequent issue of a bond issue in an amount equal to approximately 2.27 mills. The BOE intends to amend tax budget if successful passage is not achieved by November 2016.

EXHIBIT A-2-c
RES. 16-31

RESOLUTION TO AUTHORIZE CFO/TREASURER TO ADVANCE FUNDS

RESOLVED THAT the Westlake Board of Education authorize the CFO/Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Title VI-B (516 9016)	\$1,550.23

Motion by Dr. Stoll

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

January 11, 2016
16-45

EXHIBIT A-2-d
RES. 16-32

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase order:

PO No.	Vendor	Description	Amount
101795	Paul Wilson	Tuition Reimbursement	\$3,000.00

Motion by _____ Mr. Finucane

Seconded by _____ Dr. Stoll

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT B-1
RES. 16-33

RESOLUTION TO APPROVE A FOREIGN EXCHANGE STUDENT

RESOLVED that the Westlake Board of Education approves the following Foreign Exchange Student to attend Westlake High School for the remainder of 2015-16 school year.

Sanbng (Amanda) Yi
Zhuzhou, China

Motion by Mrs. Leszynski

Seconded by Mr. Kraft

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>