WESTLAKE CITY SCHOOLS BOARD OF EDUCATION MINUTES

Wednesday, January 15, 2014 – 5:30 p.m. – Work Session Administration Building – 27200 Hilliard Blvd., Westlake, Ohio 44145

Call to Order Time: 5:30 p.m.

Roll Call:

Ms. Winter	Present
Mr. Falcone	Present
Mr. Finucane	Present
Mrs. Leszynski	Present
Mr. Mays	Present

Pledge of Allegiance – President Winter led the assembly in the Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors: President Winter thanked all visitors in attendance.

Approval of Agenda

Motion by	Mrs. Leszynski
Seconded by	Mr. Falcone
Roll Call Vote:	
Mr. Falcone	AYE
Mr. Finucane	AYE
Mrs. Leszynski	AYE
Mr. Mays	AYE
Ms. Winter	AYE

^{*}Hearing of Public (15 Minutes) Agenda Items – None.

A. Treasurer's Items

1. Resolution to Approve 2014-2015 Tax Budget

Exhibit A-1

B. Special Reports and Recognitions - David Greenspan – Presentation of Proclamation to Dr. Daniel Keenan for Ohio Superintendent of the Year

David Greenspan, Cuyahoga County Councilman, read a proclamation from the Council of Cuyahoga County, Ohio, commending Dr. Keenan for his service.

1. Presentation of Pay to Participate Proposal

Anne Pyros, Human Resources Director, Tony Cipollone, WHS Athletic Director, Tim Freeman, WHS Principal, and Paul Wilson, Lee Burneson MS Principal discussed the Pay to Participate proposal. The discussion centered on the rationale for the plan and other considerations including, but not limited to: affordability, financial hardship and equity.

<u>Board Discussion</u>: The Board asked several questions regarding the proposal such as how the costs for transportation and other activities were determined, benchmarking measures used to determine affordability, consideration of financial hardship situations and the impact of the proposal on student participation. Superintendent Keenan indicated that the team took the necessary time to consider the many facets of the proposal and believes the plan to be affordable and equitable based on the circumstances. Mrs. Pyros indicated the administration will continue to monitor and examine all aspects of the plan for possible modification in the future.

C. New Business

1. Action Items

a.	Resolution to Approve Resignation for Purpose of Retirement and	Exhibit C-1-a
	Certified Home Instruction	
b.	Resolution to Amend Vendor Name on Change Order	Exhibit C-1-b
c.	Resolution to Approve Previously Approved Change Orders	Exhibit C-1-c
d.	Resolution to Adopt 2014-2015 School Year Calendar	Exhibit C-1-d
e.	Resolution to Approve Increases for All-Day Kindergarten Tuition	Exhibit C-1-e

D. Board Items

1. Discussion of Policy BDDH-Public Participation at Board Meetings

*Hearing of Public (15 Minutes)

Marge Whitmar spoke about teachers having to allocate more time to offering solutions to problems instead of being able to concentrate on student needs.

Cathy Axcell stated she understood the difficult situation the Board was in and appreciates the reasonableness of the athletic fee proposal.

E. Adjourn to Executive Session

Time: 7:10 p.m.

Purpose: To Discuss Negotiations

Motion by	Mr. Mays
Seconded by	Mr. Falcone
Roll Call Vote:	
Mr. Mays	AYE
Ms. Winter	AYE
Mr. Cross	AYE
Mr Falcone	ΛVE

Mrs. Leszyns	ki <u>AYE</u>	_
Others in Attendance	: Keenan, Pepera, Pyr	os, Eric Johnson, Board Attorney
Adjourn Executive Sessi	on and Return to Regu	lar Session
Time: 8:54 p.m.	_	
Adjournment		
Motion by	Mr. Finucane	
Seconded by	Mrs. Leszynski	_
Roll Call Vote:	THE STATE OF THE S	_
Mr. Mays	AYE	
Ms. Winter	AYE	_
Mr. Cross	AYE	_
Mr. Falcone	AYE	_
Mrs. Leszyns	·	
President Winter adjourn	ed the meeting at 8:55	p.m.
		President
		CFO/Treasurer

F.

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-1 RES. #14-29

RESOLUTION TO APPROVE 2014-2015 TAX BUDGET

RESOLVED that the Westlake Board of Education approves the 2014-2015 Tax Budget.

Motion by	Mrs. Leszynski
Seconded by	Mr. Finucane
Roll Call Vote:	
Mr. Mays	AYE
Ms. Winter	AYE
Mr. Cross	AYE
Mr. Falcone	AYE
Mrs. Leszyns	ki <u>AYE</u>
<u> </u>	

ALTERNATIVE TAX BUDGET INFORMATION

Westlake City Schools Political Subdivision/Taxing Unit:

For the Fiscal Year Commencing:

July 1, 2014

Fiscal Officer Signature

Date 1-6-14

COUNTY OF CUYAHOGA

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

Ohio Revised Code Section 5705.281

commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the division of the tax rates as provided under ORC Section 5705.04.

County Budget Commission Duties

September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by resources under ORC Section 5705.36. Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide

County Budget Commission Action

On October 11, 2002, during the Cuyahoga County Budget Commission meeting, the commission with an affirmative vote of all members waived the requirement for taxing authorities of subdivisions or other taxing units (Including Schools) to adopt a tax budget as provided under ORC Section 5705.281, but shall require the filing of this Alternative Tax Budget Information document on an annual basis.

Alternative Tax Budget Information Filing Deadline

For all political subdivisions excluding school districts, the fiscal officer must file one copy of this document with the County Fiscal Officer on or before July 20th. For school districts the fiscal officer must file one copy of this document with the County Fiscal Officer on or before

DIVISION OF TAXES LEVIED

(Levies Inside & Outside 10 Mill Limitation, Inclusive Of Debt Levies) (List All Levies Of The Taxing Authority)

\$9,104,936.15 \$1,913,847.45 \$8,013,412.38 \$7,875,250.09 \$2,950,120.87 \$4,845,608.72 \$3,055,174.23 \$6,357,527.88 \$9,533,197.48 \$53,649,075.25 Commission Requested Of Budget \$ AMOUNT SCHEDULE 1 3.6 4.8 5.7 5.7 5.7 4.4 5.9 5.5 5.8 70.1 5.7 Authorized Maximum Rate Collection Begins/ Year Ends Begins/ Ends Year Тах Of Years To Run Number Levy 1968 Continuing 1971 Continuing 1974 Continuing 1975 Continuing 1977 Continuing 1977 Continuing 1982 Continuing 1995 Continuing 2000 Continuing 1989 Continuing 2006 Continuing Continuing Levy Type ≥ Bond MM/DD/YY Authorized By Voters Purpose Operating Operating Debt Totals General (Outside) **Bond Retirement** General (Inside) Fund

STATEMENT OF FUND ACTIVITY

(List All Funds Individually)

į	Ending Estimated Unencumbered Balance	366.225	400.000.00	2 701 436 02	11,000,00	43 600 00	00.000.036	00.000,000	00.000,002,1	00,000,000,000	po vontes.		5.372.410.61
SCHEDULE 2	Total Estimated Expenditures & Encumbrances	55,705,686	2,475,000,00	11.685.931.32	689,000,00	00 000 9	1 850 000 00	400 000 000	1 000 00	225 000 00			72,836,617.32
>	Total Resources Available for Expenditures	56,071,911	2,875,000.00	14.387,367.34	700,000,007	48,500,00	2 000 000 00	1 600 000 00	36.250.00	490,000,00			78,209,027.93
2	Other Sources Receipts	5,236,394	2,500,000.00	1,630,556.00	0.00	3,500,00	1,700,000,00	000	250.00	230,000.00			11,300,700,00
-	Property Taxes and ocal Government Revenue	42,179,234	0:00	7,256,811.34	0.00	0.00	00.0	00'0	00.0	0.00			49,436,044.93
11	Beginning Estimated Unencumbered Fund Balance	8,656,283	375,000,00	5,500,000,00	700,000.00	45,000.00	300,000.00	1,600,000.00	36,000.00	260,000.00			17,472,283.00
	Fund BY Type	General	Special Revenue	Debt Service	Capital Projects	Expendable Trust	Enterprise	Internal Service	Non-Expendable Trust	Agency			Total

VOTED DEBT OUTSIDE 10 MILL LIMIT

(Bonds Or Notes Must Actually Be Issued In Order To Commence Collection Of Property Taxes For Debt Service)

	~	Amount Receivable From Other Sources To Meet Debt Payments	\$0.00	\$0.00	00:08	\$1,757,064.92			
ULE 4	>	Amount Required To Meet Calendar Year Principal & Interest Payments	\$558,250.00	\$555,740.00	\$2,125,000.00	\$6,568,876.40			
SCHEDULE 4	^	Principal Amount Outstanding At The Beginning Of The Calendar Year	\$2,005,000.00	\$6,200,000.00	\$2,695,000.00	\$78,305,000.00			
	Ν	Final Maturity Date	12/01/17	12/01/27	12/01/16	12/01/43			
	=	Date Of Issue					and a substantial and a substa		And the second s
	=	Authorized By Voters On MM/DD/YY	1998	2002	1997	2010			And the state of t
		Purpose Of Notes Or Bonds	1998 Library Improvement 5.51%- Refunded 2006	2003 School Auditorium/Tech 5.15%-Refunded 2011	2004 Refunding (97and 97A School Improvements)	2010 School Improvements			

EXHIBIT C-1-a RES. #14-30

RESOLUTION TO APPROVE RESIGNATIONS FOR PURPOSE OF RETIREMENT AND CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves the following Resignation for Purpose of Retirement and Certified Home Instruction.

Resignation for Purpose of Retirement Karen Ormsby-03/01/2014 Jacqueline Hollis-01/31/2014

> <u>Classified Resignation</u> Leah Vandersluis-01/09/2014

<u>Certified Home Instruction</u> Kayleigh O'Neill – Effective 12/02/2013 – Not to Exceed 40 Hours

Motion by	Mr. Falcone
Seconded by	Mrs. Leszynski
Roll Call Vote:	
Mr. Mays	AYE
Ms. Winter	AYE
Mr. Cross	AYE
Mr. Falcone	AYE
Mrs. Leszynsk	i AYE

EXHIBIT C-1-b RES. #14-31

RESOLUTION TO AMEND VENDOR NAME ON CHANGE ORDER

RESOLVED that the Westlake Board of Education amends the contractor name on Change Order #294:

Change Order #294 at WHS

Posted as Great Lakes Crushing (\$866.15)

Amend to

Sitetech (\$866.15)

Motion by _	Mr. Falcone
Seconded by _	Mrs. Leszynski
Roll Call Vote:	
Mr. May	vs <u>AYE</u>
Ms. Win	iter <u>AYE</u>
Mr. Cros	ss <u>AYE</u>
Mr. Falc	one AYE
Mrs. Les	szynski <u>AYE</u>

EXHIBIT C-1-c RES. #14-32

RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

Change Order #	<u>Site</u>	Contractor	Amount	<u>Description</u>
036	DIS	SONA Construction	\$1,063.97	Repair Existing Roof Leaks
037	DIS	SONA Construction	\$675.47	Provide Replacement Door for Room B 015A
038	DIS	SONA Construction	\$2,284.02	Provide Floor Leveling & Replacement Thresholds
039	DIS	SONA Construction	\$1,811.83	Provide Grit Strips & Replacement Thresholds
040	DIS	SONA Construction	\$2,116.94	Patch & Match Mosaic Tile Floors in Toilet Rooms
041	DIS	SONA Construction	\$1,637.61	Replace Existing Chase Walls in Toilet Rooms
042	DIS	SONA Construction	(\$10,000.00)	Credit City Inspection Contract Allowance
043	DIS	SONA Construction	\$1,584.30	Provide Replacement Ceiling Tiles
194	MS	Cleveland Vicon	\$486.00	Replace Keyed Door Mullion
195	MS	Capstone Construction	(\$486.00)	Credit for Replacing Keyed Door Mullion
196	MS	Turner Logistics	\$41.31	Replace Keyed Door Mullion
197	MS	Capstone Construction	(\$41.31)	Credit for Replacing Keyed Door Mullion
198	MS	E.B. Katz, Inc.	\$1,860.01	Provide Backflow Preventers on Ice Machines
199	MS	Lake Erie Electric	\$1,000.75	Relocate Power for Dock Equipment Motor
200	MS	Lake Erie Electric	\$714.35	Provide Control Wiring for Ansul System
201	MS	E. B. Katz, Inc.	\$1,303.81	Install Solenoid Valve for Ansul System
202	MS	Castle HVAC, Inc.	\$1,237.50	Furnish Electronic Solenoid Valve for Ansul System
203	MS	Zenith Systems, LLC	(\$5,414.00)	Deduct Technology Alternate #3
204	MS	Cleveland Vicon	\$675.00	Rework 4 Door Frames In Area F
205	MS	Cleveland Vicon	\$167.00	Add New Door Frame for D-26
206	MS	Cleveland Vicon	\$342.00	Add 2 New Exterior Door Handles for G19D & G21D
207	MS	Turner Logistics	\$432.12	Cost of Service on Changes to Date
208	MS	Capstone Construction	\$1,025.00	Relocate Motor for Dock Equipment

Motion by	Mr. Falcone
Seconded by	Mrs. Leszynski
Roll Call Vote:	
Mr. Ma	ys <u>AYE</u>
Ms. Wii	nter <u>AYE</u>
Mr. Cro	ss AYE
Mr. Falo	cone AYE
Mrs. Le	szynski <u>AYE</u>

EXHIBIT C-1-d RES. #14-33

RESOLUTION TO ADOPT 2014-2015 SCHOOL YEAR CALENDAR

RESOLVED that the Westlake Board of Education Adopts the 2014-2015 School Year Calendar.

WESTLAKE CITY SCHOOL DISTRICT

2014-2015 School Calendar

Attendance Days: 5	Attendance Days: 21	Attendance Days: 21	Attendance Days:	16 Opening Staff Day (PAC)-no students	08/21/14
August 14	September 14	October 14	November 14	Teacher work day-no students	08/22/14
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F	Sa First Student Day Gr. 1-12	08/25/14
1 2	2 3 4 5 6	1 2 3 4		1 Kindergarten Orientation	08/25/14
3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10 11	2 3 4 5 6 7	8 Kindergarten First Day	08/26/14
10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 😿 18	9 10 11 12 13 14	15 Labor Day-no staff/students	09/01/14
17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24 25	16 17 18 19 20 21	22 Pre-School Orientation	08/29/14
24 25 26 27 28 29 30	28 29 30	26 27 28 29 30 31	23 24 25 26 27 28	29 Pre-School First Day	09/02/14
31			30	NEOEA Day-no staff/students	10/17/14
				Teacher work day-no students	10/20/14
Attendance Days: 15	Attendance Days: 17	Attendance Days: 19	Attendance Days:	22 End of 1st Quarter	10/29/14
December 14	January 15	February 15	March 15	Teacher work day-no students	11/04/14
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa		Sa PK-8 Conferences-Only HS in session	11/25/14
1 2 3 4 5 6	(X) (2) 3	1 2 3 4 5 6 7) 11/26-11/28/14
7 8 9 10 11 12 13	4 5 6 7 8 9 10	8 9 10 11 12 (13) 14	8 9 10 11 12 13		2/22/14-01/02/15
14 15 16 17 18 19 20	11 12 13 14 15 16 17	15 (16) (17) 18 19 20 21	15 16 17 18 19 20		01/16/15
21 (28)(28)(26)(26) 27	18 (19) (20) 21 22 23 24	22 23 24 25 26 27 28	22 23 24 25 26 27	28 MLK Day-no staff/students	01/19/15
28 29(30(3)	25 26 27 28 29 30 31		29 30 31	Teacher work day (records)-no student	s 01/20/15
				Teacher work day -no students	02/13/15
				President's Day-no staff/students	02/16/15
Attendance Days: 15	Attendance Days: 20	Attendance Days: 9	Attendance Days:	 HS Conferences-Only PK-8 in session 	02/17/15
April 15	May 15	June 15	July 15	End of 3rd Quarter	03/27/15
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F		4/03/15-04/10/15
1 2 🔕 4	1 2	1 2 3 4 5 6	1 2 3		04/27/15
5 (8) (8) (8) (9) 11	3 4 5 6 7 8 9	7 8 9 10 11 12 13	5 6 7 8 9 10		05/25/15
12 13 14 15 16 17 18	10 11 12 13 14 15 16	14 15 16 17 18 19 20	12 13 14 15 16 17		06/09/15
19 20 21 22 23 24 25	17 18 19 20 21 22 23	21 22 23 24 25 26 27	19 20 21 22 23 24		06/11/15
26 (27) 28 29 30	24 (26) 26 27 28 29 30	28 29 30	26 27 28 29 30 31	Teacher work day-no students	06/12/15
	31				
Aug. 25, 2014-Oct. 29,	2014 Q1 45	1st Semester: 08/25/14-01	/16/15 S1 88	End of Quarter/Semester	
Oct. 30, 2014-Jan. 16,		2nd Semester:01/21/14-06		PK-8 Conferences - Only HS in session	$\overline{\lambda}$
Jan. 22, 2015-March 2			180	HS Conferences-Only PK-8 in session	
March 30, 2014-June 11, 2014 Q4 46		Fall OGT - 10/27/14-11/09/14		Teacher Work Day - No Students	Ō
	180	Spring OGT - 03/16/15-03/	29/15	No Staff - No Students	O ⊗
		Spring Break - 04/03/15-04/10/15			

(Subject to revision pending testing dates)

Motion by	Mr. Falcone	
Seconded by	Mrs. Leszynski	
Roll Call Vote:	·	
Mr. Mays	AYE	
Ms. Winter	AYE	
Mr. Cross	AYE	
Mr. Falcone	AYE	
Mrs. Leszynski	AYE	

EXHIBIT C-1-e RES. #14-34

RESOLVED that the Westlake Board of Education approves the increases in Tuition for All-Day Kindergarten.

FULL DAY KINDERGARTEN TUITION 2014-2015

Free Lunch Fee \$200.00 Reduced Lunch Fee \$616.00 Full Tuition Fee \$2,500.00

Motion by	Mr. Falcone		
Seconded by	Mrs. Leszynski		
Roll Call Vote:			
Mr. Mays	AYE		
Ms. Winter	AYE		
Mr. Cross	AYE		
Mr. Falcone	AYE		
Mrs. Leszynsk	i <u>AYE</u>		
Mrs. Leszynsk	i <u>AYE</u>		

File: BDDH (Also KD) PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board will be open to the public. Agendas will be available to all who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board's policy on public participation at Board meetings. In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. The first 15 minutes will be limited to comments pertaining to the agenda. The period of public participation may be extended by a vote of the majority of the Board present and voting.

Any person may address the Board during that part of the regular meeting given to "Public Comment." The person addressing the Board will stand and state his/her name and address. Unless waived by the President, the time for each oral communication shall not exceed five minutes per speaker. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. During public comment, personal attacks are prohibited. Failure to abide by this rule can result in removal from the meeting.

All other public participation, including questions or comments, shall be at the pleasure of the Chair. The President of the Board may permit, limit or restrict such participation as deemed necessary for the orderly conduct of Board business.

Board Discussion:

President Winter noted that some concerns have been raised by the public about current district policy regarding public participation, and that it may interfere with the Board's ability to achieve civil discourse and accomplish its business. The members of the Board then discussed their thoughts on current board policy and the draft of an alternative. After some discussion, the Board determined its current policy does allow for the Board to conduct its business, provides opportunity for public comment and the ability to deal with civil discourse. The Board unanimously agreed to retain current policy BDDH.

Adoption Date: May 23, 2002 Revision Date: October 13, 2008

Legal Refs.: ORC 121.22; 3313.20

Cross Refs.: BCE, Board Committees

BD, School Board Meetings

BDDC, Agenda Preparation and Dissemination