

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, January 26, 2009 – 5:30 p.m. – Regular Meeting
Board of Education – 27200 Hilliard Blvd.**

Call to Order: Time: 5:30 p.m.

Roll Call Vote:

Mr. Marinucci	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Ms. Winter	<u>Present</u>

Pledge of Allegiance: President Rocco led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Rocco thanked all in attendance.

Approval of Agenda

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Regular Session of December 15, 2008

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

B. Special Reports & Recognitions

1. Resolution to Recognize Hilliard Elementary School Teacher for National Board Certification Exhibit B-1

2. Resolution to Recognize Westlake High School Girls' Soccer Team for Receiving the National Soccer Coaches Association of America 2008 Girls' High School Team Adidas Academic Award Exhibit B-2
 3. Resolution to Recognize Lee Burneson Middle School Students for University of Nebraska American Math Competition Exhibit B-3
 4. 20/20 Vision Committee Presentation
- Superintendent Keenan introduced the Facilities committee which is comprised of 24 residents from various backgrounds. Over the last three months, the committee reviewed facilities needs and developed several recommendations. Committee members Bill Baddour and Andrew Mangels spoke about their overall mission, the data-driven process, the proposed vision and ultimately the committee's recommendations and considerations for a long-term capital plan.

Rocco: Thanked all committee members for their participation and service. She asked about the committee's consideration of timing of an issue with respect to the economy.

Baddour: A bond issue will be a challenge in light of the economy, but feels community education is really the key to success.

Marinucci: Thanked the committee for their efforts. Was the committee able to explore business/community partnerships? How about changes in enrollment in light of the economy?

Baddour: Yes, the topic of business/community partnership was explored, but not in great detail. It is in the best interest of the schools to pursue these partnerships if it makes sense for the benefit of the District. The group envisioned that many factors could contribute to an increase in enrollment such as the economy, new buildings, and turnover in the community.

Sullivan: Thanked the committee for their service. What does the committee see as the major needs?

Baddour: The committee sees the major needs deal with ample capacity, the old age of buildings and various structural issues.

Winter: Thanked the committee for their service and stated her questions have been answered. She also stated she appreciated the committee's strategic thought on this process.

Mays: Was there a consensus on the capital plan options?

Baddour: Yes, the committee agreed on two viable options.

Rocco: The Community Survey results appear to mirror the committee's comments. The Board recognizes the need and believes this issue should be tackled in 2009. Placing an issue on the May ballot does not appear to be prudent due to timing and lack of communication concerns.

Winter: While it is disappointing to some the issue won't be on the ballot in May, the Board wants to make sure it does everything possible to prepare for success.

Rocco: The Superintendent should consider the formation of a community group that would be able to organize a campaign.

Keenan: While using all the available resource tools, the committee clearly understood the issue and the importance of moving forward.

Sullivan: We owe it to our taxpayers to do the right thing.

Keenan: While we are fiscally responsible, and achieve excellence in education, we do have an issue with our facilities. We owe it to our community to address the need.

C. Superintendent's Report

Superintendent Keenan reported on the following:

1. He described a curriculum-based partnership between Hyland software and some WHS students.
2. He introduced Steve Steffas who explained the role of the Demons Club and requested attendance at their reverse raffle on March 14, 2009.

D. Treasurer's Report/Recommendations

1. Action Items

- | | |
|--|---------------|
| a. Resolution to Approve Quarterly Report and Financial Forecast | Exhibit D-1-a |
| b. Resolution to Authorize Treasurer to Advance Funds | Exhibit D-1-b |
| c. Resolution to Approve Student Activity Purpose Statements and Budgets | Exhibit D-1-c |
| d. Resolution to Issue Then and Now Certificate | Exhibit D-1-d |
| e. Resolution to Approve the Audit Report | Exhibit D-1-e |

E. CAC Report – None.

- Ms. Winter commented that Lydia Hudak is the new CAC student member.

F. New Business

1. Action Items

- | | |
|--|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve FMLA, Resignation and Employment for Staff Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve Reclassification of Certified Staff Members | Exhibit F-1-b-3 |
| 4. Resolution to Approve Supplemental Resignations and Contracts | Exhibit F-1-b-4 |
| 5. Resolution to Approve Resignation And Employment Of Adult Basic Literacy Education Personnel 2008-2009 | Exhibit F-1-b-5 |
| 6. Resolution to Approve Course of Study Writing Activity | Exhibit F-1-b-6 |
| 7. Resolution to Amend Resolution No. 08-278 To Approve Stipends for Stem Grant Summer Inservice | Exhibit F-1-b-7 |
| 8. Resolution to Increase the Exempt Employee Salary Base and Adjust Fringe Benefits | Exhibit F-1-b-8 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services for the 2008-2009 School Year | Exhibit F-1-c |
| d. Resolution to Approve Sunday Building Use | Exhibit F-1-d |
| e. Resolution to Approve Lake Erie Educational Computer Association Internet Service Provider Contract | Exhibit F-1-e |
| f. Resolution to Approve Increase in Substitute Pay Rates for Support Staff | Exhibit F-1-f |
| g. Resolution to Approve 2009 WHS Program of Studies Handbook | Exhibit F-1-g |

2. Discussion Items

- | | |
|---|-----------------|
| a. Second Reading of Policy JFG – Interrogations and Searches | |
| 1. Resolution to Adopt Policy JFG – Interrogations and Searches | Exhibit F-2-a-1 |
| b. Second Reading of Policy JFG-R – Interrogations and Searches | |
| 1. Resolution to Adopt Policy JFG – Interrogations and Searches | Exhibit F-2-b-1 |

- c. Second Reading of Policy KNAJ – Relations with Police Authorities
 1. Resolution to Adopt Policy KNAJ – Relations with Police Authorities

Exhibit F-2-c-1

G. Director of Business Affairs Report

Dave Puffer reported on the following District projects:

- Addressed several equipment and maintenance aging issues.
- Discussed the recent roof leak at the Lee Burneson library and resultant PC losses.

H. Board Items

Winter: Provided a detailed summary on the progress of the District's CIP Plan and indicated the committee is focused on curriculum, instruction, assessment and alignment.

Winter: Provided an overview of the upcoming Community Wellness forum on February 17, 2009.

I. 1. Adjourn to Executive Session

Time: 7:39 p.m.

Purpose: For Purpose of Negotiations and Personnel

Motion by Ms. Rocco

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

Others in Attendance: Keenan, Pepera

Adjourn Executive Session and Return to Regular Session

Time: 8:03 p.m.

*Meeting Open to Public (15 Minutes) – None.

J. Adjournment

President Rocco adjourned the meeting at 8:04 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1
RES. 09-28

RESOLUTION TO RECOGNIZE HILLIARD ELEMENTARY SCHOOL TEACHER
FOR NATIONAL BOARD CERTIFICATION

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates Rita Shields, Hilliard Elementary School Teacher, for receiving National Board Certification from the National Board for Professional Teaching Standards.

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO RECOGNIZE WESTLAKE HIGH SCHOOL GIRLS' SOCCER TEAM
FOR RECEIVING THE NATIONAL SOCCER COACHES ASSOCIATION OF AMERICA
2008 GIRLS' HIGH SCHOOL TEAM ADIDAS ACADEMIC AWARD

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates the Westlake High School Girls' Soccer Team for receiving the National Soccer Coaches Association of America *2008 Girls' High School Team Adidas Academic Award*. The team's overall grade point average is 4.14, placing them first in the State of Ohio and eleventh in the country.

The 2008 Lady Demons Soccer Team also earned titles as Southwest Conference Champions, District Champions, and Regional Semi-Finalists.

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT B-3
RES. 09-30

RESOLUTION TO RECOGNIZE LEE BURNESON MIDDLE SCHOOL STUDENTS
FOR THE AMERICAN MATHEMATICS COMPETITION

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates the following Lee Burneson Middle School students for their participation and accomplishments in the University of Nebraska's American Mathematics Competition:

LBMS TEAM RANKING:

Superior

DISTINGUISHED HONOR ROLL

Elizabeth Kobe	Grade 8
Kartik Dhinakaran	Grade 6
Kevin Wang	Grade 8

HONOR ROLL

Ishaan Bakhle	Grade 8
Jacob Cohen	Grade 8

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED THAT
the Westlake Board of Education approves the 2nd quarter financial update and five-year forecast.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT D-1-b
RES. 09-32

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED THAT

the Westlake Board of Education authorizes the Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Project Link (011-9111)	\$2,305.10

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENTS AND BUDGETS

RESOLVED THAT
the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets (see attached).

2009-10 Policy and Purpose Statements*

Fund SCC	Description	Estimated Revenue	Estimated Expenses
200 9522	Bowling Club – WHS	\$200.00	\$200.00
200 9844	Class of 2011 – WHS	<u>\$2,300.00</u>	<u>\$1,700.00</u>
	Total 200 Fund	\$2,500.00	\$1,900.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT D-1-d
RES. 09-34

RESOLUTION TO ADJUST FY09 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education adjusts the following FY09 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-100			
Instructional-Salaries	\$15,876,537.90	\$15,835,529.08	(\$41,008.82)
001-1100-500			
Instructional-Supplies	\$628,162.21	\$625,735.90	(\$2,426.31)
001-1100-600			
Instructional-Equipment	\$73,443.52	\$86,603.26	\$13,159.74
001-1200-400			
Special Education-Purchased Services	\$1,829.18	\$1,255.70	(\$573.48)
001-1200-500			
Special Education-Supplies	\$18,651.72	\$19,025.97	\$374.25
001-1300-400			
Vocational-Purchased Services	\$33,282.76	\$32,852.65	(\$430.11)
001-1300-500			
Vocational-Supplies	\$5,772.93	\$6,509.30	\$736.37
001-2100-400			
Support Services-Purchased Services	\$590,190.83	\$590,617.12	\$426.29
001-2100-500			
Support Services-Supplies	\$16,147.12	\$15,647.12	(\$500.00)
001-2200-400			
Support Services-Purchased Services	\$120,209.06	\$160,896.51	\$40,687.45
001-2200-600			
Support Services-Equipment	\$9,241.65	\$9,276.28	\$34.63

EXHIBIT D-1-d
(Continued)

001-2400-400			
Admin-Purchased Services	\$320,331.38	\$309,148.45	(\$11,182.93)
001-2400-500			
Admin-Supplies	\$50,406.77	\$50,170.27	(\$236.50)
001-2400-600			
Admin-Equipment	\$5,119.23	\$5,405.73	\$286.50
001-2400-800			
Admin-Miscellaneous	\$57,560.96	\$57,760.96	\$200.00
001-2500-400			
Fiscal-Purchased Services	\$43,717.83	\$43,243.59	(\$474.24)
001-2500-800			
Fiscal-Miscellaneous	\$657,809.34	\$657,064.06	(\$745.28)
001-2600-400			
Business-Purchased Services	\$113,830.92	\$113,655.61	(\$175.31)
001-2600-500			
Business-Supplies	\$1,654.49	\$1,686.43	\$31.94
001-2700-400			
Maintenance-Purchased Services	\$1,616,846.00	\$1,614,846.00	(\$2,000.00)
001-2700-500			
Maintenance-Supplies	\$224,382.26	\$223,767.97	(\$614.29)
001-2700-600			
Maintenance-Equipment	\$8,620.57	\$11,024.86	\$2,404.29
001-2700-700			
Maintenance-Replacement Equipment	\$10,823.32	\$11,033.32	\$210.00
001-2800-400			
Transportation-Purchased Services	\$218,663.41	\$217,659.81	(\$1,003.60)

EXHIBIT D-1-d
(Continued)

001-2900-400			
Information-Purchased Services	\$101,970.92	\$101,827.55	(\$143.37)
001-2900-500			
Information-Supplies	\$4,615.06	\$4,535.06	(\$80.00)
001-2900-800			
Information-Miscellaneous	\$275.00	\$305.00	\$30.00
001-5300-400			
General Architect/Engineering-Pur. Services	\$2,275.00	\$4,355.00	\$2,080.00
001-5500-800			
General Building Acquisition-Miscellaneous	\$50.00	\$982.78	\$932.78
001-7200-900			
Transfers	\$510,000.00	\$507,694.90	(\$2,305.10)
001-7400-900			
Advances Out	<u>\$21,546.85</u>	<u>\$23,851.95</u>	<u>\$2,305.10</u>
Total	\$21,343,968.19	\$21,343,968.19	\$0.00
BOND RETIREMENT			
Account	From	To	Difference
002-6100-810			
Bond Retirement-Repayment of Debt	\$2,673,627.00	\$2,227,858.25	(\$445,768.75)
002-6100-820			
Bond Retirement-Repayment of Interest	<u>\$0.00</u>	<u>\$445,768.75</u>	<u>\$445,768.75</u>
Total	\$2,673,627.00	\$2,673,627.00	\$0.00
FOOD SERVICE CATERING			
Account	From	To	Difference
006-3100-500			
Catering-Supplies	<u>\$6,300.00</u>	<u>\$8,000.00</u>	<u>\$1,700.00</u>
Total	\$6,300.00	\$8,000.00	\$1,700.00

EXHIBIT D-1-d
(Continued)

INTERDISTRICT SUMMER SCHOOL			
Account	From	To	Difference
011-2400-400-9011			
Purchased Services	<u>\$930.00</u>	<u>\$4,430.00</u>	<u>\$3,500.00</u>
Total	\$930.00	\$4,430.00	\$3,500.00
IN-SERVICE			
Account	From	To	Difference
018-3900-500-9722			
Sunshine-Transportation	\$1,100.00	\$1,252.14	\$152.14
018-2300-400-9726			
Board Contribution Fund	\$0.00	\$330.75	\$330.75
018-4600-600-9753			
Dover In Service-Equipment	\$1,690.70	\$4,173.67	\$2,482.97
018-4600-500-9761			
Lee Burneson In Service-Supplies	\$190,101.12	\$189,942.13	(\$158.99)
018-4600-600-9761			
Lee Burneson In Service-Equipment	\$598.88	\$757.87	\$158.99
018-4600-500-9762			
Parkside Library-Supplies	\$8,400.00	\$8,801.23	\$401.23
018-4600-600-9762			
Parkside Library-Equipment	\$2,500.00	\$2,098.77	(\$401.23)
018-4600-500-9763			
Parkside In Service-Supplies	\$103,307.52	\$101,638.52	(\$1,669.00)
108-4600-600-9763			
Parkside In Service-Equipment	\$1,992.48	\$3,661.48	\$1,669.00
018-4600-500-9773			
Holly Lane Music Programs-Supplies	\$524.00	\$661.63	\$137.63
018-4600-600-9776			
WHS Guidance-Equipment	<u>\$9,790.00</u>	<u>\$9,790.02</u>	<u>\$0.02</u>
Total	\$317,214.00	\$317,351.65	\$137.65

EXHIBIT D-1-d
(Continued)

HOME TEAM MARKETING			
Account	From	To	Difference
019 4500 400 9927			
Purchased Services	\$0.00	\$700.00	\$700.00
019-4500-500			
Supplies	\$0.00	\$3,000.00	\$3,000.00
0195200 600 9927			
Equipment	\$3,700.00	\$0.00	(\$3,700.00)
Total	\$3,700.00	\$3,700.00	\$0.00
ST. PAUL FY09			
Account	From	To	Difference
401-3200-500-9709			
Supplies & Materials	\$23,642.94	\$23,694.79	\$51.85
Total	\$23,642.94	\$23,694.79	\$51.85
ST. BERNADETTE FY09			
Account	From	To	Difference
401-3200-500-9809			
Supplies & Materials	\$53,396.57	\$53,576.50	\$179.93
Total	\$53,396.57	\$53,576.50	\$179.93
E-TECH OHIO FY08			
Account	From	To	Difference
452-2200-400-9353			
Purchased Services	\$0.00	\$0.83	\$0.83
452-2200-500-9353			
Supplies & Materials	\$0.83	\$0.00	(\$0.83)
Total	\$0.83	\$0.83	\$0.00

EXHIBIT D-1-d
(Continued)

TITLE VI-B, IDEA FY08			
Account	From	To	Difference
516-1200-400-9608			
Instruction - Purchased Services	\$67,439.77	\$55,998.77	(\$11,441.00)
516-2100-400-9608			
Support Services - Purchased Services	\$97,034.12	\$108,475.12	\$11,441.00
Total	\$164,473.89	\$164,473.89	\$0.00
TITLE I FY09			
Account	From	To	Difference
572-1100-100-9109			
Instruction - Salaries	\$280,532.26	\$185,322.33	(\$95,209.93)
572-1100-200-9109			
Instruction - Benefits	\$41,327.37	\$39,169.11	(\$2,158.26)
572-1100-400-9109			
Instruction - Purchased Services	\$0.00	\$18,320.00	\$18,320.00
572-1100-500-9109			
Instruction - Supplies	\$29,892.35	\$109,892.35	\$80,000.00
572-1100-600-9109			
Instruction - Equipment	\$6,000.00	\$4,000.00	(\$2,000.00)
572-2200-100-9109			
Prof Development - Salaries	\$1,500.00	\$1,710.00	\$210.00
572-2200-200-9109			
Prof Development - Benefits	\$245.35	\$279.76	\$34.41
572-2200-400-9109			
Prof Development - Purchased Services	\$21,187.33	\$33,200.53	\$12,013.20
572-2100-400-9109			
Facilities - Purchased Services	\$15,000.00	\$14,000.00	(\$1,000.00)
572-2800-100-9109			
Transportation - Salaries	\$2,300.00	\$1,980.00	(\$320.00)

EXHIBIT D-1-d
(Continued)

572-2800-200-9109			
Transportation - Benefits	\$0.00	\$322.46	\$322.46
572-3200-400-9109			
Non Public - Purchased Services	<u>\$11,236.22</u>	<u>\$11,244.94</u>	<u>\$8.72</u>
Total	\$409,220.88	\$419,441.48	\$10,220.60
TITLE II-A, IMPROVING TEACHER QUALITY FY09			
Account	From	To	Difference
590-2200-100-9009			
Prof Development - Salaries	\$22,584.49	\$23,189.55	\$605.06
590-3200-400-9009			
Non Public - Purchased Services	<u>\$10,510.18</u>	<u>\$10,562.97</u>	<u>\$52.79</u>
Total	\$33,094.67	\$33,752.52	\$657.85
TITLE II-D, TECHNOLOGY FY09			
Account	From	To	Difference
599-2200-400-9909			
Prof Development - Purchased Services	\$1,013.02	\$1,092.35	\$79.33
599-3200-400-9909			
Non Public - Purchased Services	\$373.46	\$327.66	(\$45.80)
599-3200-500-9909			
Non Public - Supplies	<u>\$0.00</u>	<u>\$52.60</u>	<u>\$52.60</u>
Total	\$1,386.48	\$1,472.61	\$86.13

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE THE AUDIT REPORT

RESOLVED THAT

the Westlake Board of Education approves the annual Audit Report for the fiscal year ended June 30, 2008.

Motion by Ms. Winter

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-a
RES. 09-36

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

William and Laurie Bowles
2380 W. Hedgewood Drive
Westlake, OH 44145

Donated \$25.00 to WHBS-TV at Westlake High School to help purchase new digital broadcast programming tapes.

Mr. Michael R. Bozzone
Bozzone & Associates
5816 Forbes Avenue
Pittsburgh, PA 15217

The Bozzone Family Foundation donated \$500.00 to the Athletic Department at Westlake High School in memory of Richard Joseph Holway. The donation will be used to purchase athletic equipment.

Mr. Robert P. Bozzone, Trustee
Bozzone Family Foundation
1000 Six PPG Place
Pittsburgh, PA 15222

Officer Ken Delfing
Westlake City Police Department
27500 Hilliard Blvd.
Westlake, OH 44145

Donated a Blue Jay blue formal gown to the Center Stage Players at Westlake High School to add to our small but growing collection of women's formal wear.

Dover Elementary School PTA
Ms. Carrie Simon
2300 Dover Center Road
Westlake, OH 44145

Donated \$2,500.00 to Dover Elementary School to purchase a new public address system for the cafeteria.

Joseph and Kim Ferenchak
21023 Wilderness Trail
Westlake, OH 44145

Donated \$250.00 to the preschool program at Hilliard Elementary to support the preschool program and/or the Westlake Early Childhood program.

Mr. John E. Kiczek
Ms. Christine D. Seuffert
25560 Hilliard Blvd.
Westlake, OH 44145

Donated \$2,500.00 to Parkside Intermediate School in memory of Tom Kiczek. The funds are to be used without restriction to supplement funding where needed.

Lesjak Planning Corporation
Mr. David Lesjak
1991 Crocker Road, Suite 575
Westlake, OH 44145

Donated \$1,000.00 to WHBS-TV at Westlake High School to award college scholarships to graduating WHBS-TV seniors in May, 2009.

EXHIBIT F-1-a
(Continued)

Larry and Linda McLean
660 Canter Court
Avon Lake, OH 44012

Donated \$100.00 to WHBS-TV at Westlake High School to help purchase new digital master broadcast tapes.

Westlake Demons Club
26933 Westwood Road, Suite 100
Westlake, OH 44145

Donated \$1,500.00 to the Girls Basketball program at Westlake High School to help purchase new girls basketball uniforms.

Westlake Town Criers
Mr. Thomas L. Hirz, Treasurer
P.O. Box 45224
Westlake, OH 44145

Donated \$500.00 to the Wrestling program at Westlake High School to help cover tournament expenses for the 2008 Junior Wrestling Tournament.

Cuyahoga County Board of MRDD
Attn: Janet Cimino
Michael A. Donzella Admin. Bldg.
1275 Lakeside Avenue East
Cleveland, OH 44114

Donated various adaptive equipment to the Pupil Services Department at Westlake City Schools to support students with physical and multiple disabilities including small Rifton chairs, two prone Rifton standers, two large supine standers, a Rifton potty chair, a prone scooter board, a small supine stander, a small wheelchair, a foam donut, a Rifton role, and a shelving unit. The donation will be used to facilitate and support students in accessing their curriculum and engaging in classroom activities as specified in their Individualized Educational Programs (IEPs).

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-1
RES. 09-37

RESOLUTION TO APPROVE FMLA, RESIGNATIONS AND EMPLOYMENT
FOR STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves FMLA, resignations and employment for staff members as follows:

FMLA

<u>Name</u>	<u>Effective Date</u>	<u>Name</u>	<u>Effective Date</u>
Karen Herzberger	01/05/09	Marilyn Lester	01/05/2009

Classified Resignation

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>
Jackie Dixon	WHS Kitchen Helper	01/05/2009
Sherry Kennedy	Special Ed. Assistant	01/11/2009

Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Level</u>	<u>Contract %</u>
Judy Dubil	Parkside Int. Specialist	01/26/2009	7	MA	50%

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Bruce Ashwood	Bus Driver	12/09/2008	4	From 5.0 to 4.75 Hrs/Day		
Diane Hill	Bus Driver	12/15/2008	6	4.25	5	9
Bobbi McVay	WHS Kitchen Helper	01/21/2009	4	3.75	5	9
Jackie Hollis	Bus Driver	01/12/2009		From 7.25 to 8.0 Hrs/Day		
Jodi Ovelgonne	Bus Driver	01/12/2009		From 5.25 to 5.5 Hrs/Day		
Mary Scavelli	Bus Driver	01/12/2009		From 6.25 to 6.75 Hrs/Day		

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED THAT
the Westlake Board of Education approves the resignations and employment of substitutes for staff
members as follows:

Classified Substitute Resignation

None

Certified Substitute Resignation

None

Classified Substitutes

<u>Name</u>	<u>Positions</u>
Courtney Sennish	Receptionist

Certified Substitutes

Christie Leake	Lawrence Pecsok	Julie Priebe	Ian Rice
Kathleen Sebastian	Carolyn Sprowls	Lisa Swisher	

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-3
RES. 09-39

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFIED STAFF MEMBERS

RESOLVED THAT
the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Effective</u>	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
01/01/2009	Sara Neville	BA+30	MA	4
01/01/2009	Cathy Pietroski	MA+20	MA+30	14
01/01/2009	Eneida Ruiz	BA+30	MA	4
01/01/2009	Krista Wadas	BA+10	BA+20	2

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE SUPPLEMENTAL RESIGNATIONS AND CONTRACTS
(In-District and Out-of-District)

RESOLVED THAT

the Westlake Board of Education approves the following supplemental resignations and contracts for the 2008-2009 school year (in-district and out-of-district):

Resignations

Stephanie Xenos Pep Club Advisor Effective: 01/01/09

Employment

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Nancy English	Pep Club Advisor	N	0
Jeffery Mannies	Head Boys Varsity Tennis Coach	N	5
Richard Robbins	Head Boys Jr. Varsity Tennis Coach	N	1

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-5
RES. 09-41

RESOLUTION TO APPROVE RESIGNATION AND EMPLOYMENT OF ADULT
BASIC LITERACY EDUCATION PERSONNEL 2008-2009

RESOLVED THAT

The Westlake Board of Education approves the resignation and employment of personnel for the Adult Basic Literacy Education (A.B.L.E.) Program. Contracts are to be paid out of A.B.L.E. Project Number 045062-AB-S1-2007C, A.B.L.E. Project Number 045062-AB-S1-2008C, A.B.L.E. Project Number 045062-AB-S1-2009 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2009.

RESIGNATION

Melissa Cheers Effective 12/16/08

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Not to Exceed</u>
Cheryl Williams	Orientation Instructor	60	\$ 22.00	\$1,320.00
Sharon Forstchen	Orientation Instructor	60	\$ 22.00	\$1,320.00

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE STIPENDS FOR
COURSE OF STUDY WRITING

RESOLVED THAT

the Westlake Board of Education approves stipends for the following staff members for Foreign Language Course of Study writing activities on December 2, 2008 at the negotiated rate, to be paid from the Cleveland State University Grant Funds:

<u>Name</u>	<u>Hours Not To Exceed</u>	<u>Fund</u>
Cheryl Bendik	2	Cleveland State University Grant
Ursula Hays	2	Cleveland State University Grant
Joy Horvath	2	Cleveland State University Grant
Nicolette Miller	2	Cleveland State University Grant
Florica Podway	2	Cleveland State University Grant
Eneida Ruiz	2	Cleveland State University Grant
Anne-Frances Zaborniak	2	Cleveland State University Grant

*Supported wholly or in part by Grant Funds

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-7
RES. 09-43

RESOLUTION TO AMEND RESOLUTION NO. 08-278 TO APPROVE
STIPENDS FOR STEM GRANT SUMMER INSERVICE

RESOLVED THAT

the Westlake Board of Education amends the salary reimbursement to the General Fund for Kurt Thonnings previously approved as Exhibit F-1-b-15, Resolution No. 08-278, at the August 25, 2008 Board of Education meeting as follows:

STEM Salary Reimbursement to General Fund

From: \$10,444.75

To: \$23,087.49

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO INCREASE THE EXEMPT EMPLOYEE SALARY BASE
AND ADJUST FRINGE BENEFITS

RESOLVED THAT
the Westlake Board of Education approves the same base salary increases and modifications in
employee health benefits as afforded the Westlake certificated staff to be first effective January 1,
2009.

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

January 26, 2009
09-69

EXHIBIT F-1-c
RES. 09-45

RESOLUTION TO APPROVE AGREEMENTS FOR
ADMISSION OF TUITION PUPILS AND PURCHASED SERVICES

RESOLVED THAT

the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services for the 2008-2009 school year:

2008-2009 School Year

ESC of Cuyahoga County – Visual Impairment & Orientation/Mobility Services
Parma School District – Parmadale

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT
the Westlake Board of Education approves Sunday building use as follows:

Westlake Kiwanis Club
Pancake Breakfast

Westlake High School
Sunday, 03/26/09
6:00 AM – 2:00 PM
Cafeteria & Kitchen

North South Foundation/FICA
Spelling Bee, Math Bee,
Geography Bee, Vocabulary Bee

Westlake High School
Sunday, 04/05/09
8:30 AM – 5:00 PM
9 Classrooms

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-e
RES. 09-47

RESOLUTION TO APPROVE LAKE ERIE EDUCATIONAL COMPUTER ASSOCIATION
INTERNET SERVICE PROVIDER CONTRACT

RESOLVED THAT

the Westlake Board of Education approves the LEECA Service Agreement for Internet Service from July 1, 2009 through June 30, 2011.

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO APPROVE INCREASE IN SUBSTITUTE
PAY RATES FOR SUPPORT STAFF

RESOLVED THAT

the Westlake Board of Education approves the following increases in substitute pay rates for support staff effective January 1, 2009:

Supervision and Teacher Assistants	From \$7.00 to \$7.30/Hour
Lunchroom	From \$7.00 to \$7.30/Hour

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-g
RES. 09-49

RESOLUTION TO APPROVE THE WESTLAKE HIGH SCHOOL
PROGRAM OF STUDIES FOR 2009-2010

RESOLVED THAT
the Westlake Board of Education approves the Westlake High School Program of Studies for the 2009-2010 school year.

Motion by Mr. Sullivan

Seconded by Mr. Mays

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO ADOPT BOARD OF EDUCATION POLICY
JFG – INTERROGATIONS AND SEARCHES

RESOLVED THAT
the Westlake Board of Education adopts Board of Education Policy JFG – Interrogations and Searches.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

File: JFG
INTERROGATIONS AND SEARCHES

To maintain order and discipline in the schools and to protect the safety and welfare of students, employees and community members, the Board authorizes its administration to conduct searches of school property, a student's person or personal property or student automobiles in accordance with Board-adopted procedures. The Board further authorizes its administration to seize illegal, unauthorized, or contraband materials that may be discovered in any search. The Board has further developed procedures that will be followed in the event a law enforcement agency requests an opportunity to search or interrogate a student.

Searches of School Property

The administration is authorized to conduct periodic general inspections of any school property for any reason, at any time without notice, without student consent, and without a warrant. School property includes school lockers, desks or other receptacles that a student may use for storage of personal or school belongings, which receptacle is property of the Board.

Personal Searches

A student's person and/or personal effects (e.g. book bag, purse, pockets, **electronic devices**) may be searched when an administrator has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials or is otherwise in violation of school policy. Any personal searches will be conducted in accordance with the procedures governing personal searches.

Automobile Searches

The Board reserves the right to conduct routine patrols of student parking lots and inspections of the exteriors of students' automobiles on school property. When the administration has reasonable suspicion to believe that illegal or unauthorized materials are contained inside a student's vehicle, it may inspect the interior of the vehicle. Routine patrols and inspections of student parking lots and student automobiles may be conducted without notice, without student consent and without a search warrant.

Searches or Interrogations by Law Enforcement Officials

Generally, law enforcement authorities will be allowed to interview students on school premises only if there are special circumstances requiring an immediate interview or if the interview is conducted at the request of the school. Law enforcement authorities will not be allowed to search a student's locker, desk, automobile or person without a search warrant unless public health or safety is involved. Any interrogations or search conducted by law enforcement authorities will be governed in accordance with the District's procedures.

Adoption Date: May 23, 2002

Revision Date:

Legal Refs.: ORC 3313.20

New Jersey v.TLO 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)

RESOLUTION TO ADOPT BOARD OF EDUCATION POLICY
JFG-R – INTERROGATIONS AND SEARCHES

RESOLVED THAT
the Westlake Board of Education adopts Board of Education Policy JFG-R – Interrogations and Searches.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

File: JFG-R
INTERROGATIONS AND SEARCHES

Searches of School Property

The following rules apply to the search of school property assigned to a student (including school lockers, desks or other receptacles which a student may use for storage of personal or school belongings which receptacle is the property of the Board) and the seizure of items in his/her possession.

1. Random searches of lockers, desks or other storage spaces may be conducted by school personnel.
2. The possession of items which constitute a crime or violation of school rules, or any other possessions reasonably determined to be a threat to the safety or security of others may be seized by school authorities at any time.

Personal Searches

Principals and their designees are permitted to search the person and personal property (purse, knapsack, gym bag, **electronic devices**, etc.) of a student when there is a reasonable suspicion to believe that evidence will be obtained indicating the student's violation of either the law or school rules. The following rules apply in such cases.

1. There should be reasonable suspicion to believe that the search will result in obtaining evidence that indicates the student's violation of the law or school.
2. Searches will be conducted by a person of the same sex as the student.
3. Searches will be conducted in the presence of another administrator or staff member and, wherever possible, by a person of the same sex as the student being searched.
4. Parent(s)/guardian(s) of a minor student who is the subject of a search will be notified of the search and will be given the reason(s) for the search as soon as feasible after its completion.
5. When evidence is uncovered indicating that a student has violated the law, law enforcement officials shall be notified.

Automobile Searches

The cars of students who are granted permission to drive to school and park on school property are subject to routine patrols and exterior inspections. Routine patrols and inspections of student parking lots and student automobiles may be conducted without notice, without student consent and without a search warrant. In addition, the interior of a student's car may be searched when school officials have reasonable suspicion to believe that illegal or unauthorized materials are contained inside the student's vehicle.

Searches of Student Property by Police

A law enforcement agency is required to produce a proper search warrant prior to conducting any search of a student's personal property kept on school premises. However, if the police have reason to believe that any item which might pose an immediate threat to the safety or security of others is kept in a student locker, desk or other storage space, searches may be conducted without a previously issued warrant.

Interrogations by Police

The schools have legal custody of students during the school day and during hours of approved extracurricular activities. It is the responsibility of the school administration to try to protect each student under its control; therefore, the following steps should be taken;

1. The questioning of students by law enforcement agencies is limited to situations where parental consent has been obtained or the school official has made an independent determination that reasonable grounds exist for conducting an interrogation during school hours.
2. Whenever possible, police officers should contact and/or question students out of school. When it is absolutely necessary for an officer to make a school contact with a student, the school authorities will bring the student to a private room and the contact will be made out of the sight of others as much as possible.
3. The school principal must be notified before a student may be questioned in school or taken from a classroom.
4. **In matters not involving the code of conduct or for other matters not related to school**, if possible, a parent or legal guardian of the student to be interviewed should be notified by the police before the student is questioned so that the parents may be present if they so desire. **This policy does not apply to officer involvement in the investigation of violations of the code of conduct.**
5. A school official will request to be present when an interrogation takes place within the school.
6. When it is necessary to remove a student from school, after notifying the school principal, police authorities should notify the parents. If the circumstances make it impossible for the police to make this notification to the parents, the principal or his/her designee should do so. When the police feel it is necessary to remove a child from school, the police must first obtain parental consent or produce a warrant, an order, or other legal document authorizing them to remove the child without parental consent. If the circumstances make it impossible for the police to make the notification to the parents, the principal or his/her designee should do so.
7. The police department should always be notified by the school principal whenever a student is involved in any type of criminal activity. When the principal learns of this involvement, he/she should notify the juvenile officer or detective bureau of the police department. The school should not attempt to handle matters that are properly in the realm of the police department.

Adoption Date: May 23, 2002

Revision Date:

Legal Refs.: ORC 3313.20
New Jersey v. TLO 469 U.S. 325, 105 S.Ct. 733, 83 L.Ed.2d 720 (1985)

EXHIBIT F-2-c-1
RES. 09-52

RESOLUTION TO ADOPT BOARD OF EDUCATION POLICY
KNAJ – RELATIONS WITH POLICE AUTHORITIES

RESOLVED THAT
the Westlake Board of Education adopts Board of Education Policy KNAJ – Relations with Police
Authorities.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

File: KNAJ
RELATIONS WITH POLICE AUTHORITIES

Cooperation with ~~the Westlake Police Department~~

The Westlake Schools will at all times and in all circumstances cooperate to the fullest extent possible with the ~~Westlake Police Department~~.

1. Upon the request of the police to interview a student **for a matter not involving the code of conduct or for other matters not related to school**, the principal will call the parent immediately.
 - A. If the parent gives permission for the interview, the student is to be called in such a way that other students are not aware of the interview.
 - B. If the parent refuses the interview, the police are to be advised that the student cannot be called.
 - C. If the parent asks to be present at the interview, the policeman is to be asked if he/she is willing to wait for the parent.
2. If the parent cannot be reached and the police feel it is imperative they talk with the student, the student will be called for the interview; HOWEVER, the parent must be notified by phone or in writing that the interview occurred within 24 hours after the interview.
3. In an emergency, where the police must see a student before there is time to call a parent, the principal must use the best judgment possible, but the parent must be notified of the action.

This policy does not apply to officer involvement in the investigation of violations of the code of conduct.

Adoption Date: May 23, 2002

Revision Date:

Cross Refs.: JFG, Interrogations and Searches