

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, January 28, 2013 – 5:30 p.m. – Regular Meeting
Administrative Building – 27200 Hilliard Blvd.**

Call to Order: Time: 5:33 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Cross	<u>Present</u>
Mr. Falcone	<u>Present</u>
Mrs. Leszynski	<u>Present</u>

Pledge of Allegiance – President Mays led the assembly in the Pledge of Allegiance.

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors – President Mays thanked all in attendance.

Approval of Agenda

Motion by Mr. Falcone

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Special Meeting of December 14, 2012

Motion by Ms. Winter

Seconded by Mr. Cross

Roll Call Vote:

Mr. Mays	_____	AYE
Ms. Winter	_____	AYE
Mr. Cross	_____	AYE
Mr. Falcone	_____	AYE
Mrs. Leszynski	_____	AYE

2. Regular Meeting of December 17, 2012

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Cross

Roll Call Vote:

Mr. Mays	_____	AYE
Ms. Winter	_____	AYE
Mr. Cross	_____	AYE
Mr. Falcone	_____	AYE
Mrs. Leszynski	_____	AYE

3. Special Meeting of December 21, 2012

Motion by _____ Ms. Winter

Seconded by _____ Mr. Cross

Roll Call Vote:

Mr. Mays	_____	AYE
Ms. Winter	_____	AYE
Mr. Cross	_____	AYE
Mr. Falcone	_____	AYE
Mrs. Leszynski	_____	AYE

B. Special Reports & Recognitions

1. LBMS Presentation – Costa Rican Exchange Students

Lee Burneson Middle School Principal Paul Wilson and World Language teacher Claudia Vakos spoke about the recent exchange experience with some Costa Rican students. After the presentation, students involved in the exchange shared their experiences with the Board.

C. Superintendent's Report & Master Facility Plan Phase I Report

Superintendent Keenan noted the following:

1. The Governor's budget will be unveiled on 2/4/13.
2. There will be a delay with report cards due to a software reporting issue.
3. Congratulated CFO Pepera and his staff for achieving a perfect Audit report for the 5th year in a row.
4. The District is still in the process of evaluating the issue of the commons area at the newly constructed High School

Bob Teitenberg from Turner presented the monthly financials, and Dave Puffer reported on construction activity to date.

D. Treasurer's Report/Recommendations

1. Financial Presentation – FY13 Quarterly Report and Financial Forecast

CFO Pepera presented the 2nd quarter financial report and updated 5-year forecast.

2. Action Items

- | | |
|--|---------------|
| a. Resolution to Approve Quarterly Report and Financial Forecast | Exhibit D-2-a |
| b. Resolution to Issue Then and Now Certificates | Exhibit D-2-b |
| c. Resolution to Resolution to Approve the Audit Report | Exhibit D-2-c |
| d. Resolution to Authorize Purchase of Requisition Approval Manager Software | Exhibit D-2-d |
| e. Resolution to Authorize Treasurer to Return Advance | Exhibit D-2-e |
| f. Resolution to Accept Funds | Exhibit D-2-f |
| g. Resolution to Establish Appropriations | Exhibit D-2-g |
| h. Resolution to Adjust FY13 Appropriations | Exhibit D-2-h |

E. CAC Report – None.

F. New Business

1. Action Items

- | | |
|---|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Resignations, FMLA and Employment for Staff Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve Certified Reclassification | Exhibit F-1-b-3 |
| 4. Resolution to Approve Supplemental Contract Resignations and Employment | Exhibit F-1-b-4 |
| 5. Resolution to Approve Employment and Step Increases for Project Link Personnel | Exhibit F-1-b-5 |
| 6. Resolution to Approve Employment of Project Link Community Education Personnel | Exhibit F-1-b-6 |
| 7. Resolution to Approve Certified Home Instruction | Exhibit F-1-b-7 |
| 8. Resolution to Approve Stipends Paid from Grant Funds | Exhibit F-1-b-8 |
| c. Resolution to Approve Agreements and Purchased Services | Exhibit F-1-c |
| d. Resolution to Accept Revised Bid Tabulation Sheet for Westlake City Schools – Technology Alternate | Exhibit F-1-d |
| e. Resolution to Approve Construction Change Orders | Exhibit F-1-e |
| f. Resolution to Publicly Post Previously Approved Change Orders | Exhibit F-1-f |
| g. Resolution to Approve Grant Agreement for Westlake International Baccalaureate High School Feasibility Study | Exhibit F-1-g |

G. Board Items

1. Levy Discussion

Kathy Severenski from Triad Research provided the results from the recent community survey which was structured to gauge community support for an operating issue this Spring. CFO Pepera then discussed the statutory process and associated timeline in order to place an operating issue on the ballot in May. President Mays commented the survey shows support for a 5.9 mill levy but also shows the District will need to make sure it raises awareness. Ms.

Winter indicated her support for a 5.9 mill levy in May and noted the District can certainly show the community they have changed the way they do business. Mr. Cross then asked CFO Pepera if projections can be run on any level of millage as determined by the Board. CFO Pepera indicated that a projection can be run on any determined amount. Mrs. Leszynski asked Superintendent Keenan if we will see further cuts by the State, and if so, should we consider a higher millage amount? Dr. Keenan noted that State funding is a small proportion of our revenues but that funding could be cut. In light of these facts, he recommended the District move forward with a 5.9 mill levy which seemed to be supported in the recent survey.

***Hearing of Public (15 Minutes)**

John Finucan asked about survey data and whether there is some value to re-polling voters about 6.5 mills.

H. Adjourn to Executive Session

Time: 7:39 p.m.

Purpose: To Discuss Negotiations

Motion by Mr. Cross

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

Others in Attendance: Keenan, Pepera, Pyros, and Board Attorney Tim Sheeran

Adjourn Executive Session and Return to Regular Session

Time: 8:28 p.m.

Additional Board Items:

Superintendent Keenan briefly discussed the following issues with the Board:

1. Resolution to the excess dirt located at the new Lee Burneson Middle School
2. Update on potential Donor rights for the Stadium

Mr. Cross then asked Superintendent Keenan if the District might consider changing the facade of the existing Middle School to better match the new construction. Dr. Keenan said he would take that comment under advisement, but his first priority would be to finish the construction project based on current scope and budget.

I. Adjournment

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

President Mays adjourned the meeting at 8:34 p.m.

President

CFO/Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT D-2-a
RES. #13-31

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the 2nd quarter financial update and five-year forecast.

Motion by _____ Ms. Winter

Seconded by _____ Mr. Cross

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT D-2-b
RES. #13-32

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
14869	Holt McDougal	Social Studies text & workbooks-St. Bernadette	\$9,457.03
44891	Kohlmyer Sports	Footballs, shoulder pads, jerseys	\$3,561.70
44908	Kohlmyer Sports	T-shirts, jerseys, shorts; misc. equipment	\$5,340.50
44963	OHSAA Foundation	Proceeds from Football playoff vs. Madison	\$9,548.32
90783	Gordon Food Service	November Food Service supplies	\$3,411.72
90785	Dairymens	December Food Service supplies	\$3,799.54
91049	Suburban Transportation	December Transportation Services	\$3,747.00

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-2-c
RES. #13-33

RESOLUTION TO APPROVE THE AUDIT REPORT

RESOLVED that the Westlake Board of Education approves the annual Audit Report for the fiscal year ended June 30, 2012.

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-2-d
RES. #13-34

RESOLUTION TO AUTHORIZE PURCHASE OF
REQUISITION APPROVAL MANAGER SOFTWARE

RESOLVED that the Westlake Board of Education approves the purchase of Requisition Approval Manager (RAM) software package from North Coast Council.

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-2-e
RES. #13-35

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorizes the Treasurer to return the following advances:

From	To	Amount
Project Link (011-9111)	General Fund (001)	\$2,000.00

Motion by _____ Mr. Falcone

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT D-2-f
RES. #13-36

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

State Funds	Amount	Fund	Special Cost Center
Local Government Innovation Fund FY13	\$100,000.00	499	9113

Local Fund	Amount	Fund	Special Cost Center
Patricia Fox Memorial Scholarship	\$10,000.00	007	9716

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-2-g
RES. #13-37

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

LOCAL GOVERNMENT INNOVATION FUND FY13 (IB PROGRAM)	Amount
Account	
499-2200-100-9113	\$22,766.19
Innovation Coordinator Wages	
499-2200-200-9113	\$14,040.00
Innovation Coordinator Benefits	
499-1100-400-9113	\$63,193.81
Innovation Instructors – Purchased Services (Staff)	

Motion by _____ Mr. Falcone _____

Seconded by _____ Mrs. Leszynski _____

Roll Call Vote:

Mr. Mays _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Cross _____ AYE _____

Mr. Falcone _____ AYE _____

Mrs. Leszynski _____ AYE _____

EXHIBIT D-2-h
RES. #13-38

RESOLUTION TO ADJUST FY13 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY13 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100 400			
Instructional-Purchased Services	\$108,861.51	\$109,086.51	\$225.00
001-1100-500			
Instructional-Supplies	\$597,304.64	\$594,465.63	(\$2,839.01)
001-1100-600			
Instructional-Equipment	\$167,300.00	\$162,205.59	(\$5,094.41)
001-1200-500			
Special Education-Supplies	\$18,106.94	\$15,586.94	(\$2,520.00)
001-2100-500			
General Support-Supplies	\$33,503.31	\$36,023.31	\$2,520.00
001-2200-400			
General Support Services-Purch. Services	\$285,351.99	\$286,084.69	\$732.70
001-2200-500			
General Support Services-Purch. Services	\$119,066.65	\$120,583.80	\$1,517.15
001-2400-400			
Admin-Purchased Services	\$329,056.18	\$328,473.48	(\$582.70)
001-2600-500			
Business-Supplies	(\$393.39)	(\$9,276.93)	(\$8,883.54)
001-2700-600			
Maintenance-Equipment	\$30,993.00	\$39,876.54	\$8,883.54
001-3200-400			
IB-Out of District Travel	<u>\$800.00</u>	<u>\$6,841.27</u>	<u>\$6,041.27</u>
Total	\$1,689,950.83	\$1,689,950.83	\$0.00

EXHIBIT D-2-h
(Continued)

BOND RETIREMENT			
Account	From	To	Difference
002-2400-9002			
Delinquent Land	\$0.00	\$15.70	\$15.70
002-2500-800-9002			
Auditor & Treasurer Fees	<u>\$52,615.02</u>	<u>\$52,599.32</u>	(\$15.70)
Total	\$52,615.02	\$52,615.02	\$0.00
BUILDING FUND			
Account	From	To	Difference
004-5500-400-9007			
TE Building Construction-Purch. Services	\$454,685.98	\$557,304.27	\$102,618.29
004-5500-600-9007			
TE Building Construction-Miscellaneous	<u>\$10,095,314.02</u>	<u>\$9,992,695.73</u>	(\$102,618.29)
Total	\$10,550,000.00	\$10,550,000.00	\$0.00
COMMUNITY EDUCATION SERVICES			
Account	From	To	Difference
011-3200-400-9110			
Community Ed-Purchased Services	<u>\$575.00</u>	<u>\$3,506.25</u>	<u>\$2,931.25</u>
Total	\$575.00	\$3,506.25	\$2,931.25
IN SERVICE			
Account	From	To	Difference
018-4600-500-9751			
Bassett-Supplies	\$10,000.00	\$9,776.00	\$(224.00)
018-4600-600-9751			
Bassett-Equipment	\$10,038.51	\$10,262.51	\$224.00
018-4600-400-9764			
WHS-In Service Purchased Services	\$0.00	\$97.00	\$97.00
018-4600-600-9764			
WHS-In Service Equipment	\$2,000.00	\$1,903.00	\$(97.00)
018-4600-500-9765			
WHS-Music Fees	<u>\$7,265.15</u>	<u>\$10,265.15</u>	<u>\$3,000.00</u>
Total	\$29,303.66	\$32,303.66	\$3,000.00

EXHIBIT D-2-h
(Continued)

NORDSON GRANT (IB)			
Account	From	To	Difference
019-1100-400-9935			
Instruction Purchased Services	\$0.00	\$1,800.00	\$1,800.00
019-2200-100-9935			
Support Services Wages	\$0.00	\$14,000.00	\$14,000.00
019-2200-400-9935			
Support Services Purchased Services	\$16,000.00	\$0.00	(\$16,000.00)
019-2200-500-9935			
Support Services Supplies & Materials	\$0.00	\$200.00	\$200.00
Total	\$16,000.00	\$16,000.00	\$0.00
WESTLAKE MONTESSORI FY11			
Account	From	To	Difference
401-3200-500-9612			
Supplies & Materials	\$5,891.84	\$4,695.92	(\$1,195.92)
401-3200-600-9612			
Equipment	\$0.00	\$1,195.92	\$1,195.92
Total	\$5,891.84	\$5,891.84	\$0.00
ST. BERNADETTE FY13			
Account	From	To	Difference
401-3200-100-9613			
Salaries & Wages	\$11,700.00	\$12,632.40	\$932.40
401-3200-200-9613			
Benefits	\$1,922.93	\$2,065.05	\$142.12
401-3200-500-9613			
Supplies & Materials	\$56,286.68	\$55,212.16	(\$1,074.52)
Total	\$69,909.61	\$69,909.61	\$0.00

EXHIBIT D-2-h
(Continued)

TITLE III LEP FY13			
Account	From	To	Difference
551-1200-100-9513			
Instruction Salaries & Wages	\$8,084.44	\$18,334.44	\$10,250.00
551-1200-200-9513			
Instruction Benefits	\$0.00	\$2,250.00	\$2,250.00
551-1200-400-9513			
Instruction Purchased Services	\$10,000.00	\$2,500.00	(\$7,500.00)
551-2200-100-9513			
PD Salaries & Wages	\$3,500.00	\$1,500.00	(\$2,000.00)
551-2200-400-9513			
PD Purchased Services	\$6,875.00	\$3,875.00	(\$3,000.00)
Total	\$28,459.44	\$28,459.44	\$0.00
TITLE I FY13			
Account	From	To	Difference
572-3200-400-9113			
Non Public & F/C Purchased Services	\$1,266.34	\$3,266.34	\$2,000.00
572-3200-500-9113			
Non Public & F/C Supplies	\$2,644.52	\$644.52	(\$2,000.00)
Total	\$3,910.86	\$3,910.86	\$0.00

Motion by _____ Mr. Falcone _____

Seconded by _____ Mrs. Leszynski _____

Roll Call Vote:

Mr. Mays _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Cross _____ AYE _____

Mr. Falcone _____ AYE _____

Mrs. Leszynski _____ AYE _____

EXHIBIT F-1-a
RES. #13-39

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Ms. Antoinetta Boccardi 4791 Prestwick Crossing Westlake, OH 44145	Donated \$250.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
The CBC Foundation 2778 SOM Center Road, Ste. 100 Willoughby Hills, OH 44094	Donated \$2,000.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
David and Mary Lou Dorogi 1939 Sperry's Forge Trail Westlake, OH 44145	Donated \$20.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Claudette's Café Mr. Wes Alsayegh, Owner 26485 Center Ridge Road Westlake, OH 44145	Donated \$25.00 to WHBS-TV at Westlake High School to use toward updating equipment.
Sweet Basil Pizza Mr. Dan Joyce, Owner 26235 Center Ridge Road Westlake, OH 44145	Donated four sheet pizzas for Project Link's Parents' Night Out.
Girls Soccer Parents c/o Ms. Theresa Sandhu 30917 Pinehurst Drive Westlake, OH 44145	Donated \$292.00 to the Athletic Department at Westlake High School to offset expenses as needed for the Girls Soccer team.
Super Skills Basketball LLC 4466 Brooks Road Cleveland, OH 44105	Donated \$100.00 to the Athletic Department at Westlake High School to purchase baseball uniforms and equipment for the baseball team.
Westlake Town Criers Thomas L. Hirz, Treasurer P.O. Box 45224 Westlake, OH 44145	Donated \$300.00 to the Athletic Department (\$150 for Volleyball and \$150 for Boys Basketball) at Westlake High School to offset expenses of hosting tournaments.
Orthopaedic Associates Allan Fentner, Practice Admin. 24723 Detroit Road Westlake, OH 44145	Donated \$1,275.20 to Hilliard Elementary School to purchase National .Blue Ribbon shirts for the students and staff.

EXHIBIT F-1-a
(Continued)

State Farm Ms. Kimberly Moore Corporate Headquarters One State Farm Plaza Bloomington, IL 61710-0001	Donated \$2,500.00 to SADD at Westlake High School to sponsor prevention activities and education for WHS students that will focus on teen safety, especially while driving.
Ms. Judith L. Rotkis Rt. 1, P.O. Box 625 Sugar Grove, OH 43155	Donated \$250.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.
Mr. Thomas A. Fox 27522 Dunford Road Westlake, OH 44145	Donated \$10,000.00 to establish the Patricia Fox Memorial Scholarship to be awarded annually to a graduating WHS senior who demonstrates leadership ability and maintains at least a 3.0 grade point average.

Motion by Ms. Winter

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-1
RES. #13-40

RESOLUTION TO APPROVE RESIGNATIONS, FMLA
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA and employment for staff members:

<u>Resignation for Purpose of Retirement</u>		<u>FMLA</u>				
Carole Applegate	End of 2013 School Year	Kathy Hale	11/06/2012			
		William Wilson	12/11/2012			
		Deborah Yehlik	12/18/2012			
		Jill Minerd	01/07/2013			
		Robin Murray	01/14/2013			
<u>Classified Resignation</u>						
Donna Macionsky	Effective 02/01/2013					
<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>	<u>Step</u>	<u>Effective</u>
Tina Bacik	LBMS Kitchen Helper	3.5	5	9	4	01/15/2013
Patrick Mahoney	Bassett Cleaner	5.0	5	9	0	01/14/2013
Laura Kuhn	Driver	From 2.25 to 4.75 Hrs/Day			5	01/07/2013
Sarah Kubincanek	Driver-Relief	From 4.75 to 4.0 Hrs/Day			2	01/07/2013
Angela Baker	Driver	From 4.0 Relief to 4.0 Driver			3	01/07/2013
Lora Stemmer	Driver	From 4.0 to 5.0 Hrs/Day			13	01/07/2013
Bonnie Sliva	Driver	From 5.0 to 5.25 Hrs/Day			4	01/07/2013
Jennifer Weaver	Driver	From 5.25 to 6.25 Hrs/Day			13	01/07/2013
Celia Kubincanek	Driver	From 6.25 to 7.0 Hrs/Day			20	01/07/2013
Barbara Biel	Driver	From 7.0 to 8.0 Hrs/Day			20	01/07/2013
<u>Certified Employment</u>						
<u>Name</u>	<u>Building/Position</u>		<u>Step</u>	<u>Rate</u>	<u>FTE</u>	
Julie Wagner	ESL Teacher – Hilliard & Holly Lane		8	MA	.15	

Motion by Ms. Winter

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone ABSTAIN

Mrs. Leszynski AYE

EXHIBIT F-1-b-2
RES. #13-41

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows:

<u>Classified Substitute Resignations</u> Carla Conrad Eleanor Klann, Effective 01/11/2013		
<u>Certified Substitute Resignations</u> None		
<u>Classified Substitutes</u> Thomas Aspero Laura Kuhn	<u>Classified Substitutes</u> Robert Mariner Mary Newbacher	<u>Classified Substitutes</u> Laura Re Jeffrey Janmey
<u>Certified Substitutes</u> Thomas Aspero Mary Beth Bennett Eric Burgess	<u>Certified Substitutes</u> Robert Mariner Paula McVetta-McKinney Mary Newbacher	<u>Certified Substitutes</u> Brad Slater Aimee Thompson

Motion by _____ Mr. Falcone

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-b-3
RES. #13-42

RESOLUTION TO APPROVE CERTIFIED RECLASSIFICATION

RESOLVED that the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Leah Burke	3	BA	BA+10	01/01/2013
Julie Davidson	13	MA+10	MA+20	01/01/2013
Jennifer Doyle	17	MA+10	MA+20	01/01/2013
Rebecca Gorek	13	MA+20	MA+30	01/01/2013
Kelly Kuns	13	BA+30	MA	01/01/2013
Hannah Lozada	2	BA+30	MA	01/01/2013
Rachel Meyrose	7	BA+30	MA	01/01/2013
Staci Peltz	6	BA	BA+10	01/01/2013
Jacob Percival	2	BA	BA+10	01/01/2013
Krista Wadas	6	MA	MA+10	01/01/2013

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-4
RES. #13-43

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT
RESIGNATION & EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following supplemental contract rescinding and employment for the 2012-2013 school year:

<u>Supplemental Resignations</u>			
<u>Name</u>	<u>Position</u>		
	None		
<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Kevin Considine	WHS Boys' Varsity Assistant Coach	N	0
Michael Herman	LBMS Boys' 7 th Grade Conference Basketball Coach	N	0
Edward Garven	WHS Boys' High School Volunteer Coach	N	N/A
<u>Supplemental Employment Revisions</u>			
Scott Rovniak	LBMS Band Director	From 85% to 83%	
Todd Eichenauer	LBMS Band Director	From 15% to 17%	

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-5
RES. #13-44

RESOLUTION TO APPROVE EMPLOYMENT AND STEP INCREASES
FOR PROJECT LINK PERSONNEL

The Westlake Board of Education approves the employment and step increase for the following Project Link personnel, paid by Link Funds:

<u>PROJECT LINK EMPLOYMENT</u>			
Bridgette Beal	Project Link Leader	Effective 01/07/13	Step 3
Suzanne Jones	Project Link Leader	Effective 01/07/13	Step 3
<u>PROJECT LINK STEP INCREASE</u>			
Judith Mack	Project Link Leader	Effective 01/07/13	Step 8

Motion by _____ Mr. Falcone

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-b-6
RES. #13-45

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK
COMMUNITY EDUCATION PERSONNEL

RESOLVED that the Westlake Board of Education approve the employment of the following Project Link Community Education personnel effective 02/01/2013, paid by funds received:

Crystal Myhre, Afterschool Elementary Chinese Instructor
Rate: \$25.31/Hour, Not to Exceed 20 Hours

Rachel Levi, Student & Adult Golf Instructor
Rate: \$25.31/Hour, Not to Exceed 25 Hours

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-7
RES. #13-46

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified student(s) as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Kate O'Leary	12/18/2012	36 Hours

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-8
RES. #13-47

RESOLUTION TO APPROVE STIPENDS PAID FROM GRANT FUNDS

RESOLVED that the Westlake Board of Education approves stipends for the following personnel for Family Literacy Night, not to exceed 2 hours each, paid at the negotiation rate, partially or fully funded by the following grant funds:

<u>TITLE I Funds</u>	<u>TITLE III Immigrant Funds</u>
Cindy Archer Shannon Fortuna Trudy Pauken Elaine Scott Leslie Telloni	Celina Bigio Kate LaBatte Jennifer Petticord

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-c
RES. #13-48

RESOLUTION TO APPROVE AGREEMENTS AND
PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements and Purchased Services:

2012-2013 School Year

Human Vending Contract – Healthy Vending Machines
Southwest Educational Purchasing Council (no cost to district)

Motion by _____ Ms. Winter

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-d
RES. #13-49

RESOLUTION TO ACCEPT REVISED BID
FOR WESTLAKE CITY SCHOOLS – TECHNOLOGY

WCS 02: Technology						
<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>	<u>Alternate #3</u>	<u>Alternate #7</u>	<u>Total Award</u>
		MS Vocal Music Sound System	HS Vocal Music Sound System	MS Large Projector w/Cart & DVD Player	MS Wireless GPS Clocks	
Zenith Systems LLC	\$1,595,000.00	\$14,210.00	\$14,391.00	\$5,414.00	\$4,312.00 \$12,312.00	\$1,633,327.00 \$1,641,327.00
Lake Erie Technology	\$1,700,179.00					
South East Security	\$1,874,000.00					

Note: The Construction Manager initially submitted the Zenith Systems LLC Alternate #7 bid as \$4,312.00, which was a typographical error. The Alternate #7 bid was submitted by Zenith Systems LLC for the amount of \$12,312.00. This is not a change of bid alternate pricing; just a correction of a typographical error.

Motion by _____ Ms. Winter

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-e
RES. #13-50

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

Change Order #	Site	Contractor	Amount	Description
080	MS	Foti Contracting	\$110,253.45	Provide polished concrete floors in select areas in lieu of VCT.
088	HS	Foti Contracting	\$263,921.59	Provide polished concrete floor finish in lieu of VCT flooring.

Motion by _____ Ms. Winter

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-f
RES. #13-51

RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED CHANGE ORDERS

RESOLVED that the Westlake Board of Education publicly posts the following previously approved Change Orders:

Change Order #	Site	Contractor	Amount	Description
018	DIS	Bay Mechanical	\$690.95	Replace sheave and belts on Make-up Air Unit #1
078	MS	Lake Erie Electric	\$11,492.90	Underground conduit for future building sign and charging station
079	MS	Lake Erie Electric	\$1,598.50	Electrical lighting modifications to pendant fixtures.
081	MS	Capstone Construction	(\$44,884.81)	Credit for VCT flooring where polished concrete is the scheduled floor finish.
082	MS	Lake Erie Electric	\$8,713.49	Provide temporary power to street and lot light poles
083	MS	Capstone Construction	\$1,002.56	Provide drywall soffit to create a plumbing chase.
084	MS	Lake Erie Electric	\$847.80	Relocate 2" surface-mounted conduit away from fabric panel on gym wall.
085	MS	Great Lakes Crushing	\$3,994.23	Add 4" shutoff valve to Read Field sprinkler system.
086	MS	E.B. Katz, Inc.	\$5,125.25	30 Day Schedule Extension
089	HS	Jeffery Carr Construction	(\$92,233.30)	Omit VCT flooring where polished concrete finish is provided.
090	HS	PEPCO	\$2,000.00	Repeat Arc Flash Study on electrical switchgear.
091	HS	Enertech Electrical Co.	\$8,916.42	Provide fire alarm devices to the 2 additional gym egress doors.
092	HS	Meade Construction	\$7,511.57	Revise roofing details and venting.
093	HS	Jeffery Carr Construction	(\$1,056.93)	Revise flooring to sealed concrete in lieu of VCT.
094	HS	M. W. Mielke Co.	\$1,410.94	Omit sink SK-01 in Rm. G108-install mop sink.
095	HS	Jeffery Carr Construction	\$228.18	Provide 2 tall storage cabinets in lieu of base cabinets.
096	HS	Burkett Restaurant Equip.	\$2,022.00	Omit char-broiler and add Panini Press
097	HS	Enertech Electrical Co.	\$3,308.65	Provide power to exhaust fans EX-46 and EX-49 per response to RFI-150.

Motion by _____ Ms. Winter

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-g
RES. #13-52

RESOLUTION TO APPROVE GRANT AGREEMENT FOR
WESTLAKE INTERNATIONAL BACCALAUREATE HIGH SCHOOL FEASIBILITY STUDY

RESOLVED that the Westlake Board of Education approves the Grant Agreement with Ohio Development Services Agency for the Westlake International Baccalaureate High School Feasibility Study.

Motion by _____ Ms. Winter _____

Seconded by _____ Mrs. Leszynski _____

Roll Call Vote:

Mr. Mays _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Cross _____ AYE _____

Mr. Falcone _____ AYE _____

Mrs. Leszynski _____ AYE _____

The Board of Education of the Westlake City School District, met in regular session on January 28, 2013, commencing at 5:30 p.m., at the Administration Building, 27200 Hilliard Boulevard, Westlake, Ohio, with the following members present:

<u>Thomas Mays</u>	<u>Carol Winter</u>
<u>Nathaniel Cross</u>	<u>Anthony Falcone</u>
<u>Barbara Leszynski</u>	

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the following meeting.

Ms. Winter moved the adoption of the following Resolution:

RESOLUTION NO. 13-53

A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL CURRENT EXPENSE TAX LEVY AND REQUESTING THE CUYAHOGA COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY.

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District and that it is necessary to levy a tax in excess of that limitation for the purpose of current expenses; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.21 of the Revised Code, this Board must request that the Cuyahoga County Fiscal Officer certify (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by the levy; and

WHEREAS, in accordance with Section 5705.03(B), upon receipt of a certified copy of a resolution of this Board declaring the necessity of the tax, stating its purpose, whether it is an additional levy or a renewal or a replacement of an existing tax, and the Section of the Revised Code authorizing its submission to the electors, and requesting such certification, the County Fiscal Officer is to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the proposed levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Westlake City School District, County of Cuyahoga, State of Ohio, that:

Section 1. Declaration of Necessity of Current Expenses Tax Levy. This Board declares that it is necessary to levy, for a continuing period of time, an additional 5.9-mill ad valorem property tax outside of the ten-mill limitation for the purpose of current expenses, and that it intends to submit the question of the additional tax levy to the electors at an election on May 7, 2013, as authorized by

Section 5705.21 of the Revised Code. If approved, the additional tax would first be levied in tax year 2013, for first collection in calendar year 2014.

Section 2. Request for Certification. This Board requests the Cuyahoga County Fiscal Officer to certify to it both (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by the additional levy specified in Section 1.

Section 3. Certification and Delivery of Resolution to County Fiscal Officer. The Treasurer of this Board is authorized and directed to deliver or cause to be delivered promptly to the Cuyahoga County Fiscal Officer a certified copy of this Resolution.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Falcone seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

<u>Thomas Mays</u>	<u>Aye</u>	<u>Carol Winter</u>	<u>Aye</u>
<u>Nathaniel Cross</u>	<u>Aye</u>	<u>Anthony Falcone</u>	<u>Aye</u>
	<u>Barbara Leszynski</u>	<u>Aye</u>	

TREASURER'S CERTIFICATION

The foregoing is a true and correct excerpt from the minutes of the regular meeting on January 28, 2013, of the Board of Education of the Westlake City School District, the date, time and place of which (as shown above) having been established at the Board's organizational session in January 2013, showing the adoption of the resolution hereinabove set forth.

Dated: January 28, 2013

Treasurer, Board of Education
Westlake City School District, Ohio

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