

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Work Session Meeting – February 5, 2004– 7:00 p.m.  
Administration Building - 27200 Hilliard Blvd.**

Call to Order: Time: 7:02 p.m.

Roll Call:

Mr. LeChaix	<u>Present</u>
Mrs. D'Ettorre Wargo	<u>Present</u>
Mr. Beal	<u>Present</u>
Mr. O'Malley	<u>Present</u>
Ms. Rocco	<u>Present</u>

Pledge of Allegiance: President LeChaix led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors – President LeChaix welcomed all visitors in attendance.

Mrs. D'Ettorre Wargo exited the meeting at 7:03 p.m.

Approval of Agenda

Motion by Mr. Beal  
Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

A. Approval of Minutes

1. Work Session Meeting – December 4, 2003

Motion by Ms. Rocco  
Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>ABSTAIN</u>
Ms. Rocco	<u>AYE</u>

2. Regular Meeting – December 18, 2003

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>ABSTAIN</u>
Ms. Rocco	<u>AYE</u>

B. Superintendent's Report – None.

C. Special Reports and Recognitions

- |   |             |
|---|-------------|
| 1. Recognition of 2003-2004 National Geographic Society<br>Geography Bee Winner | Exhibit C-1 |
|---|-------------|

Mrs. D'Ettorre Wargo returned to the meeting at 7:10 p.m.

The School Board was recognized for their dedicated service to the District.

President LeChaix declared a brief recess at 7:12 p.m. and resumed the meeting at 7:18 p.m.

D. Treasurer's Report/Recommendations

- |   |               |
|---|---------------|
| 1. Action Items   |               |
| a. Resolution to Accept Funds   | Exhibit D-1-a |
| b. Resolution to Establish FY04 Appropriations                                    | Exhibit D-1-b |
| c. Resolution to Adjust FY04 Appropriations                                       | Exhibit D-1-c |
| d. Resolution to Establish Funds  | Exhibit D-1-d |
| e. Resolution to Authorize Treasurer to Transfer Funds                            | Exhibit D-1-e |
| f. Resolution to Authorize Treasurer to Advance Funds                             | Exhibit D-1-f |
| g. Resolution to Issue Then and Now Certificates                                  | Exhibit D-1-g |
| h. Resolution to Approve Revised Student Activity<br>Policy and Purpose Statement | Exhibit D-1-h |

E. CAC Report – None.

F. New Business

- |   |                 |
|---|-----------------|
| 1. Action Items:  |                 |
| a. Resolution to Accept Gifts and Contributions   | Exhibit F-1-a   |
| b. Resolution to Approve Staff Recommendations  |                 |
| 1. Resolution to Approve Extension of Parental<br>for Certificated Staff Member   | Exhibit F-1-b-1 |
| 2. Resolution to Approve Resignation from<br>Supplemental Contract and Approve<br>Supplemental Contracts (In-District and<br>Out-of-District) | Exhibit F-1-b-2 |
| 3. Resolution to Approve Employment of Substitute   | Exhibit F-1-b-3 |

- |    |  |                 |
|----|--|-----------------|
|    | Teachers and Long-Term Substitutes   |                 |
| 4. | Resolution to Approve Employment of Project Link Personnel   | Exhibit F-1-b-4 |
| 5. | Resolution to Approve Employment of Classified Substitutes   | Exhibit F-1-b-5 |
| 6. | Resolution to Approve Reclassification of Certificated Staff Members   | Exhibit F-1-b-6 |
| c. | Resolution to Approve Lunch Benefits Verification  | Exhibit F-1-c   |
| d. | Resolution to Approve Sunday Building Use  | Exhibit F-1-d   |
| e. | Resolution to Approve Revised Interdistrict Service Area Contract with Educational Service Center of Cuyahoga County | Exhibit F-1-e   |
| f. | Resolution to Approve Agreement with Cleveland Sight Center  | Exhibit F-1-f   |
| g. | Resolution to Approve Field Trip   | Exhibit F-1-g   |
2. Discussion Items
- a. Second Reading – Policy IGDJ-A  
Athletics and Extra-Curricular Activities Philosophy and Principles
- |    |   |                                       |
|----|---|---------------------------------------|
| 1. | Resolution to Adopt Policy IGDJ-A<br>Athletics and Extra-Curricular Activities<br>Philosophy and Principles | Exhibit 2-a-1<br><b><i>TABLED</i></b> |
|----|---|---------------------------------------|
- b. Financial Update – 2<sup>nd</sup> Quarter
- Treasurer Pepera presented the financial report for the second quarter.
3. Information Items – None.
- G. Director of Business Affairs Report
- Gary Slocum reported on the following District projects:
- Footers are being poured for the Performing Arts Center.
  - Steel delivery will be critical to project schedule.
  - The District is currently planning for the March staff inservice day.
- H. Director of Curriculum & Instruction Report
- Ray Conti reported on the following District initiatives:
- Finishing the current District Course of Study.
  - The District Course of Study cycle, started several years ago, is almost complete.

I. Board Items

- |    |  |             |
|----|--|-------------|
| 1. | Resolution to Approve Appointment of Porter Public Library Trustee | Exhibit I-1 |
| 2. | Resolution to Support Relay for Life                               | Exhibit I-2 |
| 3. | Resolution of Appreciation   | Exhibit I-3 |

The Board appointed Mr. O'Malley to be the Board representative to the Performing Arts change order committee.

Mr. O'Malley would like Mr. Slocum to respond to the following issues:

- What type of milestone provisions are contained in the contracts?
- What type of holdback provisions and delay penalties are included in our contracts?
- What is the amount for Board approval of a change order?

J. \*Meeting Open to Public (15 Minutes) – No participation.

K. Adjournment

President LeChaix adjourned the meeting at 8:44 p.m.

---

President

---

Treasurer

\*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT C-1  
RES. #04-23

RESOLUTION TO RECOGNIZE WINNER OF NATIONAL  
GEOGRAPHIC SOCIETY GEOGRAPHY BEE

RESOLVED THAT

the Westlake Board of Education recognize and congratulate Parkside Student, Jason Linger, as the winner of the 2003-2004 National Geographic Society Geography Bee. Jason will advance to the regional level of the contest.

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT  
the Westlake Board of Education accept the following funds:

<u>State Grants</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Ohio SchoolNet Professional Development Fiscal Year 2004	\$ 4,140.00	452	9952
Student Reading Intervention Grades 1 – 4 Fiscal Year 2004	\$57,154.54	460	9460

Motion by Mrs. D'Ettorre Wargo  
Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT D-1-b  
RES. #04-25

RESOLUTION TO ESTABLISH FY04 APPROPRIATIONS

RESOLVED THAT  
the Westlake Board of Education establish the following FY04 appropriations:

**Ohio SchoolNet Professional Development  
Fiscal Year 2004**

<b>Account</b>	<b>Amount</b>
452-1100-400-9952 Instruction Purchased Services	\$3,400.00
452-2200-400-9952 Support Services Purchased Services	\$740.00

**Student Reading Intervention  
Grades 1 - 4 Fiscal Year 2004**

<b>Account</b>	<b>Amount</b>
460-1200-100-9460 Salaries and Wages	\$49,205.00
460-1200-200-9460 Benefits	\$7,949.54

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO ADJUST FY04 APPROPRIATIONS

RESOLVED THAT  
the Westlake Board of Education adjust the following FY04 appropriations:

**GENERAL FUND**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
001-1100-500 Instruction-Supplies	\$706,405.50	\$705,490.70	-\$914.80
001-1100-600 Instruction-Capital Outlay	\$9,733.01	\$10,647.81	\$914.80
001-1200-400 Special Ed-Purchased Serv.	\$2,427.35	\$2,611.58	\$184.23
001-2200-400 Support Serv. Pur. Services	\$112,191.10	\$112,261.79	\$70.69
001-2200-500 Support Services-Supplies	\$105,312.55	\$105,302.55	-\$10.00
001-2300-500 Board of Ed-Supplies	\$2,476.87	\$2,486.87	\$10.00
001-2400-400 Admin. Purchased Serv.	\$340,280.55	\$340,025.63	-\$254.92
001-2400-800 Admin. Misc	\$71,282.28	\$71,903.15	\$620.87

EXHIBIT D-1-c  
(Continued)

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
001-2500-800 Fiscal Services-Misc.	\$586,930.34	\$586,309.47	-\$620.87
001-2600-400 Business-Purchased Serv.	\$107,650.00	\$107,592.04	-\$57.96
001-2900-400 Gen. Support- Pur. Serv.	<u>\$42,349.00</u>	<u>\$42,406.96</u>	<u>\$57.96</u>
<b>Total</b>	<b>\$2,087,038.55</b>	<b>\$2,087,038.55</b>	<b>\$0.00</b>

**AUDITORIUM**

004-5500-400-9002 Auditorium Bldg. Acquisition	\$6,000,000.00	\$7,402,650.17	\$1,402,650.17
004-5500-600-9002 Auditorium Equipment	<u>\$2,000,000.00</u>	<u>\$597,349.83</u>	<u>-\$1,402,650.17</u>
<b>Total</b>	<b>\$8,000,000.00</b>	<b>\$8,000,000.00</b>	<b>\$0.00</b>

EXHIBIT D-1-c  
(Continued)

**State Improvement Grant Year 3**

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
599-1200-100-9462 Special Instruction Salaries and Wages	\$5,000.00	\$3,180.50	-\$1,819.50
599-2100-500-9462 Support Services Supplies and Materials	\$11,535.80	\$19,818.30	\$8,282.50
599-2200-400-9462 Support Services Purchases Services	<u>\$25,476.40</u>	<u>\$19,013.40</u>	<u>-\$6,463.00</u>
<b>Total</b>	<b>\$42,012.20</b>	<b>\$42,012.20</b>	<b>\$0.00</b>

Motion by \_\_\_\_\_ Mrs. D'Ettorre Wargo

Seconded by \_\_\_\_\_ Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT D-1-d  
RES. #04-27

RESOLUTION TO ESTABLISH FUNDS

RESOLVED THAT  
the Westlake Board of Education establish the following fund:

	<u>Fund</u>	<u>Special Cost Center</u>
Food Service Catering	006	9601

Motion by \_\_\_\_\_ Mrs. D'Ettorre Wargo

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO AUTHORIZE TREASURER TO TRANSFER FUNDS

RESOLVED THAT

the Westlake Board of Education authorize the Treasurer to transfer \$100,000 from the General Fund (001) to the Permanent Improvement Fund (003).

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT D-1-f  
RES. #04-29

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED THAT  
the Westlake Board of Education authorize the Treasurer to advance \$4,491.62 from the General Fund (001) to Project Link (011).

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED THAT

the Westlake Board of Education authorize a Then and Now Certificate for Purchase Order 53486 in the amount of \$8,422.00 for programming changes to the phone system for the District. (See attached.)

and

RESOLVED THAT

the Westlake Board of Education authorize a Then and Now Certificate for Purchase Order 53732 in the amount of \$1,247.89 to replace valve in ceiling of Parkside's boiler room. (See attached.)

and

RESOLVED THAT

the Westlake Board of Education authorize a Then and Now Certificate for Purchase Order 54094 in the amount of \$3,751.02 for commodities delivered to Food Service for November and December. (See attached.)

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT D-1-h  
RES. #04-31

RESOLUTION TO APPROVE REVISED STUDENT ACTIVITY  
POLICY AND PURPOSE STATEMENT

RESOLVED THAT

the Westlake Board of Education approve the following revised Student Activity Policy and Purpose Statement:

Lee Burneson Middle School

Builders Club

Motion by Mr. Beal

Seconded by Mr. O'Malley

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

February 5, 2004  
04-58

EXHIBIT F-1-a  
RES. #04-32

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Paul Bertin, DDS, Inc.  
21851 Center Ridge Road  
Rocky River, Ohio 44116

Donated \$200.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Mrs. Anis Dar  
4437 Muirfield  
Westlake, Ohio 44145

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Miriam Lugo and Robert Peterson  
2996 Forest Lake  
Westlake, Ohio 44145

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Mr. Keelapandal Suresh  
3115 Oakwood Lane  
Westlake, Ohio 44145

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Timothy and Lori Thomas  
2476 Bassett Road  
Westlake, Ohio 44145

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

EXHIBIT F-1-a  
(Continued)

Wigs for Kids  
21330 Center Ridge Road  
Rocky River, Ohio 44116

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Jeffrey Paul, Inc.  
21330 Center Ridge Road  
Rocky River, Ohio 44116

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Ms. Carol Fallon  
2000 Marshfield  
Westlake, Ohio 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Brad and Margaret Poorman  
3561 Monroe Trail  
Westlake, Ohio 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance for activities and supplies associated with our S.T.A.R.S. (Students Taking A Right Stand) Program.

Ms. Jill Tasseer Ricker  
2474 Indianpath Drive  
Westlake, Ohio 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

D. Vaughn and Kathryn Matthews  
26859 Kenley Court  
Westlake, Ohio 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

Ms. Claudia Lupsa  
27843 Detroit Road #316  
Westlake, Ohio 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

EXHIBIT F-1-a  
(Continued)

Ms. Donna L. Fleisher  
1689 Holdens Arbor Run  
Westlake, Ohio 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

Ms. Priscilla Heimann  
2083 Savannah Parkway  
Westlake, Ohio 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

John and Rachel Musser  
2474 Indianpath Drive  
Westlake, Ohio 44145

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

Terry and Shirley Stineman  
1743 Farris Garden Path  
Westlake, Ohio 44145

Donated \$100.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

Westlake Town Criers  
Richard Masciere, Treasurer  
P.O. Box 45224  
Westlake, Ohio 44145

Donated \$100.00 to Lee Burneson Middle School to provide scholarship help to eighth grade students to attend the American Heritage Trip in the Spring of 2004.

Ms. Kay Murray  
4189 W. 219<sup>th</sup> Street  
Fairview Park, OH 44126

Donated seven wooden easels to the Art Department at Westlake High School to display student art work.

Mr. Kevin Watts  
27380 Dellwood  
Westlake, OH 44145

Donated computer, monitor and accessories to the Westlake City Schools Technology Department to augment current equipment.

LESEA Broadcasting  
Mr. Bob Nagle  
61300 South Ironwood Drive  
South Bend, IN 46614

Donated 10 half-hour Notre Dame Women's Basketball shows (\$4,500 value) to WHBS-TV at Westlake High School to rebroadcast the Notre Dame show for our 5<sup>th</sup> year on channels 22 and 18.

February 5, 2004  
04-62

EXHIBIT F-1-a  
(Continued)

Moore Stephens Apple  
Mr. James T. Gornik, CPA  
29550 Detroit Road  
Westlake, OH 44145

Donated the attached list of office furniture  
to WHBS-TV at Westlake High School  
to furnish the classroom, office and editing  
room.

Motion by Mr. Beal

Seconded by Mr. O'Malley

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>



RESOLUTION TO APPROVE EXTENSION OF PARENTAL  
LEAVE FOR CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approve the extension of Parental Leave for the following certificated staff member.

Colleen Steidel  
Parkside – Grade 6

Extension: End of 2003-2004 school year

Motion by Mr. Beal

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-b-2  
RES. #04-34

RESOLUTION TO APPROVE RESIGNATION FROM SUPPLEMENTAL  
CONTRACT AND APPROVE SUPPLEMENTAL CONTRACTS  
(In-District and Out-of-District)

RESOLVED THAT  
the Westlake Board of Education approve the resignation from supplemental contract and approve supplemental contracts (in-district and out-of-district) as follows:

Resignation

Kelly Crawford                      Burneson 7<sup>th</sup> Grade Girls Basketball

Supplemental Contracts – In-District

<u>Name</u>	<u>Position</u>	<u>Years Experience</u>
Donald Spice	Burneson 7 <sup>th</sup> Grade Girls Basketball	11 (1/2 Contract)
Robert Curtis	WHS Asst. Girls Track	3

Supplemental Contracts – Out-of-District

Kelly Crawford	Burneson 7 <sup>th</sup> Grade Girls Basketball	11 (1/2 Contract)
----------------	---	-------------------

NOTE: Supplemental contract positions are advertised as required by State Standard OAC 3301-27-01 et seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Mr. Beal

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO APPROVE EMPLOYMENT OF SUBSTITUTE  
TEACHERS AND LONG-TERM SUBSTITUTES

RESOLVED THAT

the Westlake Board of Education approve the employment of substitute teachers for the 2003-2004 school year and long-term substitutes as follows, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Substitutes

Megan Niznik  
Jennifer MacRae  
Carol Masek  
Nicole Austin  
Kristin Fransen  
Regina Johnson  
Shannon Fortuna  
Mark Davis  
Michelle Turner

Matthew Setta  
Kenneth Pintwala  
Molly Urig  
Edward Schneider  
Erin Hosty  
Carly Vicol  
Steven Stahl  
William Horvath  
Amanda Evans

Long-Term Substitutes

David Morway  
(For Carrie Beatty – Parkside Art)

Effective:      Approx. 02-18-04

Katie Matia  
(For Colleen Steidel – Parkside Grade 6)

Effective:      01-20-04  
(Second Semester 2003-2004)

Motion by Mr. Beal

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-b-4  
RES. #04-36

RESOLUTION TO APPROVE THE EMPLOYMENT  
OF PROJECT LINK PERSONNEL

RESOLVED THAT

the Westlake Board of Education approve the employment of Project Link Personnel as follows:

Kristen Adkins	Rate:	Step 0
Project Link Leader	Effective:	01-12-04
 Nicole Schuckert	 Rate:	 Step 0
Project Link Leader	Effective:	01-12-04

Motion by Mr. Beal

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO APPROVE EMPLOYMENT  
OF CLASSIFIED SUBSTITUTES

RESOLVED THAT

the Westlake Board of Education approve the employment of the following classified substitutes for the 2003-2004 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Kathy Fordos

Secretary

Motion by Mr. Beal

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-b-6  
RES. #04-38

RESOLUTION TO APPROVE RECLASSIFICATION  
OF CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approve the reclassification of the following certificated staff member effective February 1, 2004.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Years Experience</u>
Charles Dubil	MA	MA+10	11
Patrick McMorrow	MA+10	MA+20	11

Motion by Mr. Beal

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO APPROVE LUNCH BENEFITS VERIFICATION

RESOLVED THAT

the Westlake City School District approve the verification by focused sampling of Free and Reduced Lunch Benefits for the Westlake City Schools as required by the Child Nutritional Service Division of the Ohio Department of Education. The District has 191 applications on file as of October 30, 2003 and verified 13 applications. The verification process was initiated on November 25, 2003 and ended December 15, 2003. The verification process resulted in 21 applicants losing benefits.

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-d  
RES. #04-40

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT  
the Westlake Board of Education approve the following Sunday building use.

Volleyball Instruction	Westlake High School Main Gym January 11, 18, and 25, 2004 February 1, 8, 15, 22 and 29, 2004 March 7, 14, 21, and 28, 2004 9:00 a.m. to 12:00 p.m.
ACT Test	Westlake High School Room 124 January 11, 2004 8:00 a.m. to 12:00 p.m.
Westlake Soccer Association	Coaching License Certification Course Parkside – Classroom, Outdoor Field Access, Gym Access (if inclement weather) Sunday, March 28, 2004 8:30 a.m. to 2:00 p.m.

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO APPROVE REVISED INTERDISTRICT  
SERVICE AREA CONTRACT WITH EDUCATIONAL  
SERVICE CENTER OF CUYAHOGA COUNTY

RESOLVED THAT  
the Westlake Board of Education approve the revised Interdistrict Service Area Contract with the Educational Service Center of Cuyahoga County for the 2003-2004 school year to include services of Attendance Officer (10 Days).

Motion by \_\_\_\_\_ Ms. Rocco \_\_\_\_\_

Seconded by \_\_\_\_\_ Mr. Beal \_\_\_\_\_

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-f  
RES. #04-42

RESOLUTION TO APPROVE AGREEMENT  
WITH CLEVELAND SIGHT CENTER

RESOLVED THAT

the Westlake Board of Education approve an Agreement with the Cleveland Sight Center to provide vision services, orientation and mobility instruction, Braille instruction, evaluation services and/or consultation services for special needs students for the 2003-2004 school year.

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED THAT  
the Westlake Board of Education approve the following field trip.

WHBS TV

State Wrestling Championships  
Ohio State University Arena  
Columbus, Ohio  
February 27, 28 and 29, 2004  
Approximate Cost Per Pupil - \$135

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT 2-a-1  
(TABLED)

RESOLUTION TO ADOPT POLICY IGDJ-A  
ATHLETICS AND EXTRA-CURRICULAR ACTIVITIES  
PHILOSOPHY AND PRINCIPLES

RESOLVED THAT  
the Westlake Board of Education adopt Policy IGDJ-A – Athletics and Extra-Curricular Activities  
Philosophy and Principles (see attached).

Board Discussion:

- Mr. Beal would like to see the policy incorporate the responsibilities of the student athletes, coaches and the athletic director.

Motion tabled until Superintendent Costanza reviews for further discussion.

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

**FILE: IGDJ-A**

### **Athletics and Extra-Curricular Activities Philosophy and Principles**

The Westlake Board of Education believes that extra-curricular activities, including interscholastic athletics, are a desirable part of the total school program. The extracurricular program is essential to the social, emotional and intellectual development of the student. We will compete athletically at the highest degree of excellence through a program that is structured, developmentally appropriate, increasingly competitive and respects the dignity of all participants. All students are encouraged to participate and enjoy the privilege of representing their school and community under the guidelines and terms of the Westlake Board of Education and Ohio High School Athletic Association.

The Westlake Board of Education will foster and promote the following beliefs:

- Standards and ideals established and practiced will greatly influence the youth, the school and community; and therefore, only the best traditions of good citizenship and conduct will be promoted.
- In education, it must be remembered that athletics exists for the education of the youth rather than the youth existing for the performance of athletic activities.
- The welfare of the pupils takes precedence over any other interests.
- Participation in extracurricular activities and athletics is a privilege that carries with it responsibilities to the school, the activity, to the student body, to the community, and to the students themselves.
- In areas of competition, activities add to our school spirit and help all students and spectators, as well as participants, to develop pride in their school.
- Athletics offer opportunities to represent the school and community, to assist in the development of fellowship and goodwill, to promote self-realization and all-around growth and to encourage the learning of civic responsibility.
- School activities should be school-controlled and school-directed.
- While the Board of Education takes great pride in winning, it does not condone “winning at all cost” and discourages any and all pressures which might tend to neglect good sportsmanship and/or discourage an athlete from participating in any activities of their choice.

**FILE: IGDJ-A**  
**Page 2**

- Trained and competent leadership and coaching, appropriate equipment and facilities are essential prerequisites for any sponsored activity.
- To work with others in a democratic society, a person must develop self-discipline, respect for authority, and the spirit of hard work and sacrifice. Teamwork is an important skill to be learned and applied.
- Coaches should teach the specific skills necessary for improvement and provide guidance in the development of self-realization, good sportsmanship, cooperation, leadership, ethical behavior and appreciation for the importance of practice.
- Good learning habits foster civic responsibility.

In order to put these beliefs into practice, the following operating principles and standards should be followed.

- The program of activities should be fully integrated and consistent with the administrative policies and Code of Conduct of the school so that students experience common expectations.
- Scheduling arrangements and organization shall be under the direct supervision of the Athletic Coordinator.
- Participants may be required to meet expectations beyond those of non-participants.
- Activities and programs shall be established to promote good sportsmanship consistent with standards of the Ohio High School Athletic Association.
- Athletic programs shall have consistent goals, objectives and fundamentals from level to level.
- Breaking the law in any manner, using narcotics or alcohol, smoking, using foul language, or acting in any disrespectful manner are all examples of unacceptable behavior by any teenager, especially by a teenage athlete.
- The administration shall be responsible for implementing the best possible program to meet the conditions of this policy.

ADOPTION DATE:

LEGAL REFS.:      ORC 2305.23; 2305.231  
                         3313.66; 3313.661; 3313.664  
                         3315.062  
                         OAC 3301-27  
                         3301-35-03(i)

CROSS REFS.:      IGDK, Interscholastic Extracurricular Eligibility  
                         JGD, Student Suspension  
                         JGE, Student Expulsion  
                         Student Handbook

EXHIBIT I-1  
RES. #04-44

RESOLUTION TO APPROVE APPOINTMENT  
OF PORTER PUBLIC LIBRARY TRUSTEE

RESOLVED THAT

the Westlake Board of Education approve the appointment of Mr. Robert Plantz to the Westlake Porter Public Library Board of Trustees for a seven-year term from 2004-2010.

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. O'Malley

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION IN SUPPORT OF RELAY FOR LIFE

WHEREAS, cancer is one of the leading causes of death in this country; and

WHEREAS, Relay for Life is the American Cancer Society's leading fundraiser and signature activity;  
and

WHEREAS, Relay for Life is a community gathering offering everyone a chance to participate in the  
fight against cancer; and

WHEREAS, participants form teams backed by sponsors. Team members share a common purpose – to  
support the American Cancer Society's mission; and

WHEREAS, the power of Relay is that it allows a community to grieve for those lost to cancer and to  
celebrate the lives of those who have survived the battle against cancer; and

WHEREAS, Relay is a fun-filled, all-night event with live entertainment, food, games, cancer  
awareness training and preventive education; and

WHEREAS, it is an opportunity for students, staff, faculty, alumni and community members to come  
together to celebrate life and honor those whose lives have been touched by cancer;

NOW, THEREFORE, BE IT RESOLVED, that the Westlake Board of Education declares its support  
for the 2004 Westlake Relay for Life, to be held June 11 and 12, 2004, at the Westlake High School  
stadium.

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT I-3  
RES. #04-46

*Westlake City Schools*  
RESOLUTION OF APPRECIATION

Robert Swanson

Board Member  
1994-2004

WHEREAS, Robert Swanson has served as a member of the Westlake Board of Education for ten years, and

WHEREAS, his leadership has been instrumental in the district being recognized by the State of Ohio as being excellent and for the improvement and renovation of school facilities including the approval of the construction of the Performing Arts Center, and

WHEREAS, his good judgment, vision and concern for the education of youth has been exceedingly valuable to the Board in the fulfillment of its responsibilities, and

WHEREAS, his dedicated service, leadership and commitment to the Westlake School District has brought lasting and enduring benefits to the youth and citizens of the Westlake City School District, and

WHEREAS, his personal characteristics of vision, integrity, concern, fiscal awareness, sincerity and commitment to the children of the community have had a positive impact on the entire school district, and has significantly impacted the effective allocation and use of district resources,

NOW, THEREFORE, BE IT RESOLVED that the Westlake Board of Education adopts this "Resolution of Appreciation" commending Robert Swanson for dedication and faithful service and does hereby express its sincere appreciation to him on behalf of the citizens of the Westlake City School District and the staff of their schools, and

FURTHER BE IT RESOLVED that this resolution be duly recorded and spread on the minutes this 5<sup>th</sup> day of February, 2004, and the Treasurer is directed to deliver a copy of this resolution to Mr. Swanson.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

February 5, 2004  
04-82

[This Page Intentionally Left Blank]