

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Wednesday, February 17, 2010 – 5:30 p.m. – Work Session
Administration Building - Board Room – 27200 Hilliard Blvd.**

Call to Order: Time: 5:34 p.m.

Roll Call Vote:

Ms. Winter	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Mr. Cross	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Rocco	<u>Present</u>

Pledge of Allegiance: President Winter led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Winter thanked all in attendance.

Approval of Agenda

Motion by Mr. Mays
Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

*Hearing of Public (Agenda Items - 15 Minutes)

A. New Business

1. Resolution to Approve General Liability Insurance for Adult Support Groups Exhibit A-1
2. Resolution to Approve FMLA, Resignations and Employment for Staff Members and Supplemental Contracts Exhibit A-2
3. Resolution To Approve Renewal Of Agreements For Centrex, Long Distance, And T-1 Line Services Exhibit A-3

B. Superintendent's Report

Superintendent Keenan reported on the following:

1. A wellness seminar will be held at the Performing Arts Center this evening.
2. The Special Needs Preschool will hold a curling competition tomorrow.

C. Discussion Items

1. CIP 2010-2012

Superintendent Keenan provided an overview of our Continuous Improvement Plan (CIP) process which focuses on District curriculum and measures progress on stated goals and benchmarks. He requested the Board, in addition to staff and community, be involved in the process.

Appointment:

Ms. Winter was appointed as the Board delegate to the CIP process.

2. Extended Learning Opportunities - 2008-2010 CIP

Superintendent Keenan spoke about the evolution of the extended learning concept and several initiatives that the District has explored to date such as pre-K all-day instruction, financial literacy, summer reading programs and entrepreneurial skills. He further stated the District is currently working on two additional goals: global awareness and increased gifted education options.

Pam Griebel provided an overview of the International Baccalaureate program and a potential grant opportunity to improve international education for students in Ohio.

Sullivan: Asked Ms. Griebel if the District has made any inquiry with international business companies about their thoughts on the International Baccalaureate model?

Griebel: Stated to Mr. Sullivan the District has partnered with local universities and businesses who support this initiative.

Sullivan: Stated the District should also consider a pre-ROTC program.

3. Facility Discussion

Superintendent Keenan provided a review of the data with respect to immediate needs for our facilities as evidenced by the Lesko study. He further explained his rationale for pairing down these needs to a manageable plan spanning over five years.

Sullivan: Asked the Superintendent what the District has done in the last decade to address these needs.

Rocco: Stated the Board had previously discussed the need for a permanent improvement (PI) levy stream, but due to various factors, this was never put to a vote. To combat this problem, the District agreed to allocate \$500K/year for large permanent improvement projects. Unfortunately, this money was reallocated during hard times to plug other holes in the operating budget.

Keenan: Stated it is important to understand the thought process of previous leaders and reflect on our past but also recognize we have a significant problem.

Sullivan: Asked Dr. Keenan how he will address the immediate needs at the elementaries if the bond issue passes.

Keenan: Stated to Mr. Sullivan that the District has an overall facilities plan that was developed with community input. The first phase of the plan will address the needs at the upper level buildings, and the District can then devote additional operating dollars to handle pressing needs at the elementaries until the second phase is initiated.

Cross: Asked Dr. Keenan the relationship between the \$60m in needs that have been identified, the \$44m from the Lesko study, and the \$15m by this plan.

Keenan: Stated to Mr. Cross the \$15m figure is an arbitrary number but one that will enable the District to tackle its pressing facilities needs should the May bond levy not pass. He cautioned the Board that it is only a starting point for discussion purposes.

Mays: Indicated to Dr. Keenan that \$15m is not going to correct our facilities issue.

Keenan: Stated to Mr. Mays he agreed, and in fact, a number of needs identified in the Lesko study were left out of the \$15m backup plan, but felt compelled to start the process there.

Puffer: Stated the expense criteria used for this plan considered life-safety, ADA compliance and the building envelope issues.

Cross: Stated it would be helpful to have a dialogue about the specific items identified on the immediate needs worksheet.

Keenan: Stated he has already identified several cuts that were proposed back in 2006 for some perspective and for Board discussion purposes.

Cross: Indicated the District should consider the expenditure per pupil categories when considering cuts.

Keenan: Stated he will provide the Board some information on what is included in the expenditure/pupil category.

Sullivan: Stated the District should focus on the expenditure/pupil figure in any expense decision.

Rocco: Indicated to Mr. Sullivan that the Board has always considered expenditure/pupil in their decision-making process, but to solely focus on this number may not be wise due to factors such as demographics, size and programming.

Winter: Stated the March work session should continue to focus on potential reductions or cost containments should the May bond issue be unsuccessful.

Keenan: Stated he doesn't want to talk about specific cuts, but rather focus discussion on possible reductions should they be needed while also considering the impact on the District's expenditure/pupil.

Rocco: Stated she can't recall a time when the District has added staff and that the cost or reason wasn't justified by the administration. She further stated that in 1996, money for repairs from the bond issue was estimated to last from four to seven years. In addition, the District at that time had no way to foresee the additional mandates and increased educational needs of our children.

Keenan: Stated he agreed with Ms. Rocco's statement that various realities we operate with today were not present in 1995.

*Hearing of Public (15 Minutes)

D. Adjourn to Executive Session

Time: 8:16 p.m.

Purpose: Discussion the Employment of a Public Employee and the Evaluation of the Superintendent

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Ms. Winter AYE

Mr. Sullivan AYE

Mr. Cross AYE

Mr. Mays AYE

Ms. Rocco AYE

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10-120

Others in Attendance: Keenan, Pepera
Keenan and Pepera exited the meeting at 8:53 p.m.
Mr. Sullivan was appointed Treasurer Pro Tem.

Adjourn Executive Session and Return to Regular Session
Time: 9:02 p.m.

E. Adjournment
President Winter adjourned the meeting at 9:03 p.m.

President

Treasurer Pro Tem

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-1
RES. #10-67

RESOLUTION TO APPROVE GENERAL LIABILITY INSURANCE
FOR ADULT SUPPORT GROUPS

RESOLVED that the Westlake Board of Education approves the listed adult support groups, which provide support and resources to the District's students, under the District's General Liability insurance coverage, effective February 1, 2010:

ADULT SUPPORT GROUPS

Bassett Elementary School PTA
Dover Elementary School PTA
Hilliard Elementary School PTA
Holly Lane Elementary School PTA
Parkside Intermediate School PTA
Lee Burneson Middle School PTA
Westlake High School PTSA
Westlake Council of PTAs
Westlake Early Childhood PTA
Westlake Demons Club
Westlake Educational Foundation
Westlake Music Boosters
Westlake Parent Connection
Westlake Program for Adults w/Disabilities

PTA = Parent Teacher Association

PTSA = Parent Teacher Student Association

Motion by _____ Mr. Sullivan

Seconded by _____ Mr. Cross

Roll Call Vote:

Ms. Winter	_____ AYE
Mr. Sullivan	_____ AYE
Mr. Cross	_____ AYE
Mr. Mays	_____ AYE
Ms. Rocco	_____ AYE

EXHIBIT A-2
RES. #10-68

RESOLUTION TO APPROVE FMLA, RESIGNATIONS AND EMPLOYMENT
FOR STAFF MEMBERS AND SUPPLEMENTAL CONTRACTS
(In-District and Out-of-District)

RESOLVED that the Westlake Board of Education approves the following FMLA, resignations and employment of 2009-2010 staff and supplemental contracts (in-district and out-of-district):

Certified FMLA

<u>Name</u>	<u>Effective Date</u>	<u>Name</u>	<u>Effective Date</u>
Natalie Rini	12/11/2009	Patty Seljan	12/15/2009

Classified Resignation for Purpose of Retirement

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Judith Sobera	Personnel Clerk	08/01/2010	Jerry Slabaugh	Driver	01/29/2010

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hrs/Day</u>	<u>Days/Wk</u>
Sandra Houser	Driver	01/27/2010	6	2.25	5

Amended Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Hrs/Day</u>
Shelly Perkins	Driver	01/25/2010	From 2.25 to 2.75 Hrs/Day
Catherine Rasmussen	Driver	01/28/2010	From 6.0 to 8.0 Hrs/Day
James Muzychak	Driver	02/04/2010	From 4.75 to 6.0 Hrs/Day

Supplemental Contract Resignations

<u>Name</u>	<u>Position</u>	<u>Effective</u>
James Walsh	WHS Girls' Swimming Coach	02/02/2010
James Walsh	WHS Boys' Swimming Coach	02/02/2010

EXHIBIT A-2
(Continued)

Supplemental Contract Employment

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Gregory Stringer	JV Boys' Tennis Coach	N	0
Jennifer Butler	Spring Musical Director	Y	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Mr. Sullivan

Seconded by Mr. Cross

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO APPROVE RENEWAL OF AGREEMENTS FOR
CENTREX, LONG DISTANCE, AND T-1 LINE SERVICES

RESOLVED that the Westlake Board of Education approves the renewal of agreements with AT&T for the term of 60 months for Centrex, Long Distance, and T-1 Lines services.

Motion by Mr. Sullivan

Seconded by Mr. Cross

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>