

WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES

Regular Meeting – February 18, 2004– 7:00 p.m.
Administration Building - 27200 Hilliard Blvd.

Call to Order: Time: 7:02 p.m.

Roll Call:

Mr. LeChaix	<u>Present</u>	
Mrs. D'Ettorre Wargo	<u>Present</u>	
Mr. Beal	<u>Present</u>	
Mr. O'Malley	<u>Absent</u>	(Due to death in family)
Ms. Rocco	<u>Present</u>	

Pledge of Allegiance: President LeChaix led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors – President LeChaix welcomed all visitors in attendance.

Approval of Agenda

Motion by Mrs. D'Ettorre Wargo
Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

*Hearing of Public (15 minutes) Agenda Items – None.

A. Approval of Minutes

1. Special Meeting – January 5, 2004

Motion by Ms. Rocco
Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>ABSTAIN</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

2. Special Meeting – January 7, 2004

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>ABSTAIN</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

3. Organizational Meeting – January 12, 2004

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

B. Superintendent's Report – Acrylic Panel Project
(Jody Himrod – Hilliard)

- Mary Flanagan, Hilliard Elementary principal, introduced Jody Himrod, elementary teacher, and some Hilliard students who presented art projects using the current art curriculum standards.

C. Special Reports and Recognitions

1. Recognition of WHS Students for 2004 National City Cleveland Home & Garden Show Exhibit B-1
2. Recognition of Burneson Students for The American Mathematics Competition Exhibit B-2
3. Special Recognition
 - Hal Kendrick, Technology Coordinator, presented an award from The National Committee for Employer Support of the Guard and Reserve recognizing the Board of Education as a patriotic employer for contributing to national security and protecting liberty and freedom by supporting employee participation in America's National Guard and Reserve force.

President LeChaix declared a brief recess at 7:43 p.m. and resumed the meeting at 7:50 p.m.

D. Treasurer's Report/Recommendations

1. Action Items
 - a. Resolution to Accept Funds Exhibit D-1-a
 - b. Resolution to Establish FY04 Appropriations Exhibit D-1-b
 - c. Resolution to Adjust FY04 Appropriations Exhibit D-1-c

E. CAC Report – None.

F. New Business

1. Action Items:

- | | | |
|----|---|-----------------|
| a. | Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. | Resolution to Approve Staff Recommendations | |
| 1. | Resolution to Approve Reclassification of Certificated Staff Members | Exhibit F-1-b-1 |
| 2. | Resolution to Approve Supplemental Contract (In-District & Out-of-District) | Exhibit F-1-b-2 |
| 3. | Resolution to Approve FMLA Leave and Return from Parental Leave for Certificated Staff Members | Exhibit F-1-b-3 |
| 4. | Resolution to Approve Employment of Substitute Teachers and Long-Term Substitute | Exhibit F-1-b-4 |
| c. | Resolution to Approve Agreement for Admission of Tuition Pupils with Seneca County Board of Mental Retardation and Crestwood Local Board of Education | Exhibit F-1-c |

2. Discussion Items – None.

3. Information Items – None.

G. Director of Business Affairs Report

Gary Slocum reported on the following District projects:

- Performing Arts Center:
 - Footers have been poured; concrete blocks have been laid; and the orchestra pit has been excavated.
 - WHBS-TV studio equipment will be bid soon.
 - Quotes have been obtained for security cameras and data wiring.

Beal:

- Inquired about the status of the alternatives suggested with respect to the donor wall.
- Requested clarification of the PR notations included in the construction updates.

H. Director of Curriculum & Instruction Report

Ray Conti reported on the following District initiatives:

- Staff are working with Kent State to understand the new assessments related to the Ohio Graduation Test and learn how to integrate the assessments into their classrooms.

I. Board Items

Wargo: Inquired about the inaccurate information reported in the Plain Dealer today. She would like to discuss how the Board will respond to this issue.

LeChaix: Indicated a formal response may give additional unwanted credibility to author.

Rocco: People need to see both sides of the issue, and not only the inaccurate information that is being reported.

Beal: Wanted to know how the Board intends to address the evaluation of the superintendent in order to comply with its policy.

Rocco: Wanted to reiterate that all meetings of the Board have been open to the public and have addressed the setting of goals for the district, superintendent and treasurer.

Beal: Indicated current board policy regarding the evaluation of the superintendent should remain, and the Board should evaluate the superintendent in writing. He indicated the PD reporter should be contacted to correct the misstatement of the facts in the recent news article.

Board: All board members present agreed that the superintendent would be given a written evaluation this year, and the Board will continue this discussion at the April 2004 workshop. The discussion will center around the appropriate evaluation instrument and timeline for evaluation.

LeChaix: Suggested the Board issue a press release to clear up any misunderstandings surrounding the recent news article. The release should be prepared by the district's communication coordinator, be brief and state the facts.

Wargo: Would like the Board to make sure they publicize the good things happening in the district more frequently, such as the Continuous Improvement Plan.

Beal: What does the Board think about the proposed budget expenditure delays by the superintendent? Would like the Board to get input to the Superintendent as soon as possible.

Rocco: Wanted the Board to discuss and share their thoughts regarding the discipline policy regarding smoking.

Wargo: Indicated some other surrounding schools take a much stronger stance on smoking and have had some success.

Superintendent: Suggested a citation to the offenders which would require a court appearance.

Rocco: Indicated student smoking on school grounds seems to be a continual problem, and the District administration needs to deal with the issue.

Beal: The Board seems to be in agreement that the offenders should receive a citation, and the administration must also notify parents and students of any change in this policy.

Beal: If possible, would like a summary debriefing the Mentor Schools' fiscal situation.

Wargo: Would like an update from WHS administration on the guidance department reorganization.

LeChaix: Suggested the Board receive a written report from the high school administration and then if needed, a presentation to the Board

Wargo: Feels the high school guidance department should be organizationally restructured.

K. *Meeting Open to Public (15 Minutes)

- Harry Applegate: Wanted to know if a student can be accepted to a college or university without passing the Ohio Graduation Test?
- Superintendent Costanza indicated it depended upon the particular institution's admission requirements.
- Harry Applegate: Will additional help be given to teachers to change their instructional methods? What about hiring a college level guidance department staff person at WHS?
- Superintendent Costanza indicated the staff has been given professional development opportunities to enhance their instructional methods in light of the new standards.

L. Adjournment

President LeChaix adjourned the meeting at 8:54 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE AND CONGRATULATE
WHS STUDENTS FOR 2004 NATIONAL CITY
CLEVELAND HOME & GARDEN SHOW

RESOLVED THAT

the Westlake Board of Education recognize and congratulate the following Westlake High School students for their participation and accomplishments in the 2004 National City Cleveland Home and Garden Show Student Model Home Design Contest.

1st Place - \$1,000 Scholarship

Sarah Pavlik

Jordan McCrone

Also: Winners of Best Model (\$250)
& Best CAD Drawings (\$200)

2nd Place - \$250

Reina Takahashi

Monica Kalal

Andrew McCready

3rd Place - \$75

Richard Mills

Eric Sabo

Bob Vecchione

5th Place - \$25

Yue Gao

Eric Watts

Brian Evans

6th Place - \$25

Alex Hodge

Barrington Pope

Corey Smith

7th Place - \$25

Scott Kutina

Charles Pelini

Mike Rocco

8th Place - \$25

Yuri Klimchuk

Sami Pulver

Mike Olson

9th Place - \$25

Jeremy Derenburger

Alex Foisel

Motion by Mr. Beal

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix AYE

Mrs. D'Ettorre Wargo AYE

Mr. Beal AYE

Ms. Rocco AYE

EXHIBIT B-2
RES. #04-48

RESOLUTION TO RECOGNIZE AND CONGRATULATE BURNESON
STUDENTS FOR THE AMERICAN MATHEMATICS COMPETITION

RESOLVED THAT

the Westlake Board of Education recognize and congratulate the following Burneson Middle School students for their outstanding performance in The American Mathematics Competition.

1 st Place	Jay Wang
2 nd Place	Ingold Huang
3 rd Place	Jennifer Koch

Top Scorers Receiving Honorable Mention

Douglas Astler	Katherine Ballinger	Nathan Bishop
Margaret Chern	Alvin Chiang	Patrick Columbro
Andrew Forrest	Samuel Geiger	Emily Giunta
Sarah Gothot	John Hermann	Deena Kassouf
Jason Lee	Dean Liou	Elizabeth McCann
Elias Nader	Elizabeth Pogue	Ellen Wittenberg

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT
the Westlake Board of Education accept the following funds:

<u>State Grants</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Entry Year Teachers Grant Fiscal Year 2004	\$ 7,700.00	440	9444
OhioReads Building Volunteer Coordinator 2003 - 2004	\$ 8,000.00	459	9959

Motion by _____ Mrs. D'Ettorre Wargo

Seconded by _____ Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT D-1-b
RES. #04-50

RESOLUTION TO ESTABLISH FY04 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education establish the following FY04 appropriations:

Food Service Catering

Account	Amount
006-3120-100-9601 Salaries and Wages	\$250.00
006-3120-200-9601 Benefits	\$75.00
006-3120-500-9601 Supplies and Materials	\$660.50

Entry Year Teachers Grant Fiscal Year 2004

Account	Amount
440-2200-100-9444 Salaries and Wages	\$3,500.00
440-2200-400-9444 Purchased Services	\$2,000.00
440-2200-500-9444 Supplies and Materials	\$2,200.00

OhioReads Building Volunteer Coordinator 2003-04

Account	Amount
459-2200-400-9959 Purchased Services	\$8,000.00

Motion by _____ Mrs. D'Ettorre Wargo

Seconded by _____ Mr. Beal

Roll Call Vote:

Mr. LeChaix	_____ AYE
Mrs. D'Ettorre Wargo	_____ AYE
Mr. Beal	_____ AYE
Ms. Rocco	_____ AYE

RESOLUTION TO ADJUST FY04 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education adjust the following FY04 appropriations:

GENERAL FUND

Account	From	To	Difference
001-1100-500 Instruction-Supplies	\$705,490.70	\$705,680.70	\$190.00
001-1100-600 Instruction-Capital Outlay	\$10,647.81	\$10,957.81	\$310.00
001-1200-400 Special Ed-Purchased Serv.	\$2,611.58	\$2,799.84	\$188.26
001-1900-400 Gen. Instruction-Pur. Services	\$1,059,115.44	\$1,054,666.91	-\$4,448.53
001-2100-400 Supp. Serv. Pupils-Pur. Serv.	\$340,200.56	\$346,149.09	\$5,948.53
001-2100-500 Supp. Serv. Pupils-Supplies	\$96,841.29	\$95,341.29	-\$1,500.00
001-2200-400 Support Services-Pur. Serv.	\$112,261.79	\$112,329.71	\$67.92
001-2200-500 Support Services-Supplies	\$105,302.55	\$104,912.05	-\$390.50
001-2200-600 Support Serv.-Capital Outlay	\$3,075.58	\$3,466.08	\$390.50

EXHIBIT D-1-c
(Continued)

001-2300-500			
Board of Ed-Supplies	\$2,486.87	\$2,716.87	\$230.00
001-2300-800			
Board of Ed-Misc.	\$6,941.72	\$6,737.72	-\$204.00
001-2400-400			
Admin. Purchased Serv.	\$340,025.63	\$339,549.68	-\$475.95
001-2400-500			
Admin. Supplies	\$31,140.11	\$30,152.62	-\$987.49
001-2400-600			
Admin. Capital Outlay	\$349.99	\$607.48	\$257.49
001-2400-800			
Admin. Misc	\$71,903.15	\$72,005.15	\$102.00
001-2500-500			
Fiscal-Supplies	\$7,000.00	\$6,867.00	-\$133.00
001-2500-600			
Fiscal-Capital Outlay	\$0.00	\$133.00	\$133.00
001-2600-800			
Business-Purchased Serv.	\$500.00	\$602.00	\$102.00
001-2800-400			
Trans. Purchased Services	<u>\$190,370.43</u>	<u>\$190,590.20</u>	<u>\$219.77</u>
Total	\$3,086,265.20	\$3,086,265.20	\$0.00

EXHIBIT D-1-c
(Continued)

Adult Basic and Literacy Education FY 2003C

Account	From	To	Difference
501-1400-100-9303 Adult/Cont. Ed. Salaries and Wages	\$30,198.50	\$27,369.00	-\$2,829.50
501-1400-200-9303 Adult/Cont. Ed. Benefits	\$4,765.40	\$4,228.77	-\$536.63
501-1400-500-9303 Adult/Cont. Ed. Supplies and Materials	\$385.00	\$0.00	-\$385.00
501-2200-100-9303 Support Services Salaries and Wages	\$7,450.00	\$10,949.00	\$3,499.00
501-2200-200-9303 Support Services Benefits	\$1,224.09	\$1,692.22	\$468.13
501-2200-400-9303 Support Services Purchased Services	<u>\$216.00</u>	<u>\$0.00</u>	<u>-\$216.00</u>
Total	\$44,238.99	\$44,238.99	\$0.00

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-a
RES. #04-52

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Daniel and Jacqueline DelMonte
24603 Surrey Circle
Westlake, OH 44145

Donated \$250.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

Robert and Susan Smith
29270 Hampshire Place
Westlake, OH 44145

Donated \$25.00 to Lee Burneson Middle School to provide financial assistance to obtain speaker Dr. Steven Sroka.

Tops Friendly Market
Mr. Allen Roosz, Manager
1499 Columbia Road
Westlake, OH 44145

Donated \$52.00 worth of bottled water and \$21.00 worth of Christmas cookies and cupcakes to WHBS-TV at Westlake High School to share with the Demon Zone coaches and student athletes. The bottled water will be used by TV student crews while broadcasting.

Mrs. Sandy Nemeth
4042 Brewster Drive
Westlake, OH 44145

Donated a King trombone, Model 606, Serial No. 5-641304 to the Band at Lee Burneson Middle School to supplement the Band's inventory.

Hilliard Preschool Parents
c/o Ms. Jodi Kovach
23807 Hedgewood Avenue
Westlake, OH 44145

Donated Usborne books to the Preschool program at Hilliard Elementary for classroom and speech therapy use.

Hilliard PTA
Ms. Cathy Milowicki, President
26455 Strawberry Lane
Westlake, OH 44145

Donated \$25.00 to Leadership Challenge
at Westlake High School to help finance
the Leadership Fall retreat in October
2004.

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-b-1
RES. #04-53

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approve the reclassification of the following certificated staff member effective February 1, 2004.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Years Experience</u>
Colleen Stanley	BA+20	MA	2

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT
(IN DISTRICT & OUT-OF-DISTRICT)

RESOLVED THAT
the Westlake Board of Education approve supplemental contracts (in-district and out-of-district) as follows for the 2003-2004 school year.

In-District

<u>Name</u>	<u>Position</u>	<u>Years Experience</u>
Bill Bowles	Burneson Asst. Track Coach	11

Out-of-District

William Montgomery	WHS Jr. Varsity Boys Tennis Coach	4
Kelly Crawford	Burneson Girls Asst. Track Coach	11

NOTE: Supplemental Contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Ms. Rocco	<div><div></div><div>AYE</div><div></div></div>
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RESOLUTION TO APPROVE EMPLOYMENT
OF SUBSTITUTE TEACHERS AND LONG-TERM SUBSTITUTE

RESOLVED THAT

the Westlake Board of Education approve the employment of the following substitute teachers and long-term substitute for the 2003-2004 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General fund unless otherwise noted.

Substitute Teacher

Amanda Izuka

Long-Term Substitute

Jennifer Snyder
Hilliard – Grade 1
(For Roberta Curtis)

Effective: 01-26-04

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

EXHIBIT F-1-c
RES. #04-57

RESOLUTION TO APPROVE AGREEMENT
FOR ADMISSION OF TUITION PUPILS

RESOVLED THAT

the Westlake Board of Education approve the Agreement for Admission of Tuition Pupils for services for special needs students with the Crestwood Local Board of Education for the 2003-2004 school year and with the Seneca County Board of Mental Retardation and Developmental Disabilities for the 2004-2005 school year.

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>