

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, February 23, 2009 – 5:30 p.m. – Regular Meeting
Board of Education – 27200 Hilliard Blvd.**

Call to Order: Time: 5:32 p.m.

Roll Call Vote:

| | |
|---------------|----------------|
| Ms. Rocco | <u>Present</u> |
| Ms. Winter | <u>Present</u> |
| Mr. Marinucci | <u>Present</u> |
| Mr. Mays | <u>Present</u> |
| Mr. Sullivan | <u>Present</u> |

Pledge of Allegiance: President Rocco led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Rocco thanked all in attendance.

Approval of Agenda

Motion by Ms. Winter

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Organizational Meeting of January 12, 2009

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

2. Special Meeting of January 12, 2009

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

3 Special Meeting of January 16, 2009

Motion by Ms. Winter

Seconded by Mr. Sullivan

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

4. Regular Meeting of January 26, 2009

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

B. Special Reports & Recognitions

1. Resolution to Recognize Westlake City Schools' Treasurer as 2008 OASBO Exhibit B-1
Treasurer of the Year

- Barbara Shaner, OASBO Assistant Executive Director, presented Mark Pepera the Outstanding Treasurer/CFO of the year award.

C. Superintendent's Report

1. Superintendent Keenan introduced Paula Kertes, ABLE Director, who provided an overview on the ABLE and ABLE Civics grant programs. She commented that the program includes 87 local students, ages 17-68, who originate from various cultural backgrounds.
2. The Board was updated on a rumor regarding a firearm found in the schools.
3. The Westshore Board meeting on school funding will be held tomorrow (2/24/09).
4. Dr. Mark Forget, nationally known for his work on research-based instructional practices, will be in the District in the near future.
5. The Board Curriculum and Policy subcommittees are scheduled to meet in the near future.
6. The Board was updated on the District's annual report regarding bullying. There were 13 incidents in grades K-4, 30 incidents at Parkside, 3 incidents at Lee Burneson, and 9 incidents at WHS.

7. The Girls Swim Team, Boys Basketball Team and Girls Basketball Team all won SWC Championships.
8. The Board was updated on the OAPSE tentative agreement. Administrators will meet on Thursday to discuss open items.
9. The Superintendent will recommend similar wage modifications and health concessions for the administration that is consistent with certificated, OAPSE and exempt adjustments.
10. The Board was briefed on the on-going facilities initiative. Several articles have appeared in the Commentary and the WestLife newspaper. WHBS-TV is also working on a class project to emphasize District facility needs.
Marinucci: The District really needs to be aggressive about fiscal accountability.
Rocco: Inquired to the superintendent about the possibility of distributing an informational CD to residents on the state of school facilities.
Mays: Asked if the Board should consider some form of school advertising at local events/concerts.
Winter: In concert with Mr. Mays' suggestion, she suggested the District might consider 'education' tables at school events.
Keenan: Commented to the Board about his recent response to a community group prepared to organize for a facilities campaign. He stated at this time the group should focus on informing the public about the "problem" as evidenced in the recent community survey.
Marinucci: He stated he recognized the community group's concern, but our decision points are clear. Alternatively, we need to develop a solid plan to educate and measure the pulse of community.
Mays: The District should include an information piece on the incremental cost of waiting to place an issue on the ballot.
Keenan: He agrees with Mr. Mays, and indicated the District is working on such a communication.
11. Discuss possible ongoing communication consultant arrangements and the need for architect RFQ's.
Mays: Could we inquire about the amount derived from the Serpentine/Winterhurst naming rights agreement?
Marinucci: Continuity is important. He is not sure a different communications consultant at this point in time is wise.
Rocco: The Board should pursue other community consultant firms such as Planning Advocates.
Rocco: The Board should formalize a timeline for the projected facilities initiative.
Sullivan: How about engaging the community group to begin work on the information campaign?
Keenan: Absolutely. He believes they are just anxious about the commitment to move forward.
Rocco: Asked the superintendent to petition the City for help on this initiative.
12. Ed Hack has requested to be Council liaison to the Board regarding facilities.
Mays: How about potential City project we could partner with?
Keenan: Stated a formal communication on this subject of partnering will be sent to Mr. Hack with a copy to the rest of Council and Mayor Clough.

13. The Board was updated on the Red Brick Arts proposal. They have requested the Board place \$2M onto any facilities issue specifically for Red Brick renovation.
Marinucci: The Board may need to revisit the need for that particular piece of land and the facility.
Mays: This may be an opportunity to create an alternative win-win situation for this group and ultimately drive additional support for the campaign.
Rocco: Are there funds available for a traffic study?
14. The District will apply for Capital Stimulus funds.
15. Parkside planetarium may be closed due to the need for additional classroom space.
Marinucci: What about storage pods?
16. Enrollment projection reveals a current student enrollment of 4,125 to 4,132 (maximum) in 2018; an approximate increase of 59 students/year.

D. Treasurer's Report/Recommendations

1. Action Items

- | | |
|--|---------------|
| a. Resolution to Authorize Treasurer to Return Advance | Exhibit D-1-a |
| b. Resolution to Authorize Treasurer to Advance Funds | Exhibit D-1-b |
| c. Resolution to Approve Student Activity Purpose Statements and Budgets | Exhibit D-1-c |
| d. Resolution to Adjust FY09 Appropriations | Exhibit D-1-d |
| e. Resolution to Issue Then and Now Certificates | Exhibit D-1-e |

E. CAC Report – None.

F. New Business

1. Action Items

- | | |
|---|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Resignation and Employment for Staff Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve Reclassification of Certified Staff Members | Exhibit F-1-b-3 |
| 4. Resolution to Approve Supplemental Resignations and Contracts | Exhibit F-1-b-4 |
| 5. Resolution to Approve Certified Home Instruction | Exhibit F-1-b-5 |
| 6. Resolution to Approve Stipends for After School Professional Development for Parkside Math Teachers | Exhibit F-1-b-6 |
| c. Resolution to Authorize Ohio Schools Council Cooperative to Advertise and Receive Bids for School Bus Chassis and Bodies | Exhibit F-1-c |
| d. Resolution to Authorize Participation in the Ohio EPA Clean Diesel School Bus Fund Retro Fit Program | Exhibit F-1-d |
| e. Resolution to Approve Westlake High School 2009 Summer School Dates and Rates | Exhibit F-1-e |
| f. Resolution to Approve Physicians for Referral to Confirm Employee Health Matters per Negotiated Agreement | Exhibit F-1-f |
| g. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services | Exhibit F-1-g |
| h. Resolution to Approve Stipends for Math Curriculum Writing | Exhibit F-1-h |

2. Discussion Items

a. First Reading of Policy DFA – Revenues from Investments

1. Resolution to Approve Policy DFA – Revenues from Investments Exhibit F-2-a-1

G. Director of Business Affairs Report – None.

Mike Laub noted the power outage at Holly Lane, but he was hopeful to have power on this evening.

H. Board Items

Marinucci: Stated he and Carol Winter attended the recent District Wellness Coalition presentation. He further commented about the positive energy the students from the Environmental club exhibited at the event.

Rocco: Suggested the Board agree on an evaluation tool to be used for the CFO.

*Hearing of Public (15 Minutes)

I. Adjournment

President Rocco adjourned the meeting at 7:59 p.m.

President

Treasurer

- * The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE WESTLAKE CITY SCHOOLS' TREASURER
AS 2008 OASBO TREASURER OF THE YEAR

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates Mark C. Pepera, CFO/Treasurer for the Westlake City School District, for being named the 2008 recipient of the Ohio Association of School Business Officials (OASBO) Foundation for School Business Management *Outstanding CFO/Treasurer of the Year* award.

The 23-year-old Foundation Awards were created by the Ohio Association of School Business Officials (OASBO) Foundation for School Business Management trustees to recognize the accomplishments of Ohio's public school business officials. Award nominees were judged on three key criteria: service to the school system, service to the professional, and service to the community.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

EXHIBIT D-1-a
RES. #09-54

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED THAT
the Westlake Board of Education authorizes the Treasurer to return the following advance:

| From | To | Amount |
|-------------------------|--------------------|---------------|
| Project Link (011-9111) | General Fund (001) | \$2,305.10 |

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED THAT

the Westlake Board of Education authorizes the Treasurer to advance the following funds:

| From | To | Amount |
|--------------------|-----------------|---------------|
| General Fund (001) | ABLE (501-9309) | \$5,200.00 |

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT D-1-c
RES. #09-56

RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENTS AND BUDGETS

RESOLVED THAT
the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets (see attached).

2008-09 Policy and Purpose Statements*

| Fund | SCC | Description | Estimated Revenue | Estimated Expenses |
|-----------------------|------------|------------------------------------|--------------------------|---------------------------|
| 200 | 9175 | Environmental Club – Lee Burneson | \$26,100.00 | \$25,600.00 |
| 200 | 9600 | Student Leader Club – Lee Burneson | <u>\$7,500.00</u> | <u>\$7,388.00</u> |
| Total 200 Fund | | | \$33,600.00 | \$32,988.00 |

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by Mr. Marinucci
Seconded by Ms. Winter

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

RESOLUTION TO ADJUST FY09 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education adjusts the following FY09 appropriations:

| GENERAL FUND | | | |
|--------------------------------------|----------------|----------------|-------------------|
| Account | From | To | Difference |
| 001-1100-500 | | | |
| Instructional-Supplies | \$625,735.90 | \$615,649.96 | (\$10,085.94) |
| | | | |
| 001-1100-600 | | | |
| Instructional-Equipment | \$86,603.26 | \$101,807.37 | \$15,204.11 |
| | | | |
| 001-1200-200 | | | |
| Special Education-Benefits | \$1,101,298.30 | \$1,100,785.80 | (\$512.50) |
| | | | |
| 001-1200-400 | | | |
| Special Education-Purchased Services | \$1,255.70 | \$903.33 | (\$352.37) |
| | | | |
| 001-1200-500 | | | |
| Special Education-Supplies | \$19,025.97 | \$12,156.94 | (\$6,869.03) |
| | | | |
| 001-1300-400 | | | |
| Vocational-Purchased Services | \$32,852.65 | \$32,588.38 | (\$264.27) |
| | | | |
| 001-2100-400 | | | |
| Support Services-Purchased Services | \$590,617.12 | \$591,300.94 | \$683.82 |
| | | | |
| 001-2100-500 | | | |
| Support Services-Supplies | \$15,647.12 | \$24,287.15 | \$8,640.03 |
| | | | |
| 001-2200-400 | | | |
| Support Services-Purchased Services | \$160,896.51 | \$161,520.33 | \$623.82 |
| | | | |
| 001 2200 500 | | | |
| Support Services-Supplies | \$82,659.90 | \$83,993.46 | \$1,333.56 |
| | | | |
| 001-2200-600 | | | |
| Support Services-Equipment | \$9,276.28 | \$9,442.72 | \$166.44 |

EXHIBIT D-1-d
(Continued)

| | | | |
|-----------------------------------|----------------|----------------|--------------|
| 001 -2300-800 | | | |
| Board of Education-Miscellaneous | \$7,800.00 | \$12,090.00 | \$4,290.00 |
| | | | |
| 001-2400-200 | | | |
| Admin-Benefits | \$779,470.72 | \$779,983.22 | \$512.50 |
| | | | |
| 001-2400-400 | | | |
| Admin-Purchased Services | \$309,148.45 | \$318,018.28 | \$8,869.83 |
| | | | |
| 001-2400-500 | | | |
| Admin-Supplies | \$50,170.27 | \$47,540.63 | (\$2,629.64) |
| | | | |
| 001-2400-600 | | | |
| Admin-Equipment | \$5,405.73 | \$6,054.37 | \$648.64 |
| | | | |
| 001-2500-400 | | | |
| Fiscal-Purchased Services | \$43,243.59 | \$43,067.41 | (\$176.18) |
| | | | |
| 001-2500-800 | | | |
| Fiscal-Miscellaneous | \$657,064.06 | \$651,864.06 | (\$5,200.00) |
| | | | |
| 001-2600-400 | | | |
| Business-Purchased Services | \$113,655.61 | \$113,567.52 | (\$88.09) |
| | | | |
| 001-2600-500 | | | |
| Business-Supplies | \$1,686.43 | \$2,064.31 | \$377.88 |
| | | | |
| 001-2700-400 | | | |
| Maintenance-Purchased Services | \$1,614,846.00 | \$1,605,826.09 | (\$9,019.91) |
| | | | |
| 001-2700-500 | | | |
| Maintenance-Supplies | \$223,767.97 | \$228,370.23 | \$4,602.26 |
| | | | |
| 001-2700-700 | | | |
| Maintenance-Replacement Equipment | \$11,033.32 | \$15,073.09 | \$4,039.77 |
| | | | |
| 001-2800-400 | | | |
| Transportation-Purchased Services | \$217,659.81 | \$210,143.17 | (\$7,516.64) |
| | | | |
| 001-2800-500 | | | |
| Transportation-Supplies | \$589,960.77 | \$596,860.77 | \$6,900.00 |

EXHIBIT D-1-d
(Continued)

| | | | |
|------------------------------------|-----------------------|-----------------------|-------------------|
| 001-2900-400 | | | |
| Information-Purchased Services | \$101,827.55 | \$86,739.46 | (\$15,088.09) |
| | | | |
| 001-7200-900 | | | |
| Transfers | \$507,694.90 | \$503,404.90 | (\$4,290.00) |
| | | | |
| 001-7400-900 | | | |
| Advances Out | \$23,851.95 | \$29,051.95 | \$5,200.00 |
| | | | |
| | \$7,984,155.84 | \$7,984,155.84 | \$0.00 |
| | | | |
| FOOD SERVICE CATERING | | | |
| Account | From | To | Difference |
| 006-3100-600 | | | |
| Catering-Equipment | \$0.00 | \$7,100.00 | \$7,100.00 |
| | | | |
| Total | \$0.00 | \$7,100.00 | \$7,100.00 |
| | | | |
| IN-SERVICE | | | |
| Account | From | To | Difference |
| 018-4600-500-9753 | | | |
| Dover In-Service-Supplies | \$2,509.30 | \$2,511.09 | \$1.79 |
| | | | |
| 018-4600-500-9762 | | | |
| Parkside Library-Supplies | \$8,801.23 | \$8,801.77 | \$0.54 |
| | | | |
| 018-4600-600-9762 | | | |
| Parkside Library-Equipment | \$2,098.77 | \$2,098.23 | (\$0.54) |
| | | | |
| 018-4600-500-9773 | | | |
| Holly Lane Music Programs-Supplies | \$661.63 | \$779.67 | \$118.04 |
| | | | |
| Total | \$11,561.63 | \$11,679.67 | \$118.04 |
| | | | |
| ATHLETICS | | | |
| Account | From | To | Difference |
| 300-4500-600-9502 | | | |
| Vending Machines-Equipment | \$2,215.30 | \$2,840.30 | \$625.00 |
| | | | |
| Total | \$2,215.30 | \$2,840.30 | \$625.00 |

EXHIBIT D-1-d
(Continued)

| | | | |
|---------------------------------------|---------------------|---------------------|-------------------|
| EL CIVICS FY08 | | | |
| Account | From | To | Difference |
| 501-1400-100-9508 | | | |
| Instruction - Salary | \$2,474.75 | \$3,069.68 | \$594.93 |
| | | | |
| 501-1400-500-9508 | | | |
| Instruction - Supplies | \$579.78 | (\$15.15) | (\$594.93) |
| | | | |
| Total | \$3,054.53 | \$3,054.53 | \$0.00 |
| EL CIVICS FY09 | | | |
| Account | From | To | Difference |
| 501-1400-100-9509 | | | |
| Instruction - Salary | \$13,860.00 | \$13,265.07 | (\$594.93) |
| | | | |
| 501-1400-500-9509 | | | |
| Instruction - Supplies | \$300.00 | \$894.93 | \$594.93 |
| | | | |
| Total | \$14,160.00 | \$14,160.00 | \$0.00 |
| TITLE VI-B, IDEA FY08 | | | |
| Account | From | To | Difference |
| 516-1200-100-9608 | | | |
| Instruction - Salary | \$0.00 | \$15,855.76 | \$15,855.76 |
| | | | |
| 516-2100-400-9608 | | | |
| Support Services - Purchased Services | \$108,475.12 | \$92,619.36 | (\$15,855.76) |
| | | | |
| Total | \$108,475.12 | \$108,475.12 | \$0.00 |

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED THAT

the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

| PO No. | Vendor | Description | Amount |
|--------|---|---|-------------|
| 75360 | City of Westlake | Fuel Pump-emergency maintenance | \$3,019.24 |
| 75870 | Educational Service Center of Cuyahoga County | Purchased Services Contract Reading Tutors | \$41,008.82 |

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-a
RES. #09-59

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Bob Evans Restaurant
Ms. Bobbie Jo Zeggler, G.M.
29750 Detroit Road
Westlake, OH 44145

Donated \$132.00 to WHBS-TV at Westlake High School to award a college scholarship to a graduating WHBS-TV senior.

Mr. Brad Davidson
Ms. Rebecca Ross
28056 Stonegate Circle
Westlake, OH 44145

Donated \$200.00 to WHBS-TV at Westlake High School to help purchase new digital tapes for studio shows.

Energizer Company
Mr. Timothy Brown
25225 Detroit Road
Westlake, OH 44145

Donated 26 lab coats to the Science Day program at Holly Lane Elementary School for the teachers to create an atmosphere for scientific inquiry.

Tony and JoAnn Hoty
27050 Hilliard Blvd.
Westlake, OH 44145

Donated \$1,916.00 to WHBS-TV at Westlake High School to provide college scholarships to graduating WHBS-TV seniors.

Mr. John E. Kiczek
Ms. Christine D. Seuffert
25560 Hilliard Blvd.
Westlake, OH 44145

Donated \$2,500.00 to Hilliard Elementary School in memory of Tom Kiczek. The funds are to be used without restriction to supplement funding where needed.

Nordson Corporation Foundation
Ms. Cecilia Render, Director
28601 Clemens Road
Westlake, OH 44145

Donated \$500.00 to WHBS-TV at Westlake High School to purchase a new DVD broadcast player machine to air our digital programming to Westlake residents.

Sky Shore Prints
Dave and Lysa Stanton
P.O. Box 45518
Westlake, OH 44145

Donated \$300.00 (15 coupons at \$20.00 each) to WHBS-TV at Westlake High School to award to the student athlete of the week on the *Demon Zone* show.

EXHIBIT F-1-a
(Continued)

Westlake Demons Club
Mr. Tim James, Treasurer
26933 Westwood Road, Suite 100
Westlake, OH 44145

Donated \$14,363.79 to the Athletic Department at Westlake High School to cover general operating expenses for the Athletic Department.

Westlake Education Foundation
Ms. Christine Picard, Treasurer
2143 Macon Court
Westlake, OH 44145

Donated \$1,000.00 to Dover Elementary School to provide partial funding for a distance learning lab for Dover Elementary.

Motion by Mr. Mays

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-b-1
RES. #09-60

RESOLUTION TO APPROVE FMLA, RESIGNATIONS AND EMPLOYMENT
FOR STAFF MEMBERS

RESOLVED THAT
the Westlake Board of Education approves resignations and employment for staff members as follows:

Classified Resignation

| <u>Name</u> | <u>Building/Position</u> | <u>Effective Date</u> |
|------------------|--------------------------|-----------------------|
| Joseph Murtha | WHS Spec. Ed. Assistant | 02/13/2009 |
| Theresa Thompson | WHS Cashier | 02/10/2009 |
| Susan Pease | WHS Kitchen Helper | 02/23/2009 |

Classified Resignation for Purpose of Retirement

| <u>Name</u> | <u>Building/Position</u> | <u>Effective Date</u> |
|----------------|--------------------------|-----------------------|
| Margaret Kunse | Dover Kitchen Helper | 02/23/2009 |

Classified Employment

| <u>Name</u> | <u>Building/Position</u> | <u>Effective Date</u> | <u>Step</u> | <u>Hours</u> | <u>Days</u> | <u>Months</u> |
|------------------|--------------------------|-----------------------|-------------|--------------|-------------|---------------|
| Shannon Musial | WHS Special Ed. Asst. | 02/17/2009 | 3 | 7 | 5 | 9 |
| Theresa Thompson | Dover Kitchen Helper | 02/10/2009 | 5 | 3.5 | 5 | 9 |
| Susan Pease | WHS Cashier | 02/23/2009 | 12 | 5 | 5 | 9 |

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

RESOLUTION TO APPROVE EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the employment of substitutes for staff members as follows:

Classified Substitutes

| <u>Name</u> | <u>Positions</u> |
|--------------------|---|
| Ann Marie Zaryski | Library Asst., Special Ed. Asst., Teacher Asst., Supervision Asst. |
| Patricia Sherwood | Kitchen Help |
| Tamera James | Teacher Asst., Special Ed. Asst. |
| Donald Jessie | Maintenance/Custodial |
| Bernadette Liggett | Teacher Asst., Library Asst., Supervision Asst., Kitchen Helper, Cashier, Student Attendant, Secretary, Receptionist, Clerical |
| Tamera James | Bus Driver |
| Diane Kline | Teacher Asst., Library Asst. |

Certified Substitutes

| | | |
|--------------|--------------------------|---------------|
| Valerie Buza | Francee Giovannazzo | Lauren Tanner |
| Marc Zustin | Catharina Maria Stallard | |

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

EXHIBIT F-1-b-3
RES. #09-62

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certified staff members as follows:

| <u>Effective</u> | <u>Name</u> | <u>From</u> | <u>To</u> | <u>Step</u> |
|------------------|-----------------|-------------|-----------|-------------|
| 02/01/2009 | Shannon Fortuna | BA+20 | MA | 4 |
| 02/01/2009 | Nick Miller | BA+20 | BA+30 | 2 |
| 02/01/2009 | David Ruschau | MA+10 | MA+20 | 23 |

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO APPROVE SUPPLEMENTAL RESIGNATIONS AND CONTRACTS
(In-District and Out-of-District)

RESOLVED THAT

the Westlake Board of Education approves the following supplemental resignations and contracts for the 2008-2009 school year (in-district and out-of-district):

Resignations

None

Employment

| <u>Name</u> | <u>Position</u> | <u>In District</u> | <u>Step</u> |
|-------------------|---------------------------------|--------------------|-------------|
| Jacob Schober | WHS Track Boys' Head Coach | Y | 1 |
| Traci Edmunds | WHS Softball Freshman Coach | N | 0 |
| Tim English | WHS Track Boys' Assistant Coach | Y | 20 |
| Daniel Berkheimer | WHS Track Boys' Assistant Coach | Y | 23 |

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

EXHIBIT F-1-b-5
RES. #09-64

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED THAT

the Westlake Board of Education approves home instruction for the 2008-2009 school year as follows, at the negotiated rate of pay:

Karen Schmidt to provide home instruction effective 02/01/09-06/15/09, not to exceed 150 hours total.

Jean Barrett (revised): to provide home instruction effective 12/01/08-06/09/09, not to exceed 160 hours total.

Sheri Foster to provide home instruction effective 02/23/09-05/07/09, not to exceed 90 hours total.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

RESOLUTION TO APPROVE STIPENDS FOR AFTER SCHOOL
PROFESSIONAL DEVELOPMENT FOR PARKSIDE MATH TEACHERS

RESOLVED THAT

the Westlake Board of Education approves stipends for the following staff members for after school staff development at the negotiated rate, not to exceed two hours per staff member, to be paid from the Parkside Support Fund (018):

Name

Dawn Dawson

Lynn Lindgren

Cathy Pietroski

Tom Seighman

Colleen Steidel

Jennifer White

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-c
RES. #09-66

RESOLUTION TO AUTHORIZE OHIO SCHOOLS COUNCIL COOPERATIVE
TO ADVERTISE AND RECEIVE BIDS FOR SCHOOL BUS CHASSIS AND BODIES

WHEREAS, the Westlake City Schools Board of Educations wishes to advertise and receive bids for the purchase of up to four unitized school bus chassis and bodies. The 2008-09 Cooperative School Bus Purchasing Program fee is \$650.00.

NOW, THEREFORE, BE IT RESOLVED the Westlake City School Board of Education wishes to participate and authorizes the Ohio School Council to advertise and receive bids on behalf of said Board as per the specifications submitted for the cooperative purchase of up to four unitized school bus chassis and bodies. This Board agrees to pay \$650.00 to Ohio School Council for school district membership as a service fee for this purpose.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO AUTHORIZE PARTICIPATION IN THE OHIO EPA
CLEAN DIESEL SCHOOL BUS FUND RETRO FIT PROGRAM

WHEREAS, the Westlake City Schools Board of Education is committed to reducing student and staff exposure to diesel exhaust emissions from school buses, and

WHEREAS, the Westlake City Schools Board of Education is committed to reducing air pollution in Ohio, and

WHEREAS, the Ohio EPA's Clean Diesel School Bus Fund Retro Fit Program provides funds to allow school districts to retro fit older school bus technology with devices to reduce pollution, and

WHEREAS, the Ohio EPA's Clean Diesel School Fund Bus Retro Fit Program requires that these retro fit devices must be maintained for a minimum of four years from the date of installation, and

WHEREAS, participating school districts are encouraged to contribute in-kind funding, especially funding that allows additional school buses to be retro fitted with these emissions devices;

NOW, THEREFORE, BE IT RESOLVED that the Westlake City Schools Board of Education authorizes the Superintendent to apply to participate in the Ohio EPA's Clean Diesel School Bus Fund Retro Fit Program. If awarded, the District will use funds to install devices that will reduce pollution emissions by 50 – 75% on up to twenty older Westlake City School buses. If awarded, the District will commit funds to retro fit one additional older school bus with devices to reduce pollution emissions by 50 – 75%.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

EXHIBIT F-1-e
RES. #09-68

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL
2009 SUMMER SCHOOL DATES AND RATES

RESOLVED THAT
the Westlake Board of Education approves Westlake High School 2009 Summer School dates
and rates:

DATES

SESSION ONE: June 15, 2009 through July 2, 2009

SESSION TWO: July 3, 2009 through July 22, 2009

RATES

Westlake Resident: \$140.00 Per Class

Non-Resident: \$180.00 Per Class

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO APPROVE PHYSICIANS FOR REFERRAL TO CONFIRM
EMPLOYEE HEALTH MATTERS PER NEGOTIATED AGREEMENT

RESOLVED THAT

the Westlake Board of Education approves the following physicians for referral by the Board to confirm employee health matters per the negotiated agreement:

My Family Practice
Dr. John Gerace
29257 Center Ridge Road
Westlake, Ohio 44145

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-g
RES. #09-70

RESOLUTION TO APPROVE AGREEMENTS FOR
ADMISSION OF TUITION PUPILS AND PURCHASED SERVICES

RESOLVED THAT

the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services for the 2008-2009 school year:

2008-2009 School Year

Eleanor Gerson School of Applewood Centers, Inc.

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

RESOLUTION TO APPROVE STIPENDS FOR
MATH CURRICULUM WRITING

RESOLVED THAT

the Westlake Board of Education approves stipends paid at the negotiated rate to up to four individuals per grade/course-level Westlake City Schools certified staff members, valid through June 30, 2009, for Math curriculum writing activities, to be approved by the Director of Academic Services and paid from the Cleveland State University Grant Funds and/or Title II-A Funds:

Math Curriculum Writing

Hours Not to Exceed 15 hours per Certified Employee

Various Certified Staff Members

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

File: DFA
REVENUES FROM INVESTMENTS

This document, in conjunction with the Ohio Revised Code, as amended, will govern the investments and the investment activities of the District. It will be reviewed annually for compliance and to assure the flexibility necessary to effectively manage the investment portfolio.

The objectives of the investment policy, in order of priority, are to provide for the **legality**, safety of the portfolio's principal value, to assure adequate liquidity and to earn a market rate of return over time and budgetary cycles. Investments will be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs. Additionally, purchases will be executed, not for speculation, but for investment considering the safety of the capital as well as the probable income to be derived.

Investment officers, acting in accordance with written procedures and the investment policy and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes provided that deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

Responsibility and authority for investment transactions reside with the CFO/Treasurer. The CFO/ Treasurer or a designated agent is fully authorized to buy, sell and trade investments in accordance with the goals and objectives of this policy, and to sign investment-related agreements on behalf of the District.

The CFO/Treasurer will be permitted to invest in any security specifically by the Ohio Revised Code, Section 135.14 or other relevant sections as amended. Eligible obligations include but are not limited to:

1. Obligations of the United States Government:
 - A. U.S. Treasury Bills
 - B. U.S. Treasury Notes
 - C. U.S. Treasury Bonds
2. Instrumentalities of the Federal Government:
 - A. Federal Farm Credit Bank
 - B. Federal Home Loan Bank
 - C. Federal Home Loan Mortgage Corporation
 - D. Federal National Mortgage Association
3. Commercial Paper issued by any corporation incorporated under the laws of the United States or any state provided that two nationally recognized rating agencies rate the commercial paper in the highest Category (A1/P1)
4. Banker's Acceptances under the following conditions:
 - A. The BA's mature in 270 days or less and
 - B. The BA's are eligible for purchase by the Federal Reserve System
5. The Ohio State Treasurer's Asset Reserve Fund (Star Ohio)
6. Repurchase Agreements with eligible institutions
7. Bank certificates of deposit with eligible institutions
8. Bonds and other obligations of the State of Ohio

9. No-load money market mutual funds consisting exclusively of obligations described in #1, #2, #8 or #6 above

The following guidelines will be used to promote diversification in the portfolio:

Maximum Security Category Concentration

1. U.S. Government Guaranteed Obligations 100%
2. Obligations of Federal Instrumentalities 100%
3. Certificates of Deposit ~~50~~ **100%**
4. Banker's Acceptance (maximum combined) 25%*
5. Commercial Paper (maximum combined) 25%+*
6. Repurchase Agreements 100%
7. Star Ohio 100%

***Bankers Acceptances and Commercial Paper, each with a maturity not exceeding one hundred eighty (180) days and will not combined cannot exceed 25% of the District's interim funds and meets all other requirements of Section 125.142 of the Revised Code, but only provided the CFO/Treasurer has completed additional training that has been approved under the supervision of the Auditor of State total investment funds at the time of purchase.**

All investment activity will be conducted as specified in the Ohio Revised Code including, but not limited to the collateralization of deposits and repurchase agreements.

All investment purchases will be executed with the reasonable expectation that the investment can be held until its maturity.

The maximum maturity of any investment will be five years from the date of purchase. No derivative securities as defined in the Ohio Revised Code or investment "pools" will be permitted.

To maintain the portfolio's current characteristics and/or to enhance its yield, swapping (i.e. the simultaneous sale of one security and the purchase of another) will be permitted provided that the loss, if any, on the sale is recovered in one half the time remaining to maturity of the security being sold.

All transactions will be completed on a competitive basis, whenever possible, with bids and offerings being solicited and recorded from three dealers. When the lowest price is submitted by more than one dealer, the CFO/Treasurer will award the transaction at his/her discretion.

Investments may be safe kept at any of the approved dealers or banks as established by the CFO/Treasurer.

A copy of this policy must be forwarded to each broker or dealer doing business with the District. A signed form will be required certifying that each broker or dealer has received, read, understands, and will abide by the contents of this policy when recommending investments to the District.

Adoption Date: May 23, 2002

Revision Date:

EXHIBIT F-2-a-1
RES. #09-72

RESOLUTION TO ADOPT BOARD OF EDUCATION POLICY DFA –
REVENUES FROM INVESTMENTS

RESOLVED THAT
the Westlake Board of Education adopts Board of Education Policy DFA – Revenues from
Investments.

Board Discussion

Board waived second reading.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |

RESOLUTION TO APPROVE THE MODIFICATION OF
THE WESTLAKE CITY SCHOOLS' ADMINISTRATIVE HANDBOOK

RESOLVED THAT

effective January 1, 2009, the Westlake Board of Education approves the modification of the Westlake City Schools' Administrative Handbook to reflect the salary, insurance/medical, and sick leave provisions contained in the most recent WTA agreement.

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

| | |
|---------------|------------|
| Ms. Rocco | <u>AYE</u> |
| Ms. Winter | <u>AYE</u> |
| Mr. Marinucci | <u>AYE</u> |
| Mr. Mays | <u>AYE</u> |
| Mr. Sullivan | <u>AYE</u> |