

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Thursday, March 11, 2004 – 7:00 a.m. – Special Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Call to Order: Time: 7:03 a.m.

Roll Call:

Mr. LeChaix	<u>Present</u>
Mrs. D'Ettorre Wargo	<u>Present</u>
Mr. Beal	<u>Absent</u>
Mr. O'Malley	<u>Present</u>
Ms. Rocco	<u>Absent</u>

Pledge of Allegiance: President LeChaix led the assembly in the Pledge of Allegiance.

Approval of Agenda

Motion by Mrs. D'Ettorre Wargo
Seconded by Mr. O'Malley
Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>

Acknowledgment of Visitors – President LeChaix welcomed all visitors in attendance.

Hearing of Public (15 Minutes) Agenda Items – None.

A. Performing Arts Center Construction Update

Representatives present: Lou Trostle, on-site architect, Joel Schwartz, architect, Jay Waddell, Turner Construction, Karen Sweeney, Turner Construction.

Mr. Waddell provided an overview of the construction project to date:

- The foundation is 50-60% complete.
- The orchestra pit walls are being formed.
- The completion date has been moved to December 13, 2004. The arrival of steel on April 12, 2004 is critical to the project schedule.
- The project is still on budget.
- Orchestra pit drainage appears to be an error and omission. Discussion is underway with the architect on this issue.

D'Ettorre Wargo:

- Would like to know what the architect is willing to do as a result of the orchestra pit drainage situation.
- Would like an independent consultant to review the proposed TV studio equipment purchase.

O'Malley:

- Asked Turner Construction to briefly describe and clarify the construction contingency itemization.

Mrs. D'Ettorre Wargo exited the meeting at 7:44 a.m.

O'Malley:

- Asked Turner Construction to go through the change order process to date. Lou Trostle briefly spoke about the process. He indicated the architect first looks at the contractor comments and then prepares proposal requests to the prime contractors. Costs are then submitted to Turner to analyze, and then, change orders are prepared and submitted to the school district.
- Questions regarding minutes:
 1. What are coordination drawings? Trostle indicated these drawings are used by the various contractors to plan their work schedules, etc.
 2. What is the issue regarding fill? What is the potential exposure to the District? Waddell indicated the issue regarding fill rests with the general contractor and, in his opinion, does not affect the District.
 3. What is MEP underground? Waddell indicated this notation stood for Mechanical Electrical and Plumbing.
 4. Why did Mr. Waddell indicate items will need long lead times? (Miscellaneous items with project.) Waddell indicated he was referring to items that were not initially bid, such as the TV studio equipment, and wanted to bring this to management's attention.

B. Adjournment

President LeChaix adjourned the meeting at 8:25 a.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

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