

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**REGULAR MEETING – Work Session
Thursday, April 1, 2004 – 5:00 p.m.
Administration Building
27200 Hilliard Blvd.**

Call to Order: Time: 5:20 p.m.

Roll Call:

Mr. LeChaix	<u>Present</u>
Mrs. D'Ettorre Wargo	<u>Present</u>
Mr. Beal	<u>Present</u>
Mr. O'Malley	<u>Present</u>
Ms. Rocco	<u>Present</u>

Dispense with Pledge of Allegiance:

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Approval of Agenda

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Acknowledgment of Visitors – None.

Hearing of Public (15 Minutes) Agenda Items – None.

A. Action Items – None.

B. Work Session

1. Continuous Improvement Plan (CIP)
 - Superintendent Costanza provided a status update on the District's Continuous Improvement Plan. He indicated that a revision is planned for the summer of 2004.
 - Beal: Indicated the Board should spend some time discussing the District Report Card.
 - O'Malley: How can the Board best use the CIP tool? Superintendent Costanza indicated the Board sets policy goals which, in turn, sets District priorities that are then reflected in the Continuous Improvement Plan.
 - Wargo: How can we measure the impact of staff development on the learning process?
 - Beal: How does one quantify all the measures in the CIP? Superintendent Costanza indicated some measures in the plan are not quantifiable, but others are monitored and measurable on an annual basis.
 - LeChaix: How can we tie performance of tests into a teacher's evaluation?
2. Superintendent Evaluation Tool
 - The Board discussed evaluation instruments for the superintendent.
 - a. Action Items:
 1. Resolution to Adopt Superintendent Evaluation Instrument Exhibit B-2-a-1
 2. Resolution to Amend Policy AFB (Evaluation of the Superintendent) Exhibit B-2-a-2
3. Review of Last Year's Goals
 - Superintendent Costanza presented the 2003 Board Goals and possible considerations for 2004.
 - o Completion of the Performing Arts Center
 - o Staff Negotiations
 - o Operating Levy
 - o WHS Site Goals
4. Establish Goals for Year
 - The Board discussed the establishment of Board committees.
 - President LeChaix appointed Mr. Beal and Mr. O'Malley to the Revenue Assurance Committee.
 - The Board again discussed the need to schedule a meeting with the City regarding tax abatement matters.
 - Wargo: Would like the superintendent to establish goals for the high school administration with the ultimate goal of creating a "flagship" school.

- O'Malley: Would like the superintendent to provide him with the top five areas that will be used to assess the performance of the high school within a year.
- Wargo: Indicated she is supportive of a recent request for a hockey program for the District.

5. Board Member Issues – None.

C. Discussion

D. Adjournment

President LeChaix adjourned the meeting at 8:49 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO ADOPT SUPERINTENDENT INSTRUMENT

RESOLVE THAT

the Westlake Board of Education adopt the superintendent evaluation instrument #4 as submitted and require the Board to administer this evaluation annually no later than the January Organizational meeting.

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. O'Malley

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RES. #04-80

RESOLUTION TO AMEND POLICY AFB
(EVALUATION OF THE SUPERINTENDENT)

RESOLVE THAT
the Westlake Board of Education Amend Policy AFB (Evaluation of the Superintendent) to
incorporate Resolution #04-79.

Motion by Mr. O'Malley

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

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