

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Thursday, April 17, 2014 – 1:00 p.m. – Special Session
Administration Building – 27200 Hilliard Blvd.**

Call to Order Time: 1:05 p.m.

Roll Call:

Ms. Winter	<u>Present</u>
Mr. Falcone	<u>Present</u>
Mr. Finucane	<u>Present</u>
Mrs. Leszynski	<u>Present</u>
Mr. Mays	<u>Present</u>

Pledge of Allegiance – President Winter led the assembly in the Pledge of Allegiance

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors: President Winter thanked all visitors in attendance.

Approval of Agenda

Motion by Mr. Mays

Seconded by Mrs. Leszynski

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. New Business

1. Action Items

a. Resolution to Approve Resignation of Staff Member

Exhibit A-1-a

B. Board Discussion Items

1. Superintendent Vacancy Search Process

President Winter spoke about the proposed Superintendent vacancy process. The Board then discussed their thoughts and unanimously agreed to utilize a search firm to facilitate the process.

2. Executive Search Firm Considerations

Exhibit B-2

The Board discussed their preferences and criteria for a search firm. They spoke about the need of the firm to be responsive, have proven track record, and show evidence of community involvement. Based upon the criteria, the Board discussed three possible firms: Hazard Young & Attea, Ohio School Boards Association (OSBA) and Finding Leaders. Ms. Winter had previously contacted each of the firms for pricing and availability. The Board unanimously agreed that OSBA was most responsive to the District's criteria in attracting the next leader of the District.

3. Superintendent Qualifications

The Board discussed the preferred qualifications they would like to see in the next superintendent. To help that process, they addressed the following questions:

- a. What are the major issues facing our school district in the next three to five years?

Members of the Board offered the following:

Operating costs; revenues; facilities, labor contracts; municipal partnerships; CIP; IB; assessments and offerings; information technology; administration and building staff replacement; impact to district within the first 100 days

- b. What are the Board's performance expectations for our next superintendent?

Members of the Board offered the following:

Core competencies from the evaluation instrument: Leadership and culture; policy and governance; communication and organizational management; curriculum development; instructional leadership; human resource management; ethics; labor relations; and involvement with the students and community.

- c. What are the personal and professional qualities to be sought in our next superintendent?

Members of the Board offered the following:

Leadership; getting to know community and employees (PTA, Kiwanis, Rotary, City officials, Chamber of Commerce, etc.); fiscally strong – strong manager as well as a leader; balance strong programming with fiscal responsibility; thorough understanding of day-to-day finances as well as big picture funding; politically astute; doctorate preferred, but not essential; Residency also preferred (optimal), but not a requirement; Must be visible. ;Must demonstrate vested in community; Superintendent experience preferred; sound experiences in central office needed; collaborative with their staff from top to bottom; personable, strong communicator

*Hearing of Public (15 Minutes) – None.

C. Adjournment

Motion by Mr. Finucane

Seconded by Mr. Falcone

Roll Call Vote:

Ms. Winter AYE

Mr. Falcone AYE

Mr. Finucane AYE

Mrs. Leszynski	<u>AYE</u>
Mr. Mays	<u>AYE</u>

President Winter adjourned the meeting at 1:54 p.m.

President

CFO/Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

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EXHIBIT A-1-a
RES. #14-117

RESOLUTION TO APPROVE RESIGNATION OF STAFF MEMBER

RESOLVED that the Westlake Board of Education approves the following resignation of staff member:

Resignation

Lora Stemmer – Bus Driver

Effective 04/30/2014

Motion by _____ Mr. Finucane

Seconded by _____ Mr. Falcone

Roll Call Vote:

Ms. Winter _____ AYE

Mr. Falcone _____ AYE

Mr. Finucane _____ AYE

Mrs. Leszynski _____ AYE

Mr. Mays _____ AYE

EXHIBIT B-2
RES. #14-118

RESOLUTION TO SECURE SUPERINTENDENT SEARCH FIRM

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to take the necessary steps to secure the services of Ohio School Boards Association in order to facilitate and administer the Superintendent Search Process for the Westlake Board of Education.

Motion by Mr. Finucane

Seconded by Mr. Falcone

Roll Call Vote:

Ms. Winter AYE

Mr. Falcone AYE

Mr. Finucane AYE

Mrs. Leszynski AYE

Mr. Mays AYE

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