

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Friday, May 23, 2008 – 7:00 a.m. – Special Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Call to Order: Time: 7:00 a.m.

Roll Call:

Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Mr. Marinucci	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>

Motion to Dispense with Pledge of Allegiance:

Motion by Ms. Winter

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

Acknowledgment of Visitors: President Rocco thanked all in attendance.

Approval of Agenda

Motion by Mr. Marinucci

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Action Items

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| 1. Resolution to Approve Resignations, Employment, and FMLA for Certified Staff Members | Exhibit A-1 |
| 2. Resolution to Approve Reclassification of Certified Staff Members | Exhibit A-2 |
| 3. Resolution to Approve Resignations, Employment and Substitutes for Classified Staff Members | Exhibit A-3 |

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| 4. Resolution to Approve Resignation and Employment of Administrative Staff Members | Exhibit A-4 |
| 5. Resolution to Approve Administrative Per Diem Days | Exhibit A-5 |
| 6. Resolution to Approve Certified Home Instruction | Exhibit A-6 |
| 7. Second Reading of Revised Board of Education Policy ECG-Integrated Pest Management | |
| a. Resolution to Adopt Revised Board of Education Policy ECG-Integrated Pest Management | Exhibit A-7-a |

*Meeting Open to Public (15 Minutes) – None.

B. Discussion Items

1. First Reading of Westlake High School Parent/Student Handbook

C. Board Items

Rocco: Stated the May 31st board meeting was moved to today to accommodate Superintendent Keenan in the principal hiring process.

D. Adjournment

President Rocco adjourned the meeting at 7:07 a.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-1
RES. #08-170

RESOLUTION TO APPROVE RESIGNATIONS, EMPLOYMENT
AND FMLA FOR CERTIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves substitutes, employment, and FMLA for certified staff members as follows:

Resignation for Purpose of Retirement

Lou Pelton Effective: 07/01/08

Employment

Julie Milkie Intervention Specialist Effective: 08/26/08 Rate: From 0.5 to 1.0 FTE
 Parkside Intermediate

FMLA

Rusty Mackenzie 05/08/08-08/25/08 Julie Milkie 05/09/08-05/30/08

Motion by _____ Mr. Marinucci

Seconded by _____ Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Effective</u>	<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
05/01/08	Larissa Betka	BA+30	MA	3
05/01/08	Jessica Molenaar	BA+30	MA	3
10/01/07	Robert Curtis	MA	MA+10	15
05/01/08	Jessica Dorin	BA+10	BA+20	2

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT A-3
RES. #08-172

RESOLUTION TO APPROVE RESIGNATIONS, EMPLOYMENT AND SUBSTITUTES
FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignations, substitutes, and unpaid medical leave for classified staff members as follows:

Resignation

John Deblasi	Summer Help-LBMS	Effective: May 19, 2008
Joseph Murtha	Summer Help-Bassett	Effective: May 19, 2008
Gail Jirka	Summer Help-Dover	Effective: May 19, 2008

Resignation for Purpose of Retirement

Marcella Krucek	Bus Driver	Effective: July 1, 2008
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Employment & Employment Changes

Robert Baird	WHS 3 rd Shift Cleaner	Rate: Step 0, 8 Hrs/Day, 5 Days/Week, Effective 05/27/08
Mary Coleman	Summer Help-WHS	Rate: Step 3, 4 Hrs/Day, 5 Days/Week, Effective 06/09/08
Jeff Beard	Summer Help-LBMS	Rate: Step 0, 8 Hrs/Day, 5 Days/Week, Effective 06/09/08
Donna Winter	Summer Help-Hilliard	Rate: Step 0, 4 Hrs/Day, 5 Days/Week, Effective 06/09/08
Adam Warner	Summer Help-Bassett	Rate: Step 0, 8 Hrs/Day, 5 Days/Week, Effective 06/09/08
Nathan Bishop	Summer Help-Dover	Rate: Step 0, 8 Hrs/Day, 5 Days/Week, Effective 06/09/08
Paula Harter	Summer Help-Parkside	From: Step 3 to Step 0
Steve Maler	Summer Help-Hilliard	From: Step 1 to Step 2

Substitutes

Jennifer Dossa	Playground Asst., Kitchen Helper, Teacher Asst.
Dennis Mone	Cleaner

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPROVE RESIGNATION AND EMPLOYMENT
OF ADMINISTRATIVE STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education accepts and approves the resignation and employment of the following administrative staff members:

Resignations

Paul Kish
Westlake High School Assistant Principal
Effective July 31, 2008

Marilyn Verdone
Parkside Intermediate School Assistant Principal
Effective July 31, 2008

Employment

Mr. Timothy Barrett	Step 6, Elementary Principal Salary Schedule
Dover Elementary School Principal	Effective August 1, 2008, Two-Year Contract

Mrs. Marilyn Verdone	Step 2, Elementary Principal Salary Schedule
Holly Lane Elementary School Principal	Effective August 1, 2008, Three-Year Contract

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT A-5
RES. #08-174

RESOLUTION TO APPROVE ADMINISTRATIVE
PER DIEM DAYS

RESOLVED THAT

the Westlake Board of Education approves up to 15 per diem days for the following administrators:

Mr. Michael Laub
Director of Human Resources

Pupil Personnel Salary Schedule
Effective July 1 – July 31, 2008

Mrs. Stephanie Morgan
Director of Pupil Services

Pupil Personnel Salary Schedule
Effective July 1 – July 31, 2008

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED THAT

the Westlake Board of Education approves home instruction as follows, at the negotiated rate of pay:

Eilleen Kasza to provide home instruction to students on an as-needed basis for the 2007-2008 school year.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT A-7-a
RES. #08-176

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION POLICY
ECG – INTEGRATED PEST MANAGEMENT

RESOLVED THAT

the Westlake Board of Education adopts revised Board of Education Policy ECG – Integrated Pest Management.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

File: ECG
INTEGRATED PEST MANAGEMENT

The Board is committed to providing students and staff with a safe learning and teaching environment free of pests and pesticides. The Board directs the administration to develop guidelines to identify pests and conditions that attract pests, for the proper use and control of pesticides and chemicals, and to utilize prevention techniques such as monitoring, sanitation, vacuuming, structural repair and sealing. In order to keep the facilities and grounds safe, the administration may investigate a variety of chemical and nonchemical methods that are designed to control pests effectively while minimizing potential exposure to students and staff.

Whenever possible, pesticides are administered during non-instructional periods and/or during school breaks. If it becomes necessary to administer pesticides during times school is in session, the administration will provide advance notice to affected persons in the general area where the pesticide is to be applied, including the name of the pesticide to be used, the date and time of the pesticide application, and the telephone number to contact for more information.

Adoption Date:

Legal Refs.: 29 CFR 1910.1030
Comprehensive Environmental Response, Compensation & Liability Act, 42 USC 9601 et seq
Public Employment Risk Reduction Act; ORC 4167.01 et seq.

Cross Refs.: EB, Safety Program
EBBC, Bloodborne Pathogens
GBE, Staff Health and Safety