

WESTLAKE CITY SCHOOLS BOARD OF EDUCATION MINUTES

**Wednesday, May 25, 2005 – 5:30 p.m. – Regular Meeting
Administration Building – Board Room
27200 Hilliard Blvd.**

Call to Order: Time: 5:33 p.m.

Roll Call:

Mrs. D'Ettorre Wargo	<u>Present</u>	
Ms. Rocco	<u>Present</u>	Entered the meeting at 5:45 p.m.
Mr. Beal	<u>Present</u>	
Mr. O'Malley	<u>Present</u>	Entered the meeting at 5:44 p.m.
Mr. Smanik	<u>Present</u>	

Pledge of Allegiance: Holly Lane students led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President D'Ettorre Wargo welcomed all visitors in attendance.

Approval of Agenda

Motion by Mr. Beal

Seconded by Mr. Smanik

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Work Session Meeting of April 6, 2005

Motion by Mr. Beal

Seconded by Mr. Smanik

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

2. Special Meeting of April 21, 2005

Motion by Mr. Smanik

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

3. Regular Meeting of April 27, 2005

Motion by Mr. Smanik

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Beal AYE

Mr. Smanik AYE

B. Special Reports and Recognitions

1. Resolution to Recognize Student Named to Division I Academic All-Ohio Basketball Team Exhibit B-1
2. Resolution to Recognize Holly Lane Student for Winning the "Olive Garden Pasta Tales" Writing Contest Exhibit B-2

President D'Ettorre Wargo declared a brief recess at 5:49 p.m. and resumed the meeting at 5:54 p.m.

C. Superintendent's Report – Possible Cost Containment Opportunities

- Superintendent Costanza presented possible program cost containments and reductions in light of our financial situation.

Beal: The Board should defray equipment and bus purchases until we can adequately fund the Permanent Improvement fund.

O'Malley: Asked Superintendent Costanza if he had a list of defrayed expenses.

Costanza: Science rooms, technology, equipment, and paving are some of the large defrayed expenses.

Smanik: Is there an offset for state support if we reduce transportation services?

Pepera: Yes. In order to estimate properly, Ms. Kopac, Director of Transportation, would need to re-route our system with the proposed reductions, because reimbursement is based on miles driven.

Beal: The district should invoke busing adjustments in August and not wait until January as timing is critical and there is less overall impact to the educational process.

Wargo: At what particular level do we want to operate?

O'Malley: Why can't we just send a letter to address the \$200,000 deficit to the state? In the letter, we would indicate the elimination of \$860,000 in permanent improvement costs, and discuss other options later.

Rocco: We need to plan now in accordance with our financial picture and not wait on revenue promises or possible future levy initiatives.

Beal: We need to make cuts now. We can always reinstate cuts later if additional revenues are received.

Rocco: The reductions, though, must coincide with keeping the excellence in the schools.

Beal: Why wouldn't we initiate student fees such as extracurricular fees?

Wargo: She would support extracurricular fees before the implementation of student fees. She also would support a reduction in travel and overtime costs. In general, the Board has not come out directly to say what they would cut.

O'Malley: If the levy was on in November, we would not be having this discussion.

Rocco: The fact remains the community voted the levy down in May. With the current financial picture, we need to make cuts now. We need to be fiscally responsible.

Wargo: How do we determine what amounts to cut?

Beal: Treasurer Pepera can run a financial model of adjustments as provided by the Board.

Smanik: What is the cost of a credit downgrade?

Wargo: She would support a reduction in permanent improvements, extended time, field trips, travel, transportation support, and extracurricular fees.

Smanik: Are we all in agreement about the reduction in the Permanent Improvement allocation next year?

O'Malley: He supports eliminating the Permanent Improvement allocation next year.

Wargo: Why?

Smanik: The Board wouldn't have had to cut if we were on the ballot in November.

Beal: He disagrees with Mr. Smanik's statement.

Smanik: He stated there are two issues as he sees them: The district's credit rating and the response to the state on district finances.

Rocco: The Board must give the community a head's up on what is to be cut.

Beal: Does anyone get the message that the community thinks we spend too much? He thinks the community wants the Board to trim expenses.

Smanik: He doesn't have enough information on the state mandate to make a decision on cuts.

Rocco: She indicated even if we are able to secure other resources, we still will have a revenue shortfall.

Beal: The CEO of the school district has given us recommendations. Why wouldn't we make reductions?

Wargo: I thought we're just asking the Treasurer to "model" the proposed reductions.

O'Malley: We're not actually cutting anything until the Board sets the budget in the fall.

Rocco: We have to inform the community now, though.

Wargo: Does the Board at this time want to discuss a November ballot issue?

Beal: No.

Rocco: No.

O'Malley: No.

Smanik: Thinks the Board will have a better sense of a November ballot issue success as we get closer to the August deadline date.

D. Board Items

1. Action Items

a. Resolution to Eliminate Pre-kindergarten Reading and Readiness Program

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo NO

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley NO

Mr. Smanik NO

Motion failed.

b. Resolution to Eliminate Cleaners and Summer Help

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo NO

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley NO

Mr. Smanik NO

Motion failed.

2. Discussion Items

Beal: What are we going to discuss at the next meeting? He indicated he preferred a flat-rate "pay to play" scenario.

E. Treasurer's Report/Recommendations

1. Action Items

- | | |
|---|---------------|
| a. Resolution to Accept Additional Funds | Exhibit E-1-a |
| b. Resolution to Adjust FY05 Appropriations | Exhibit E-1-b |
| c. Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor | Exhibit E-1-c |
| d. Resolution to Approve the Local Government Services Division of the Auditor of the State's Office to Assist in the Preparation of the CAFR for FY05 | Exhibit E-1-d |
| e. Resolution to Establish a Retirement Plan to Provide for the Deferral of Severance Pay for Certain Employees | Exhibit E-1-e |
| f. Resolution to Establish Date for Porter Public Library 2006 Tax Budget Hearing | Exhibit E-1-f |

F. CAC Report

- A Safety Plan and Levy Plan were submitted.

G. New Business

1. Action Items

- | | |
|---|---------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit G-1-a |
|---|---------------|

President D'Ettorre Wargo declared a brief recess at 7:29 p.m. and resumed the meeting at 7:43 p.m.

b. Resolution to Approve Staff Recommendations

- | | |
|--|------------------|
| 1. Resolution to Approve Reclassification of Certificated Staff Members | Exhibit G-1-b-1 |
| 2. Resolution to Approve Retirement and Resignation of Certificated Staff Members | Exhibit G-1-b-2 |
| 3. Resolution to Approve Employment of Summer School 2005 Teaching Staff | Exhibit G-1-b-3 |
| 4. Resolution to Approve Certificated Long-Term Substitutes and Home Instructor | Exhibit G-1-b-4 |
| 5. Resolution to Approve Supplemental Contracts | Exhibit G-1-b-5 |
| 6. Resolution to Approve Home Instruction | Exhibit G-1-b-6 |
| 7. Resolution to Approve Medical Leave, Maternity Leave, FMLA Leave and Return From Leave for Staff Members | Exhibit G-1-b-7 |
| 8. Resolution to Approve Temporary Help, Employment and Substitutes for Classified Staff Members | Exhibit G-1-b-8 |
| 9. Resolution to Approve Changes in Employment for Classified Staff Members | Exhibit G-1-b-9 |
| 10. Resolution to Approve Employment of Camp Link Personnel | Exhibit G-1-b-10 |
| 11. Resolution to Approve Employment of Adult Basic Literacy Education Personnel | Exhibit G-1-b-11 |
| c. Resolution to Approve Agreement for Admission of Tuition Pupils | Exhibit G-1-c |
| d. Resolution to Approve Agreement for Participation in State Supported Instructional Television Service 2005-2006 | Exhibit G-1-d |
| e. Resolution to Authorize Membership in Ohio High School Athletic Association | Exhibit G-1-e |
| f. Resolution to Discourage Use of Alcohol and Driving Vehicles Under the Influence | Exhibit G-1-f |
| g. Resolution to Approve Field Trips | Exhibit G-1-g |
| h. Resolution to Approve Transportation for Summer Field Trips | Exhibit G-1-h |
| i. Resolution to Approve Sunday Building Use | Exhibit G-1-i |
| j. Resolution to Approve Student Insurance Program | Exhibit G-1-j |
| k. Resolution to Change Project Link Employee Benefit Coverage | Exhibit G-1-k |
2. Discussion Items
- a. Second Reading of WHS Student-Parent Handbook 2005-2006
 - 1. Resolution to Approve WHS Student-Parent Handbook 2005-06
 - b. First Reading of Lee Burneson Middle School Student Handbook 2005-2006
 - c. First Reading of Parkside Intermediate School Student Handbook 2005-2006
 - d. First Reading of Westlake Early Childhood Program Handbook

H. Director of Business Affairs Report

Gary Slocum reported on the following district projects:

- The punchlist for the Performing Arts Center is progressing.
- The pit lift inspection is upcoming.

I. Director of Curriculum & Instruction Report

Ray Conti reported on the following district initiatives:

- He spoke about Math intervention and the program we are using (Investigations and Connected Math).

J. Board Items

1. Resolution to Approve School Attorney

Exhibit J-1

2. Update on Letter to the City

- Inside Millage Issue: The Board discussed the status of the letter to be drafted to the City concerning millage issues.

Rocco: She suggested to include in the letter a response date of June 15th.

Smanik: Do we need to schedule a meeting?

Rocco: No.

Beal: He believed the original idea was to have a meeting.

Rocco: The letter should be addressed to Mr. Killeen, President of Council.

- Abatement Issue:

Rocco: Are we pursuing something else on tax abatement?

Beal: Suggested the schools present a tax sharing agreement to the City aimed at keeping the schools whole.

Rocco: If this request is declined, does everyone agree the abatement issue is dead?

All Board members agreed.

- City Hall Issue:

Rocco: Do we want to ask the City to buy back and lease the current administration facility?

O'Malley: He is concerned about the timing of these issues.

Rocco: It is important this issue is addressed now with the looming district deficit.

- Diving Well:

Rocco: Do we want to rescind the contract with the City?

Smanik: Yes.

Beal: Commented that the diving well was incorporated into the rec center at the request of the Board of Education, and the Board negotiated an arrangement to compensate the City for this request. He feels funny about asking for it back.

- Possible Sale of Bradley Road:

Costanza: The terms of the current lease with the City are restrictive. To terminate the lease, the Board needs to declare they are selling the property or they have a need for school purposes. Another possible option would be a termination by mutual agreement.

- Budget Commission Letter:

Beal: He is comfortable with sending a letter to get clarification on the millage issues.

Smanik: He suggested that questions 1(a) and 1(c) in the draft be reworded.

- Financial Task Force Report:

Rocco: She would like the Board to go through all recommendations in the report.

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Comments:

Rocco: Indicated she has no interest in duplicating the bad times the school board had years ago. She stated trust needs to exist, and the group needs to work together in a public forum. She requested that any school board financial issues be addressed as a group and not individually. She is more than willing to go after alternative funding sources for the betterment of the schools.

O'Malley: He stated he is comfortable with Ms. Rocco's comment.

K. *Meeting Open to Public (15 Minutes)

Robert Aber: He is astounded that the Board would agree to renege on former negotiated contracts with the City.

Susan Dodge: She was glad that the reading program intervention was not cut. Extended time contract cuts will impact the work staff members do. She agrees we should charge student fees. She's concerned with cuts to the Permanent Improvement fund and the impact on maintenance. She supports cuts that don't impact the classroom.

Scott Kutz: Spoke about his history in Westlake as a teacher.

Christie Wiedt: Is the enrollment study still being done? Has the district considered a drug dog sweep at Burneson? Directed to Mr. O'Malley: Would you support a levy in November with \$680,000 in cuts?

O'Malley: "I won't rule it out."

L. Adjournment

President D'Ettorre Wargo adjourned the meeting at 9:24 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE STUDENT NAMED TO DIVISION I
ACADEMIC ALL-OHIO BASKETBALL TEAM

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates Westlake High School student Brett Henderson for being named to the Division I Academic All-Ohio Basketball Team by the Ohio High School Basketball Coaches Association.

Motion by Mr. Beal

Seconded by Mr. Smanik

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Beal AYE

Mr. Smanik AYE

EXHIBIT B-2
RES. 05-122

RESOLUTION TO RECOGNIZE HOLLY LANE STUDENT
FOR WINNING THE "OLIVE GARDEN PASTA TALES" WRITING CONTEST

RESOLVED THAT

the Westlake Board of Education recognizes and congratulates the following Holly Lane student for being selected as the winner of the Olive Garden "Pasta Tales" writing contest:

Patrick Bauer

Motion by Mr. Smanik

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO ACCEPT ADDITIONAL FUNDS

RESOLVED THAT
the Westlake Board of Education accept the following additional funds:

<u>Additional Federal Funds</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Early Childhood Special Education Fiscal Year 2005	\$2,514.86	587	9005

Motion by Mr. O'Malley

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT E-1-b
RES. 05-124

RESOLUTION TO ADJUST FY05 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education adjust the following FY05 appropriations:

GENERAL FUND

Account	From	To	Difference
001-1100-100 Gen. Instruction-Salaries	\$14,072,953.68	\$14,073,628.68	\$675.00
001-1100-200 Gen Instruction-Retirement	\$4,335,185.17	\$4,335,294.49	\$109.32
001-1100-400 Gen. Instruction-Purchased Services	\$38,040.00	\$36,740.00	(\$1,300.00)
001-1100-500 Gen. Instruction-Supplies	\$417,484.17	\$421,926.07	\$4,441.90
001-1100-600 Gen. Instruction-Equipment	\$91,778.30	\$92,518.58	\$740.28
001-1200-400 Spec. Instruction-Purchased Services	\$2,578.12	\$2,683.82	\$105.70
001-1300-500 Vocational-Supplies	\$6,840.62	\$6,958.44	\$117.82
001-2100-400 Support Services-Purchased Serv.	\$479,581.68	\$470,780.65	(\$8,801.03)
001-2100-500 Support Services-Supplies	\$97,686.02	\$95,775.50	(\$1,910.52)
001-2100-600 Support Services-Capital Outlay	\$254.55	\$394.05	\$139.50
001-2200-400 Support Services Instruct. Purchased Ser.	\$187,335.09	\$181,590.77	(\$5,744.32)

EXHIBIT E-1-b
(Continued)

001-2200-500 Support Services Instruct. Staff-Supplies	\$112,421.67	\$111,256.67	(\$1,165.00)
001-2200-600 Support Services Instruct. Staff-Equip	\$2,063.33	\$3,228.33	\$1,165.00
001-2300-800 Board of Education-Miscellaneous	\$7,737.80	\$7,717.80	(\$20.00)
001-2400-200 Admin-Benefits	\$742,151.99	\$742,183.70	\$31.71
001-2400-400 Admin-Purchased Services	\$349,385.29	\$350,485.82	\$1,100.53
001-2400-500 Admin-Supplies	\$30,709.00	\$30,865.90	\$156.90
001-2400-600 Admin-Equipment	\$878.29	\$1,281.39	\$403.10
001-2400-800 Admin-Miscellaneous	\$65,575.00	\$65,595.00	\$20.00
001-2500-400 Fiscal-Purchased Services	\$28,372.97	\$28,372.74	(\$0.23)
001-2600-800 Business-Miscellaneous	\$125.00	\$145.00	\$20.00
001-2700-500 Maintenance-Supplies	\$216,133.32	\$214,980.54	(\$1,152.78)

EXHIBIT E-1-b
(Continued)

001-2700-600 Maintenance-Capital Outlay	\$0.00	\$1,152.78	\$1,152.78
001-2800-500 Transportation-Supplies	\$297,916.68	\$306,130.66	\$8,213.98
001-2900-500 Community Information-Supplies	\$3,200.00	\$4,752.07	\$1,552.07
001-2900-800 Community Information-Miscellaneous	\$200.00	\$180.00	(\$20.00)
001-5300-400 Architect-Purchased Services	<u>\$20,883.22</u>	<u>\$20,851.51</u>	<u>(\$31.71)</u>
Total	\$3,161,292.11	\$3,161,807.79	\$0.00

ST. PAUL 2004-2005

Account	From	To	Difference
401-3200-100-9705 Salaries and Wages	\$60,686.21	\$60,594.25	(\$91.96)
401-3200-200-9705 Benefits	\$32,097.50	\$32,055.28	(\$42.22)
401-3200-400-9705 Purchased Services	\$22,155.82	\$22,119.54	(\$36.28)
401-3200-500-9705 Supplies and Materials	\$54,430.46	\$53,176.19	(\$1,254.27)
401-3200-600-9705 Equipment	<u>\$1,288.44</u>	<u>\$2,841.04</u>	<u>\$1,552.60</u>
Total	\$170,658.43	\$170,786.30	\$127.87

EXHIBIT E-1-b
(Continued)

ST. BERNADETTE 2004-2005

Account	From	To	Difference
401-3200-100-9805 Salaries and Wages	\$21,000.00	\$22,100.00	\$1,100.00
401-3200-200-9805 Benefits	\$15,703.60	\$15,861.62	\$158.02
401-3200-400-9805 Purchased Services	\$59,677.32	\$66,550.17	\$6,872.85
401-3200-500-9805 Supplies and Materials	\$162,098.82	\$109,109.82	(\$52,989.00)
401-3200-600-9805 Equipment	<u>\$5,000.00</u>	<u>\$50,300.00</u>	<u>\$45,300.00</u>
Total	\$263,479.74	\$263,921.61	\$441.87

LE CHAPERON ROUGE 2003-2004

Account	From	To	Difference
401-3200-500-9904 Supplies and Materials	\$8,630.19	\$10,276.63	\$1,646.44
401-3200-600-9904 Equipment	<u>\$15,000.00</u>	<u>\$13,353.56</u>	<u>(\$1,646.44)</u>
Total	\$23,630.19	\$23,630.19	\$0.00

IDEA PART-B FY 2005

Account	From	To	Difference
516-1200-400-9605 Instruction Purchased Services	\$540,759.04	\$537,964.45	(\$2,794.59)
516-2200-100-9605 Support Services Salaries and Wages	\$32,077.18	\$32,114.04	\$36.86
516-2200-200-9605 Support Services Benefits	<u>\$27,650.31</u>	<u>\$30,408.04</u>	<u>\$2,757.73</u>
Total	\$600,486.53	\$600,486.53	\$0.00

EXHIBIT E-1-b
(Continued)

EARLY CHILDHOOD SPECIAL EDUCATION FY 2005

Account	From	To	Difference
587-1200-500-9005 Supplies and Materials	\$4,802.76	\$7,355.78	\$2,553.02
587-2100-100-9005 Salaries and Wages	\$12,159.04	\$10,091.32	(\$2,067.72)
587-2100-200-9005 Benefits	\$4,772.86	\$4,787.42	\$14.56
587-2200-400-9005 Purchased Services	<u>\$0.00</u>	<u>\$2,015.00</u>	<u>\$2,015.00</u>
Total	\$21,734.66	\$24,249.52	\$2,514.86

IMPROVING TEACHER QUALITY FY 2005

Account	From	To	Difference
590-2200-100-9005 Salaries and Wages	\$0.00	\$7,275.00	\$7,275.00
590-2200-200-9005 Benefits	\$0.00	\$1,196.50	\$1,196.50
590-2200-400-9005 Purchased Services	<u>\$26,531.50</u>	<u>\$17,685.05</u>	(\$8,846.45)
Total	\$26,531.50	\$26,156.55	(\$374.95)

EDUCATION MANAGEMENT INFORMATION SYSTEM FY 2005

Account	From	To	Difference
432-2900-100-9445 Salaries and Wages	\$8,200.00	\$7,500.00	(\$700.00)
432-2900-200-9445 Benefits	\$5,800.00	\$5,100.00	(\$700.00)
432-2900-400-9445 Purchased Services	<u>\$0.00</u>	<u>\$1,400.00</u>	<u>\$1,400.00</u>
Total	\$14,000.00	\$14,000.00	\$0.00

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EXHIBIT E-1-b
(Continued)

Motion by Mr. O'Malley

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT E-1-c
RES. 05-125

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY
TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

WHEREAS, this Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2006; and

WHEREAS, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, Cuyahoga County, Ohio, that the amounts and rate, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and

BE IT FURTHER RESOLVED that there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
	Column II	Column IV	V	VI
Sinking Fund				
Bond Retirement Fund				3.30
General Fund			5.80	51.70
Library Fund				2.50
TOTAL			5.80	57.50

EXHIBIT E-1-c
(Continued)

BE IT FURTHER RESOLVED that the Treasurer of this Board is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Motion to Amend Resolution to increase the General Fund Inside 10 Mill Limit to 5.90.

Motion by Mr. O'Malley

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

Approve Resolution as Amended:

Motion by Mr. O'Malley

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT E-1-d
RES. 05-126

RESOLUTION TO APPROVE THE LOCAL GOVERNMENT SERVICES DIVISION
OF THE AUDITOR OF THE STATE'S OFFICE TO ASSIST IN THE
PREPARATION OF THE CAFR FOR FY05

RESOLVED THAT

the Westlake Board of Education approve the contract with Local Government Services Division of the Auditor of the State's office to assist the District in the preparation of the Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2005.

Motion by Mr. O'Malley

Seconded by Mr. Smanik

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO ESTABLISH A RETIREMENT PLAN
TO PROVIDE FOR THE DEFERRAL OF
SEVERANCE PAY FOR CERTAIN EMPLOYEES

WHEREAS, employees who are members of bargaining units represented by the Westlake Teachers Association (the "WTA") are, upon retirement, entitled to receive certain types of severance pay; and

WHEREAS, pursuant to applicable board policies, administrators and other non-bargaining employees are, upon retirement, entitled to receive certain types of severance pay; and

WHEREAS, in accordance with certain provisions of the federal income tax law, the Board wishes to establish a retirement plan that will provide for the deferral of severance pay for some of those employees; and

WHEREAS, AIG VALIC and Bencor, Inc. jointly sponsor a retirement plan that may be used for this purpose; and

WHEREAS, the Board has consulted with outside legal counsel in regard to the tax consequences of the retirement plans;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, Cuyahoga County, Ohio, that:

Section 1. In accordance with the Adoption Agreement attached hereto as Exhibit B-1, and Exhibit B-2, there is hereby established for administrators and other non-bargaining employees, and for employees who are represented by the WTA, the Westlake City School District 403(b) Severance Pay Deferral Plan (the "403(b) Plan").

Section 2. The Treasurer of the School District is hereby authorized to formally execute, on behalf of the Board, the attached Adoption Agreement (Exhibit B-1), and any and all other legal documents that may be required to establish and maintain the 403(b) Plan, including, without limitation, amendments to the plan documents, related trust agreements, annuity contracts, contracts for administrative services, and Internal Revenue Service filings. Further, the Treasurer is hereby authorized to administer the Plan and to adopt rules and regulations relating to plan administration as, in the Treasurer's sole judgment, shall be necessary or desirable for plan administration.

EXHIBIT E-1-e
(Continued)

Section 3. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This resolution shall be in full force and effect from and immediately upon its adoption.

Motion by Mr. Beal

Seconded by Mr. O'Malley

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

BENCOR
TAX DEFERRED 403(b) ANNUITY PLAN™
FOR GOVERNMENTAL EMPLOYEES

Adoption Agreement

This Adoption Agreement is executed by and between the Employer named in Part 1 below ("Employer") and Bencor, Inc. ("Bencor") in accordance with the provisions of the Bencor Tax Deferred 403(b) Annuity Plan™ for Governmental Employees ("Bencor Plan"). The Employer hereby adopts and agrees to be bound by all of the terms of the Bencor Plan and provides the following information and makes the following elections:

1. EMPLOYER AND PLAN INFORMATION.

- (a) Employer Name: Westlake City School District
- (b) Employer Address: 27200 Hilliard Blvd., Westlake, Ohio 44145
- (c) Employer Telephone Number: (440) 871-7300
- (d) Plan Name: 403(b) Severance Pay Deferral Plan
(Referred to herein as the "Plan")
- (e) Original Effective Date of Plan Adoption: January 1, 2005
(May not be earlier than January 1, 2002)
- (f) If an Amendment and Restatement,
Effective Date of such Amendment and Restatement: N/A
(May not be earlier than January 1, 2002)

THIS PLAN MAY BE ADOPTED ONLY BY A STATE GOVERNMENT OR A POLITICAL SUBDIVISION THEREOF OR AN AGENCY OR INSTRUMENTALITY OF EITHER OF THE FOREGOING.

2. **ADMINISTRATION.**

The Bencor Plan shall be administered by a third party Administrator, who shall be appointed from time to time by Bencor. The Administrator shall have responsibility for all functions specifically described in the Bencor Plan. Other day-to-day administrative functions and decisions under this Plan shall be handled by (*check one, and provide additional information, if applicable*):

- (a) A Committee consisting of ____ (*number*) persons, as named below. *Place an asterisk (*) after the names of those individuals who are authorized to act for and on behalf of the Committee in communicating directions.*

Names: * _____
* _____
* _____

Address: _____

Telephone Number: _____

- (b) The following person:

Name: _____

Address: _____

Telephone Number: _____

If an employee, give title: _____

- ☒ (c) Other (*specify*):

Name: Mark Pepera, Treasurer

Address: 27200 Hilliard Blvd., Westlake, Ohio 44145

Telephone Number: (440) 250-1255

If an employee, give title: _____

3. **ELIGIBILITY PROVISIONS.**

The following shall be eligible to participate in the Plan:

- (a) All instructional staff and educational support employees as defined by state law.

- ☒ (b) Other: See Attachment

4. **CONTRIBUTIONS.** The following types of contributions shall be made to the Plan in accordance with and subject to the provisions of Article 3 of the Bencor Plan document:

- (i) **Mandatory Employee Salary Deferrals** equal to ____ % of Compensation.
- (ii) **Voluntary Employee Salary Deferrals** not exceeding ____ % of Compensation.
- (iii) **Employer Matching Contributions** equal to ____ % of Voluntary Employee Salary Deferrals, not to exceed ____ % of the Participant's Compensation.
- (iv) **Discretionary Employer Contributions** determined annually by the Employer.
- ☒ (v) **Mandatory Employer Contributions** equal to 100 % of Compensation, not to exceed the amount of any Participant's special pay. For this purpose, "special pay" means either:
 - (A) For all non-bargaining employees, payments that are, upon retirement, attributable to:
 - (i) an employee's unused sick days, to the extent that such payments are in excess of the value of one fourth (1/4) the first 120 days of such unused sick days,
 - (ii) vacation pay, or
 - (iii) retirement incentive pay.
 - (B) For all bargaining employees who are represented by the WTA, payments that are, upon retirement, attributable to:
 - (i) an employee's unused sick days, or
 - (ii) retirement incentive pay.

Such contributions (*select one*) ☒ shall shall not continue to be made for each of 5 (*not to exceed 5*) years following the taxable year of the Participant's severance from employment, or until the Participant has no remaining special pay, if earlier.

5. DISTRIBUTIONS. A Participant's Account shall be distributed pursuant to Article 5 of the Bencor Plan document. The following options shall apply under this Plan (*check as applicable*):

- ☒ (i) **Annual Installment Payments** - Payable over five years, beginning in the year after the year of severance from employment.
- ☒ (ii) **Deferred Lump Sum Payment** - Payable on a future date elected by the Participant.
- ☒ (iii) **Immediate Lump Sum Payment** - Payable as soon as administratively feasible after severance from employment.
- (iv) **Group Annuity Contract Selection** - Payments at such time and in such form as selected by the Participant under any group annuity contract funding the Plan.

6. LOANS. Subject to the procedures and limitations set forth in Section 5.09 of the Bencor Plan document, a Participant may borrow from his/her (*check all that apply*):

- (i) Mandatory Employee Salary Deferrals Account
- (ii) Voluntary Employee Salary Deferrals Account
- (iii) Employer Matching Contributions Account
- (iv) Discretionary Employer Contributions Account
- ☒ (v) Mandatory Employer Contributions Account
- ☒ (vi) Rollover Contribution Account
- (vii) Not Applicable. Loans are not permitted under the Plan.

7. AMENDMENT INFORMATION. The terms of this Adoption Agreement may be amended from time to time by a written amendment executed by Bencor, and approved by the Internal Revenue Service, if necessary. Provided, that any such amendment which alters or amends any of the elections or specifications set forth in this Adoption Agreement will not be effective unless the Employer consents in writing thereto; if the Employer fails to provide such consent within any time frame specified by the amendment, Bencor shall have the option to discontinue the Employer's participation in the Bencor Plan. Bencor will inform the Employer of any amendments made to the Bencor Plan, or of the discontinuance or abandonment of the Bencor Plan. The elections or specifications set forth in this Adoption Agreement may be amended from time to time by the Employer by execution of a new Adoption Agreement, which shall be effective as provided therein or on such later date as the new agreement is accepted by Bencor. No amendment to the Plan shall deprive any Beneficiary, Participant or former Participant of any benefits to which he or she may be entitled thereunder, unless such amendment is required in order for the Plan to meet the requirements of Code Section 403(b).

8. **EMPLOYER SIGNATURE.** It is understood and agreed that neither Bencor nor the Administrator shall be responsible for any tax or legal aspects of this Plan as adopted by the Employer. Full responsibility therefor is assumed by the Employer, which acknowledges it has counseled with its selected legal and tax advisers. Any action taken by the Employer shall be taken as conclusive evidence of any of the matters related to the Plan as adopted by the Employer, and Bencor and the Administrator shall be fully protected in taking, permitting, or omitting any action on the faith thereof, and shall incur no liability or responsibility for carrying out such actions as directed by the Employer.

Signed at Westlake, Ohio, on June 16, 2005.

WESTLAKE CITY SCHOOL DISTRICT
EMPLOYER

Witness

By: _____

Title: _____ CFO

9. **BENCOR, INC. HEREBY AUTHORIZES USE OF THE BENCOR PLAN BY THE ABOVE-NAMED EMPLOYER AS REPRESENTED BY THIS ADOPTION AGREEMENT AND THE ACCOMPANYING PLAN DOCUMENT, EACH OF WHICH IS NUMBERED AND REGISTERED WITH BENCOR, INC. ANY USE OF THESE NUMBERED DOCUMENTS BY ANY OTHER ENTITY IS EXPRESSLY PROHIBITED BY THE COPYRIGHT LAWS OF THE UNITED STATES.**

BENCOR, INC.

Witness

By: _____

Title: _____

EXHIBIT B-2

**ATTACHMENT TO THE ADOPTION AGREEMENT
FOR THE WESTLAKE CITY SCHOOL DISTRICT
403(B) SEVERANCE PAY DEFERRAL PLAN**

ITEM 3(b) – Eligible Class of Employees for other Contributions

An employee of the School District shall be eligible to participate in the Plan if he or she meets the requirements of paragraph (a) or paragraph (b) below:

- (a)
 - (i) The employee is employed as an administrator under a contract described in Section 3319.02 of the Ohio Revised Code, as the Treasurer or Superintendent of the School District, or otherwise in a position of employment that is not part of a collective bargaining unit; and
 - (ii) The employee has become entitled to severance pay attributable to accumulated but unused sick days, vacation pay or retirement incentive pay on account of retirement from the School District.
- (b)
 - (i) The employee is a member of the bargaining unit represented by the Westlake Teachers Association (the “WTA”);
 - (ii) The employee retires in or after the calendar year in which the employee is or will be age 55; and
 - (iii) Pursuant to a collective bargaining agreement that is in effect between the Board of Education and the WTA, because of the employee’s retirement, the employee has become entitled to a cash payment that is attributable to the individual’s accrued but unused sick days or a retirement incentive.

RESOLUTION TO ESTABLISH DATE FOR PORTER PUBLIC LIBRARY
2006 TAX BUDGET HEARING

RESOLVED THAT

the Westlake Board of Education establish the date of June 8, 2005 at 5:30 p.m. for the Porter Public Library 2006 Tax Budget Hearing at the Westlake Board of Education Administration Building.

Motion by Mr. O'Malley

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT G-

1-a

RES. 05-129

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Evan and Morgan Dawson
309 Eaglehead Road
E. Rochester, NY 14445

Donated \$100.00 to WHBS-TV at Westlake High School to help purchase digital tapes for the new station.

Mr. Edwin P. Oppelt
25389 Hilliard Blvd.
Westlake, OH 44145

Donated \$35.00 to WHBS-TV at Westlake High School to help purchase new digital tapes for programming in the new studio.

Joe's Crab Shack
Mr. Keith Chessy
24940 Sperry Road
Westlake, OH 44145

Donated \$510.00 in \$5.00 coupons and T-shirts to WHBS-TV at Westlake High School to give to student athletes and coaches on the *Demon Zone* shows.

VFW Post 7647
30036 Lorain Road
North Olmsted, OH 44070

Donated an American flag to Westlake High School to fly on the flag pole in front of the high school.

Pepsi Corporation
Mr. Jim DiFranco
925 Lorain Blvd.
Elyria, OH 44035

Donated five cases of Dole Orange Juice to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Trader Joe's
Ms. Kelly Grimando
175 Market Street
Westlake, OH 44145

Donated fresh apples and oranges to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Tops Friendly Market
Mr. John Vargo
1499 Columbia Road
Westlake, OH 44145

Donated 150 donuts to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

EXHIBIT G-1-a
(Continued)

Giant Eagle Marketplace
Mr. Brian Ferrier, Manager
27264 Lorain Road
North Olmsted, OH 44070

Donated a \$25.00 gift certificate to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Giant Eagle Marketplace
Mr. Paul Herman, Manager
30275 Detroit Road
Westlake, OH 44145

Donated 150 containers of Giant Eagle yogurt to the Wave Program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Gale's Garden Center
Ms. Barb Walters
24373 Center Ridge Road
Westlake, OH 44145

Donated fresh potted plants for centerpieces to the WAVE program at Westlake High School to supply the needs of the Westlake Assistance in Volunteer Education (WAVE) breakfast held on April 26, 2005.

Bassett PTA
Ms. Christie Wiedt, President
1678 Settlers Reserve Way
Westlake, OH 44145

Donated a television and DVD/VCR player to Bassett Elementary to enable us to show both DVD and VCR throughout the building for music and Link activities.

Bassett PTA
Ms. Christie Wiedt, President
1678 Settlers Reserve Way
Westlake, OH 44145

Donated a portable PA system, a microphone, a wireless microphone and stand to Bassett Elementary for student performances and presentations to students, parents and the community.

Motion by Mr. Beal

Seconded by Mr. O'Malley

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

EXHIBIT G-1-b-1
RES. 05-130

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT
the Westlake Board of Education approves the reclassification of certificated staff members as follows:

Effective 05-01-05:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Step</u>
Todd Eichenauer	BA+30	MA	6
Jennifer White	BA+30	MA	4

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO APPROVE RETIREMENT AND RESIGNATION
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT
the Westlake Board of Education approves the retirement of the following certificated staff
members:

Retirement

Lynn Maugherman
Westlake High School

Effective: 07/01/05

Resignation

Nancy Rodgers
Lee Burneson Middle School

Effective: 06/07/05

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT G-1-b-3
RES. 05-132

RESOLUTION TO APPROVE EMPLOYMENT
OF SUMMER SCHOOL 2005 TEACHING STAFF

RESOLVED THAT

the Westlake Board of Education approves the employment of the following Summer School 2005 teaching staff at the negotiated summer school rate dependent upon sufficient enrollment.

<u>Teacher</u>	<u>Subject</u>	<u>Number of Days</u>
Paul Kish	Administrator	28
Bob Klinar	Administrator	28
Sharon Hamilton	Algebra I	28
Shawn Koski	Algebra II	28
Matt Stanley	American Government	28
Dick Buehner	American History	28
Mark Feldmann	Biology	28
Matt Planisek	Chemistry	28
Anne-Marie Shadrake	English 10	28
Terry Rehovick	English 12	28
Dan Sutkus	English 9	28
Erin Mehle	Geometry	28
Katherine Tunney	Health 9/10	28
Sally Falatach	Phys. Ed.	28
Don Spice	Phys. Ed.	28
Bryan Morgan	Phys. Ed.	28
Tana McGuire	Physical Science	28
Tim Armstrong	Pre-Algebra	14
John Kaminski	Pre-Algebra	14
Victoria Salyards	Summer School Secretary	Hourly
Ken Pintwala	World History	28

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO APPROVE CERTIFICATED LONG-TERM SUBSTITUTE
AND HOME INSTRUCTOR

RESOLVED THAT

the Westlake Board of Education approves certificated substitutes, resignations, and supplemental contracts as follow for the 2005-2006 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

LONG-TERM SUBSTITUTES:

Stacy Ryan – Holly Lane Speech Therapist
(for Laurie Demchak)

Effective: 08/23/05
Rate: MA, Step 3

HOME INSTRUCTOR FOR STUDENT:

Janna Riddell
Home Instructor for Student 3 hours per week

Effective: 04/15/05

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT G-1-b-5
RES. 05-134

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS
(In-District and Out-of-District)

RESOLVED THAT

the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2005-2006 school year.

In-District

<u>Name</u>	<u>Position</u>	<u>Step</u>
John Horwatt	WHS Boys Head Golf Coach	0
Scott Rovniak	Parkside Band Director (50% Contract)	16
Kathryn Hale	Parkside Band Director (50% Contract)	6
Chad Pado	WHS Boys Head Basketball Coach	7

Out-Of-District

Nancy Koehler	WHS JV Girls Tennis Coach	1
Kimberly A. Griech	WHS JV Girls Basketball Coach	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO APPROVE HOME INSTRUCTION

RESOLVED THAT

the Westlake Board of Education approves home instruction as follows:

Allison Rock to provide 5 hours per week of home instruction for the remainder of the school year, effective May 9, 2005, for an IDEA eligible student.

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT G-1-b-7
RES. 05-136

RESOLUTION TO APPROVE MEDICAL LEAVE, MATERNITY LEAVE
FMLA LEAVE AND RETURN FROM LEAVE FOR STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves maternity leave, parental leave, medical leave, and return to work from parental leave for staff members as follows:

CERTIFICATED FMLA, MATERNITY LEAVE & PARENTAL LEAVE:

Shannon Basile	Maternity Leave:	Approx. 05/20/05 for 6 weeks
Parkside – 6 th Grade	Parental Leave:	Additional 6 weeks
Julie Davidson	FMLA Leave:	04/11/05 through 10/24/05

CERTIFICATED RETURN TO WORK FROM PARENTAL LEAVE:

Carrie Beatty	Return Date:	08/23/05
Art Teacher		
Claudia Vakos	Return Date:	08/23/05
Spanish Teacher		

CLASSIFIED MATERNITY LEAVE:

Jennifer Weaver	Effective:	05/23/05
Transportation Dept.	Return:	Fall 2005

CLASSIFIED UNPAID MEDICAL LEAVE:

Francis Varvir	Effective:	04/19/05 through 06/01/05
Transportation Dept.		

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

RESOLUTION TO APPROVE TEMPORARY HELP, EMPLOYMENT
AND SUBSTITUTES FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignations, employment and substitutes for
classified staff members for the 2004-2005 school year as follows:

EMPLOYMENT:

Tim Heiman	Rate:	Step 5
Dover – Assistant Head Custodian	Effective:	07/01/05

TEMPORARY HELP – SUMMER 2005 EMPLOYMENT:

Tom Callahan	Rate:	Step 2
Summer Technician Help	Effective:	05/09/05
Josh Brown	Rate:	Step 0
Summer Grounds Help	Effective:	05/09/05

SUBSTITUTES:

Callie Smith	Custodian
Terry Janmey	Custodian

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

EXHIBIT G-1-b-9
RES. 05-138

RESOLUTION TO APPROVE CHANGES IN EMPLOYMENT
FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approves resignations, employment changes and substitutes for classified staff members for the 2004-2005 school year as follows:

EMPLOYMENT CHANGES:

Donna Wright Bus Driver	Rate: Effective:	Step 0, from Sub. To 2-1/4 hours per day 04/28/05
Ronald Mitterholzer Bus Driver	Rate: Effective:	Step 0, from 4 to 5 hours per day 04/28/05
Robyn Nock Bus Driver	Rate: Effective:	Step 0, from 2-1/2 to 4 hours relief 05/03/05
William Schmidt Bus Driver	Rate: Effective:	Step 0, from Sub. To 2-1/2 hours per day 05/10/05

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

RESOLUTION TO APPROVE EMPLOYMENT
OF CAMP LINK PERSONNEL

RESOLVED THAT

the Westlake Board of Education approves the employment of the following Camp Link personnel effective 6/07/05.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Roberta Ahern	Site Coordinator	5
Cora Miner	Site Coordinator	4
Beth Lieb	Site Coordinator	2
Christine Bott	Site Coordinator	2
Erin Gallagher	Site Coordinator	3
Nancy Puccini-English	Site Coordinator	2
Dorothy Yee	Camp Link Leader	8
Tricia Anezinis	Camp Link Leader	4
Kara Boerger	Camp Link Leader	3
Lisa Morrow	Camp Link Leader	3
James Koontz	Camp Link Leader	2
Stephanie Bishop	Camp Link Leader	2
Kristen Adkins	Camp Link Leader	1
Tamara Shelley	Camp Link Leader	1
Alicia Guyselman	Camp Link Leader	0
Erin Fenderbosch	Camp Link Leader	0
Julie Moran	Camp Link Leader	0
Sandra Kearney	Camp Link Leader	0

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

EXHBIT G-1-b-11
RES. 05-140

RESOLUTION TO APPROVE EMPLOYMENT OF ADULT
BASIC LITERACY EDUCATION PERSONNEL

RESOLVED THAT

the Westlake Board of Education approves the employment of the Adult Basic Literacy Education Personnel (A.B.L.E. Program). Contracts to be paid out of A.B.L.E. Project Number 045062-AB-S1-2004C, A.B.L.E. Project Number 045062-AB-S1-2005 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2005.

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Not To Exceed</u>
Terri Pocos	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
James Bingham	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
Mary Duffy	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
Lucille Faup	A.B.L.E. Teacher	130	\$22.00	\$2,860.00
Susan Pocos	A.B.L.E. Teacher	40	\$20.00	\$800.00
Molly Urig	A.B.L.E. Teacher	130	\$19.00	\$2,470.00
Betty Christ	A.B.L.E. Assistant	130	\$22.00	\$2,860.00
Jennifer Kapucinski	A.B.L.E. Assistant	130	\$19.00	\$2,470.00
Katherine Moran	A.B.L.E. Assistant	130	\$19.00	\$2,470.00
Daniel Jennings	A.B.L.E. Assistant	54	\$19.00	\$1,026.00

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS

RESOVLED THAT

the Westlake Board of Education approves the Agreement for Admission of Tuition Pupils with the Educational Service Center of Cuyahoga County at the Rose-Mary Center for approximately 41 days at \$114.83 per day for the 2004-2005 school year, and the Agreement for Placement of Tuition Students in Polaris Career Center Vocational Classes for the 2004-2005 school year.

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT G-1-d
RES. 05-142

RESOLUTION TO APPROVE AGREEMENT FOR PARTICIPATION IN
STATE SUPPORTED INSTRUCTIONAL TELEVISION SERVICE 2005-2006

RESOLVED THAT

the Westlake Board of Education approves the Agreement for Participation in State Supported Instructional Television Service for 2005-2006 school year.

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO AUTHORIZE MEMBERSHIP IN
OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

RESOLVED THAT

the Westlake Board of Education authorizes continued membership in the Ohio High School Athletic Association for the 2005-2006 school year for the following Westlake schools:

Westlake High School
27830 Hilliard Boulevard
Westlake, Ohio 44145

Lee Burneson Middle School
2240 Dover Center Road
Westlake, Ohio 44145

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT G-1-f
RES. 05-144

RESOLUTION TO DISCOURAGE USE OF ALCOHOL
AND DRIVING OF VEHICLES UNDER THE INFLUENCE

WHEREAS, the Board of Education is concerned about the welfare of students in this and all school districts, and

WHEREAS, the Board is aware of the custom of receptions for graduating senior high school students, and

WHEREAS, we deplore and discourage the use of alcohol by underage persons, and the driving of motor vehicles by anyone who has been drinking, and

WHEREAS, we wish to aid an effort to reduce and halt alcohol-related injuries and death,

THEREFORE, BE IT RESOLVED, that the Board of Education requests that parents and other adults refrain from providing alcohol to students and other minors, and that all citizens refrain from drinking and driving.

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

RESOLUTION TO APPROVE FIELD TRIPS

RESOLVED THAT

the Westlake Board of Education approves the following field trips:

Parkside Intermediate School
Mohican Outdoor Education Trip
Butler, Ohio
Monday-Friday – October 3-7, 2005
Monday-Friday - November 14-18, 2005
Approximate Cost Per Pupil - \$225

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

EXHIBIT G-1-h
RES. 05-146

RESOLUTION TO APPROVE TRANSPORTATION FOR SUMMER FIELD TRIPS

RESOLVED THAT

the Westlake Board of Education approves transportation for the following summer field trips.

Bassett Link	June 15, 22, 29, 2005 July 6, 13, 20, 27, 2005 August 3, 10, 2005	
Burneson Link	June 16, 23, 30, 2005 July 7, 14, 21, 28, 2005 August 4, 11, 2005	
Goddard School – Field Trips	June 14, 18, 24, 30, 2005 July 28, 2005 August 3, 8, 19, 23, 2005	
Westlake Safety Town	June 16, 20, 25, 30, 2005 July 5, 14, 18, 2005	
Lake Shore Day Camp	June 13-July 21, 2005	Parkside School
Camp Cheerful	June 13-August 19, 2005	Strongsville
U.S.S. Plunkett Association Reunion	June 13, 15, 2005	Private Trip
St. John Westshore Festival of the Arts	July 9, 2005	Church on the Rise
Boys' Basketball	June 10-12, 2005 June 17-19, 2005 June 24-25, 2005 July 1-2, July 8-9, 2005 July 5-8, 2005 June 9, 14, 16, 21, 23, 28, 30	Wheeling, WV Cincinnati, OH North Canton, OH College of Wooster, OH Malone Euclid, OH

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT

the Westlake Board of Education approves Sunday building use as follows:

Kiwanis Club of Westlake

Pancake Breakfast Fundraiser
WHS Cafeteria
Sunday, October 30, 2005
6:00 AM – 3:00 PM

Sovereign Grace Church of Cleveland

Sunday Morning Services
Parkside Intermediate School
Gymnasium or Auditorium and 5 Classrooms
Sundays, 06/05/05 through 12/31/05
8:00 AM – 1:30 PM

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

EXHIBIT G-1-j
WITHDRAWN

RESOLUTION TO APPROVE STUDENT INSURANCE PROGRAM

RESOLVED THAT

The Westlake Board of Education approves the voluntary Student Insurance Program with American Youth through the McKinstry Insurance Agency for the 2005-06 School Year.

Premiums for coverage to be paid by parents:

BASIC PLAN	
<u>School Time Coverage</u>	<u>Rate</u>
Grades K-8	\$12.00
Grades 9-12	\$21.00
<u>Full Time Coverage</u>	
All Grades	\$74.00
<u>Football</u>	
Grade 9	\$38.00
Grades 10-12	\$124.00

RESOLUTION TO CHANGE PROJECT LINK EMPLOYEE BENEFIT COVERAGE

RESOLVED THAT

the Westlake Board of Education approves the following changes in benefits for Project Link employees effective June 1, 2005:

The Board shall pay 100% of the cost of prescription drug insurance for employees assigned to positions scheduled to work 180 days in a school year and a minimum of four hours each day. The Board shall pay 95% of single coverage for hospital, surgical, and major medical premiums. Each employee who opts for single coverage shall have 5% of the insurance premium (to a maximum of \$18 per month annualized) deducted from his/her paychecks per month.

Prescription drug benefits are as follows:

- \$20 co-pay for multi-source drugs (a drug where there is a generic drug available, but the employee opts for the name brand drug);
- \$10 co-pay for single-source drugs (a drug where no generic drug is available);
- \$5 co-pay for generic drugs;
- \$5 co-pay for generic drugs purchased through mail order; \$20 co-pay for single-source drugs purchased through mail order; and \$40 co-pay for multiple-source drugs purchased through mail order. All mail order purchases are for a 90-day supply.

Lifetime maximum health care benefit per person shall be \$3,000,000.

Pap office visit covered at 100% after deductible (in-network) and 90% after deductible (out-of-network).

Motion by Ms. Rocco

Seconded by Mr. Beal

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>

EXHIBIT G-2-a-1
RES. 05-149

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL
STUDENT-PARENT HANDBOOK FOR 2005-2006

RESOLVED THAT
the Westlake Board of Education approves the Westlake High School Student-Parent Handbook
for 2005-2006.

Motion by Mr. Beal

Seconded by Mr. Smanik

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Ms. Rocco AYE

Mr. Beal AYE

Mr. O'Malley AYE

Mr. Smanik AYE

RESOLUTION TO APPROVE SCHOOL ATTORNEY
(ORC 3313.203 & 3317.171)

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and,

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the counsel appointed by statute,

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Legal Firm/Attorney

Chester L. Sumpter & Associates, LLC
16927 Detroit Avenue
Lakewood, Ohio 44107-3600

Effective date: May 25, 2005

Motion by Mr. Beal

Seconded by Mr. O'Malley

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Mr. Smanik	<u>AYE</u>