

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, June 11, 2007 – 5:30 p.m. – Work Session  
Administration Building – Board Room  
27200 Hilliard Blvd.**

Call to Order: Time: 5:30 p.m.

Roll Call:

Mrs. D'Ettorre Wargo	<u>Present</u>
Mr. Mays	<u>Present</u>
Mr. Beal	<u>Absent</u>
Mr. O'Malley	<u>Absent</u>
Ms. Rocco	<u>Present</u>

Pledge of Allegiance: President D'Ettorre Wargo led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors – President D'Ettorre Wargo thanked all in attendance.

Approval of Agenda

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE

\*Hearing of Public (15 Minutes) Agenda Items – None.

\*\* Adjourn Board Meeting to Conduct Library Tax Budget Hearing

Time: 5:31 p.m.

A. Porter Public Library Tax Budget Hearing

- Andrew Mangels, Director of Porter Public Library, provided an overview of the proposed 2008 tax budget request. He further commented the Library will be on the ballot in March 2008 for additional operating funds.

\*\*Reconvene Board Meeting after Library Tax Budget Hearing

Time: 5:47 p.m.

B. Porter Public Library Action Item

1. Resolution to Approve Westlake Porter Public Library 2008 Tax Budget

Exhibit B-1

C. Reports to the Board of Education

1. CAC Report – Internet & Modern Electronic Communication Devices: Safety & Awareness
  - Garn Anderson and Jean Seaschultz presented the report from a CAC research project entitled, “Westlake Schools Internet and Modern Electronic Communication Devices Policies,” specifically dealing with assessment of safety and awareness in the schools.
2. Report on Special Education Funding and Costs  
Superintendent Costanza and Treasurer Pepera provided a brief summary of the recent special education report they had developed.

D. New Business

1. Action Items
  - a. Resolution to Approve the 2007-2008 Elementary Parent-Student Handbook Exhibit D-1-a
  - b. Resolution to Approve the 2007-2008 Westlake High School Parent-Student Handbook Exhibit D-1-b
  - c. Resolution to Approve Adoption of the English Language Learners Program Exhibit D-1-c
  - d. Resolution to Approve Employment of Director of Transportation Exhibit D-1-d
  - e. Resolution to Approve Summer Sport Camp Payment Rates Exhibit D-1-e
  - f. Resolution to Approve Summer 2007 Employment for Classified Staff Members Exhibit D-1-f

E. Board Items

1. Resolution to Approve Educational Consultant Work Days Exhibit E-1

Hearing of Public (15 Minutes)

David Marlett – He urged the Board to accept the current offer on the Bradley Road property from the City for the kids. He asked why the Board decided to negotiate with the City using its legal counsel.

Mays – The Board has reached an impasse in land sale negotiations with the City and therefore felt it was best to negotiate through legal counsel. He also asked Mr. Marlett why the City of Westlake would want to incur the cost of putting the rezoning issue on the ballot if the land is already zoned to permit recreation.

Applegate – He seems to recall the City and the Schools reaching an arrangement in the early 1990’s to lease land on Bradley Road for recreational purposes. It seems the City has had ample opportunity to do something with that land over the last 10-15 years. The Schools should use the land for its own facilities.

F. Adjourn to Executive Session

Time: 6:50 p.m.

Purpose: Discuss the appointment of personnel (School Board vacancy)

Motion by Mr. Mays  
Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Others in attendance: None.

Adjourn Executive Session and Return to Regular Session

Time: 7:15 p.m.

G. Adjournment

President D'Ettorre Wargo adjourned the meeting at 7:16 p.m.

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President

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Treasurer

\*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

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EXHIBIT B-1  
RES. #07-174

RESOLUTION TO APPROVE WESTLAKE PORTER PUBLIC LIBRARY  
2008 TAX BUDGET

RESOLVED THAT  
the Westlake Board of Education approves the Westlake Porter Public Library 2008 Tax Budget.

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mrs. D'Ettorre Wargo \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

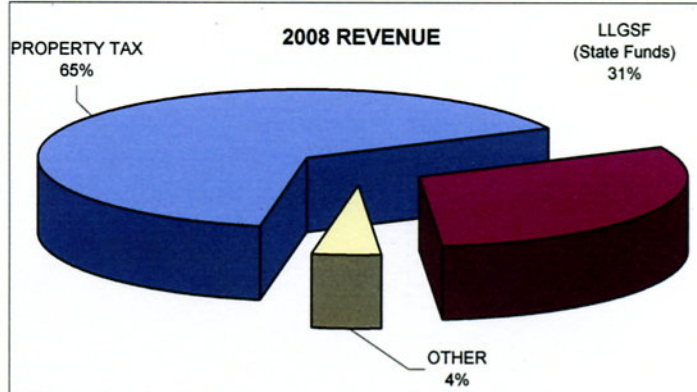
Ms. Rocco \_\_\_\_\_ AYE

# WESTLAKE PORTER PUBLIC LIBRARY

## 2008 TAX BUDGET REQUEST

### REVENUE ACCOUNTS

LINE	DESCRIPTION	2008 PROPOSED (5/07)
41200	PROPERTY TAX	\$ 3,637,000
42210	LLGSF	\$ 1,725,000
42240	E-RATE	\$ 5,300
43100	FINES	\$ 95,000
44100	INTEREST	\$ 118,000
48000	FEES/MISC	\$ 22,175
	<b>TOTAL REVENUE</b>	<b>\$ 5,602,475</b>



### EXPENDITURE ACCOUNTS

LINE	DESCRIPTION	2008 PROPOSED (5/07)
1110	SAL:OTHER	\$ 2,717,000
1400	PERS	\$ 380,380
1610	HEALTH INS	\$ 250,600
1620	MEDICARE	\$ 39,397
1630	WKRS COMP	\$ 7,800
1640	UNEMPL	\$ 500
1900	OTHER EMPL BENEFITS	\$ 6,500
	<b>SUBTOTAL(PERSONNEL)</b>	<b>\$3,402,177</b>

#### COMMENTS

Includes: Salaries and benefits for all employees of the library, to cover 68 hours/week of operations. In 2006, library staff circulated 1.46M items, served 470K visitors, answered 176K questions, hosted over 1.5k community mtgs with 22k attendees, hosted nearly 513K computer users, made nearly 425 deliveries to homes and facilities in Westlake, and processed 36K new items for residents' use.

Services for students & parents: Storytimes, H2C (Homework Help Center), KnowItNow 24/7, Summer Reading Club, and many special programs.

**61% of ttl expenditures**

LINE	DESCRIPTION	2008 PROPOSED (5/07)
2110	SUPPLIES:COMPUTER	\$ 18,660
2120	SUPPLIES:LIB SERV	\$ 79,400
2140	SUP:COPIERS	\$ 3,900
2150	SUPPLIES:OFFICE	\$ 7,850
2160	SUP:PROGS/PR	\$ 7,550
2170	SUP:STAFF RECOGNITION	\$ 4,700
2200	SUPPLIES:BUILDING	\$ 19,000
2300	VEHICLE FUEL & PARTS	\$ 3,500
	<b>SUBTOTAL(SUPPLIES)</b>	<b>\$144,560</b>

#### COMMENTS

Includes: Office supplies, materials processing supplies, circulation and automation supplies, public copier supplies, building supplies, delivery van gas and parts, and supplies for all public and staff programs.

**3% of ttl expenditures**

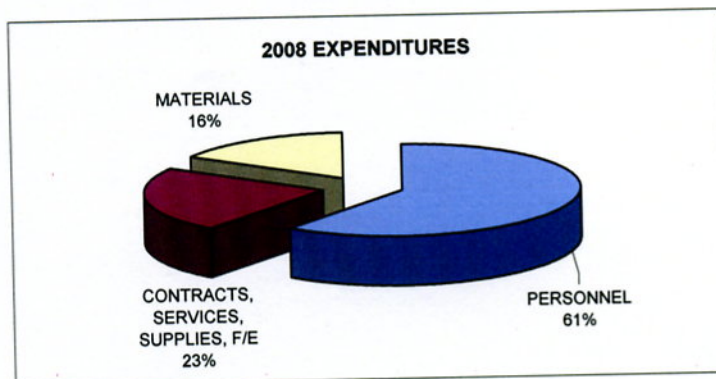
# WESTLAKE PORTER PUBLIC LIBRARY 2008 TAX BUDGET REQUEST

## EXPENDITURE ACCOUNTS, continued

LINE	DESCRIPTION	2008 PROPOSED (5/07)	COMMENTS
3100	TRAVEL/TRG/MTG	\$ 47,705	<u>Includes:</u> All contracted services, such as phone service, security system monitoring, hardware and software maintenance contracts, all utilities, printing of newsletters/service brochures/informational flyers, statewide library-to-library delivery service, cataloging and materials processing services, insurances, mailings, legal services, and all staff training and development.
3210	TELECOMMUN/SECURITY	\$ 14,700	
3220	POSTAGE/UPS	\$ 41,850	
3230	PRINTING/PR/COPIERS	\$ 44,550	
3240	DATA COMMUNICATIONS	\$ 8,600	
3310	MAINT:COMPUTER	\$ 80,450	
3320	MAINT:OFFICE EQUIPMT	\$ 14,100	
3330	MAINT:BLDG/PROP	\$ 124,000	
3340	SECURITY ALARM	\$ 5,650	
3400	INSURANCE	\$ 35,000	
3500	RENT/LEASE	\$ 22,180	
3600	UTILITIES	\$ 203,500	
3700	CONTRACTED SERVICES	\$ 105,900	
3800	OCLC AND ONLINE FEES	\$ 31,520	
3900	DELIVERY SERVICE	\$ 4,500	
SUBTOTAL(SERVICES)		\$ 784,205	14% of ttl expenditures

LINE	DESCRIPTION	2008 PROPOSED (5/07)	COMMENTS
4000	MATERIALS	\$ 898,396	<u>Includes:</u> Books, Periodicals, Audio, Video, Microfilm, Cd-ROMs, Portable Audie, MP3, Downloadable Video/DVD, Online databases, E-books, repairs, and ILL fees
SUBTOTAL(MATERIALS)		\$ 898,396	16% of ttl expenditures

LINE	DESCRIPTION	2008 PROPOSED (5/07)	COMMENTS
5200	LAND IMPROVEMT	\$ 10,000	<u>Includes:</u> Paving, landscaping, signs, furnishings, equipment, hardware and software, organizational dues, transfers to long-term improvement funds for Pkg Lot, RFID and Catalog Upgrade.
5300	CONSTRUCTION	\$ 12,000	
5400	BLDG IMPROVEMT	\$ 65,950	
5510	FURN/EQUIPMENT	\$ 5,700	
5520	LIBRARY HARDWARE	\$ 24,110	
5530	LIBRARY SOFTWARE	\$ 25,100	
7100	DUES/MEMBERSHIPS	\$ 16,170	
7900	MISCELLANEOUS	\$ 5,200	
8000	CONTINGENCY/OTHER	\$ 50,000	
9000	TRANSFERS	\$ 158,907	
SUBTOTAL(OTHER)		\$ 373,137	
TOTAL OPER EXPEN		\$ 5,602,475	



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EXHIBIT D-1-a  
RES. #07-175

RESOLUTION TO APPROVE ELEMENTARY SCHOOL  
STUDENT-PARENT HANDBOOK FOR 2007-2008

RESOLVED THAT

the Westlake Board of Education approves the Elementary School Student-Parent Handbook for 2007-2008.

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE

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EXHIBIT D-1-b  
RES. #07-176

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL  
STUDENT-PARENT HANDBOOK FOR 2007-2008

RESOLVED THAT  
the Westlake Board of Education approves Westlake High School Student-Parent Handbook for  
2007-2008.

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE



EXHIBIT D-1-c  
RES. #07-177

RESOLUTION TO APPROVE ADOPTION OF  
ENGLISH LANGUAGE LEARNERS PROGRAM

RESOLVED THAT  
the Westlake Board of Education approves the adoption of the English Language Learners Program.

Discussion:

- Jim Lloyd, Director of Pupil Services, briefed the Board on the English Language Learners Program.

Motion by Ms. Rocco

Seconded by Mr. Mays

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE

RESOLUTION TO APPROVE EMPLOYMENT  
OF WESTLAKE CITY SCHOOLS DIRECTOR OF TRANSPORTATION

RESOLVED THAT

the Westlake Board of Education approves the employment of Mr. Gavin Berwald as Director of Transportation at Step 4.5 of the administrative salary schedule, beginning July 1, 2007 through July 31, 2007 on a per diem basis, and for a three-year contract effective August 1, 2007 through July 31, 2010.

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE

EXHIBIT D-1-e  
RES. #07-179

RESOLUTION TO APPROVE SUMMER SPORT CAMP PAYMENT SCALE

RESOLVED THAT

the Westlake Board of Education approves the following payment scale for Summer Sport Camps:

Camp Director	\$20 - \$38	Per Hour
Assistant Director	\$18 - \$28	Per Hour
Adult Coach	\$12 - \$25	Per Hour
Student Coach	\$8 - \$13	Per Hour

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE

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EXHIBIT D-1-f  
RES. #07-180

RESOLUTION TO APPROVE SUMMER 2007 EMPLOYMENT  
FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT  
the Westlake Board of Education approves summer 2007 employment for classified staff  
members as follows:

Employment:

Hannah Stroh      Summer Technician      Effective: 06/11/07      Rate: Step 0

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE

EXHIBIT E-1  
RES. #07-181

RESOLUTION TO APPROVE EDUCATIONAL CONSULTANT WORK DAYS

RESOLVED THAT

the Westlake Board of Education approves employment of Dr. Daniel Keenan as Educational Consultant for three work days at the rate established by his contract as Superintendent of Schools effective August 1, 2007 through July 31, 2010.

Motion by Ms. Rocco

Seconded by Mr. Mays

Roll Call Vote:

Mrs. D'Ettorre Wargo AYE

Mr. Mays AYE

Ms. Rocco AYE

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