

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, July 14, 2008 – 5:30 p.m. – Work Session
Administration Building – Board Room
27200 Hilliard Blvd.**

Call to Order: Time: 5:30 p.m.

Roll Call:

Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Mr. Marinucci	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>

Pledge of Allegiance: President Rocco led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Rocco thanked all in attendance.

Approval of Agenda

Motion by Mr. Mays
Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Work Session of June 9, 2008

Motion by Mr. Mays
Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

2. Regular Meeting of June 30, 2008

Motion by Mr. Mays
Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>ABSTAIN</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

B. Superintendent's Report

Superintendent Keenan reported on the following:

1. STEM training at Lorain County Community College is taking place this week with 25 staff members in attendance.
2. The staff response rate thus far for the Facilities Survey is at 31% with 332 community responses.
3. Commented the summer Commentary will focus on facility planning.
4. The District calendar was recently mailed out to parents.
5. "Board Notes" are available on our District website.
6. An updated Continuous Improvement Plan will be presented at the August board meeting.

C. Treasurer's Report/Recommendations

1. Financial Presentation – 4th Quarter
2. Resolution to Approve Quarterly Report and Financial Forecast Exhibit C-2
3. Resolution to Adjust FY09 Temporary Appropriations Exhibit C-3
4. Resolution to Appoint Delegate and Alternate to the 2008 Annual OSBA Business Meeting Exhibit C-4
5. Resolution to Approve Student Activity Purpose Statements and Budgets Exhibit C-5

D. Director of Business Affairs Report

Dave Puffer reported on the following District projects:

1. "Payment in lieu of" notices will be sent out to the community tomorrow.
2. The Highway Patrol annual bus inspection will be held tomorrow.
3. The grounds department has been working on overgrowth removal around the District; the lawn in front of the PAC was seeded; mulch was spread throughout the District; miscellaneous HVAC issues have been fixed throughout the District; numerous faded signs will be replaced; asphalt repairs at Hilliard, Parkside and WHS have been made; progress is being made with the WHS locker room; installation of the ceiling mounted projectors at Burneson and WHS is almost complete.
4. The District received a proposal from T-mobile to install a cell tower at the WHS stadium in exchange for \$1,100 per month.

Marinucci: What is the status of the issues identified by the Westlake Fire Department?

Puffer: The District has moved forward to address most of the issues.

E. New Business

1. Action Items
 - a. Resolution to Approve Gifts and Contributions Exhibit E-1-a
 - b. Resolutions to Approve Staff Recommendations
 1. Resolution to Approve Professional Study Leave of Absence for Certified Staff Member Exhibit E-1-b-1
 2. Resolution to Approve Substitutes, Resignations, and Summer Employment for Classified Staff Members Exhibit E-1-b-2

3. Resolution to Approve Certified Substitute Reappointments Exhibit E-1-b-3
- c. Resolution to Approve Agreements for Tuition Pupils and Health Aide Services Exhibit E-1-c
- d. Resolution to Approve Sunday Building Use Exhibit E-1-d
- e. Resolution to Approve Participation in Ohio Schools Council Cooperative Programs Exhibit E-1-e
- f. Resolution to Approve Change Order for Lee Burneson Middle School HVAC Project Exhibit E-1-f
- g. Second Reading of Revised Board of Education Policy IGDJ – Interscholastic Athletics
1. Resolution to Adopt Revised Board of Education Policy IGDJ – Interscholastic Athletics Exhibit E-1-g-1
- h. Second Reading of Revised Board of Education Policy JHCA – Physical Examinations of Students
1. Resolution to Adopt Revised Board of Education Policy JHCA – Physical Examinations of Students Exhibit E-1-h-1
2. Discussion Items
1. Public Meeting Comment on Intent to Rehire G. David Newman, a Retired Administrative Staff Member
 - Superintendent Keenan explained the opportunity to significantly reduce costs over the next two years by rehiring Mr. Newman.
2. Fall Board of Education Meeting Locations
 - Superintendent Keenan developed a tentative schedule for fall board meeting locations and will provide his final recommendation at the August meeting.
3. Policy Review Subcommittee
 - Superintendent Keenan requested the Board consider developing a policy committee to review and recommend policy changes and/or additions to the Board for their approval. The Board agreed to contact the Superintendent if interested in serving on this committee.

*Hearing of Public (15 Minutes)

Retire/Rehire of re-employed retiree:

Karen Herzberger: What are the financial advantages to the District of rehiring Mr. Newman?

Keenan: Mr. Newman will return to the District on a similar pay scale as the highest paid teacher which in turn will lower our expected wage cost for this position.

Rocco: Indicated the Board will take no action on this matter this evening but confirmed the District has satisfied all code requirements with respect to such employment.

F. Adjourn to Executive Session

Time: 6:31 p.m.

Purpose: For Purpose of Personnel – Superintendent Evaluation and Treasurer Employment

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

July 14, 2008
08-404

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

Others in Attendance: Keenan, Pepera

Pepera left executive session at 6:42 p.m. Keenan left executive session at 7:28 p.m.

Adjourn Executive Session and Return to Regular Session

Time: 8:06 p.m.

G. 1. Adjourn to Executive Session

Time: 8:07 p.m.

Purpose: For Purpose of Employee Termination Hearing

Motion by	<u>Mr. Marinucci</u>
Seconded by	<u>Ms. Winter</u>

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

Mr. Sullivan was appointed President ProTem and presided over the hearing.

Ms. Rocco recused herself and exited the meeting at 8:08 p.m.

Mr. Sullivan declared a short recess to clear the boardroom at 8:09 p.m. and resumed the meeting at 8:12 p.m.

Others in Attendance: Keenan, Pepera, Puffer, Daryle Cooke, Albert Jackson

Sworn witnesses: Barbara Beal, Karen Herzberger

Jackson and Cooke excused and exited the meeting at 9:41 p.m.

G. 2. Adjourn Executive Session and Return to Regular Session

Time: 9:55 p.m.

G. 3. Action Item

a. Resolution to Terminate Any and All Employment Contracts of Daryle Cooke Exhibit G-3-a

H. Adjournment

President ProTem Sullivan adjourned the meeting at 9:59 p.m.

President

President ProTem

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED THAT

the Westlake Board of Education approves the 4th quarter financial update and five-year forecast.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

EXHIBIT C-3
RES. #08-237

RESOLUTION TO ADJUST FY09 TEMPORARY APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education adjusts the following FY09 temporary appropriations:

GENERAL FUND			
Account	From	To	Difference
001-5300-100			
Gen Architect & Engineering Services-Salaries	\$6,867.00	\$0.00	(\$6,867.00)
001-5300-400			
Gen Architect & Engineering Services-Purchased Services	<u>\$0.00</u>	<u>\$6,867.00</u>	<u>\$6,867.00</u>
Total	\$6,867.00	\$6,867.00	\$0.00
FOOD SERVICE			
Account	From	To	Difference
006-3100-900-9600			
Food Service-Repayment	\$500.00	\$0.00	(\$500.00)
006-7400-900-9600			
Food Service-Repayment	<u>\$0.00</u>	<u>\$500.00</u>	<u>\$500.00</u>
Total	\$500.00	\$500.00	\$0.00

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

RESOLUTION TO APPOINT DELEGATE AND ALTERNATE
TO THE 2008 ANNUAL OSBA BUSINESS MEETING

RESOLVED THAT

the Westlake Board of Education appoints **Joseph Marinucci** to serve as delegate and **Carol Winter** to serve as alternate to the OSBA Annual Business Meeting on November 10, 2008.

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

EXHIBIT C-5
RES. #08-239

RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENTS AND BUDGETS

RESOLVED THAT

the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets.

2008-09 Policy and Purpose Statements*

Fund	SCC	Description	Estimated Revenue	Estimated Expenses
018	9720	Vending Machine - Red Brick	\$ 400.00	\$ 400.00
018	9722	Vending Machine - Transportation	\$ 1,100.00	\$ 1,100.00
018	9748	Library - Holly Lane	\$ 8,030.00	\$ 12,000.00
018	9749	Library - Bassett	\$ 7,900.00	\$ 9,700.00
018	9751	In-Service Bassett	\$ 11,000.00	\$ 11,000.00
018	9753	In-Service Dover	\$ 4,700.00	\$ 4,200.00
018	9755	In-Service Hilliard	\$ 6,845.00	\$ 5,925.00
018	9756	Library - Dover	\$ 11,225.00	\$ 10,575.00
018	9757	In-Service Holly Lane	\$ 3,930.00	\$ 6,000.00
018	9759	Library - Hilliard	\$ 7,750.00	\$ 9,550.00
018	9760	Library - L.B.	\$ 2,600.00	\$ 2,600.00
018	9761	In-Service L.B.	\$ 190,700.00	\$ 190,700.00
018	9762	Library - P.S.	\$ 10,900.00	\$ 10,900.00
018	9763	In-Service P.S.	\$ 113,500.00	\$ 105,300.00
018	9770	Music Programs - Bassett	\$ 300.00	\$ 1,000.00
018	9771	Music Programs - Dover	\$ 750.00	\$ 1,000.00
018	9773	Music Programs - Holly Lane	\$ 250.00	\$ 500.00
018	9774	Music Programs - Lee Burneson	\$ 1,000.00	\$ 1,000.00
018	9775	Music Programs - P.S.	\$ 1,300.00	\$ 1,500.00
018	9777	Strings - Music Program - L.B.	\$ <u>850.00</u>	\$ <u>850.00</u>
		Total 018 Fund	\$ 385,030.00	\$ 385,800.00

EXHIBIT C-5
(Continued)

Fund	SCC	Description	Estimated Revenue	Estimated Expenses
200	9132	Drama Club - L.B.	\$ 600.00	\$ 600.00
200	9133	Drama Club - P.S.	\$ 1,900.00	\$ 855.00
200	9150	Newspaper Club - L.B.	\$ 300.00	\$ 200.00
200	9160	Computer Club - LB	\$ 300.00	\$ 200.00
200	9170	Science Club - L.B.	\$ 750.00	\$ 750.00
200	9400	Band Program - P.S.	\$ 950.00	\$ 775.00
200	9401	Chorus - P.S.	\$ 1,500.00	\$ 1,500.00
200	9460	Encore/Orchestra - L.B.	\$ 100.00	\$ 100.00
200	9470	Music - L.B.	\$ 3,000.00	\$ 3,000.00
200	9560	Cheerleaders - L.B.	\$ 1,800.00	\$ 1,800.00
200	9580	Student Supply Store - L.B.	\$ 300.00	\$ 250.00
200	9610	Student Council - P.S.	\$ 575.00	\$ 700.00
200	9611	Student Council - L.B.	\$ 600.00	\$ 500.00
200	9615	Student Council - Bassett	\$ 3,200.00	\$ 3,200.00
200	9631	Builders Club - L.B.	\$ 1,200.00	\$ 1,500.00
200	9690	Photography/Yearbook - L.B.	\$ <u>800.00</u>	\$ <u>800.00</u>
		Total 200 Fund	\$ 17,875.00	\$ 16,730.00

Motion by Mr. Mays

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

EXHIBIT E-1-a
RES. #08-240

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Westlake Demons Club
Mr. Steve Steffas, President
P.O. Box 45236
Westlake, OH 44145

Donated \$13,995.67 from the sale of 2007-08
sport cards and membership donation to the
Athletic Department at Westlake High School to
support the Athletic budget.

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>ABSTAIN</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPROVE PROFESSIONAL STUDY LEAVE OF ABSENCE
FOR CERTIFIED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approves the Professional Study Leave of Absence for Trina Powers, Westlake High School Intervention Specialist, for the 2008-2009 school year in accordance with Article 22, Part B of the Westlake Teachers Association Agreement.

Superintendent Keenan: Explained the opportunity to significantly reduce costs for the next two years (approximately \$60,000).

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>ABSTAIN</u>
Ms. Winter	<u>AYE</u>

EXHIBIT E-1-b-2
RES. #08-242

RESOLUTION TO APPROVE SUBSTITUTES, RESIGNATIONS AND
SUMMER EMPLOYMENT FOR CLASSIFIED STAFF MEMEBERS

RESOLVED THAT

the Westlake Board of Education approves substitutes, resignations, and summer employment for classified staff members for 2008 as follows:

<u>Substitutes</u>	
John Heiman	Custodian, Cleaner

<u>Resignations</u>		
<u>Name</u>	<u>School</u>	<u>Effective</u>
Barb Hermann	Admin.	07/25/08
Jerry Lewis	Holly Lane	06/30/08
Kelly Matousek	WHS	07/18/08
Brandon Schade	WHS	07/11/08

<u>Employment</u>			
<u>Name</u>	<u>School</u>	<u>Effective</u>	<u>Rate</u>
Howard Coleman	Bassett	06/09/08	Step 7, 8 hrs, 5 days
Stephanie Karohl	Dover	06/09/08	Step 0, 8 hrs, 5 days
Larry Schenkelberg	LBMS	06/09/08	Step 1, 8 hrs, 5 days
Gail Heiman	LBMS	06/09/08	Step 2, 8 hrs, 5 days
Anthony Silaghi	WHS	07/21/08	Step 2, 8 hrs, 5 days
John DeBlasi	WHS	07/14/08	Step 1, 8 hrs, 5 days
Michele Yehlik	Trans	07/07/08	Step 3, 4 hrs, 5 days

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>ABSTAIN</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPROVE CERTIFIED SUBSTITUTE REAPPOINTMENTS

RESOLVED THAT

the Westlake Board of Education approves the following certified substitutes for the 2008-2009 school year:

Marsha Appling-Nunez	Richard Chudner	Thomas Gramp	Carolyn Maciag	Stacie Novak	Linda Sheehan
Christopher Bunsey	Stephanie Coad	Laura Grane	Judith Mack	Molly O'Donnell	Theodore Siller
Christine Campbell	Kristin Cope	Josephine Grignon	Allison Mackay	Jeanne Paras	Carrie Sirna
Heather Einchenberg	Janice Costaras	Eva Haeberle	Peggy Madej	Pamela Pearlman	Kristin Smajdek
Nancy Puccini English	Rachael Cottom	Leah Halloran	Mary Beth Major	Erin Piepkow	Lisa Sobera
Rudolph Evangelista	Danna Daso	Linda Hammond	Kathy Manning	Michelle Pinozzi	Helen Soyka
Angelike Giallourakis	David Dauria	Karen Hannes	Sherly Martin	Mary-Ann Pinto	Leslie Spellacy
Meredith Herndon-Farrow	Susan Davis	William Harper	Richard Martinek	Gina Plow	Amy Staib
Heather Kama-Starr	Adam DeChant	Terrence Hayes	Carol Masek	Brenna Posa	Mary Jo Stanton
Linda Puchmeyer	Bonnie DiBiasio	Carley Helmet	Barbara Massaad	Beth Prather	Magdalene Steffas
Jay Schneiderman	Mark Dougherty	Beverly Hirsimaki	Irene Mayher	Susan Quinn	Vanessa Tang
Kathryn Szambecki	Marjorie Dwyer	William Hock	Beth Mays	Mary Rabatsky	Michael Theis
Katherine Teckman	Heather Edgerly	Karen Hohmann	Cindy McArdle	Steve Rebro	Rebecca Trendell
Amanda Wilkinson	Victoria Emblom	Gregory Hoover	Ryan McCartney	Nanette Reilly	Amelia Tulevski
Bettyjeane Wischmeier	Brian Esch	Gerard Howell	Maura McDonald	Scott Rhee	Ann Tulevski
Agnes Ault	Lee Ann Eyre	Joyce Hronek	Patricia McGinty	Nancy Rodgers	Gary Uhl
Melissa Barner	Kathleen Falin	Malinda Johnson	Tana McGuire	Delores Root	Christine VanHorn
Mary Jean Barrett	Jessica Ferrari	Gary Kader	Helen McLean	Ashley Rufus	Megan Viers
Scott Beattie	Peter Ferry	Nancy Kendall	Larry McLean	Kristen Russ	Sarah Virant
Melissa Bechtel	Amy Fletcher	Susan Kiss	Penelope Meade	Karen Sabo	Donna Visi
Mary Bernard	Nicolette Forte	Patricia Kitzel	Denise Miller	Carol Safier	Sarah Vogel
Carolyn Blake	Mary Lu Franks	Mark Konchan	Judith Miller	Jannell Sargent	Debbie Wadden
Jo Ann Bohr	Annemarie Frantz	Virginia Konchan	Lesley Miller	Kathryn Savona	Alissa Wible
Kelly Bolton	David Gaglione	Scott Kovelan	Margaret Miller	Cindy Schade	Patricia Wielinski
Laurie Bowles	Nicole Gardiner	Susan Kozar	Cora Miner	Joseph Scherma	Georgia Wilder
Teresa Boylan	Vickie Gehrke	Anne Kramer	Michelle Mudryk	Phillip Scott	Cheryl Williams
Stacey Brown	Denise Gentile	Marion Krohn	Britini Neiling	Cathleen Schultz	Carol Wittkopf
Michael Burns	Beverly George	Bethia Kummer	Beth Nelson	Catherine Secaur	Dorothy Yee
Dianne Campo	Nicole Gibbs	Doreen Lapp	Kari Nelson	Michelle Seghi	Karen Yunis

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EXHIBIT E-1-b-3
(Continued)

Bernice Cernock	Charles Giunta	Alysia Lorincz	Elizabeth Noren	Lindsey Shapiro	Lauren Zaun
Sean Chalkwater	Darlene Glass	Jennifer Lukco			

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays ABSTAIN

Ms. Winter AYE

RESOLUTION TO APPROVE AGREEMENTS FOR
TUITION PUPILS AND HEALTH AIDE SERVICES

RESOLVED THAT
the Westlake Board of Education approves the following Agreements for Tuition Pupils and
Contracts:

Extended School Year 2007-2008:

PSI Affiliates, Inc. – Health Aide Services – William Patrick Day Center
PSI Affiliates, Inc. – Health Aide Services – Lakeshore Day Camp

2008-2009 School Year:

Nova Southeastern University, Inc.

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>ABSTAIN</u>
Ms. Winter	<u>AYE</u>

EXHIBIT E-1-d
RES. #08-245

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT

the Westlake Board of Education approves Sunday building use as follows:

Westlake High School
North Coast Needlers Quilt Guild
Biannual Quilt Show

Westlake High School
Sunday, April 19, 2009
9:00 PM – 8:00 PM
Cafeteria, Commons & Main Gym

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays ABSTAIN

Ms. Winter AYE

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08-418

EXHIBIT E-1-e
RES. #08-246

RESOLUTION TO APPROVE PARTICIPATION IN
OHIO SCHOOLS COUNCIL COOPERATIVE PROGRAMS

RESOLVED THAT

The Westlake Board of Education approves participation in the Ohio Schools Council Cooperative Programs for the 2008-2009 school year.

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>ABSTAIN</u>
Ms. Winter	<u>AYE</u>

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08-419

EXHIBIT E-1-f
RES. #08-247

RESOLUTION TO APPROVE CHANGE ORDER FOR
LEE BURNESON MIDDLE SCHOOL HVAC PROJECT

RESOLVED THAT

the Westlake Board of Education approves Change Order #2 for Lee Burneson Middle School HVAC Project, dated July 1, 2008, to North Bay Construction in the amount of \$1,870, for increasing the amount of copper piping to be used for the heating lines as recommended by Karpinski Engineering.

Motion by Mr. Mays

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

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08-420

EXHIBIT E-1-g-1
RES. #08-248

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION POLICY
IGDJ – INTERSCHOLASTIC ATHLETICS

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy IGDJ – Interscholastic Athletics.

Motion by Ms. Winter

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

File: IGDJ
INTERSCHOLASTIC ATHLETICS

The Board believes that interscholastic and intramural athletics are a desirable part of the total school program. The athletic program has great potential to contribute to the sound growth and all around development of students.

The Board believes that standards and ideals established and practiced will influence greatly the youth, the school and community; therefore, only the best traditions of good citizenship and conduct will be fostered.

Participation by students in athletic competition is a privilege subject to Board policies and regulations. While the Board takes pride in winning, it emphasizes and requires good sportsmanship and positive mental attitude as a prerequisite to participation.

The superintendent and administrative staff schedule frequent conferences with all physical education instructors, coaches and athletic directors to develop a constructive approach to physical education and athletics throughout the District and to maintain a program that is an educational activity.

Interscholastic sports programs are subject to approval by the Board. The building principal is responsible for the administration of the interscholastic athletic program within his/her school. In discharging this responsibility, the principal consults with the athletic directors, coaches and physical education instructors on various aspects of the interscholastic athletic program. It is the responsibility of the principal and his/her staff to ensure the proper management of all athletic and physical education programs and the safety of students and the public.

The Board may require that students pay reasonable fees to participate in an extracurricular activity.

Coaches are required to complete an approved course in sports-related first aid training and a course in cardiopulmonary resuscitation in order to qualify to serve as a coach.

Trained and competent leadership and coaching, adequate equipment and facilities are essential pre-requisites for any sponsored activity.

The welfare of the students takes precedence over any other interests.

The athletic program of the District shall follow rules and regulations as established and maintained by the Ohio High School Athletic Association.

Scheduling, arrangements and organization shall be under the direct supervision of the athletic coordinator.

In the conduct of interscholastic athletic programs, the rules, regulations and limitations outlined by the Ohio High School Athletic Association (OHSAA) must be followed. It is the responsibility of the District's voting delegate to OHSAA to advise the management team of all pending changes in OHSAA's regulations.

Eligibility requirements for participating in athletic programs must conform to regulations of the OHSAA. They include the requirements that a student have the written permission of his/her parent(s) and shall have been determined as physically fit for the chosen sport by a licensed physician. **In the event a religious practice prohibits a physical examination, the superintendent may consider options acceptable by the OHSAA after being provided documented evidence the individual's religious practice prohibits this type of examination. If such a circumstance is determined acceptable by both the OHSAA and the superintendent, it shall be required that the parents/ guardians sign both an Authorization form (page 3 HIPAA form) and Consent to Participate form (which both the parent(s) and student must sign). It shall also be required the parents/ guardians sign a declaration that they are refusing the PPE and are holding the school district harmless for any liability incurred as a result of that decision. Refusal to sign the forms means the student shall not participate.**

All students participating in interscholastic athletics must purchase insurance available through the school, or the parent(s) must sign a waiver ensuring that such coverage is not necessary.

As character building is one of the major objectives of interscholastic athletics, the athlete assumes responsibility for regulating his/her personal life in such ways as make him/her a worthy representative of his/her school.

Any student may be suspended from an athletic team practice and competition for a period of time, designated by the principal, for infraction of school rules and regulations or for any other unacceptable conduct in or out of school.

Beginning in the fall of the 2001 school year, students are ineligible for athletics for one year when they transfer from one district to another without changing residency. Transfers within the school district are not affected. There are exceptions to the ineligibility provisions contained in the Ohio School Athletic Bylaws.

Foreign exchange students not enrolled in a state-approved educational or exchange program must be legally adopted by a resident of that school district in order to be eligible for athletics.

Adoption Date: May 23, 2002

Revision Date: August 24, 2005

Revision Date; July 14, 2008

Legal Refs.: ORC 2305.23; 2305.231
 3313.66; 3313.661; 3313.664
 3315.062
 OAC 3301-27
 3301-35-03(I)

Cross Refs.: IGDK, Interscholastic Extracurricular Eligibility
 JGD, Student Suspension
 JGE, Student Expulsion
 Student Handbook

EXHIBIT E-1-h-1
RES. #08-249

RESOLUTION TO ADOPT REVISED BOARD OF EDUCATION POLICY
JHCA – PHYSICAL EXAMINATIONS OF STUDENTS

RESOLVED THAT
the Westlake Board of Education adopts revised Board of Education Policy JHCA – Physical Examination of Students.

Motion by Ms. Winter

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

Mr. Marinucci AYE

Mr. Mays AYE

Ms. Winter AYE

File: JHCA
PHYSICAL EXAMINATIONS OF STUDENTS

The District requires health records of students under the following circumstances.

1. Kindergarten and first grade students entering school for the first time must have a completed health record before being admitted to school.
2. Health records are requested for all students transferring into the District. If the previous school does not forward a record or if it is incomplete, it is the parents' responsibility to comply with health requirements for students.

~~3.~~

Students must have physical examinations prior to their participation in interscholastic athletic programs. **In the event a religious practice prohibits a physical examination, the superintendent may consider options acceptable by the OHSAA after being provided documented evidence the individual's religious practice prohibits this type of examination. If such a circumstance is determined acceptable by both the OHSAA and the superintendent, it shall be required that the parents/guardians sign both an Authorization form (page 3 HIPAA form) and Consent to Participate form (which both the parent(s) and student must sign). It shall also be required the parents/guardians sign a declaration that they are refusing the Pre-Participation Examination (PPE) and are holding the school district harmless for any liability incurred as a result of that decision. Refusal to sign the forms means the student shall not participate.**

Annually the District will notify parents of physical exams or screenings conducted on students except for vision, hearing or scoliosis.

Adoption Date: May 23, 2002

Revision Date: July 3, 2003

Revision Date: July 14, 2008

Legal Refs.: ORC 3313.50; 3313.671; 3313.673; 3313.68; 3313.73

Cross Refs.: JHCB, Inoculations of Students

EXHIBIT G-3-a
RES. #08-250

The Board of Education of the Westlake City School District met in regular session on July 14, 2008, commencing at 5:30 p.m., at the Administration Building, 27200 Hilliard Blvd., Westlake, Ohio, with the following members present:

Andrea Rocco, President Timothy Sullivan, Vice President
Joseph Marinucci Thomas Mays Carol Winter

Mr. Sullivan moved and Mr. Marinucci seconded adoption of the following resolution:

**RESOLUTION TO TERMINATE ANY AND ALL EMPLOYMENT CONTRACTS OF
DARYLE COOKE**

WHEREAS, Daryle Cooke is employed as a bus driver by the Board of Education of the Westlake City School District; and

WHEREAS, as a Westlake City School District bus driver, Ms. Cooke is entrusted with the care and safety of the students assigned to her and responsible for ensuring that all students are safely transported; and

WHEREAS, Ms. Cooke's employment is governed by the terms and conditions of employment set forth in the Memorandum of Understanding by and between Local 319, Ohio Association of Public School Employees, and the Board (the "Memorandum"); and

WHEREAS, on March 10, 2008, while Ms. Cooke was transporting Westlake City School District students on a school vehicle as part of her normal assignment, she failed to properly operate her school vehicle resulting in an accident for which she was cited as responsible by the Westlake Police Department; and

WHEREAS, this accident was Ms. Cooke's fourth accident as a Westlake City School District bus driver since May 16, 2006; and

WHEREAS, the administration of the Westlake City School District has conducted an investigation of the facts and circumstances surrounding this accident and Ms. Cooke's prior driving record; and

WHEREAS, that investigation has confirmed that Ms. Cooke failed to properly operate her school vehicle on March 10, 2008 and on three prior occasions since May 16, 2006 and therefore her employment is subject to termination for just cause by the Board pursuant to Article XXVIII of the Memorandum; and

WHEREAS, the Manager of Business Affairs of the Westlake City School District has met with Ms. Cooke and provided her with the specific facts that form the subject matter of this Resolution and further provided her the opportunity to respond to those facts and otherwise explain her conduct; and

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WHEREAS, the Board, through its Manager of Business Affairs, has provided Ms. Cooke with written notice of the recommended disciplinary action; and

WHEREAS, Article XXVIII of the Memorandum provides that "before the Board acts on a recommendation for a suspension for more than three (3) days or discharge, the employee and his/her representative have the right to address the Board"; and

WHEREAS, Ms. Cooke and her representative have been afforded the right to address the Board on July 14, 2008; and

WHEREAS, the Board finds that Ms. Cooke engaged in conduct for which she may be terminated for just cause;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, upon recommendation of the Superintendent, that the Board hereby enters an order of removal and terminates for just cause each and all of Daryle Cooke's employment contracts.

BE IT FURTHER RESOLVED that the termination of Ms. Cooke's employment shall be effective at 12:01 A.M. on July 15, 2008.

BE IT FURTHER RESOLVED that the Treasurer be and hereby is authorized and directed to provide notice of this action to Ms. Cooke through a copy of this Resolution.

UPON ROLL CALL ON THE FOREGOING RESOLUTION, the vote was as follows:

Andrea Rocco	<u>Abstain</u>
Timothy Sullivan	<u>Aye</u>
Joseph Marinucci	<u>Aye</u>
Thomas Mays	<u>Aye</u>
Carol Winter	<u>Aye</u>

Treasurer's Certification

The foregoing is a true and correct excerpt from the minutes of the regular meeting of the Board of Education of the Westlake City School District conducted July 14, 2008.



Treasurer, Board of Education
Westlake City School District, Ohio

July 15, 2008

Date