

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, July 29, 2013 – Special Meeting - 5:30 PM
Administration Building - 27200 Hilliard Blvd.**

Call to Order: Time: 5:31 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Cross	<u>Present</u>
Mr. Falcone	<u>Present</u>
Mrs. Leszynski	<u>Present</u>

Pledge of Allegiance – President Mays led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors – President Mays thanked all in attendance.

Approval of Agenda

Motion by Ms. Winter

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

*Hearing of Public (Agenda Items - 15 Minutes) – None.

A. Treasurer Items

1. Resolution to Issue Then and Now Certificate Exhibit A-1

B. Action Items

1. Resolution to Approve Employment, FMLA and Supplemental Contracts for Staff Members Exhibit B-1
2. Resolution to Approve Westlake High School Department Chairs Exhibit B-2
3. Resolution to Approve Home Instruction Exhibit B-3
4. Resolution to Approve Employment Paid from Grant Funds Exhibit B-4

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| 5. Resolution to Approve Summer 2013 Athletic Camp Stipends | Exhibit B-5 |
| 6. Resolution to Reappoint Certified and Classified Substitutes for the 2013-2014 School Year | Exhibit B-6 |
| 7. Resolution to Approve Sunday Facility Use | Exhibit B-7 |
| 8. Resolution to Approve Construction Change Orders | Exhibit B-8 |
| 9. Resolution to Publicly Post Previously Approved Construction Change Orders | Exhibit B-9 |
| 10. Resolution to Approve Participation in Ohio Schools Council Cooperative Programs | Exhibit B-10 |

C. Board Items

Dr. Keenan introduced Galen Schuerlein from Burges & Burges and Kathy Severinski from the Triad Research Group who discussed their findings from a recent community survey soliciting input on the schools and the possibility of a November operating levy. They noted the following themes from their research: the community has high expectations, the District is viewed as a high performing district, and recent budgetary cuts and funding reductions have gone largely unnoticed by the public.

Mr. Cross asked questions about the survey engagement and how respondents were selected. Ms. Schuerlein responded to Mr. Cross and noted the process allows the Board to make an informed decision. Ms. Winter noted that it is just as important to understand qualitative as well as quantitative data when reviewing the results of such surveys. Mr. Falcone noted that Mr. Cross' comments appear to be an attempt to devalue the information being received from individuals who use our services (i.e. parents, taxpayers, business owners). Mrs. Leszynski asked Ms. Schuerlein if there was any question regarding the impact of the recent library levy. Ms. Schuerlein noted there was not a question of this nature contained in the survey due to the renewal status of that levy. Mr. Cross asked if he could see the 25 individuals selected for the interview process, but Ms. Schuerlein indicated that in line with proper protocol, individuals were told their responses were confidential in nature. Superintendent Keenan then followed with a brief presentation which depicted the financial impact of different millage options and the overall need for a November operating levy.

1. Discuss and Consider Action Items for November 2013 Operating Levy Proceedings
 - a. A Resolution Declaring it Necessary to Levy an Additional Current Expense Tax Levy and Requesting the Cuyahoga County Fiscal Officer to Certify the Total Current Tax Valuation of the School District and the Dollar Amount of Revenue that Would be Generated by that Additional Levy Exhibit C-1-a

*Hearing of Public (15 Minutes) – None.

D. Adjourn to Executive Session

Time: 7:23 p.m.

Purpose: To Discuss Superintendent and Treasurer Evaluations

Motion by Mr. Mays

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

Others in Attendance: None.

Mr. Cross exited the meeting at 8:15 p.m.

Adjourn Executive Session and Return to Regular Session
Time: 8:40 p.m.

E. Adjournment

Motion by	<u>Mrs. Leszynski</u>
Seconded by	<u>Ms. Winter</u>

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

President Mays adjourned the meeting at 8:41 p.m.

President

CFO/Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-1
RES. #13-241

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase order:

PO No.	Vendor	Description	Amount
92914	Illuminating Co.	Electric usage for the new High School	\$5,779.42
93038	Foti Contracting	Change Order 156-masonry work on rotunda	\$50,000.00

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT B-1
RES. #13-242

RESOLUTION TO APPROVE EMPLOYMENT, FMLA AND
SUPPLEMENTAL CONTRACTS FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following FMLA, employment and supplemental contracts for staff members:

<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Months</u>	<u>Days</u>	<u>Hours</u>	<u>Step</u>	<u>Effective</u>
Megan Moutoux	LBMS Asst. Princ. Secretary-Class C	9.75	5	7.5	0	08/2013
Tristta Kuykendall	EMIS Coord./Data Processing Clerk	12	5	7.5	5	08/01/13
<u>Certified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>	<u>Effective</u>	
Jennifer Cotterill	LTS-Spec. Ed. Bassett	0	BA+30	1.0	08/28/2013	
Kathryn Vitek	Gifted Int. Specialist	5	MA	1.0	08/28/2013	
Julie Wagner	ESL Teacher	From 9 to 8	MA	0.5	08/28/2013	
Elaine Scott	Title I Reading Intervention	10	MA+10	1.0	08/28/2013	
<u>Supplemental Contracts 2013-2014</u>						
<u>Name</u>	<u>Position</u>		<u>Step</u>		<u>In-District</u>	
Ashley Pease-50%	WHS Asst. Girls' Soccer Coach		1		Y	
Kristen Hayden-50%	WHS Asst. Girls' Soccer Coach		5		N	
<u>FMLA</u>						
Angela Baker - 07/19/2013						

Motion by Mrs. Leszynski

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone ABSTAIN

Mrs. Leszynski AYE

EXHIBIT B-2
RES. #13-243

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL DEPARTMENT CHAIRS

RESOLVED that the Westlake Board of Education approves the following Westlake High School Department Chairs for the school year 2013-2014.

<u>Name</u>	<u>Department</u>	<u>Salary Level</u>
Kelly Atkinson	Art/Industrial Tech/Music (Co-Chair)	.045
Scott Kutz	Art/Industrial Tech/Music (Co-Chair)	.045
Terry Kennedy	Guidance	.080
Art Daniels	Health & Physical Education	.080
Amy Klenz	Language Arts	.090
Jacy Nichols	Library	.070
David Ruschau	Math	.090
Daniel Berkheimer	Science	.100
Paul Hammond	Social Studies	.090
Brendan Zepp	Special Education	.100
Nicolette Miller	World Language	.090

Motion by Ms. Winter

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT B-3
RES. #13-244

RESOLUTION TO APPROVE HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified students as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Karen Jones	06/22/2013	24 Hours At OAPSE Neg. Rate
Karen Schmidt	07/24/2013	40 Hours

Motion by _____ Ms. Winter

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT B-4
RES. #13-245

RESOLUTION TO APPROVE EMPLOYMENT PAID FROM GRANT FUNDS

RESOLVED that the Westlake Board of Education approves the employment of the following personnel for the 2013-2014 school year, partially or fully funded by the following grants:

<u>TITLE I</u>			
Cindy Archer	Trudy Pauken	Elaine Scott	Leslie Telloni
<u>TITLE II-A</u> Improving Teacher Quality Hun Piazza			
<u>TITLE III</u> Limited English Proficient (LEP) Celina Bigio Julie Wagner			
<u>EARLY CHILDHOOD SPECIAL EDUCATION</u> Karen Kane			
<u>TITLE VI-B SPECIAL EDUCATION IDEA</u> Donna Collins Marsha Lekso Patricia Wasko			

Motion by _____ Mrs. Leszynski

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ ABSTAIN

Mrs. Leszynski _____ AYE

EXHIBIT B-5
RES. #13-246

RESOLUTION TO APPROVE SUMMER 2013 ATHLETIC CAMP STIPENDS

RESOLVED that the Westlake Board of Education approves Summer 2013 Athletic Camp stipends as follows:

<u>Boys' Basketball</u> Shawn Hood-Camp Director Doug Kuns-Adult Coach Shane Skelly-Adult Coach Gavin Skelly-Student Coach
<u>Boys' Soccer</u> Mike Besu-Camp Director Matt Planisek-Adult Coach Doug Kuns-Adult Coach Mike Marich-Adult Coach Dejan Mladenovic-Adult Coach
<u>Wrestling</u> Mike Antonyzyn-Camp Director Jake Percival-Assst. Camp Director Bill Bowles-Adult Coach Jed Failor-Adult Coach Andrew Spreng-Student Coach

Motion by _____ Ms. Winter

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT B-6
RES. #13-247

RESOLUTION TO REAPPOINT CERTIFIED AND CLASSIFIED SUBSTITUTES
FOR THE 2013-2014 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves the reappointment of certified substitutes for the 2013-2014 school year:

<u>CERTIFIED SUBSTITUTES</u>			
Mandeline Abraham Edward Barbour Rosemary Blayney Gayle Boesken Laura Bollinger Jason Buhrman Bonnie DiBiasio Kathleen Falin Sharon Flaherty Rebman James Foerster	Bernice Girgash Laura Heil Brittany Hill Thomas Huntley Don Jessie Indrani Karthikeyan Cristina Lahoud Christa Lokiec Patricia McHugh Sandra McManamon	Julia O'Brien Katelyn O'Malley Daniel Pajer Molly Pesarchick Valerie Purdy Jennifer Sherman Mary Jo Stanton Magdalene Steffas Ann Tulevski Sarah Zehe	
<u>CLASSIFIED SUBSTITUTES</u>			
Kristin Alsaifai Monica Arora Linda Bailey Cecelia Baker Amy Bennett Nancy Blase Portia Brooks Jessica Brown Hanora Cadek Lisa Carman Aida Delic Daniel Fallon Carol Flannick Lindy Finucan	Amy Franklin Bernice Girgash Darlene Glass Gail Golembiewski Linda Herman Diana Hollars Sandra Houser Randa Ibrahim Jeffrey Janmey Terry Janmey Don Jessie Maureen Juhas Elizabeth Kacirek Richard Keffer	Randi Kjaer Catherine Knipp Kristine Kovac Marlene Kowalsick Jacqueline Kretzinger Bhanumati Maheshwer Maureen Leheney Lynda Machuca Susan Martynowski Edward McCartney Patricia McHugh Sandra McManamon Edward Moran Mary Lyn Newbacher	Daniel Pajer Pamela Pearlman Laura Re Cheryll Reiland Carrie Rendziak Barbara Rochford Kimberly Rush Irene Sarraino Teresa Schremm Mary Spoth Diane Upperman Joshua Willis Valeri Woosley

Motion by _____ Ms. Winter

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT B-7
RES. #13-248

RESOLUTION TO APPROVE SUNDAY FACILITY USE

RESOLVED that the Westlake Board of Education approves Sunday facility use as follows:

Westlake Boys' Basketball
10th Annual Holiday Hoopla Tournament
Sunday, 12/22/2013
11:00 AM – 5:00 PM

Motion by _____ Ms. Winter

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

July 29, 2013
13-400

EXHIBIT B-8
RES. #13-249

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Change Amount</u>
#165	WHS	Jeffrey Carr, Inc.	\$44,673.76
Description:	Provide drywall walls to deck in lieu of masonry		
#168	WHS	Foti Contracting	\$141,791.73
Description:	Provide labor for job cleanup & moving material from April through mid-July		

Motion by Ms. Winter

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT B-9
RES. #13-250

RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED
CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

Change Order #	Site	Contractor	Amount	Description
157	WHS	Sitotech, Inc.	\$8,084.00	Furnish & install grease trap
158	WHS	Foti Contracting	\$2,825.33	Provide 55 LF of sidewalk along Hilliard Blvd.
159	WHS	Meade, Inc.	\$3,137.20	Provide additional roof walk pads
160	WHS	Foti Contracting	\$4,863.58	Provide additional masonry walls for Sprinkler Room K134
161	WHS	Foti Contracting	\$7,275.82	Furnish & install a new PUBLIC SCHOOL sign
162	WHS	Sitotech, Inc.	\$5,198.11	Provide a trench drain at the loading dock
163	WHS	Jeffrey Carr, Inc.	\$16,457.75	Provide drywall walls to deck in lieu of masonry
164	WHS	Jeffrey Carr, Inc.	(\$1,455.54)	Omit drop ceiling in Room B136e
166	WHS	Great Lakes Crushing	\$24,990.00	Remove & dispose of loose furnishing from existing HS building
167	WHS	Jeffrey Carr, Inc.	\$4,003.47	Add steel supports for swings in classrooms E123 and E125
169	WHS	Jeffrey Carr, Inc.	(\$85,074.42)	Backcharge -job cleanup & moving material from April-mid-July
170	WHS	Meade Roofing	(\$7,089.54)	Backcharge -job cleanup & moving material from April-mid-July
171	WHS	Mielke, Inc.	(\$7,089.54)	Backcharge -job cleanup & moving material from April-mid-July
172	WHS	Bay Mechanical	(\$7,089.54)	Backcharge -job cleanup & moving material from April-mid-July
173	WHS	ABC Fire Protection	(\$4,253.72)	Backcharge -job cleanup & moving material from April-mid-July
174	WHS	Enertech Electrical	(\$21,268.61)	Backcharge -job cleanup & moving material from April-mid-July
175	WHS	Midwest Telephone	(\$1,417.91)	Backcharge -job cleanup & moving material from April-mid-July
176	WHS	Zenith, Inc.	(\$1,418.91)	Backcharge -job cleanup & moving material from April-mid-July
177	WHS	Foti Contracting	(\$7,089.54)	Backcharge -job cleanup & moving material from April-mid-July
148	MS	Capstone, Inc.	\$686.11	Paint added masonry screen walls outside of locker rooms
149	MS	Zenith Systems	\$483.00	Relocate Type AV & D data outlets in Media Center
150	MS	ASTAR, Inc.	\$1,259.32	Add roof ridge vent
151	MS	Zenith Systems	\$4,307.78	Add or relocate 9 data outlets & 2 duplex outlets
152	MS	Lake Erie Electric	\$197.63	Relocate type B outlet for food service point of sale register
153	MS	Zenith Systems	\$1,012.66	Add classroom type L data outlet
154	MS	Great Lakes Crushing	\$17,195.46	Remove fence & install subgrade for future paving
155	MS	Zenith Systems	\$13,155.06	Provide 16 additional interior security cameras

Motion by Ms. Winter

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT B-10
RES. #13-251

RESOLUTION TO APPROVE PARTICIPATION IN
OHIO SCHOOLS COUNCIL COOPERATIVE PROGRAMS

RESOLVED that the Westlake Board of Education approves participation in the Ohio Schools Council Cooperative Program for the 2013-2014 school year totaling a cost of \$4,579.95.

Motion by _____ Ms. Winter _____

Seconded by _____ Mr. Falcone _____

Roll Call Vote:

Mr. Mays _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Cross _____ AYE _____

Mr. Falcone _____ AYE _____

Mrs. Leszynski _____ AYE _____

EXHIBIT C-1-a

The Board of Education of the Westlake City School District, met in regular session on July 29, 2013, commencing at 5:30 p.m., at the Administration Building, 27200 Hilliard Boulevard, Westlake, Ohio, with the following members present:

Thomas Mays

Carol Winter

Nathaniel Cross

Anthony Falcone

Barbara Leszynski

The Treasurer/CFO, or Treasurer Pro Tempore, as the case may be, advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the following meeting.

Mr. Mays moved the adoption of the following Resolution:

RESOLUTION NO. 13-252

A RESOLUTION DECLARING IT NECESSARY TO LEVY AN ADDITIONAL CURRENT EXPENSE TAX LEVY AND REQUESTING THE CUYAHOGA COUNTY FISCAL OFFICER TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT ADDITIONAL LEVY.

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of the School District and that it is necessary to levy a tax in excess of that limitation for the purpose of current expenses; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.21 of the Revised Code, this Board must request that the Cuyahoga County Fiscal Officer certify (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by the levy; and

WHEREAS, in accordance with Section 5705.03(B), upon receipt of a certified copy of a resolution of this Board declaring the necessity of the tax, stating its purpose, whether it is an additional levy or a renewal or a replacement of an existing tax, and the Section of the Revised Code authorizing its submission to the electors, and requesting such certification, the County Fiscal Officer is to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the proposed levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Westlake City School District, County of Cuyahoga, State of Ohio, that:

EXHIBIT C-1-a
(Continued)

Section 1. Declaration of Necessity of Current Expenses Tax Levy. This Board declares that it is necessary to levy, for a continuing period of time, an additional 5.4-mill ad valorem property tax outside of the ten-mill limitation for the purpose of current expenses, and that it intends to submit the question of the additional tax levy to the electors at an election on November 5, 2013, as authorized by Section 5705.21 of the Revised Code. If approved, the additional tax would first be levied in tax year 2013, for first collection in calendar year 2014.

Section 2. Request for Certification. This Board requests the Cuyahoga County Fiscal Officer to certify to it both (i) the total current tax valuation of the School District, and (ii) the dollar amount of revenue that would be generated by the additional levy specified in Section 1.

Section 3. Certification and Delivery of Resolution to County Fiscal Officer. The Treasurer of this Board is authorized and directed to deliver or cause to be delivered promptly to the Cuyahoga County Fiscal Officer a certified copy of this Resolution.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Mr. Falcone seconded the motion.

Upon roll call on the adoption of the foregoing Resolution, the vote was as follows:

<u>Mr. Mays</u>	<u>Aye</u>
<u>Ms. Winter</u>	<u>Aye</u>
<u>Mr. Cross</u>	<u>No</u>
<u>Mr. Falcone</u>	<u>Aye</u>
<u>Mrs. Leszynski</u>	<u>Aye</u>

TREASURER'S CERTIFICATION

The foregoing is a true and correct excerpt from the minutes of the regular meeting on July 29, 2013, of the Board of Education of the Westlake City School District, the date, time and place of which (as shown above) having been established at the Board's organizational session in January 2013, showing the adoption of the resolution hereinabove set forth.

Dated: July 29, 2013

Treasurer, Board of Education
Westlake City School District, Ohio