WESTLAKE CITY SCHOOLS **BOARD OF EDUCATION MEETING**

Work Session Meeting – August 7, 2003 –7:00 p.m. Administration Building – 27200 Hilliard Blvd.

Call to Order: Time: 6:34 p.m.	
Roll Call:	
Mr. LeChaix	Present
Mrs. D'Ettorre Wargo	Present
Mr. Beal	Present
Ms. Rocco	Present (Exited the meeting at 8:18 p.m.)
Mr. Swanson	Present
Acknowledgement of Visitors: Approval of Agenda	None.
Motion byM	r. Swanson
Seconded by M	r. Beal
Roll Call Vote:	
Mr. LeChaix	AYE
Mrs. D'Ettorre W	Vargo <u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	AYE
Mr. Swanson	<u>AYE</u>
*Hearing of Public (15 minutes)	Agenda Items – None.
A. Approval of Minutes	

1. Work Session	n of June 5, 2003	
Motion by	Mr. Beal	
Seconded by	Mrs. D'Ettorre	Wargo
Roll Call Vote:		
Mr. LeChaix		AYE
Mrs. D'Ettor	re Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

2.	Regular	Meeting of June	19, 2003
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Motion by	Ms. Rocco	
Seconded by	Mr. Beal	

Roll Call Vote:

Mr. LeChaix	AYE
Mrs. D'Ettorre Wargo	AYE
Mr. Beal	AYE
Ms. Rocco	AYE
Mr. Swanson	ABSTAIN

3. Special Meeting of June 26, 2003

Motion by	Ms. Rocco	
Seconded by	Mr. Beal	
Roll Call Vote:		
Mr. LeChaix		AYE
Mrs. D'Ettor	re Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr Swanson	1	AYE

4. Porter Public Library Tax Budget Hearing

ererary run bu	aget Hearing
Mr. Beal	
Ms. Rocco	
	AYE
e Wargo	AYE
C	AYE
	AYE
	ABSTAIN
	Mr. Beal Ms. Rocco

Adjourn to Executive Session

Time: 7:37 p.m.

Purpose: To discuss personnel negotiations as it relates to fiscal planning

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Swanson	
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

Others in attendance: Costanza, Pepera, Conti

Adjourn Executive Session and Return to Regular Session

Time: 7:50 p.m.

The Board discussed bidding requirements for the Performing Arts Center specifically as it relates to the payment of prevailing wage.

В.	Treas	surer's R	leport/R	Recommendations	
	1.	Actio	n Items		
		a.	Resol	ution to Adjust FY03 Appropriations	Exhibit B-1-a
		b.	Resol	ution to Establish FY04 Temporary	Exhibit B-1-b
			Appro	ppriations	
		c.	Resol	ution to Authorize Treasurer to Transfer Funds	Exhibit B-1-c
		d.		ution to Approve Student Activity Policy and use Statements	Exhibit B-1-d
C.	New	Busines	S		
	1.	Actio	n Items:	•	
		a.	Resol	ution to Accept Gifts and Contributions	Exhibit C-1-a
		b.	Resol	ution to Approve Staff Recommendations	
			1.	Resolution to Approve Resignation and Employment of Certificated Staff Member and Employment of Substitute Teachers	Exhibit C-1-b-1
			2.	Resolution to Approve Employment of Lee Burneson Middle School Assistant Principal	Exhibit C-1-b-2
			3.	Resolution to Approve Supplemental Contracts (In-District and Out-of-District)	Exhibit C-1-b-3
			4.	Resolution to Approve FMLA Leave for Certificated Staff Member	Exhibit C-1-b-4
			5.	Resolution to Approve Stipends for Staff Members for Summer Literacy Work	Exhibit C-1-b-5
			6.	Resolution to Approve Resignation and Employment of Classified Staff Members	Exhibit C-1-b-6
		c.		ution to Approve Agreement for Admission ition Pupils	Exhibit C-1-c
		d.		ution to Approve Agreement for the Installation in Gauge Equipment	Exhibit C-1-d
		e.		ution to Approve Ohio Schools Council erative Purchasing Program for 2003-2004	Exhibit C-1-e
		f.	Resol	ution to Approve Field Trips	Exhibit C-1-f
		g.		ution to Approve Naming of the Performing Facility	Exhibit C-1-g
		h.	Resolu	ution to Approve Staff Handbook	Exhibit C-1-h

2. Discussion Items

• The Board continued to dialogue about Strategic Fiscal Planning for the District.

President LeChaix declared a brief recess at 8:14 pm and resumed the meeting at 8:17 pm. Mrs. Rocco left the meeting at 8:17 p.m.

August	7,	2003
03-488		

D	Board	Items
ı,	DOALG	Hems

- 1. The architects presented the materials and color schemes to the Board.
- 2. Action Items
 - a. Resolution to Approve CAC Members Exhibit D-2-a
 b. Resolution to Approve the Submitted Materials and Color Scheme for the Performing Arts Center
- E. *Meeting Open to Public (15 Minutes) No participation.
- F. Adjournment

President LeChaix adjourned the meeting at 9:30 p.m.

President		

^{*}The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1-a RES. #03-233

RESOLUTION TO ADJUST FY03 APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education adjust the following FY03 appropriations:

Appropriation Adjustments General Fund

Account	From	To	Difference
001-1100-200 Instruction Retirements	\$3,845,016.45	\$4,011,646.59	-\$166,630.14
001-1100-100 Instruction Wages	\$ <u>12,657,709.87</u>	\$ <u>12,491,079.73</u>	\$ <u>166,630.14</u>
Total	\$16,502,726.32	\$16,502,726.32	\$0.00

Motion by	Mr. Swanson	
Seconded by	Ms. Rocco	
Mr. LeCl	naix	AYE
Mrs. D'E	ttorre Wargo	AYE
Mr. Beal		AYE
Ms. Roco	0	AYE
Mr. Swai	nson	AYE

RESOLUTION TO ESTABLISH FY04 TEMPORARY APPROPRIATION

RESOLVED THAT

the Westlake Board of Education establish the following FY04 temporary appropriation:

Martha Holden Jennings - Marilyn Lester

Account	Amount
007-1100-500-9700	\$1,353.00
Supplies and Materials	
007-1100-600-9700	\$499.00
New Equipment	

Motion by	Mr. Swanson	
Seconded by	Ms. Rocco	
Mr. LeChaix		AYE
Mrs. D'Ettorr	re Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr. Swanson	1	AYE

EXHIBIT B-1-c RES. #03-235

RESOLUTION TO AUTHORIZE TREASURER TO TRANSFER FUNDS

RESOLVED THAT

the Westlake Board of Education authorize the Treasurer to transfer \$25,000.00 from the General Fund (001) to the Permanent Improvement Fund (003).

Motion by	Mr. Swanson	
Seconded by	Mr. Beal	
Mr. LeChaix		AYE
Mrs. D'Ettorre	e Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

RESOLUTION TO APPROVE STUDENT ACTIVITY POLICY AND PURPOSE STATEMENTS

RESOLVED THAT

the Westlake Board of Education approve the following Student Activity Policy and Purpose Statements (see attached).

Motion by	Mr. Swanson	
Seconded by	Mrs. D'Ettorre	Wargo
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

EXHIBIT C-1-a

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS (ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Champion Card Ms. Eddie Sisson P.O. Box 360652 Cleveland, OH 44136 Donated \$300.00 to WHBS-TV at Westlake High School to purchase shirts for this year's crew.

Lesjak Planning Corp. Mr. David M. Lesjak Gemini Towers, Suite 575 1991 Crocker Road Westlake, OH 44145 Donated \$1,250.00 to WHBS-TV at Westlake High School to help purchase new video equipment for the studio and the truck

Cahoon Nursery 27630 Detroit Road Westlake, OH 44145 Donated seven shrubs and perennials to the landscaping project at Holly Lane Elementary School to beautify the front school grounds.

Gale's Garden Center 24373 Center Ridge Road Westlake, OH 44145 Donated four trees and perennials to the landscaping project at Holly Lane Elementary School to beautify the front and side school grounds and the center courtyard.

Wal-Mart #2316 24801 Brookpark Road North Olmsted, OH 44070 Donated 12 bags of mulch to the landscaping project at Holly Lane Elementary School to beautify the flower beds in the front of the school.

Earth to You 26690 Detroit Road Westlake, OH 44145 Donated two yards of top soil and four yards of mulch to the landscaping project at Holly Lane Elementary School to beautify the flower beds in the front of the school.

Mr. and Mrs. Elmer Volpi 2239 Canterbury Road Westlake, OH 44145 Donated \$25.00 to WHBS-TV at Westlake High School to purchase new professional video tapes.

Champion Card Ms. Eddie Sisson P.O. Box 360652 Cleveland, OH 44136 Donated \$300.00 to WHBS-TV at Westlake High School to purchase video tapes, digital camera batteries and new microphones for the new studio.

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Beal	
Mr. LeChaix		AYE
Mrs. D'Ettorre	e Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

EXHIBIT C-1-b-1 RES. #03-237

RESOLUTION TO APPROVE RESIGNATION AND EMPLOYMENT OF CERTIFICATED STAFF MEMBERS AND EMPLOYMENT OF SUBSTITUTE TEACHERS

RESOLVED THAT

the Westlake Board of Education approve the resignation and employment of certificated staff members and employment of substitute teachers as follows. Employment contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Resignation

David Stupka Effective: July 8, 2003

WHS – Math

Employment

Heather Mooney Rate: MA, Step 0 WHS – Math Effective: 08-25-03

Julie Milkie Rate: MA, Step 10 (.5 Contract)

Parkside – Grade 5 Effective: 08-25-03

(Long-Term Substitute)

Christie Pargas Substitute Teacher

Brock Kinser Substitute Teacher – Summer School Christina Kutz Substitute Teacher – Summer School William Montgomery Substitute Teacher – Summer School

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Beal	
Mr. LeChaix	_	AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco	_	AYE
Mr. Swanson	_	AYE

RESOLUTION TO APPROVE EMPLOYMENT OF LEE BURNESON MIDDLE SCHOOL ASSISTANT PRINCIPAL

RESOLVED THAT

the Westlake Board of Education approve the employment of Benjamin Hodge as Assistant Principal of Lee Burneson Middle School at Step 0 of the Middle School Assistant Principal salary schedule for a two (2) year contract effective August 1, 2003 through July 31, 2005.

Motion by	Mrs. D'Ettorre	· Wargo
Seconded by	Mr. Beal	
Mr. LeChaix		AYE
Mrs. D'Ettorre	e Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

EXHIBIT C-1-b-3 RES. #03-239

RESOLUTION TO APPROVE RESIGNATION FROM SUPPLEMENTAL CONTRACTS AND APPROVE SUPPLEMENTAL CONTRACTS (IN-DISTRICT AND OUT-OF-DISTRICT)

RESOLVED THAT

the Westlake Board of Education approve supplemental contracts (in-district and out-of-district) for the 2003-2004 school year.

Resignation

Darlene Fossesco Burneson 7th Grade Volleyball Coach

In-District

<u>Name</u>	<u>Position</u>	Years Experience
Donald Spice Mary Beth Schneidler Susan Weitzel	Burneson Boys Cross Country Coach Bassett Jump Rope Advisor (2002-2003) Burneson 7 th Grade Volleyball Coach	0 3 0
Out-of-District		
Kelly Crawford	Burneson Girls Cross Country Coach	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by	Mrs. D'Ettorre Wargo	
Seconded by	Mr. Beal	_
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

EXHIBIT C-1-b-4 RES. #03-240

RESOLUTION TO APPROVE FMLA LEAVE FOR CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approve FMLA Leave for certificated staff member as follows.

Debra Schrembeck Effective: 08-25-03 thru 09-30-03

Burneson – Language Arts/Reading

Motion by	Mrs. D'Ettori	re Wargo
Seconded by	Mr. Beal	
Mr. LeCha	aix	AYE
Mrs. D'Ett	torre Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco)	AYE
Mr. Swans	son	AYE

EXHIBIT C-1-b-5 RES. #03-241

RESOLUTION TO APPROVE STIPENDS FOR STAFF MEMBERS FOR SUMMER LITERACY WORK

RESOLVED THAT

the Westlake Board of Education approve stipends for staff members for summer literacy work as follows for 4 hours/day, not to exceed 10 hours, at the negotiated rate of pay retroactive to July 14, 2003 to be paid from the State Improvement Grant.

Janice Hughes	Tom Ward
Lorene Mihalko	Christie Pargas
Colleen Gray	Kathy Burkart
Donna Collins	Kathy Smith
Laurie Vasicek	Marilyn Krock
Trudy Pauken	Leslie Telloni
Cindy Archer	Bobbi English
0 1 5 1	

Sandee Erdman

Motion by	Mrs. D'Ettorre	e Wargo
Seconded by	Mr. Beal	
Mr. LeChaix		AYE
Mrs. D'Ettorre	e Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

RESOLUTION TO APPROVE RESIGNATION AND EMPLOYMENT OF CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the resignation and employment of classified staff members as follows, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Resignation

Sandra Lewis Effective: 07-28-03

Holly Lane - Cashier

Employment

Kim Michelich Rate: Step 1 (Increase ½ hour/day)

Dover – Teacher Asst. Effective: 08-26-03

Kim Michelich Rate: 3-1/4 hours/day, Step 1

Dover – Special Ed. Asst. (Includes \$.30 extra)

Effective: 08-26-03

Sandy Westfall Rate: Class C, Step 0

Summer School Secretary –2003 (Not to Exceed 300 Hours)

Effective: June, 2003

Motion by	Mrs. D'Ettor	re Wargo
Seconded by	Mr. Beal	
Mr. LeChai	X	AYE
Mrs. D'Etto	rre Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr Swanso	n	AYE

EXHIBIT C-1-c RES. #03-243

RESOLUTION TO APPROVE AGREEMENT FOR ADMISSION OF TUITION PUPILS

RESOLVED THAT

the Westlake Board of Education approve the Agreement for Admission of Tuition Pupils with the Educational Service Center of Cuyahoga County for services provided for special needs students in the Positive Education Program and with Applewood Centers, Inc. for The Gerson School Program for the 2003-2004 school year.

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Swanson	
Mr. LeChaix		AYE
Mrs. D'Ettorre	e Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

RESOLUTION TO APPROVE AGREEMENT FOR THE INSTALLATION OF RAIN GAUGE EQUIPMENT

RESOLVED THAT

the Westlake Board of Education approve the Agreement for Installation of Rain Gauge Equipment with the Northeast Ohio Regional Sewer District.

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Swanson	
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

EXHIBIT C-1-e RES. #03-245

RESOLUTION TO APPROVE OHIO SCHOOLS COUNCIL COOPERATIVE PURCHASING PROGRAM

RESOLVED THAT

the Westlake Board of Education approve the Ohio Schools Council Cooperative Purchasing Program for 2003-2004.

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Swanson	
Mr. LeChaix		AYE
Mrs. D'Ettorre	e Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr Swanson		AYE

RESOLUTION TO APPROVE FIELD TRIPS

RESOLVED THAT

the Westlake Board of Education approve the following field trips.

WHS Marching Band 2003 Thanksgiving Parade

Chicago, Illinois

Monday, November 24, 2003 to Thursday, November 27, 2003

Approximate Cost Per Pupil - \$400.00

WHS & Burneson Middle School Ski and Snowboard Club

Holiday Valley Ski Resort Ellicottville, New York Tuesday, January 20, 2004

Approximate Cost Per Pupil - \$65.00

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Swanson	
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal		AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

EXHIBIT C-1-g RES. #03-247

RESOLUTION TO APPROVE NAMING OF THE PERFORMING ARTS FACILITY

RESOLVED THAT

the Westlake Board of Education approve the new performing arts facility being constructed at Westlake High School be named the "Westlake Performing Arts Center".

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Swanson	
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

RESOLUTION TO APPROVE STAFF HANDBOOK

RESOLVED THAT

the Westlake Board of Education approve the Westlake City Schools Staff Handbook for 2003-2004.

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Ms. Rocco	
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal	_	AYE
Ms. Rocco		AYE
Mr. Swanson		AYE

EXHIBIT D-2-a RES. #03-249

RESOLUTION TO APPROVE CITIZENS ADVISORY COMMITTEE MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the Citizens Advisory Committee members for the 2003-04 school year as follows:

Officers

Chair: Nancy Rodeno Vice Chair: Tom Smanik

Secretary: Bridget Ebenger-Balla

Changes to Terms of Current Members

Member	Membership Status	Recommendation
Nancy Rodeno	Expiring in 2003	Complete Tom Smanik's current term
Tom Smanik	Expiring in 2004	Complete Rena Parma's current term
Leslie Brusk	Expiring in 2003	Appoint to new 3-year term
Robin Schordock- Moodley	Expiring in 2003	Appoint to new 3-year term

Terms Expiring in 2004

Nancy Rodeno Debbie Lewis John Satoran Terri Vicarel

Terms Expiring in 2005

Tom Smanik Corinne Lange Bridget Ebenger-Balla Anne Pevnev

Terms Expiring in 2006

Leslie Brusk Robin Schordock-Moodley Sherman Bishop [NEW] Dan Pollina [NEW]

Alternates (One year terms expiring in 2004)

Carrie Tate Cynthia Anderson Jean Seasholtz Kevin Kanareff Rena Parma

Community Representatives (One year terms expiring in 2004)

Luann Brenner, Westlake Junior Women's Club [Two others to be determined]

Student Members (One year terms expiring in 2004)

[Two to be determined]

Motion by	Mr. Swanson	
Seconded by	Ms. Rocco	
Mr. LeCha	aix	AYE
Mrs. D'Ett	orre Wargo	AYE
Mr. Beal	_	AYE
Mr. Swans	son	AYE

EXHIBIT D-2-b RES. #03-250

RESOLUTION TO APPROVE THE SUBMITTED MATERIALS AND COLOR SCHEME FOR THE PERFORMING ARTS CENTER

RESOLVED THAT

the Westlake Board of Education approve the submitted materials and color scheme for the Performing Arts Center.

Motion by	Mrs. D'Ettorre	Wargo
Seconded by	Mr. Swanson	
Mr. LeChaix		AYE
Mrs. D'Ettorre	Wargo	AYE
Mr. Beal		AYE
Mr. Swanson		AYE

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