

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, August 11, 2008 – 5:30 p.m. – Work Session
Administration Building – Board Room
27200 Hilliard Blvd.**

Call to Order: Time: 5:30 p.m.

Roll Call:

Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Mr. Marinucci	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>

Pledge of Allegiance: President Rocco led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Rocco thanked all in attendance.

Motion to Amend Agenda to *add Executive Session to Discuss Superintendent Evaluation* after
Hearing of Public

Motion by Mr. Sullivan
Seconded by Mr. Marinucci

Amendment:

Approval of Agenda as Amended

Motion by Mr. Sullivan
Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Superintendent's Report

Superintendent Keenan reported on the following:

1. The annual administrative retreat was held recently at the Administration building. The retreat focused on components of the updated Continuous Improvement Plan (CIP) and coordination of plans for the upcoming school year.
2. The District calendar was recently sent out to the community. Sponsorship for the calendar was made possible by our STEM partners.
3. The District website conversion to SharePoint is being made possible by the STEM grant.
4. New certified staff orientation will be held on August 12th.

5. The District is exploring the possibility of seeking a renewable energy grant that will enable us to utilize solar or wind power for the majority of our buildings. This project will be undertaken in conjunction with Cleveland State University.
6. Forty-three teachers will participate in a technology camp at Burneson this week.
7. District athletic teams are gearing up for the Fall sports season.
8. Our bus fleet passed inspection the first time through. Kudos to the mechanics and Gavin Berwald, Director of Transportation for their hard work and dedication.
9. The District has been recognized for the 15th consecutive year by Government Financial Officer's Association (GFOA) for achieving the Excellence in Financial Reporting award. This is the highest honor a school district can receive in this regard. Congratulations to Mr. Pepera, our CFO, and his staff for a job well done.

B. New Business

1. Action Items

a. Resolutions to Approve Staff Recommendations

1. Resolution to Approve Substitutes, Resignations and Employment for Staff Members Exhibit B-1-a-1
2. Resolution to Approve Rehire of Retired Administrative Staff Member Exhibit B-1-a-2
3. Resolution to Approve Certified Home Instruction Exhibit B-1-a-3

b. Resolution to Accept Bids and Award Bus Bids Exhibit B-1-b

c. Resolution to Approve 2008-2009 Preschool Parent/Student Handbook Exhibit B-1-c

d. Resolution Concerning Educational Placement Exhibit B-1-d

2. Discussion Items

a. Burges & Burges Master Facility Planning Community Survey Results

Superintendent Keenan provided an overview of the facility planning process to date.

Galen Schuerlein, Vice President of Burges & Burges, provided a summary of the results from a recent community survey and telephone interviews that focused on facility master planning. Burges and Burges was employed by the District to survey the community and identify patterns of thought about facilities and the schools. Ms. Schuerlein indicated the major concepts/themes obtained from the survey and the interviews were:

- Some renovations may be needed to facilities
- Appears to be support for upgrading technology
- Most respondents prefer building renovation vs. build – new
- Appears the community believes the schools are fiscally responsible

Based on these results, Ms. Schuerlein stated the community needs additional information on the condition of the facilities and recommends the District facilitate community forums to solicit additional input. In addition, the District should develop some literature or possibly a DVD regarding the condition of the facilities. Tours for the public of all District facilities were recommended. The Commentary was recommended as a publication the District could utilize to continually explain the condition of the facilities. Finally, the formation of a large facilities committee was recommended. She further indicated the community should be polled again on this topic in January/February of 2009.

Sullivan: Will the full survey report be made available to the Board?

Schuerlein: Yes.

Marinucci: How do you effectively communicate to our constituents that new technology also requires additional support funding?

Schuerlein: People understand additional space is required with an influx of new technology.

Rocco: The District should utilize our cable TV station to help educate the merits of this topic.

Sullivan: What have we learned from others in similar facility situations?

Keenan: Each is different, but we can learn from others. I will present a plan of attack based on Burges recommendations at the next board meeting.

Marinucci: Suggested building tours be arranged at athletic away games so parents and others can make facility comparisons.

b. Governor Strickland's Six Principles

Superintendent Keenan provided an update on the recent series of public forums Governor Strickland held. He briefly commented on six basic principles noted in the Governor's speech which dealt with educational reform.

c. Board Member Comment

Marinucci: Asked the superintendent at what point will the Continuous Improvement Plan come before the Board for formal adoption?

Keenan: He received the final copy on Thursday and can have it ready for Board approval at the next meeting.

d. Policy Subcommittee Appoints – Curriculum Subcommittee Considerations

Mr. Marinucci and Mr. Sullivan were appointed to the Policy Subcommittee.

Mr. Mays and Ms. Winter were appointed to the Curriculum Subcommittee.

e. Board Items

Ms. Winter asked the Board to consider an evaluation of the CAC topics explored to date. She requested the Board fill out the evaluation forms and be prepared to come to consensus at an upcoming Board meeting.

*Hearing of Public (15 Minutes)

Harry Applegate: The District calendar was tremendous. He stated the Lesko facility study needs to be communicated to the community. He also commented the Board should consider adding Chinese to the curriculum.

C. Adjourn to Executive Session

Time: 7:25 p.m.

Purpose: To Discuss Evaluation of Superintendent

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Mr. Sullivan AYE

August 11, 2008
08-430

Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

Mr. Sullivan was appointed Treasurer ProTem.
Pepera and Keenan exited the meeting at 7:26 p.m.
Others in Attendance: None.

Adjourn Executive Session and Return to Regular Session
Time: 8:22 p.m.

D. Adjournment

President Rocco adjourned the meeting at 8:23 p.m.

President

Treasurer ProTem

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1-a-1
RES. #08-251

RESOLUTION TO APPROVE SUBSTITUTES, RESIGNATIONS, AND
EMPLOYMENT FOR STAFF MEMBERS

RESOLVED THAT
the Westlake Board of Education approves substitutes, resignations, and employment for staff
members as follows:

Classified Substitutes

Diana Hollars	Secretary/Clerical, Receptionist
Mike Hannah	Bus Driver
Cassandra Gilbert	Bus Driver

Certified Substitutes

Kristen Stuckart	Summer School Sub	Elizabeth Noren	Summer School Sub
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Classified Resignation

Konrad Szczepanek	LBMS Summer Help	Effective: 07/30/08
Sean Quinlan	Dover Summer Help	Effective: 07/10/08
Anthony Silaghi	WHS Summer Help	Effective: 07/16/08
Laura Winchester	Parkside Sp. Ed. Asst.	Effective: 08/04/08

Certified Resignation

Kelly Stellar	WHS Chemistry	Effective: 07/25/08
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Classified Employment

Lynda Appel	Exempt Clerk/Typist	Effective: 08/26/08, Clerical 2, Step 6, 9 Mos.
Larry Matus	Central Print Operator	Effective: 07/31/08, Class B, Step 9, 10 Mos., 7 Hrs./Day
Erin Peacock	Transportation Dispatcher	Effective: 07/31/08, Step 8, 7.5 Hrs, 10.25 Mos.

Certified Employment

Joseph Scherma	WHS English Long-Term Sub	Effective: 08/26/08, Step 10, BA+30
Carolyn Maciag	WHS Chemistry	Effective: 08/26/08, Step 10, BA+30

Motion by Mr. Mays

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO APPROVE REHIRE OF
OF RETIRED ADMINISTRATIVE STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education accepts and approves the rehire of the following retired administrative staff member:

Employment

G. David Newman	Two-Year Contract	231 Days
LBMS Principal	08/01/08 – 07/31/10	Rate: \$82,424/Year

Motion by Ms. Winter

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT B-1-a-3
RES. #08-253

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED THAT

the Westlake Board of Education approves home instruction as follows, at the negotiated rate of pay:

David Suchan to provide extended school year services/home instruction to students effective June 9, 2008 through August 25, 2008.

Motion by _____ Mr. Marinucci _____

Seconded by _____ Mr. Sullivan _____

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION TO ACCEPT BIDS AND AWARD BUS BIDS

WHEREAS, bids were solicited by advertisement, on behalf of the Westlake City School District, by the Ohio Schools Council, for 4 transit school bus bodies and chasses, received and publicly opened July 9, 2008, and

WHEREAS, the following bids were received less trade-in:

<u>Bidder</u>	<u>4 Transit Buses</u>
Cardinal Bus Sales, Blue Bird	\$404,948
Myers Equipment, Thomas	\$429,792
Ohio Bus Sales, Blue Bird	\$383,520
Power City International	\$388,496

NOW, THEREFORE, BE IT RESOLVED THAT

the Board of Education of the Westlake City School District awards the school bus bids to the lowest and most responsive bidders who met the District's specifications, Ohio Bus Sales, Inc., for the 4 transit school buses, for a total cost of \$383,520.

Board Discussion:

Mays: Is this type of disparity normal with bus bids? Is the disparity due to profit margin only?

Puffer: Not sure.

Keenan: Please keep in mind the purchase of four school busses is in line with the levy commitment of four bus purchases per year.

Sullivan: What commitment?

Keenan: During the last levy campaign, the District promised to allocate monies to purchase four busses per year which would help keep our bus fleet current.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT B-1-c
RES. #08-255

RESOLUTION TO APPROVE 2008-2009 PRESCHOOL PARENT/STUDENT HANDBOOK

RESOLVED THAT

the Westlake Board of Education approves the 2008-2009 Preschool Parent/Student Handbook.

Motion by _____ Mr. Marinucci _____

Seconded by _____ Ms. Winter _____

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

RESOLUTION CONCERNING STUDENT EDUCATIONAL PLACEMENT

WHEREAS, there have been discussions between Mr. and Mrs. Mark Kremser and the school district regarding the most suitable educational placement for their son; and

WHEREAS, the Board of Education believes it is in the best interest of the school district to enter into a reasonable settlement of these discussions,

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that the Board hereby agrees to the terms of the Agreement, Release and Waiver with Mr. and Mrs. Kremser, a copy of which is on file with the Treasurer.

BE IT FURTHER RESOLVED that the Board of Education authorizes the Superintendent and Treasurer to take any further action necessary to effectuate this Resolution and the terms surrounding the Agreement, Release and Waiver.

BE IT FURTHER RESOLVED that all formal actions of this Board of Education concerning or relating to the adoption of this Resolution were adopted in an open meeting of this Board of Education in compliance with the law.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>