

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, August 26, 2013 – 5:30 p.m. – Regular Meeting  
Administrative Building – 27200 Hilliard Blvd.**

Call to Order: Time: 5:30 p.m.

Roll Call Vote:

|                |                |
|----------------|----------------|
| Mr. Mays       | <u>Present</u> |
| Ms. Winter     | <u>Present</u> |
| Mr. Cross      | <u>Absent</u>  |
| Mr. Falcone    | <u>Present</u> |
| Mrs. Leszynski | <u>Present</u> |

Pledge of Allegiance – President Mays led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors – President Mays thanked all in attendance.

**VISION STATEMENT**

The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

**MISSION STATEMENT**

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Approval of Agenda

Motion by Mr. Falcone  
Seconded by Mrs. Leszynski

Roll Call Vote:

|                |            |
|----------------|------------|
| Mr. Mays       | <u>AYE</u> |
| Ms. Winter     | <u>AYE</u> |
| Mr. Falcone    | <u>AYE</u> |
| Mrs. Leszynski | <u>AYE</u> |

\*Hearing of Public (15 Minutes) Agenda Items – None.

Acknowledgment of Visitors

A. Approval of Minutes

1. Regular Meeting of July 15, 2013

Motion by Mrs. Leszynski  
Seconded by Mr. Falcone

Roll Call Vote:

|                |            |
|----------------|------------|
| Mr. Mays       | <u>AYE</u> |
| Ms. Winter     | <u>AYE</u> |
| Mr. Falcone    | <u>AYE</u> |
| Mrs. Leszynski | <u>AYE</u> |

2. Special Meeting of July 29, 2013

Motion by Ms. Winter

Seconded by Mrs. Leszynski

Roll Call Vote:

|                |            |
|----------------|------------|
| Mr. Mays       | <u>AYE</u> |
| Ms. Winter     | <u>AYE</u> |
| Mr. Falcone    | <u>AYE</u> |
| Mrs. Leszynski | <u>AYE</u> |

3. Special Meeting of July 30, 2013

Motion by Ms. Winter

Seconded by Mrs. Leszynski

Roll Call Vote:

|                |            |
|----------------|------------|
| Mr. Mays       | <u>AYE</u> |
| Ms. Winter     | <u>AYE</u> |
| Mr. Falcone    | <u>AYE</u> |
| Mrs. Leszynski | <u>AYE</u> |

B. Special Reports & Recognitions

1. Paul Wilson & Susan Palchesko – National Middle School Conference  
Presenters

Exhibit B-1

C. Superintendent's Report & Master Facility Plan Phase I Report

Superintendent Keenan noted the following:

1. The first day for teaching staff is August 28<sup>th</sup>, and the remainder of staff will report on August 29<sup>th</sup>.
2. ALICE (school safety) training will occur for staff in September.
3. Appreciation to our Maintenance staff, Custodial staff, Dave Kocovar, Dave Puffer, Pete Zagray, and Turner Construction for assistance with the building construction closeout process.
4. Despite some recent vandalism, WHS will open on time.
5. An entrance gate will be added to the back driveway at Lee Burneson. The gate will be opened daily from 7-9:30 am and 2-4 pm.
6. Discussed an issue with the lack of proper student locker combinations for WHS.
7. Discussed preliminary results on the 2013 State Report Card.

D. Treasurer's Report/Recommendations

1. Action Items

- a. Resolution to Issue Then and Now Certificates
- b. Resolution to Authorize and Amend Change Fund for Athletics
- c. Resolution to Establish Fund
- d. Resolution to Accept Funds

Exhibit D-1-a

Exhibit D-1-b

Exhibit D-1-c

Exhibit D-1-d

- e. Resolution to Adjust the FY14 Temporary Appropriations Exhibit D-1-e
- f. Resolution to Approve FY14 Additional Temporary Appropriations–Other Funds Exhibit D-1-f
- g. Resolution to Appoint Alternate Board Member to Tax Incentive Review Council Exhibit D-1-g

E. CAC Report – President Mays discussed the 2013 meeting rotation for members of the Board.

F. New Business

1. Action Items

- a. Resolution to Accept Gifts and Contributions Exhibit F-1-a
- b. Resolutions to Approve Staff Recommendations
  - 1. Resolution to Approve Resignations, FMLA and Employment for Staff Members Exhibit F-1-b-1
  - 2. Resolution to Approve Employment of Substitutes for Staff Members Exhibit F-1-b-2
  - 3. Resolution to Approve Employment of Project Link Personnel Exhibit F-1-b-3
  - 4. Resolution to Approve Extended Time for Staff Members Exhibit F-1-b-4
  - 5. Resolution to Approve Supplemental Contract Resignations and Employment Exhibit F-1-b-5
  - 6. Resolution to Approve Contract for Auxiliary Services Personnel Exhibit F-1-b-6
  - 7. Resolution to Approve Employment of Non-Public Auxiliary Services Personnel Exhibit F-1-b-7
  - 8. Resolution to Approve Additional Hours for Auxiliary Services Personnel Exhibit F-1-b-8
  - 9. Resolution to Approve Contracts for Auxiliary Services for Non-Public Schools Exhibit F-1-b-9
  - 10. Resolution to Approve Contract for Services Supervised by Local Education Agency For Non-Public School Exhibit F-1-b-10
  - 11. Resolution to Reinstate Suspended Classified Contracts for 2013-2014 School Year Exhibit F-1-b-11
  - 12. Resolution to Approve Additional Preschool Play-Based Assessment Hours Exhibit F-1-b-12
  - 13. Resolution to Approve Project Link Community Education Personnel Exhibit F-1-b-13
  - 14. Resolution to Approve Drivers and Transportation Department Employee Hours Exhibit F-1-b-14
- c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services Exhibit F-1-c
- d. Resolution to Approve Compensation Rates for Athletic Workers Exhibit F-1-d
- e. Resolution to Amend Ohio Schools Council Cooperative Program Amount Exhibit F-1-e
- f. Resolution to Approve School Attorney Exhibit F-1-f
- g. Resolution to Publicly Post Previously Approved Construction Change Orders Exhibit F-1-g
- h. Resolution to Approve Construction Change Orders Exhibit F-1-h

G. Board Items

1. Action Items

- a. Resolution to Approve Policy EEA-R – Student Transportation Services - First and Final Reading Exhibit G-1-a
- b. Resolution to Approve Policy JP – Positive Behavioral Interventions & Supports - First and Final Reading Exhibit G-1-b
- c. President Mays authorized the CFO to deduct today's board meeting payment and donate it to the Levy PAC. All Board members present were in agreement. Mr. Cross will be contacted by President Mays to confirm his intentions.

\*Hearing of Public (15 Minutes) – None.

H. Adjournment

Motion by Ms. Winter

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

President Mays adjourned the meeting at 6:50 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
CFO/Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1  
RES. #13-259

RESOLUTION TO RECOGNIZE LEE BURNESON MIDDLE SCHOOL  
PRINCIPAL AND ASSISTANT PRINCIPAL

RESOLVED that the Westlake Board of Education recognizes Middle School Principal Paul Wilson and Middle School Assistant Principal Susan Palchesko for presenting a session at the Association for National Middle Level Conference entitled, "The Key to Success is Effective and Meaningful Collaboration," in Minneapolis, Minnesota, November 7-9, 2013.

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-1-a  
RES. #13-260

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

| <b>PO No.</b> | <b>Vendor</b>        | <b>Description</b>            | <b>Amount</b> |
|---------------|----------------------|-------------------------------|---------------|
| 93151         | Rush Truck Centers   | Replacement engine in Bus #24 | \$8,000.00    |
| 93218         | North Coast Council  | Annual NCC Services           | \$103,002.80  |
| 93237         | Julian & Grube, Inc. | 2013 CAFR                     | \$10,900.00   |

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Falcone

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Falcone \_\_\_\_\_ AYE

Mrs. Leszynski \_\_\_\_\_ AYE

August 26, 2013  
13-425

EXHIBIT D-1-b  
RES. #13-261

RESOLUTION TO AUTHORIZE AND AMEND CHANGE FUND FOR ATHLETICS

RESOLVED that the Westlake Board of Education authorizes and amends the Athletics change fund from \$2,000.00 to \$3,000.00.

Motion by \_\_\_\_\_ Ms. Winter  
Seconded by \_\_\_\_\_ Mr. Falcone  
Roll Call Vote:  
Mr. Mays \_\_\_\_\_ AYE  
Ms. Winter \_\_\_\_\_ AYE  
Mr. Falcone \_\_\_\_\_ AYE  
Mrs. Leszynski \_\_\_\_\_ AYE

EXHIBIT D-1-c  
RES. #13-262

RESOLUTION TO ESTABLISH FUND

RESOLVED that the Westlake Board of Education establishes the following fund:

| <b>Local Agency Fund</b> | <b>Amount</b> | <b>Fund</b> | <b>Special Cost Center</b> |
|--------------------------|---------------|-------------|----------------------------|
| OHSAA Tournament Monies  | TBD           | 022         | 9500                       |

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Falcone

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Falcone \_\_\_\_\_ AYE

Mrs. Leszynski \_\_\_\_\_ AYE



EXHIBIT D-1-d  
RES. #13-263

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

| State Funds                  | Amount       | Fund | Special Cost Center |
|------------------------------|--------------|------|---------------------|
|                              |              |      |                     |
| Le Chaperon Rouge            | \$13,851.95  | 401  | 9914                |
| Montessori Children's School | \$42,284.90  | 401  | 9514                |
| St. Bernadette               | \$310,575.30 | 401  | 9814                |
| St. Paul Lutheran            | \$183,720.60 | 401  | 9714                |
| Westlake Montessori          | \$8,748.60   | 401  | 9614                |
| Westside Christian Academy   | \$80,195.50  | 401  | 9414                |

| Federal Funds            | Amount     | Fund | Special Cost Center |
|--------------------------|------------|------|---------------------|
| Title III IMMIGRANT FY14 | \$4,109.84 | 551  | 9614                |

Motion by \_\_\_\_\_ Ms. Winter \_\_\_\_\_

Seconded by \_\_\_\_\_ Mr. Falcone \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE \_\_\_\_\_

Ms. Winter \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Falcone \_\_\_\_\_ AYE \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_ AYE \_\_\_\_\_

EXHIBIT D-1-e  
RES. #13-264

RESOLUTION TO ADJUST FY14 TEMPORARY APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY14 temporary appropriations:

|                                      |                       |                       |                     |
|--------------------------------------|-----------------------|-----------------------|---------------------|
| <b>GENERAL FUND</b>                  |                       |                       |                     |
| <b>Account</b>                       | <b>From</b>           | <b>To</b>             | <b>Difference</b>   |
| 001-1100-500                         |                       |                       |                     |
| Instructional-Supplies               | \$200,000.00          | \$285,014.47          | \$85,014.47         |
|                                      |                       |                       |                     |
| 001-1200-400                         |                       |                       |                     |
| Special Education-Purchased Services | \$3,900.00            | \$10,636.77           | \$6,736.77          |
|                                      |                       |                       |                     |
| 001-1900-400                         |                       |                       |                     |
| Vocational-Purchased Services        | \$1,200,000.00        | \$1,302,571.00        | \$102,571.00        |
|                                      |                       |                       |                     |
| 001-2200-600                         |                       |                       |                     |
| General Support Services-Equipment   | \$50,000.00           | \$115,136.42          | \$65,136.42         |
|                                      |                       |                       |                     |
| 001-2700-600                         |                       |                       |                     |
| Maintenance-Equipment                | \$29,000.00           | \$30,028.10           | \$1,028.10          |
| <b>Total</b>                         | <b>\$1,482,900.00</b> | <b>\$1,743,386.76</b> | <b>\$260,486.76</b> |
|                                      |                       |                       |                     |
| <b>QSCB BUILDING CONSTRUCTION</b>    |                       |                       |                     |
| <b>Account</b>                       | <b>From</b>           | <b>To</b>             | <b>Difference</b>   |
| 004-5500-400-9005                    |                       |                       |                     |
| QSCB-Legal                           | \$27,498.79           | (\$152,782.68)        | (\$180,281.47)      |
|                                      |                       |                       |                     |
| 004-5500-600-9005                    |                       |                       |                     |
| QSCB-Equipment                       | \$0.00                | \$180,968.38          | \$180,968.38        |
| <b>Total</b>                         | <b>\$27,498.79</b>    | <b>\$28,185.70</b>    | <b>\$686.91</b>     |
|                                      |                       |                       |                     |
| <b>BAB BUILDING CONSTRUCTION</b>     |                       |                       |                     |
| <b>Account</b>                       | <b>From</b>           | <b>To</b>             | <b>Difference</b>   |
| 004-5500-400-9006                    |                       |                       |                     |
| BAB-Purchased Services               | \$0.00                | \$170,603.28          | \$170,603.28        |
|                                      |                       |                       |                     |
| 004-5500-600-9006                    |                       |                       |                     |
| BAB-Equipment                        | \$430,112.44          | \$259,509.16          | (\$170,603.28)      |
| <b>Total</b>                         | <b>\$430,112.44</b>   | <b>\$430,112.44</b>   | <b>\$0.00</b>       |

EXHIBIT D-1-e  
(Continued)

|                                    |                   |                   |                   |
|------------------------------------|-------------------|-------------------|-------------------|
| <b>FOOD SERVICE</b>                |                   |                   |                   |
| <b>Account</b>                     | <b>From</b>       | <b>To</b>         | <b>Difference</b> |
| 006-3100-400-9600                  |                   |                   |                   |
| Food Service-Purchased Services    | <u>\$2,000.00</u> | <u>\$4,895.00</u> | <u>\$2,895.00</u> |
| <b>Total</b>                       | <b>\$2,000.00</b> | <b>\$4,895.00</b> | <b>\$2,895.00</b> |
| <b>INTERDISTRICT SUMMER SCHOOL</b> |                   |                   |                   |
| <b>Account</b>                     | <b>From</b>       | <b>To</b>         | <b>Difference</b> |
| 011-2400-100-9011                  |                   |                   |                   |
| Summer School-Admin Salaries       | \$0.00            | \$2,080.01        | \$2,080.01        |
| 011-2400-200-9011                  |                   |                   |                   |
| Summer School-Admin Benefits       | <u>\$0.00</u>     | <u>\$351.64</u>   | <u>\$351.64</u>   |
| <b>Total</b>                       | <b>\$0.00</b>     | <b>\$2,431.65</b> | <b>\$2,431.65</b> |
| <b>IN SERVICE</b>                  |                   |                   |                   |
| <b>Account</b>                     | <b>From</b>       | <b>To</b>         | <b>Difference</b> |
| 018-3900-500-9720                  |                   |                   |                   |
| Red Brick-Sunshine                 | \$250.00          | \$767.99          | \$517.99          |
| 018-3900-500-9724                  |                   |                   |                   |
| Sunshine-WHS Teachers' Lounge      | <u>\$500.00</u>   | <u>\$750.00</u>   | <u>\$250.00</u>   |
| <b>Total</b>                       | <b>\$750.00</b>   | <b>\$1,517.99</b> | <b>\$767.99</b>   |
| <b>ST. BERNADETTE FY13</b>         |                   |                   |                   |
| <b>Account</b>                     | <b>From</b>       | <b>To</b>         | <b>Difference</b> |
| 401-3200-200-9813                  |                   |                   |                   |
| Benefits                           | \$274.41          | \$266.14          | (\$8.27)          |
| 401-3200-400-9813                  |                   |                   |                   |
| Purchased Services                 | \$0.00            | (\$138.07)        | (\$138.07)        |
| 401-3200-500-9813                  |                   |                   |                   |
| Supplies & Materials               | \$99.74           | (\$491.57)        | (\$591.31)        |
| 401-3200-600-9813                  |                   |                   |                   |
| Equipment                          | <u>\$0.00</u>     | <u>\$737.65</u>   | <u>\$737.65</u>   |
| <b>Total</b>                       | <b>\$374.15</b>   | <b>\$374.15</b>   | <b>\$0.00</b>     |

EXHIBIT D-1-e  
(Continued)

|   |                     |                     |                    |
|---|---------------------|---------------------|--------------------|
| <b>ABLE FY13</b>                        |                     |                     |                    |
| <b>Account</b>                          | <b>From</b>         | <b>To</b>           | <b>Difference</b>  |
| 501-1400-100-9313                       |                     |                     |                    |
| Instruction Salaries & Wages            | \$4,073.25          | \$3,837.91          | (\$235.34)         |
|   |                     |                     |                    |
| 501-1400-200-9313                       |                     |                     |                    |
| Instruction Benefits                    | \$629.33            | \$592.97            | (\$36.36)          |
|   |                     |                     |                    |
| 501-1400-500-9313                       |                     |                     |                    |
| Instruction Supplies and Materials      | \$4.54              | (\$40.64)           | (\$45.18)          |
|   |                     |                     |                    |
| 501-2200-100-9313                       |                     |                     |                    |
| Support Services/PD Salaries & Wages    | \$190.88            | \$155.09            | (\$35.79)          |
|   |                     |                     |                    |
| 501-2200-200-9313                       |                     |                     |                    |
| Support Services/PD Benefits            | \$29.85             | \$23.95             | (\$5.90)           |
| <b>Total</b>                            | <b>\$4,927.85</b>   | <b>\$4,569.28</b>   | <b>(\$358.57)</b>  |
|   |                     |                     |                    |
| <b>TITLE VI-B IDEA FY14</b>             |                     |                     |                    |
| <b>Account</b>                          | <b>From</b>         | <b>To</b>           | <b>Difference</b>  |
| 516-1200-500-9614                       |                     |                     |                    |
| Instruction Supplies & Materials        | \$5,500.00          | \$8,500.00          | \$3,000.00         |
|   |                     |                     |                    |
| 516-1200-600-9614                       |                     |                     |                    |
| Instruction Equipment                   | \$5,000.00          | \$5,098.72          | \$98.72            |
|   |                     |                     |                    |
| 516-2100-400-9614                       |                     |                     |                    |
| Support Service Purch Services (Pupils) | \$276,451.04        | \$283,771.10        | \$7,320.06         |
|   |                     |                     |                    |
| 516-2200-100-9614                       |                     |                     |                    |
| Professional Development Salaries       | \$4,500.00          | \$8,500.00          | \$4,000.00         |
|   |                     |                     |                    |
| 516-2200-400-9614                       |                     |                     |                    |
| Professional Development Purch Services | \$3,000.00          | \$18,000.00         | \$15,000.00        |
|   |                     |                     |                    |
| 516-3200-100-9614                       |                     |                     |                    |
| Non Public Salaries & Wages             | \$0.00              | \$5,942.36          | \$5,942.36         |
|   |                     |                     |                    |
| 516-3200-200-9614                       |                     |                     |                    |
| Non Public Purchased Services           | \$21,117.66         | \$12,733.62         | (\$8,384.04)       |
| <b>Total</b>                            | <b>\$315,568.70</b> | <b>\$342,545.80</b> | <b>\$26,977.10</b> |

EXHIBIT D-1-e  
(Continued)

|   |                     |                     |                    |
|---|---------------------|---------------------|--------------------|
| <b>TITLE III LEP FY14</b>               |                     |                     |                    |
| <b>Account</b>                          | <b>From</b>         | <b>To</b>           | <b>Difference</b>  |
| 551-1200-100-9414                       |                     |                     |                    |
| Instruction Salaries & Wages            | \$25,800.00         | \$26,204.00         | \$404.00           |
|   |                     |                     |                    |
| 551-1200-500-9414                       |                     |                     |                    |
| Instruction Supplies & Materials        | \$1,000.00          | \$4,000.00          | \$3,000.00         |
|   |                     |                     |                    |
| 551-2200-100-9414                       |                     |                     |                    |
| Professional Development Salaries       | \$328.00            | \$2,028.00          | \$1,700.00         |
|   |                     |                     |                    |
| 551-2100-400-9414                       |                     |                     |                    |
| Support Services Purchased Services     | \$0.00              | \$500.00            | \$500.00           |
|   |                     |                     |                    |
| 551-2200-400-9414                       |                     |                     |                    |
| Professional Development Purch Services | \$100.00            | \$8,000.00          | \$7,900.00         |
| <b>Total</b>                            | <b>\$27,228.00</b>  | <b>\$40,732.00</b>  | <b>\$13,504.00</b> |
|   |                     |                     |                    |
| <b>TITLE I FY14</b>                     |                     |                     |                    |
| <b>Account</b>                          | <b>From</b>         | <b>To</b>           | <b>Difference</b>  |
| 572-1100-500-9114                       |                     |                     |                    |
| Instruction Supplies & Materials        | \$25,000.00         | \$24,597.60         | (\$402.40)         |
|   |                     |                     |                    |
| 572-1900-100-9114                       |                     |                     |                    |
| Other Instruction Salaries & Wages      | \$263,000.00        | \$283,000.00        | \$20,000.00        |
|   |                     |                     |                    |
| 572-1900-200-9114                       |                     |                     |                    |
| Other Instruction Benefits              | \$43,000.50         | \$46,270.50         | \$3,270.00         |
|   |                     |                     |                    |
| 572-2200-100-9114                       |                     |                     |                    |
| Support Services/PD Salaries & Wages    | \$22,000.00         | \$2,000.00          | (\$20,000.00)      |
|   |                     |                     |                    |
| 572-2200-200-9114                       |                     |                     |                    |
| Support Services/PD Benefits            | \$3,597.00          | \$327.00            | (\$3,270.00)       |
|   |                     |                     |                    |
| 572-3200-400-9114                       |                     |                     |                    |
| Family/Community & NP Purchased Svc     | \$4,022.66          | \$4,021.64          | (\$1.02)           |
| <b>Total</b>                            | <b>\$360,620.16</b> | <b>\$360,216.74</b> | <b>(\$403.42)</b>  |

EXHIBIT D-1-e  
(Continued)

| <b>TITLE II-A FY14</b>               |                    |                    |                   |
|--------------------------------------|--------------------|--------------------|-------------------|
| <b>Account</b>                       | <b>From</b>        | <b>To</b>          | <b>Difference</b> |
| 590-2200-100-9114                    |                    |                    |                   |
| Prof. Development Salaries & Wages   | \$19,500.91        | \$14,461.29        | (\$5,039.62)      |
|                                      |                    |                    |                   |
| 590-2200-200-9114                    |                    |                    |                   |
| Prof. Development Benefits           | \$3,305.28         | \$3,000.28         | (\$305.00)        |
|                                      |                    |                    |                   |
| 590-2200-400-9114                    |                    |                    |                   |
| Prof. Development Purchased Services | \$0.00             | \$5,305.00         | \$5,305.00        |
| <b>Total</b>                         | <b>\$22,806.19</b> | <b>\$22,766.57</b> | <b>(\$39.62)</b>  |

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Falcone

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Falcone \_\_\_\_\_ AYE

Mrs. Leszynski \_\_\_\_\_ AYE

EXHIBIT D-1-f  
RES. #13-265

RESOLUTION TO APPROVE FY14 ADDITIONAL TEMPORARY APPROPRIATIONS  
OTHER FUNDS

RESOLVED that the Westlake Board of Education approves the following FY14 additional temporary appropriations – other funds (see attached).

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Falcone

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Falcone \_\_\_\_\_ AYE

Mrs. Leszynski \_\_\_\_\_ AYE

**FY14 TEMPORARY APPROPRIATIONS  
OTHER FUNDS**

| <u>FND</u>                                       | <u>FUNC</u> | <u>OBJ</u> | <u>SCC</u> | <u>DESCRIPTION</u>   | <u>TEMP. APPROP.</u> | <u>TOTALS</u>        |
|--|-------------|------------|------------|--|----------------------|----------------------|
| 401  | 3200        | 100        | 9414       | WESTSIDE CHRISTIAN ACADEMY FY14 SALARIES & WAGES             | \$ 20,000.00         |                      |
| 401  | 3200        | 200        | 9414       | WESTSIDE CHRISTIAN ACADEMY FY14 BENEFITS                     | \$ 3,270.00          |                      |
| 401  | 3200        | 400        | 9414       | WESTSIDE CHRISTIAN ACADEMY FY14 PURCHASED SERVICES           | \$ 28,925.50         |                      |
| 401  | 3200        | 500        | 9414       | WESTSIDE CHRISTIAN ACADEMY FY14 SUPPLIES & MATERIALS         | \$ 25,000.00         |                      |
| 401  | 3200        | 600        | 9414       | WESTSIDE CHRISTIAN ACADEMY FY14 EQUIPMENT                    | \$ 3,000.00          |                      |
| <b>TOTAL WESTSIDE CHRISTIAN ACADEMY FY14</b>     |             |            |            |  |                      | <b>\$ 80,195.50</b>  |
| 401  | 3200        | 400        | 9514       | MONTESSORI CHILDREN'S SCHOOL FY14 PURCHASED SERVICES         | \$ 5,996.40          |                      |
| 401  | 3200        | 500        | 9514       | MONTESSORI CHILDREN'S SCHOOL FY14 SUPPLIES & MATERIALS       | \$ 26,288.50         |                      |
| 401  | 3200        | 600        | 9514       | MONTESSORI CHILDREN'S SCHOOL FY14 EQUIPMENT                  | \$ 10,000.00         |                      |
| <b>TOTAL MONTESSORI CHILDREN'S SCHOOL FY14</b>   |             |            |            |  |                      | <b>\$ 42,284.90</b>  |
| 401  | 3200        | 400        | 9614       | WESTLAKE MONTESSORI SCHOOL FY14 PURCHASED SERVICES           | \$ 349.94            |                      |
| 401  | 3200        | 500        | 9614       | WESTLAKE MONTESSORI SCHOOL FY14 SUPPLIES & MATERIALS         | \$ 8,398.66          |                      |
| <b>TOTAL WESTLAKE MONTESSORI SCHOOL FY14</b>     |             |            |            |  |                      | <b>\$ 8,748.60</b>   |
| 401  | 3200        | 100        | 9714       | ST. PAUL LUTHERAN SCHOOL FY14 SALARIES & WAGES               | \$ 72,000.00         |                      |
| 401  | 3200        | 200        | 9714       | ST. PAUL LUTHERAN SCHOOL FY14 BENEFITS                       | \$ 39,000.00         |                      |
| 401  | 3200        | 400        | 9714       | ST. PAUL LUTHERAN SCHOOL FY14 PURCHASED SERVICES             | \$ 41,872.75         |                      |
| 401  | 3200        | 500        | 9714       | ST. PAUL LUTHERAN SCHOOL FY14 SUPPLIES & MATERIALS           | \$ 27,847.85         |                      |
| 401  | 3200        | 600        | 9714       | ST. PAUL LUTHERAN SCHOOL FY14 EQUIPMENT                      | \$ 3,000.00          |                      |
| <b>TOTAL ST. PAUL LUTHERAN SCHOOL FY14</b>       |             |            |            |  |                      | <b>\$ 183,720.60</b> |
| 401  | 3200        | 100        | 9814       | ST. BERNADETTE CATHOLIC SCHOOL FY14 SALARIES & WAGES         | \$ 15,000.00         |                      |
| 401  | 3200        | 200        | 9814       | ST. BERNADETTE CATHOLIC SCHOOL FY14 BENEFITS                 | \$ 2,452.50          |                      |
| 401  | 3200        | 400        | 9814       | ST. BERNADETTE CATHOLIC SCHOOL FY14 PURCHASED SERVICES       | \$ 150,000.00        |                      |
| 401  | 3200        | 500        | 9814       | ST. BERNADETTE CATHOLIC SCHOOL FY14 SUPPLIES & MATERIALS     | \$ 133,122.80        |                      |
| 401  | 3200        | 600        | 9814       | ST. BERNADETTE CATHOLIC SCHOOL FY14 EQUIPMENT                | \$ 10,000.00         |                      |
| <b>TOTAL ST. BERNADETTE CATHOLIC SCHOOL FY14</b> |             |            |            |  |                      | <b>\$ 310,575.30</b> |
| 401  | 3200        | 400        | 9914       | LE CHAPERON ROUGE ELEMENTARY FY14 PURCHASED SERVICES         | \$ 554.08            |                      |
| 401  | 3200        | 500        | 9914       | LE CHAPERON ROUGE ELEMENTARY FY14 SUPPLIES & MATERIALS       | \$ 10,297.87         |                      |
| 401  | 3200        | 600        | 9914       | LE CHAPERON ROUGE ELEMENTARY FY14 EQUIPMENT                  | \$ 3,000.00          |                      |
| <b>TOTAL LE CHAPERON ROUGE ELEMENTARY FY14</b>   |             |            |            |  |                      | <b>\$ 13,851.95</b>  |
| 551  | 2100        | 400        | 9614       | TITLE III IMMIGRANT FY14 SUPPORT SERVICES PURCHASED SERVICES | \$ 400.00            |                      |
| 551  | 2200        | 400        | 9614       | TITLE III IMMIGRANT FY14 PROF DEVELOPMENT PURCHASED SERVICES | \$ 3,000.00          |                      |
| 551  | 3200        | 100        | 9614       | TITLE III IMMIGRANT FY14 FAMILY/COMMUNITY SALARIES & WAGES   | \$ 500.00            |                      |
| 551  | 3200        | 500        | 9614       | TITLE III IMMIGRANT FY14 FAMILY/COMMUNITY SUPPLIES           | \$ 209.84            |                      |
| <b>TOTAL TITLE III IMMIGRANT FY14</b>            |             |            |            |  |                      | <b>\$ 4,109.84</b>   |



EXHIBIT D-1-g  
RES. #13-266

RESOLUTION TO APPOINT ALTERNATE BOARD MEMBER  
TO TAX INCENTIVE REVIEW COUNCIL

RESOLVED that the Westlake City Schools Board of Education appoints the following alternate Board Member to serve on the 2013 Tax Incentive Review Council for the Westlake City Schools:

Carol Winter

Motion by Ms. Winter

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-a  
RES. #13-267

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

|   |   |
|---|---|
| Ms. Kristin Dailey<br>11215 River Road<br>Chardon, OH 44024   | Donated \$75.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund.  |
| Schwab Charitable Fund<br>Chris Yaros, Director of Operations<br>211 Main Street, Floor 10<br>San Francisco, CA 94105   | Donated \$250.00 on behalf of an anonymous donor to the Speech and Debate Club at Westlake High School for the benefit of club operations.  |
| The William Corley Foundation of<br>The Westlake-Bay Village Rotary Club<br>Attn: Douglas O. Newcomb, Treasurer<br>24651 Center Ridge Road, Suite 190<br>Westlake, OH 44145 | Donated \$2,170.71 to the Westlake Board of Education for the purchase of appliances (stove, refrigerator, microwave, washing machine, dryer, and dishwasher) for the Daily Living labs at Westlake High School and Lee Burneson Middle School. |

Motion by                     Mrs. Leszynski                    

Seconded by                     Mr. Falcone                    

Roll Call Vote:

Mr. Mays                     AYE                    

Ms. Winter                     AYE                    

Mr. Falcone                     AYE                    

Mrs. Leszynski                     AYE

EXHIBIT F-1-b-1  
RES. #13-268

RESOLUTION TO APPROVE FMLA, RESIGNATIONS,  
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, substitutes, FMLA and employment for staff members:

| <u>FMLA</u>                  |                                    | <u>Classified Resignation</u>         |                  |               |                  |                  |
|------------------------------|------------------------------------|---------------------------------------|------------------|---------------|------------------|------------------|
| Jennifer Dossa               | 08/19/2013                         | Bonnie Sliva-Hilliard                 | Cashier          | 09/02/2013    |                  |                  |
|                              |                                    | Ashley Pease                          |                  | 08/20/2013    |                  |                  |
|                              |                                    | Kevin Collins                         |                  | 08/01/2013    |                  |                  |
|                              |                                    | Susan Gierosky                        |                  | 08/28/2013    |                  |                  |
|                              |                                    | Matthew Muchler                       |                  | 05/30/2013    |                  |                  |
| <u>Classified Employment</u> |                                    |                                       |                  |               |                  |                  |
| <u>Name</u>                  | <u>Building/Position</u>           | <u>Hours</u>                          | <u>Days</u>      | <u>Months</u> | <u>Step</u>      | <u>Effective</u> |
| Ann Manning                  | Dishwasher                         | Lateral Transfer from WHS to Hilliard |                  |               | 10               | 09/03/2013       |
| Robin Allen                  | WHS Sec. to Principal              | 7.5                                   | 5                | 12            | 1                | 08/26/2013       |
| Susan Gierosky               | Dover Teacher Asst.                | 6.5                                   | 5                | 9             | 8                | 08/29/2013       |
| <u>Certified Employment</u>  |                                    |                                       |                  |               |                  |                  |
| <u>Name</u>                  | <u>Building/Position</u>           | <u>Step</u>                           | <u>Rate</u>      | <u>FTE</u>    | <u>Effective</u> |                  |
| Rita Bassett Shields         | LTS Holly Lane Grade 3             | 0                                     | MA+30            | 1.0           | 08/28/2013       |                  |
| Samuel Kitzler               | LTS WHS Music Teacher              | 0                                     | MA               | 1.0           | 08/28/2013       |                  |
| Michael Berlekamp            | WHS Math Teacher                   | 0                                     | From BA to BA+30 | 1.0           | 08/28/2013       |                  |
| Jessica Karam                | WHS Spanish Teacher                | 2                                     | From BA to BA+30 | 1.0           | 08/28/2013       |                  |
| <u>Exempt Employment</u>     |                                    |                                       |                  |               |                  |                  |
| <u>Name</u>                  | <u>Building/Position</u>           | <u>Step</u>                           | <u>Hours</u>     | <u>Days</u>   | <u>Months</u>    | <u>Effective</u> |
| Kimberly Kollecker           | Human Resources Clerk (Clerical 2) | 5                                     | 7.5              | 5.0           | 12               | 08/01/2013       |
| Jennifer Dossa               | Receptionist/HR Asst. (Clerical 3) | 2                                     | 7.5              | 5.0           | 12               | 08/01/2013       |
| <u>Seasonal Help</u>         |                                    |                                       |                  |               |                  |                  |
| <u>Name</u>                  | <u>Building/Position</u>           | <u>Hours</u>                          | <u>Days</u>      | <u>Start</u>  | <u>End</u>       |                  |
| Josh Willis                  | Grounds Maintenance Helper         | 8.0                                   | 5.0              | 08/26/2013    | 11/29/2013       |                  |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-2  
RES. #13-269

RESOLUTION TO APPROVE EMPLOYMENT OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the reappointment of certified and classified substitutes for the 2013-2014 school year:

Certified Substitutes

Michelle Bashian  
Kristen Berkowitz  
Leah Bjorn  
Diana Chalkias  
JoAnn Clark  
Joanne Dunphy  
Nancy English  
Heidi Garza

Robert Grealis  
Donna Hinson  
Joyce Hronek  
Christie Jager  
Amanda Kuack  
Chelsea Kuncel  
Barbara Massaad  
Robert Mariner

Beth Moffat  
Holly Moore  
Kayleigh O'Neill  
Emily Parker  
Lisa Swisher  
Aimee Thompson  
Cinthya Welden  
Lynne White

Classified Substitutes

Kelly Carroll  
Courtney Cox  
Joanne Dunphy  
David Gamon  
Grant Gase

Sean Greenly  
Donna Hinson  
Christie Jager  
Sheila Mahon  
Robert Mariner

Dina Nicoll  
Julia O'Brien  
Jane Shami  
Lisa Swisher  
Karen Wong

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-3  
RES. #13-270

RESOLUTION TO APPROVE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link personnel effective 09/03/13.

| <u>Name</u>         | <u>Position</u>     | <u>Step</u> |
|---------------------|---------------------|-------------|
| Nancy English       | Site Coordinator    | 10          |
| Christine Matejcik  | Project Link Leader | 9           |
| Judith Mack         | Project Link Leader | 8           |
| Nancy Kendall       | Project Link Leader | 8           |
| Matthew Sprosty     | Project Link Leader | 8           |
| Catherine Brannigan | Project Link Leader | 6           |
| Callie Smith        | Project Link Leader | 5           |
| James Foerster      | Project Link Leader | 5           |
| Roberta Ahern       | Project Link Leader | 10          |
| Suzanne Jones       | Project Link Leader | 3           |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-4  
RES. #13-271

RESOLUTION TO APPROVE EXTENDED TIME FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following extended time for Media Specialists, School Nurses, School Psychologists, Career/Technical Education staff and Guidance Counselors for the school year 2013-2014.

| <u>Guidance Counselors</u> | <u>School Psychologists</u>       | <u>School Nurses</u>    |
|----------------------------|-----------------------------------|-------------------------|
| William Bowles 4 days      | Raymond Glenn 11 days             | Dorothy Beyer 2 days    |
| Kerry Brickman 4 days      | Janice Hughes 11 days             | Barbara Detwiler 2 days |
| Sandee Erdman 4 days       | Valerie O'Connor 11 days          |                         |
| Debora Voss 4 days         |                                   |                         |
| Adeena Sedlak-Horne 7 days |                                   |                         |
| Sheri Foster 7 days        |                                   |                         |
| Mark Campo 10 days         |                                   |                         |
| Terry Kennedy 10 days      |                                   |                         |
| Erin Pontikos 10 days      |                                   |                         |
| Joan Jerome 10 days        |                                   |                         |
|                            | <u>Career/Technical Education</u> | <u>Media Specialist</u> |
|                            | Tabatha Devine 5 days             | Jacy Nichols 2 days     |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-5  
RES. #13-272

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT  
RESIGNATIONS AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following supplemental contract resignations and employment for the 2013-2014 school year:

| <u>Supplemental Resignations</u> |   |                    |             |  |
|----------------------------------|---|--------------------|-------------|--|
| <u>Name</u>                      | <u>Position</u>   |                    |             |  |
| Brad Behrendt                    | LBMS 8 <sup>th</sup> Grade Assistant Football Coach           |                    |             |  |
| Mike Thoms                       | LBMS 7 <sup>th</sup> Grade Assistant Football Coach           |                    |             |  |
| <u>Supplemental Employment</u>   |   |                    |             |  |
| <u>Name</u>                      | <u>Position</u>   | <u>In-District</u> | <u>Step</u> |  |
| Doug Warnke                      | WHS Drama Club Advisor (47%)                                  | Y                  | 0           |  |
| Jennifer Butler                  | WHS Drama Club Advisor (53%)                                  | Y                  | 7           |  |
| Jennifer Butler                  | WHS Musical Director  | Y                  | 7           |  |
| Elizabeth Noren                  | WHS Key Club Advisor (50%)                                    | Y                  | 1           |  |
| Robert Clancy                    | WHS Key Club Advisor (50%)                                    | N                  | 12          |  |
| Stefanie Xenos                   | WHS Senior Class Advisor 2014                                 | Y                  | 7           |  |
| Ann Hasenohrl                    | WHS Junior Class Advisor 2015                                 | Y                  | 4           |  |
| Ann Marie Thomas                 | WHS Sophomore Class Advisor 2016                              | Y                  | 1           |  |
| Geoff Friederich                 | WHS Freshman Class Advisor 2017                               | Y                  | 5           |  |
| Mike Thoms                       | LBMS 8 <sup>th</sup> Grade Assistant Football Coach           | Y                  | 1           |  |
| John Holland                     | LBMS 7 <sup>th</sup> Grade Assistant Football Coach           | N                  | 20          |  |
| John Packis                      | LBMS Academic Challenge (50%)                                 | Y                  | 11          |  |
| Sandy Packis                     | LBMS Academic Challenge (50%)                                 | Y                  | 6           |  |
| Art Daniels                      | WHS Fall Game Manager   | Y                  | 18          |  |
| Mark Campo                       | WHS Fall Weight Room Coordinator                              | Y                  | 4           |  |
| Bill Bongers                     | LBMS 7 <sup>th</sup> Grade Football Head Coach                | Y                  | 7           |  |
| Nancy Koehler                    | Volunteer JV Tennis Coach                                     | N                  | 0           |  |
| John Kolesar                     | LBMS Volunteer 7 <sup>th</sup> Grade Football Assistant Coach | N                  | 0           |  |
| Rachel Gecik                     | WHS Volunteer Girls' Soccer Coach                             | N                  | 0           |  |
| Mike Durr                        | WHS Volunteer Varsity Tennis Coach                            | N                  | 0           |  |
| Kevin Golick                     | WHS Volunteer Varsity Tennis Coach                            | N                  | 0           |  |
| Linnga Djohan                    | WHS Volunteer Varsity Tennis Coach                            | N                  | 0           |  |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-6  
RES. #13-273

RESOLUTION TO APPROVE CONTRACT FOR AUXILIARY SERVICES PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following auxiliary personnel for St. Paul Lutheran School for the school year 2013-2014, to be paid from the Auxiliary Services Fund and /or Title VI-B IDEA Funds.

|  |
|--|
| <p>Donna Collins    Rate: MA+30, Step 19</p> <p>St. Paul Lutheran - Speech Therapist    20% Contract</p> |
|--|

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays                      AYE

Ms. Winter                   AYE

Mr. Falcone                   AYE

Mrs. Leszynski               AYE



EXHIBIT F-1-b-7  
RES. #13-274

RESOLUTION TO APPROVE EMPLOYMENT OF NON-PUBLIC  
AUXILIARY SERVICES PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following non-public auxiliary personnel for the school year 2013-2014, to be paid from the Auxiliary Services Fund.

|   |  |
|---|--|
| Corlett Bine<br>St. Paul Lutheran – Clerk/Typist    | Rate: Class A, Step 20<br>9.5 Months, 6 hours/day/5 days per week    |
| Barbara Sennhenn<br>St. Paul Lutheran – SST Teacher | Rate: BA, Step 19<br>45% contract                                    |
| Anna Bakalar<br>St. Bernadette – Clerk/Typist       | Rate: Class A, Step 10<br>9.5 Months, 7.5 hours/day/ 2 days per week |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

August 26, 2013  
13-443

EXHIBIT F-1-b-8  
RES. #13-275

RESOLUTION TO APPROVE ADDITIONAL SUMMER HOURS  
FOR AUXILIARY SERVICES PERSONNEL

RESOLVED that the Westlake Board of Education approves the additional summer hours for the following auxiliary personnel for the school year 2013-2014, to be paid from the Auxiliary Services Fund.

Corlett Bine  
St. Paul Lutheran – Clerk/Typist  
Class A, Step 20

Not to exceed 30 hours at negotiated daily rate  
Effective July 22<sup>nd</sup>, 2013 – July 31<sup>st</sup>, 2013

Motion by \_\_\_\_\_ Mr. Falcone \_\_\_\_\_

Seconded by \_\_\_\_\_ Mrs. Leszynski \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE \_\_\_\_\_

Ms. Winter \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Falcone \_\_\_\_\_ AYE \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_ AYE \_\_\_\_\_

EXHIBIT F-1-b-9  
RES. #13-276

RESOLUTION TO APPROVE CONTRACTS FOR AUXILIARY SERVICES  
FOR NON-PUBLIC SCHOOLS

RESOLVED that the Westlake Board of Education approves contracted services for non-public schools for the 2013-2014 school year as follows to be paid out of Auxiliary Services Funds and/or Title VI-B IDEA Funds.

|  |
|--|
| <p><u>PSI Affiliates, Inc. Contracts</u></p> <p><u>St. Bernadette</u></p> <p>Intervention Specialist - 108 days<br/>School Nurse - 810 hours<br/>Speech &amp; Hearing Pathologist - 54 days<br/>Psychologist - 54 days</p> <p><u>St. Paul Lutheran</u></p> <p>School Nurse - 9 days<br/>Health Aides - 540 hours</p> |
| <p><u>Cuyahoga County Board of Health Contract</u></p> <p><u>Montessori Children's School</u></p> <p>Registered Nurse - 8 hours/month</p>  |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-10  
RES. #13-277

RESOLUTION TO APPROVE CONTRACT FOR SERVICES SUPERVISED  
BY LOCAL EDUCATION AGENCY FOR NON-PUBLIC SCHOOL

RESOLVED that the Westlake Board of Education approves the Contract for Services supervised by Local Educational Agency with the Educational Service Center of Summit County for St. Paul Lutheran Non-Public School for the 2013-2014 school year as follows, to be paid from the Auxiliary Services Fund.

St. Paul Lutheran Non-Public School

Contract Services for 2013-2014 School Year  
ESC of Summit County

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-11  
RES. #13-278

RESOLUTION TO REINSTATE SUSPENDED CLASSIFIED CONTRACTS  
FOR 2013-2014 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves the reinstatement of the following suspended contract for the 2013-2014 school year:

| <u>CONTRACT REINSTATEMENT</u> |                 |                       |             |
|-------------------------------|-----------------|-----------------------|-------------|
| <u>Name</u>                   | <u>Position</u> | <u>Effective Date</u> | <u>Step</u> |
| Linda Bailey                  | Driver          | 08/19/2013            | 10          |
| Loretta Diederich             | Driver          | 08/20/2013            | 6           |
| David Gamon                   | Driver          | 08/21/2013            | 1           |
| Kathy Page                    | Driver          | 08/26/2013            | 5           |
| Kevin Saari                   | Driver          | 09/04/2013            | 1           |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-12  
RES. #13-279

RESOLUTION TO APPROVE ADDITIONAL PRESCHOOL  
PLAY-BASED ASSESSMENT HOURS

RESOLVED that the Westlake Board of Education approves additional hours for Karen Kane for PBA (Preschool Play-Based Assessment).

Preschool Play-Based Assessment

Karen Kane – Additional 7 Hours

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-13  
RES. #13-280

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK  
COMMUNITY EDUCATION PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following Project Link Community Education personnel effective 09/04/2013.

|   |  |
|---|--|
| Benjamin Harreld<br>Rate: \$25.31 /Hour | Community Education Instructor<br>Not to Exceed 30 Hours |
| Michael Guildoo<br>Rate: \$25.31/Hour   | Community Education Instructor<br>Not to Exceed 20 Hours |
| Crystal Myhre<br>Rate: \$25.31 /Hour    | Community Education Instructor<br>Not to Exceed 20 Hours |
| Bayda Nouneh<br>Rate: \$25.31 /Hour     | Community Education Instructor<br>Not to Exceed 20 Hours |
| Jean Litterest<br>Rate: \$25.31 /Hour   | Community Education Instructor<br>Not to Exceed 45 Hours |
| Rachel Levi<br>Rate: \$25.31 /Hour      | Community Education Instructor<br>Not to Exceed 20 Hours |
| Cynthia Gannon<br>Rate: \$25.31 /Hour   | Community Education Instructor<br>Not to Exceed 20 Hours |
| Nancy English<br>Rate: \$25.31 /Hour    | Community Education Instructor<br>Not to Exceed 30 Hours |
| Hannah Lozada<br>Rate: \$25.31 /Hour    | Community Education Instructor<br>Not to Exceed 30 Hours |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-14  
RES. #13-281

RESOLUTION TO APPROVE DRIVERS AND TRANSPORTATION DEPARTMENT  
EMPLOYEE HOURS

RESOLVED that the Westlake Board of Education approves the following Drivers and Transportation Department employee hours for the 2013-2014 school year, effective September 3, 2013:

| <u>Name</u>            | <u>Step</u> | <u>Hours</u> | <u>Name</u>              | <u>Step</u> | <u>Hours</u> | <u>Name</u>              | <u>Step</u> | <u>Hours</u> |
|------------------------|-------------|--------------|--------------------------|-------------|--------------|--------------------------|-------------|--------------|
| Bailey, Linda          | 10          | 2.50         | Kodysh, Sandee           | 20          | 7.00         | Rooney, Debra            | 7           | 4.50         |
| Baker, Angela          | 3           | 5.25         | Kubincanek, Celia        | 20          | 5.75         | Saari, Kevin             | 1           | 2.25         |
| Biel, Barbara          | 20          | 6.50         | Kubincanek, Sarah-Relief | 2           | 4.00         | Sanchez, Juan            | 7           | 5.25         |
| Borecki, Nichole       | 6           | 4.75         | Laskowski, Margaret      | 5           | 4.75         | Selvaggio, Joseph        | 15          | 5.00         |
| Cavender, Anna         | 7           | 5.50         | Lewis, Jerry             | 18          | 6.25         | Sherwood, Patricia       | 3           | 5.00         |
| Chambers, Suzan        | 4           | 5.00         | Lewis, Sandi             | 12          | 4.50         | Sliva, Bonnie            | 4           | 5.50         |
| Clemons, Linda         | 20          | 7.50         | Loving, Emma             | 11          | 5.50         | Smith, Margaret          | 20          | 8.00         |
| Crawley, Lestina       | 8           | 5.00         | Manning, Ann-Relief      | 3           | 4.00         | Stemmer, Lora            | 12          | 5.25         |
| DiCaprio, Karen        | 10          | 4.50         | Metzger, Carole          | 15          | 4.00         | Urban, Melodie           | 18          | 5.00         |
| Diederich, Laurie      | 6           | 4.75         | Mitterholzer, Ronald     | 8           | 2.50         | Vandersluis, Leah        | 2           | 5.25         |
| Fadenholz, Virginia    | 6           | 4.50         | Moore, Elaine            | 0           | 4.75         | Weaver, Jennifer         | 13          | 5.50         |
| Flannick, Carol        | 20          | 7.75         | Moran, Edward            | 11          | 4.00         | Wering, Denise           | 12          | 5.50         |
| Fox, Kymberly-Relief   | 2           | 4.00         | Nock, Robyn              | 8           | 4.50         | West, Sherry, Relief     | 18          | 4.00         |
| Gamon, David           | 1           | 2.00         | O'Boyle, John            | 7           | 4.50         | Whiting, Laurie          | 20          | 8.00         |
| Geib, Rosemary         | 20          | 6.75         | Ormsby, Karen            | 20          | 7.50         | Winter, Eileen           | 12          | 5.50         |
| Gingell, Robin         | 1           | 4.50         | Ovelgonne, Jody          | 18          | 5.50         | Yehlik, Michele          | 20          | 8.00         |
| Heiman, John           | 3           | 5.00         | Page, Kathleen           | 5           | 2.50         |                          |             |              |
| Higgins, Denise        | 4           | 5.25         | Pelfrey, Crystal         | 11          | 4.75         |                          |             |              |
| Hill, Diane            | 10          | 3.00         | Pelfrey, Gary            | 9           | 5.00         |                          |             |              |
| Hollis, Jackie         | 20          | 8.00         | Perkins, Jonathan        | 2           | 4.50         | Orszak, Terri, Aide      | 12          | 4.25         |
| Houser, Sandra         | 8           | 5.25         | Perkins, Shelly          | 3           | 4.75         | Pennington, Leona, Aide  | 12          | 5.50         |
| Hurst, Joanne          | 11          | 5.25         | Phillips, Pam            | 20          | 6.75         |                          |             |              |
| James, Tami            | 9           | 4.50         | Pietrzak, Cynthia        | 10          | 4.75         |                          |             |              |
| Joseph, Adria          | 13          | 5.75         | Rasmussen, Cathy, Relief | 12          | 4.00         | Karohl, Edward, Mechanic | 20          | 8.00         |
| Kantner, Susan         | 18          | 5.75         | Reynolds, Dawn           | 5           | 2.50         | Klein, Paul, Mechanic    | 20          | 8.00         |
| Kelly, Kathleen-Relief | 17          | 4.00         | Riegling, Patty          | 12          | 5.00         | Naymik, David, Mechanic  | 20          | 8.00         |
| Kjaer, Randi           | 7           | 4.75         | Robinson, Angela         | 15          | 5.50         |                          |             |              |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE



EXHIBIT F-1-c  
RES. #13-282

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS  
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2013-2014 School Year

Ombudsman

Student Educational Placement – Lawrence School

Educational Service Center – Positive Education Program Services

Bellefaire JCB – Monarch School

Oksana Demianczuk Consulting, LLC - Food Service Supervisor

Motion by \_\_\_\_\_ Mr. Falcone \_\_\_\_\_

Seconded by \_\_\_\_\_ Mrs. Leszynski \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE \_\_\_\_\_

Ms. Winter \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Falcone \_\_\_\_\_ AYE \_\_\_\_\_

Mrs. Leszynski \_\_\_\_\_ AYE \_\_\_\_\_

EXHIBIT F-1-d  
RES. #13-283

RESOLUTION TO APPROVE COMPENSATION RATES FOR ATHLETIC WORKERS

RESOLVED that the Westlake Board of Education approves compensation for athletic workers for the 2013-2014 school year as follows:

| <b><u>FOOTBALL</u></b>                                 |  |             |           |
|--|--|-------------|-----------|
| \$29.00  | Head Ticket Seller                       | 6:30-9:30   | 3 hours   |
| \$26.00  | Ticket Seller                            | 6:30-9:15   | 2 ¾ hours |
| \$22.00  | Ticket Seller                            | 6:30-8:45   | 2 ¼ hours |
| \$24.00  | Ticket Taker                             | 6:15-8:45   | 2 ½ hours |
| \$10.50  | Ticket Taker                             | 8:45-9:45   | 1 hour    |
| \$19.00  | Chain Gang-Down                          | 7:15-9:45   | 2 ½ hours |
| \$25.00  | Timer                                    | 7:00-9:45   | 2 ¾ hours |
| \$25.00  | Announcer                                | 7:00-9:45   | 2 ¾ hours |
| \$21.00  | Usher                                    | 7:00-9:00   | 2 hours   |
| \$20.00  | JV Game Ticket Seller                    | 9:15-11:15  | 2 hours   |
| \$20.00  | JV Scorer                                | 9:15-11:15  | 2 hours   |
| \$25.00  | Team Gate Guard                          | 6:45-9:45   | 3 hours   |
| \$22.00  | Pass Gate Guard                          | 6:30-8:45   | 2 ¼ hours |
| \$22.00  | Message Brd Operator                     | 7:00-9:45   | 2 ¾ hours |
| <b><u>LACROSSE &amp; SOCCER - Boys &amp; Girls</u></b> |  |             |           |
| \$20.00  | Ticket Seller Varsity Only               | 6:15-8:15   | 2 hours   |
| \$20.00  | Scorer-Varsity Only                      | 6:30-8:30   | 2 hours   |
| \$29.00  | Ticket Seller Varsity/JV                 | 4:30-8:45   | 4 ¼ hours |
| \$27.00  | Scorer-Varsity/JV                        | 4:45-9:00   | 4 ¼ hours |
| \$19.00  | Announcer-Varsity Only                   | 4:45-6:45   | 2 hours   |
| <b><u>VOLLEYBALL</u></b>                               |  |             |           |
| \$25.00  | Ticket Seller                            | 5:40 – 8:10 | 2 ½ hours |
| \$25.00  | Scorer                                   | 5:45 – 8:30 | 2 ¾ hours |
| \$25.00  | Timer                                    | 5:45 – 8:30 | 2 ¾ hours |
| \$19.00  | Linesperson                              | 5:45 – 8:30 | 2 ¾ hours |
| \$15.00  | Announcer                                | 7:00 – 8:00 | 1 hour    |
| <b><u>BOYS &amp; GIRLS BASKETBALL</u></b>              |  |             |           |
| \$20.50  | Ticket Seller JV (Boys)                  | 5:30–7:30   | 2 hours   |
| \$20.50  | Ticket Seller Varsity (Boys)             | 7:00–9:00   | 2 hours   |
| \$25.00  | Ticket Taker JV/Varsity (Boys & Girls)   | 5:30–8:45   | 3 ¼ hours |
| \$25.00  | Scorer JV/Varsity (Boys & Girls)         | 5:45–9:00   | 3 ¼ hours |
| \$25.00  | Timer JV/Varsity (Boys & Girls)          | 5:45–9:00   | 3 ¼ hours |
| \$25.00  | Crowd Control-Hospitality (Boys & Girls) | 5:45–9:15   | 3 ½ hours |
| \$19.00  | Announcer (Boys & Girls)                 | 7:00–9:00   | 2 hours   |
| <b><u>WRESTLING</u></b>                                |  |             |           |
| \$25.00  | Ticket Seller-2 ½ hours                  | 6:15 - 8:45 |           |
| \$25.00  | Timer-2 ½ hours                          | 6:30 - 9:00 |           |
| \$25.00  | Scorer-2 ½ hours                         | 6:30 - 9:00 |           |
| <b><u>SWIMMING</u></b>                                 |  |             |           |
| \$26.00  | Ticket Seller-2 ¾ hours                  | 6:15 - 9:00 |           |
| \$26.00  | Ticket Seller-2 ¾ hours                  | 5:15 - 8:00 |           |

EXHIBIT F-1-d  
(Continued)

| <b><u>FRESHMEN - BOYS &amp; GIRLS</u></b> |                |
|---|----------------|
| \$14.00 Per Event                         | Gate Help      |
| \$16.00 Per Event                         | Scorer - Timer |

| <b><u>MIDDLE SCHOOL/FROSH</u></b> |                |
|-----------------------------------|----------------|
| \$13.00 Per Event                 | Gate Help      |
| \$15.00 Per Event                 | Scorer - Timer |

| <b><u>MISCELLANEOUS</u></b>  |   |         |
|------------------------------|---|---------|
| \$100.00 Per Meet            | Track Meet Director for Westlake Relays                                       | 3 hours |
| \$38.00 Per Game (+ mileage) | Filming Football - Varsity/JV   | 3 hours |
| \$23.00 Per Game (+ mileage) | Videotaping-Boys/Girls Basketball, Soccer, Volleyball, Wrestling (Varsity/JV) | 3 hours |
| \$9.00 Per Event             | Student Assistant in timing or scoring athletic events                        | 3 hours |
| \$23.00 Flat Rate            | Scouting  | 3 hours |
| \$9.00 Per Event             | Student Video Taping Athletic Contests (Events - Varsity/JV)                  | 3 hours |

| <b><u>EVENT MANAGER – MIDDLE SCHOOL</u></b> |                 |                |           |
|---|-----------------|----------------|-----------|
| \$29.25                                     | Football        | 3:45 – 6:00 pm | 2 ¼ hours |
| \$35.75                                     | Volleyball (DH) | 4:00 – 6:45 pm | 2 ¾ hours |
| \$35.75                                     | Basketball (DH) | 4:00 – 6:45 pm | 2 ¾ hours |

| <b><u>EVENT MANAGER – HIGH SCHOOL – FALL SPORTS</u></b> |                         |               |          |
|---|-------------------------|---------------|----------|
| \$52.00   | Varsity Football        | 6:00-10:00 pm | 4 hours  |
| \$26.00   | JV Football             | 9:30-11:30 am | 2 hours  |
| \$26.00   | Frosh Football          | 4:00-6:00 pm  | 2 hours  |
| \$32.50   | JV & Varsity Volleyball | 5:45-8:15 pm  | 2½ hours |
| \$19.50   | Frosh Volleyball        | 4:15-5:45 pm  | 1½ hours |
| \$55.25   | JV & Varsity Soccer     | 4:30-8:45 pm  | 4¼ hours |
| \$26.00   | Freshman Soccer         | 4:00-6:00 pm  | 2 hours  |

| <b><u>EVENT MANAGER – HIGH SCHOOL – WINTER/SPRING SPORTS</u></b> |                         |                |                |
|--|-------------------------|----------------|----------------|
| \$52.00  | JV & Varsity Basketball | 5:15-9:15 p.m. | 4 hours        |
| \$39.00  | Frosh Basketball (DH)   | 5:30-8:30 p.m. | 3 hours        |
| \$39.00  | Wrestling               | 6:15-9:15 p.m. | 3 hours        |
| \$39.00  | Swimming                | 5:15-8:15 p.m. | 3 hours        |
| <b>\$26.00</b>   | <b>Ice Hockey</b>       | <b>Varies</b>  | <b>2 hours</b> |
| \$55.25  | JV & Varsity Lacrosse   | 4:30-8:45 pm   | 4¼ hours       |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

August 26, 2013  
13-453

EXHIBIT F-1-e  
RES. #13-284

RESOLUTION TO AMEND OHIO SCHOOLS COUNCIL  
COOPERATIVE PROGRAM AMOUNT

RESOLVED that the Westlake Board of Education approves the amended participation amount of \$4,904.95 for the 2013-2014 school year.

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-f  
RES. #13-285

RESOLUTION TO APPROVE SCHOOL ATTORNEY  
(ORC 3313.203 & 3317.171)

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and,

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the counsel appointed by statute,

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein named are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Legal Firm/Attorney

Walter | Haverfield LLP  
1301 E. 9<sup>th</sup> Street, #3500  
Cleveland, Ohio 44114

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-g  
RES. #13-286

RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED  
CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

| Change Order # | Site | Contractor                   | Amount        | Description  |
|----------------|------|------------------------------|---------------|--|
| 184            | WHS  | Jeffrey Carr, Inc.           | \$10,295.00   | Install cores in lock cylinders for all doors  |
| 185            | WHS  | Jeffrey Carr, Inc.           | \$11,469.73   | Provide in-line fans for 8 fume hoods in Science Labs  |
| 186            | WHS  | Continental Office Furniture | \$5,299.07    | Provide divider screen with management rail between each World Language computer station in Room E206 & revise chair casters |
| 187            | WHS  | Enertech, Inc.               | \$7,065.62    | Add power & control wiring to the basketball height adjusters in both gyms   |
| 188            | WCS  | Zenith Systems               | \$8,933.95    | Provide 11 additional indoor security cameras  |
| 189            | WHS  | Zenith Systems               | \$2,072.13    | Provide additional 24 port switch in main data closet  |
| 190            | WCS  | Zenith Systems               | \$10,576.44   | Provide all work associated with the "Projector Cabling Riser Diagram" on Drawing TH-406                                     |
| 191            | WCS  | Midwest Telephone            | (\$10,576.44) | Backcharge for work associated with Bulletin 146   |
| 192            | WHS  | ABC Fire Protection          | \$3,597.98    | Provide sprinkler heads in Tech Room B136e   |
| 163            | MS   | Capstone Construction        | \$1,380.00    | Provide room number signage to each exterior window per City   |
| 164            | MS   | Capstone Construction        | \$2,913.00    | Paint curbs & provide chains at Mechanical Room roof ladder  |
| 165            | MS   | Capstone Construction        | \$299.00      | Install hardware added to doors D37 & E11B   |
| 166            | MS   | Lake Erie Electric           | \$826.83      | Add power to countdown clocks at scoreboard  |
| 019            | DIS  | Bay Mechanical Co.           | \$441.95      | Reroute fin tube radiator piping to accommodate the new door   |
| 020            | DIS  | SONA Construction            | \$3,048.65    | Reroute new emergency overflow drain piping  |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-h  
RES. #13-287

RESOLUTION TO APPROVE CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following Construction Change Order contracts:

| Change Order # | Site | Contractor         | Amount       | Description                                    |
|----------------|------|--------------------|--------------|--|
| 183            | WHS  | Great Lakes, Inc.  | \$101,001.04 | Unsuitable soil remediation                    |
| 193            | WHS  | Jeffrey Carr, Inc. | \$90,000.00  | Interim payment for steel revisions in Rotunda |

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT G-1-a  
RES. #13-288

RESOLUTION TO APPROVE POLICY EEA-R  
STUDENT TRANSPORTATION SERVICES - FIRST AND FINAL READING

RESOLVED that the Westlake Board of Education approves the revised Policy EEA-R – Student Transportation Services.

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Falcone AYE

Mrs. Leszynski AYE



File: EEA-R  
STUDENT TRANSPORTATION SERVICES

1. Effective at the start of the 2013-2014 school year, students in Grades K-8 who reside 1 mile or less from their school are not eligible for transportation. A child at a care provider that is 1 mile or less from their school is also not eligible for transportation.
2. The criteria for establishing bus stops is: Kindergarten - 4<sup>th</sup> Grade children will not walk more than 0.25 miles from their home to the stop, and stops will be established at street corners and mid-blocks taking into consideration the conditions specified in #7 below.
3. Grades 5-8 children will not walk more than 0.30 miles to a bus stop, and corner and mid-block stops will be established taking into consideration the conditions specified in #7 below.
4. Space available may be requested. Space available is applicable when a student lives within the non-eligible area and does not qualify for transportation service. The student may be assigned, and walk to an established bus stop on an established route, if there is sufficient room available for all eligible students. Additional bus stops will not be created if space available is granted.
5. Distance shall be calculated in accordance with ODE Administrative Code 3301-83-01(G 1 a) – “Measurement of distance originates at a point on the traveled portion of the roadway nearest the primary entrance to the place of residence and then along the most direct route traversable, excluding interstate routes by motor vehicle, to the school bus loading area nearest and opposite the entrance door used by pupils transported.”
6. Exceptions to the established non-eligible areas may be made for the following reasons:
  - A. where, in the judgment of the superintendent or designee, conditions for those students who are not eligible for transportation, but are not limited to:
    - 1) lack of sidewalks
    - 2) lack of traffic control devices/crossing guards
    - 3) traffic flow
    - 4) road or residential/commercial construction
    - 5) age of students
    - 6) number of students
    - 7) a cul-de-sac turn-around does not meet the turning radius of an 84-passenger school bus
  - B. where students with medical conditions are not eligible for transportation, making it unsafe, difficult or dangerous.
  - C. where necessity dictates the reassignment of students to another building.
7. Buses transporting students will pick up and discharge students only at the designated pickup points as determined by the Transportation Director and approved by the Board.

File: EEA-R  
STUDENT TRANSPORTATION SERVICES

8. To provide timely transportation for students to and from school with the goal of students arriving 15 minutes before school begins (not to exceed 45 minutes before) and to transport students from school within 15 minutes of dismissal (not to exceed 30 minutes waiting for a bus after school). Students should not be on the bus for more than 50 minutes within the city of Westlake.
9. The Board shall not be required to transport to and from a nonpublic school where such transportation would require more than 30 minutes of direct travel time. The travel time shall be measured by school bus, from the student loading location of the public school building the child would attend to the student drop-off location of the nonpublic school the student is attending. The timing will be made during the regular morning bell time schedule of the nonpublic school. Timings will be conducted on each segment of the round trip. The parent or guardian may suggest the routes. Appeals to the District timing are available to the Area 8 Coordinator of the Ohio Department of Education.
10. Transportation will be provided to accommodate those resident elementary students who are under the care of a childcare provider or day care center at a location other than the student's residence before and/or after school under the following circumstances:
  - A. A custodial care form is filed with the Transportation Department a minimum of five working days before the required service. For service to start during the first three weeks of school, the completed form must be received by the Transportation Department prior to July 31.
  - B. The service must be for five days per week. Service is for the entire school year or until permanently changed.
  - C. The location of the childcare provider to or from which the student is to be transported must be located in an area designated by the Board as eligible for bus transportation to the school of attendance. Should a student be placed at a building other than their home school of attendance by District initiative, transportation will be provided to/from the school of attendance or home school area. Students in grades 5-8 and all nonpublic student attendance areas are defined as the entire city of Westlake.
  - D. The provision of transportation for such students must not cause the District to incur any additional costs or require the establishment of new bus routes. Such transportation shall be provided only if there is sufficient space for pupils on the appropriate bus after space has been made available for all other students qualified for transportation.
11. When necessary, students may be required to provide identification as a prerequisite to riding a school bus.

Adoption Date: May 23, 2002  
Revision Date: August 26, 2013

Revision Date:

EXHIBIT G-1-b  
RES. #13-289

RESOLUTION TO APPROVE POLICY JP  
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS  
(Restraint and Seclusion)  
FIRST AND FINAL READING

RESOLVED that the Westlake Board of Education approves the Policy JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion).

Motion by Mr. Falcone  
Seconded by Mrs. Leszynski  
Roll Call Vote:  
Mr. Mays AYE  
Ms. Winter AYE  
Mr. Falcone AYE  
Mrs. Leszynski AYE

File: JP  
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS  
(Restraint and Seclusion)

Positive Behavioral Interventions and Supports (PBIS)

The District implements PBIS on a system-wide basis. The Board directs the Superintendent/designee to develop a PBIS system that is consistent with the components set forth in the State Board of Education's (SBOE) policy on positive behavior interventions and supports. The District encourages family involvement as an integral part of its PBIS system.

Prohibited Practices

The District does not engage in practices prohibited by State law, including:

1. prone restraint;
2. any form of physical restraint that involves the intentional, knowing or reckless use of any technique that:
  - A. involves the use of pinning down a student by placing knees to the torso, head or neck of the student;
  - B. uses pressure point, pain compliance or joint manipulation techniques or
  - C. otherwise involves techniques that are used to unnecessarily cause pain.
3. corporal punishment;
4. child endangerment, as defined by Ohio Revised Code Section 2919.22;
5. deprivation of basic needs;
6. seclusion and restraint of preschool children in violation of Ohio Administrative Code Section (OAC) 3301-37-10;
7. chemical restraint;
8. mechanical restraint (that does not include devices used by trained school personnel, or by a student, for the specific and approved therapeutic or safety purposes for which such devices were designed and, if applicable, prescribed);
9. aversive behavioral interventions or
10. seclusion in a locked room or area.

Restraint

Physical restraint may not be used as a form of punishment or discipline, or as a substitute for other less restrictive means of assisting a student in regaining control. The use of prone restraint is prohibited.

Restraint may be used only:

1. if a student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. if the physical restraint does not interfere with the student's ability to breathe;
3. if the physical restraint does not interfere with the student's ability to communicate in the student's primary language or mode of communication and

File: JP  
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS  
(Restraint and Seclusion)

4. by school personnel trained in safe restraint techniques, except in the case of rare and unavoidable emergency situations when trained personnel are not immediately available.

Seclusion

Seclusion may not be used as a form of punishment or discipline, for staff convenience or as a substitute for other less restrictive means of assisting a student in regaining control.

Seclusion may be used only:

1. if a student's behavior poses an immediate risk of physical harm to the student or others and no other safe or effective intervention is available;
2. for the minimum amount of time necessary to protect the student and others from physical harm;
3. in a room or area that is not locked, does not preclude the student from exiting the area should the staff member become incapacitated or leave, and that provides adequate space, lighting, ventilation and the ability to observe the student and
4. under the constant supervision of trained staff able to detect indications of physical or mental distress that require removal and/or immediate medical assistance, and who document their observations of the student.

Repeated Dangerous Behaviors

The District conducts functional behavioral assessments for students who repeatedly engage in dangerous behavior that leads to instances of restraint and/or seclusion to identify students' needs and more effective ways of addressing those needs. Behavioral intervention plans that incorporate appropriate positive behavioral interventions are created when necessary.

Training and Professional Development

The District trains an appropriate number of personnel in each building in crisis management and de-escalation techniques. The District maintains written or electronic documentation of provided training and lists of participants in each training session.

All student personnel, as defined by OAC 3301-35-15, are trained annually on the SBOE's and the District's policies and procedures regarding restraint and seclusion.

The Board directs the Superintendent/designee to develop a plan for any necessary training of student personnel to implement PBIS on a system-wide basis.

Data and Reporting

Each incident of seclusion or restraint is immediately reported to the building administrator and the student's parent. Each incident of seclusion or restraint is documented in a written report, which is made available to the student's parent within 24 hours. The District maintains written reports of seclusion or restraint. These reports are educational records under the Family Education Rights and Privacy Act.

File: JP  
POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS  
(Restraint and Seclusion)

The District annually reports information concerning the use of restraint and seclusion to the Ohio Department of Education (ODE), as requested by ODE.

Monitoring and Complaint Processes

The Board directs the Superintendent/designee to establish a procedure to monitor the implementation of State law and the District's policy on restraint and seclusion.

The Board directs the Superintendent/designee to establish District complaint procedures, which include:

1. a procedure for parents to present complaints to the Superintendent to initiate a complaint investigation by the District regarding incidents of restraint or seclusion and
2. a requirement that the District respond to parents in writing within 30 days of the filing of a complaint regarding restraint and seclusion.

Parents are notified annually of the District's seclusion and restraint policies and procedures, which are also posted on the District's website.

Adoption Date: August 26, 2013

LEGAL REF.: ORC 2919.22  
OAC 3301-35-15; 3301-37-10

|              |   |                          |
|--------------|---|--------------------------|
| CROSS REFS.: | IGBA, Programs for Students with Disabilities | JGA, Corporal Punishment |
|              | JF, Student Rights and Responsibilities       | JH, Student Welfare      |
|              | JHF, Student Safety                           |                          |

***NOTE:** Beginning with the 2013/2014 school year, Districts are required to develop policies dealing with seclusion, restraint and PBIS. The requirement stems from OAC 3301-35-15, which was finalized through the Joint Committee on Agency Rule Review (JCARR) on April 8, 2013. Prior to rule finalization, SBOE adopted an accompanying model policy in January 2013. The rule requires District policies and procedures to be consistent with the SBOE policy.*

*Policies and procedures dealing with seclusion and restraint are required to be posted on the District's website and parents must be notified annually of District policies and procedures dealing with seclusion and restraint.*

***THIS IS A REQUIRED POLICY***

[This Page Intentionally Left Blank]