

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, August 29, 2011 – 6:30 p.m. – Regular Meeting  
Westlake High School - Cafeteria – 27830 Hilliard Blvd.**

Call to Order: Time: 6:35 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Cross	<u>Present</u>
Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>

Pledge of Allegiance: President Mays led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Mays thanked all in attendance. He noted that the proposed American Greetings resolution would not be voted on tonight at the request of the City but will be slated for action at the September 12<sup>th</sup> Board meeting.

Approval of Agenda

Motion by Ms. Winter  
Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

\*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Regular Meeting of July 18, 2011

Motion by Ms. Rocco  
Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

B. Special Reports & Recognitions

1. Resolution to Recognize Westlake City School District for Receiving the Ohio Exhibit B-1 School Plan “2011 OSP Best Practices Award”

C. Superintendent's Report

Superintendent Keenan noted the following:

1. Groundbreaking activities associated with Phase 1 of the district's construction project
2. Commented on a letter received from Porter Library's director, Andrew Mangels, recognizing Becky Kowalski for her efforts during their Science Week recognition
3. Modular units have now been installed at all four elementary schools.
4. District State Report Card results
5. Opening Day remarks to staff
6. Upcoming 2011-12 budget
7. A recalibration proposal to reduce the administrative salary schedule for incoming administrators
8. Alumni recognition of Mr. Thomas Hill, former music teacher at Westlake High School, for his efforts with the Arts

Board Discussion:

A Board discussion ensued, and Mr. Sullivan inquired about the progress of discussions with members of the WTA. Superintendent Keenan said there has been no additional progress to date. Mr. Sullivan indicated he is deeply disappointed with the behavior and actions of the leadership of our teacher union on this matter. On another matter, President Mays clarified that the Board has not made any formal decision on a future levy at this point in time. Mr. Cross indicated he would like to see a plan in the next 15 months to address several issues such as wage costs, administrative savings concession information, and levy recommendation. Superintendent Keenan reminded the Board about his statements concerning the district's actions relating to state funding cuts and their efforts to make changes relative to the market. He then clarified his comments with respect to a future levy. The Board then continued to have a discussion with respect to timing of the next school operating levy.

D. Treasurer's Report/Recommendations

1. Financial Presentation – Draft 2011-12 Appropriation Measure (Budget)  
CFO/Treasurer Pepera reported on the proposed 2011-12 budget and updated five-year forecast.
2. Action Items
  - a. Resolution to Accept Funds Exhibit D-2-a
  - b. Resolution to Adjust the FY12 Temporary Appropriations Exhibit D-2-b
  - c. Resolution to Approve FY12 Temporary Appropriations – Other Funds Exhibit D-2-c
  - d. Resolution to Approve Student Activity Purpose Statements and Budgets Exhibit D-2-d
  - e. Resolution to Designate Huntington National Bank as the Main Depository and Authorize an Additional Depository for Active and Interim Funds for the Period July 8, 2011 to July 7, 2016 Exhibit D-2-e

Board Discussion:

Mr. Sullivan requested the Board further discuss the proposed budget at the Sept. 12<sup>th</sup> meeting. Mr. Cross then asked CFO Pepera for clarification on the formulation of the budget in relation to the forecast and potential operating levy considerations. Mr. Pepera indicated the decision to place a levy on the ballot rests with the Board, and many variables will ultimately determine timing and amount of any proposed levy. Mr. Sullivan cited a recent editorial in the Plain Dealer on local politicians and school funding woes. Ms. Rocco indicated the Board has to have some further discussion on this topic before they consider going to the community again and asking for support.

Mr. Cross indicated if we're going to ask taxpayers for additional resources, the Board needs to have further discussion on the status of its finances. Ms. Winter agreed with continuing discussions and commented the Board had a discussion last October centering on fiscal goals and a follow-up session was held in November. President Mays spoke about the realities of cutting costs in relation to existing labor agreements and how the district is attempting to deal with the issue in the interim. Mr. Sullivan asked about the establishment of a Blue Ribbon panel to discuss these issues.

E. CAC Report – None

F. New Business

1. Action Items

- |                                                                                                                                                                                                                                         |                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| a. Resolution to Accept Gifts and Contributions                                                                                                                                                                                         | Exhibit F-1-a    |
| b. Resolutions to Approve Staff Recommendations                                                                                                                                                                                         |                  |
| 1. Resolution to Reinstate Suspended Contracts for the 2011-2012 School Year                                                                                                                                                            | Exhibit F-1-b-1  |
| 2. Resolution to Approve Resignations, FMLA and Employment                                                                                                                                                                              | Exhibit F-1-b-2  |
| 3. Resolution to Approve Resignations and Employment of Substitutes for Staff Members                                                                                                                                                   | Exhibit F-1-b-3  |
| 4. Resolution to Approve Extended Time for Staff Members                                                                                                                                                                                | Exhibit F-1-b-4  |
| 5. Resolution to Approve Employment of Project Link Personnel                                                                                                                                                                           | Exhibit F-1-b-5  |
| 6. Resolution to Approve Stipends for Certified Staff Members for Mentor Program 2011-2012                                                                                                                                              | Exhibit F-1-b-6  |
| 7. Resolution to Approve Certified Home Instruction                                                                                                                                                                                     | Exhibit F-1-b-7  |
| 8. Resolution to Approve Grant Stipend for District AIMSWeb Leader                                                                                                                                                                      | Exhibit F-1-b-8  |
| 9. Resolution to Approve Employment Paid from Grant Funds                                                                                                                                                                               | Exhibit F-1-b-9  |
| 10. Resolution to Approve Employment of Auxiliary Services Personnel                                                                                                                                                                    | Exhibit F-1-b-10 |
| 11. Resolution to Approve Health Services for Non-Public Schools                                                                                                                                                                        | Exhibit F-1-b-11 |
| 12. Resolution to Approve Rescinding and Employment of Supplemental Contracts                                                                                                                                                           | Exhibit F-1-b-12 |
| 13. Resolution To Approve Athletic Camp Employment                                                                                                                                                                                      | Exhibit F-1-b-13 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services                                                                                                                                              | Exhibit F-1-c    |
| d. Resolution to Approve Field Trip                                                                                                                                                                                                     | Exhibit F-1-d    |
| e. Resolution to Approve Foreign Exchange Student                                                                                                                                                                                       | Exhibit F-1-e    |
| f. Resolution to Approve Sunday Building Use                                                                                                                                                                                            | Exhibit F-1-f    |
| g. Resolution to Approve Contract for Services Supervised by Local Education Agency for Non-Public School                                                                                                                               | Exhibit F-1-g    |
| h. Resolution to Approve Participation in 2011-2012 Ohio Schools Council Cooperative Programs                                                                                                                                           | Exhibit F-1-h    |
| i. Resolution to Approve Bus Routes for the 2011-2012 School Year                                                                                                                                                                       | Exhibit F-1-i    |
| j. Resolution to Authorize Execution of Owner-Contractor Agreements                                                                                                                                                                     | Exhibit F-1-j    |
| k. Resolution to Award Contract for Westlake High School Site Controls and Utilities Work                                                                                                                                               | Exhibit F-1-k    |
| l. Resolution to Accept Withdrawal of Bid for the New Middle School Site Work, Reject Bids Received for the Middle School Site Work, and Authorize Re-Bid of the Work as Part of The Building Trades Packages for the New Middle School | Exhibit F-1-l    |

m. Resolution to Approve Participation in the Virtual Learning Academy

Exhibit F-1-m

G. Master Facility Plan Phase I Report

Bob Teitenberg, Turner Construction, discussed the budget report and updated the Board on the progress of the project.

H. Director of Business Affairs Report

Dave Puffer noted the following:

1. Commented on the smooth opening of the school year.

I. Board Items - None

\*Hearing of Public (15 Minutes)

Russell Milan: Presented an appreciation plaque to the district for co-sponsoring the Special Needs Olympics.

Dave Albert: Spoke about remarks from board members.

Harry Applegate: Spoke about board members' comment regarding funding coming from Columbus and wanted some clarification on the cost of the IB program.

Lisa Hawkins: Spoke about her research relating to unintended consequences with streamlining district operations.

J. Adjournment

Motion by Ms. Winter

Seconded by Mr. Sullivan

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

President Mays adjourned the meeting at 10:14 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

- \* The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1  
RES. #11-208

RESOLUTION TO RECOGNIZE WESTLAKE CITY SCHOOL DISTRICT FOR  
RECEIVING THE OHIO SCHOOL PLAN "2011 OSP BEST PRACTICES AWARD"

RESOLVED that the Westlake Board of Education recognizes and congratulates the Westlake City School District for their comprehensive safety practices, knowledgeable staff members, and proactive awareness and supervision of all aspects of facility maintenance, hazards, and improvements.

Westlake City School District will receive a \$1,000 premium credit and will receive a plaque recognizing their efforts.

Comments from the OSP Risk Management Representative who nominated Westlake City School District:

EXCELLENT DISTRICT- Very deserving of the honor.

- 1) All maintenance personal, staff, and administrative personnel appeared to be very proactive as to school operations and safety. When you talk to staff or tour the facilities, you get the feeling all personnel were part of one very large safety committee.
- 2) When completing a RM walk thru, all school employees wanted to know how they could make improvements or changes to enhance their operations and safety.
- 3) The district has excellent controls over possible hazardous conditions (chemical inventories, playgrounds, parking lots, etc).
- 4) Security was forefront (daily locked down, limited access, and visitor controls).
- 5) Inspections of facilities were ongoing (week to week, month to month).
- 6) Facility maintenance was completed and documented.
- 7) The District had a very active in-service program for maintenance, staff, and administrative personnel.

Motion by           Ms. Winter          

Seconded by          Mr. Sullivan         

Roll Call Vote:

Mr. Mays	<u>          AYE          </u>
Ms. Winter	<u>          AYE          </u>
Mr. Cross	<u>          AYE          </u>
Ms. Rocco	<u>          AYE          </u>
Mr. Sullivan	<u>          AYE          </u>

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

<b>Local Funds</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Martha Holden Jennings Foundation (Fortuna) FY12	\$3,000.00	007	9612
Target (Meecha) FY12	\$2,000.00	019	9012

<b>State Funds</b>	<b>Amount</b>	<b>Fund</b>	<b>Special Cost Center</b>
Montessori Children's School 2011 – 2012	\$38,609.52	401	9512
Westlake Montessori School 2011 – 2012	\$15,579.28	401	9612
St. Paul Lutheran School 2011 – 2012	\$182,887.20	401	9712
St. Bernadette Catholic School 2011 – 2012	\$193,047.60	401	9812
Le Chaperon Rouge Elementary 2011 – 2012	\$27,094.40	401	9912

Motion by Ms. Rocco

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT D-2-b  
RES. #11-210

RESOLUTION TO ADJUST FY12 TEMPORARY APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY12 temporary appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-2100-400			
General Support-Purchased Services	\$451,656.59	\$492,734.05	\$41,077.46
001-2100-800			
General Support-Miscellaneous	\$9,995.38	\$28,587.67	\$18,592.29
001-2200-500			
General Support Services-Supplies	\$36,561.15	\$40,093.59	\$3,532.44
001-2200-700			
General Support Services-Replacement Equip.	\$51,500.00	\$68,328.00	\$16,828.00
001-2200-800			
General Support Services-Miscellaneous	\$6,180.00	\$7,390.00	\$1,210.00
001-2300-500			
Board of Education-Supplies	\$1,030.00	\$1,350.00	\$320.00
001-2400-400			
Admin-Purchased Services	\$81,573.86	\$167,320.42	\$85,746.56
001-2400-800			
Admin-Miscellaneous	\$31,692.48	\$35,431.64	\$3,739.16
001-2700-400			
Maintenance-Purchased Services	\$566,500.00	\$719,471.39	\$152,971.39
001-2800-800			
Transportation-Miscellaneous	\$0.00	\$75.00	\$75.00
<b>Total</b>	<b>\$1,236,689.46</b>	<b>\$1,560,781.76</b>	<b>\$324,092.30</b>

EXHIBIT D-2-b  
(Continued)

<b>FOOD SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-7500-900-9600			
Food Service-Refund of Prior Year Receipt	<u>\$0.00</u>	<u>\$10.95</u>	<u>\$10.95</u>
<b>Total</b>	<b>\$0.00</b>	<b>\$10.95</b>	<b>\$10.95</b>
<b>UNIFORM SUPPLY</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
009-1100-500-9009			
Supplies	<u>\$19,000.00</u>	<u>\$33,686.47</u>	<u>\$14,686.47</u>
<b>Total</b>	<b>\$19,000.00</b>	<b>\$33,686.47</b>	<b>\$14,686.47</b>
<b>IN-SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
018-3900-500-9724			
WHS Sunshine Teacher's Lounge-Supplies	\$500.00	\$516.90	\$16.90
018-7500-900-9761			
Lee Burneson-Refund-Prior Year Receipt	<u>\$0.00</u>	<u>\$15.00</u>	<u>\$15.00</u>
<b>Total</b>	<b>\$500.00</b>	<b>\$531.90</b>	<b>\$31.90</b>
<b>TITLE III LEP FY12</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
551-1200-500-9512			
Instruction Supplies & Materials	\$4,500.00	\$6,000.00	\$1,500.00
551-2200-100-9512			
Prof. Development - Salaries & Wages	\$800.00	\$2,047.00	\$1,247.00
551-2200-400-9512			
Prof. Development - Purchased Services	<u>\$2,200.00</u>	<u>\$7,200.00</u>	<u>\$5,000.00</u>
<b>Total</b>	<b>\$7,500.00</b>	<b>\$15,247.00</b>	<b>\$7,747.00</b>



EXHIBIT D-2-b  
(Continued)

ARRA EARLY CHILDHOOD SPECIAL EDUCATION FY11			
Account	From	To	Difference
587-1200-500-9320			
Special Instruction - Supplies & Materials	\$0.00	\$31.20	\$31.20
587-2200-100-9320			
Support Service - Salaries & Wages	\$1,796.02	\$1,793.47	(\$2.55)
587-2200-400-9320			
Prof. Development - Purchased Services	\$0.00	(\$28.65)	(\$28.65)
<b>Total</b>	<b>\$1,796.02</b>	<b>\$1,796.02</b>	<b>\$0.00</b>

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

EXHIBIT D-2-c  
RES. #11-211

RESOLUTION TO APPROVE FY12 ADDITIONAL TEMPORARY APPROPRIATIONS  
OTHER FUNDS

RESOLVED THAT

the Westlake Board of Education approve the following FY12 additional temporary appropriations – other funds:

<u>FND</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SCC</u>	<u>DESCRIPTION</u>	<u>TEMP. APPROP.</u>	<u>TOTALS</u>
007	1100	500	9612	MARTHA HOLDEN JENNINGS (FORTUNA) FY12 SUPPLIES	\$1,114.00	
007	1100	600	9612	MARTHA HOLDEN JENNINGS (FORTUNA) FY12 EQUIPMENT	\$1,886.00	
				<b>MARTHA HOLDEN JENNINGS FOUNDATION (FORTUNA) FY12</b>		<b>\$3,000.00</b>
007	4600	400	9820	WESTLAKE HIGH MEMORIAL FUND	\$500.00	
				<b>TOTAL WESTLAKE HIGH MEMORIAL FUND</b>		<b>\$500.00</b>
019	1100	500	9612	TARGET (MEECHA) FY12 SUPPLIES	\$2,000.00	
				<b>TOTAL TARGET (MEECHA) FY12</b>		<b>\$2,000.00</b>
200	4600	800	9834	WHS CLASS OF 2001	\$970.00	
				<b>TOTAL WHS CLASS OF 2001</b>		<b>\$970.00</b>
401	3200	400	9512	NON PUB.MONTESSORI CHILDREN'S SCH.FY12 PURCH SERVICES	\$5,721.38	
401	3200	500	9512	NON PUB.MONTESSORI CHILDREN'S SCH.FY12 SUPP.&MATL.	\$31,888.14	
401	3200	600	9512	NON PUB.MONTESSORI CHILDREN'S SCH.FY12 EQUIPMENT	\$1,000.00	
				<b>TOTAL MONTESSORI CHILDREN'S SCHOOL 2011-2012</b>		<b>\$38,609.52</b>
401	3200	400	9612	NON PUB.WESTLAKE MONTESSORI FY12 PURCH SERVICES	\$623.17	
401	3200	500	9612	NON PUB.WESTLAKE MONTESSORI FY12 SUPPLIES & MATLS.	\$14,956.11	
				<b>TOTAL WESTLAKE MONTESSORI 2011- 2012</b>		<b>\$15,579.28</b>

EXHIBIT D-2-c  
(Continued)

FND	FUNC	OBJ	SCC	DESCRIPTION	TEMP. APPROP.	TOTALS
401	3200	100	9712	NON PUBLIC ST. PAUL FY12 SALARIES AND WAGES	\$77,000.00	
401	3200	200	9712	NON PUBLIC ST. PAUL FY12 BENEFITS	\$40,434.48	
401	3200	400	9712	NON PUBLIC ST. PAUL FY12 PURCHASED SERVICES	\$32,511.49	
401	3200	500	9712	NON PUBLIC ST. PAUL FY12 SUPPLIES & MATLS.	\$29,941.23	
401	3200	600	9712	NON PUBLIC ST. PAUL FY12 EQUIPMENT	\$3,000.00	
				<b>TOTAL NON PUBLIC ST. PAUL 2011-2012</b>		<b>\$182,887.20</b>
401	3200	100	9812	NON PUBLIC ST. BERN. FY12 SALARIES & WAGES	\$21,000.00	
401	3200	200	9812	NON PUBLIC ST. BERN. FY12 BENEFITS	\$3,181.61	
401	3200	400	9812	NON PUBLIC ST. BERN. FY12 PURCHASED SERVICES	\$61,666.31	
401	3200	500	9812	NON PUBLIC ST. BERN. FY12 SUPPLIES & MATLS.	\$87,199.68	
401	3200	600	9812	NON PUBLIC ST. BERN. FY12 EQUIPMENT	\$20,000.00	
				<b>TOTAL NON PUBLIC ST. BERNADETTE 2011-2012</b>		<b>\$193,047.60</b>
401	3200	400	9912	NON PUB. LE CHAPERON ROUGE FY12 PURCHASED SERVICE	\$2,083.78	
401	3200	500	9912	NON PUB. LE CHAPERON ROUGE FY12 SUPP.&MATLS.	\$23,010.62	
401	3200	600	9912	NON PUB. LE CHAPERON ROUGE FY12 EQUIPMENT	\$2,000.00	
				<b>TOTAL LE CHAPERON ROUGE 2011-2012</b>		<b>\$27,094.40</b>

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPROVE STUDENT ACTIVITY  
PURPOSE STATEMENTS AND BUDGETS

RESOLVED THAT the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets.

**2011-12 Policy and Purpose Statements\***

<b>Fund</b>	<b>Object</b>	<b>SCC</b>	<b>Description</b>	<b>Estimated Revenue</b>	<b>Estimated Expenses</b>
200	800	9612	Student Council - WHS	\$31,000.00	\$41,000.00
200	800	9613	Student Activities – WHS	<u>\$0.00</u>	<u>\$3,100.00</u>
			<b>Total</b>	<b>\$31,000.00</b>	<b>\$44,100.00</b>

\*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT D-2-e  
RES. #11-213

RESOLUTION TO DESIGNATE HUNTINGTON NATIONAL BANK AS THE MAIN  
DEPOSITORY AND AUTHORIZE AN ADDITIONAL DEPOSITORY FOR ACTIVE AND  
INTERIM FUNDS FOR THE PERIOD JULY 8, 2011 TO JULY 7, 2016

WHEREAS the following institutions have filed an application for designation as depository for active and interim funds:

Huntington National	Dollar Bank
---------------------	-------------

THEREFORE BE IT RESOLVED by the Westlake City School District Board of Education that in conformity with the provisions of the "Uniform Depository Act," the following institutions be designated as public depositories for active and interim funds, if and when available, under control of this Board for the period July 8, 2011 to July 7, 2016, inclusive:

Huntington National	Dollar Bank
---------------------	-------------

BE IT FURTHER RESOLVED that the active and interim funds be awarded to the financial institutions that offer to pay the highest permissible rate of interest whenever monies become available for deposit upon their duly executing and delivering the required surety company bonds or delivering securities to the Treasurer or a qualified trustee as contemplated in O.R.C. 135.28 or 135.181 as applicable.

BE IT FURTHER RESOLVED that the Treasurer be and is hereby authorized to sign on behalf of the Board such memorandum agreements as are required under the Ohio R.C. 135.01 and 135.12, inclusive.

BE IT FURTHER RESOLVED that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements including Section 121.22, Ohio Revised Code.

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations, and in so doing hereby acknowledges the positive and supportive activities of those listed:

Mr. and Mrs. David Dorogi 1939 Sperry's Forge Trail Westlake, OH 44145	Donated \$160.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
The Mulhan Family 15893 Falmouth Oval Middleburg Hts., OH 44130	Donated \$15.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Mr. and Mrs. Michael Godfrey 29135 Fall River Drive Westlake, OH 44145	Donated \$435.00 to the Environmental Club at Lee Burneson Middle School to complete the Kenya 2012 trip and the Maasai Music Project.
Lee Burneson Middle School Student Council 2260 Dover Center Road Westlake, OH 44145	Donated \$1,440.00 to the Class of 2015 at Westlake High School in lieu of the 2011 8 <sup>th</sup> grade Student Council Cedar Point trip.
Target of North Olmsted 24646 Brookpark Road North Olmsted, OH 44070	Donated \$2,000.00 to the Math and Literacy Proposal at Hilliard Elementary to purchase literature with math themes to use within math classes. Also to purchase reading group books at various reading levels that have math concepts to have cross-curricular lessons to help with International Baccalaureate.

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-1  
RES. #11-215

RESOLUTION TO REINSTATE SUSPENDED CONTRACTS  
FOR 2011-2012 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves the reinstatement of the following suspended contracts for the 2011-2012 school year:

CONTRACT REINSTATEMENT

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Susie Betleski	Dover Library Resourcarian, Class C	08/01/2011
Diane Campo	Dover Special Education Assistant	08/01/2011
Karen DiCaprio	Driver	08/01/2011
Mary Fazekas	Dover Special Education Assistant	08/01/2011
Zita Goldberg	Parkside Special Education Assistant	08/01/2011
Barb Hajek	WHS Library Assistant, Class B	08/01/2011
Randi Kjaer	Driver	08/01/2011
Denis Mone	WHS Cleaner	08/01/2011
Crystal Pelfrey	Driver	08/01/2011
Jon Perkins	Driver	08/01/2011
Donna Richards	WHS-Family/Consumer Science	08/01/2011
Michelle Slak	WHS Special Education Assistant	08/01/2011

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE RESIGNATIONS, FMLA, AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA, and employment for staff members:

Classified Resignation

Donna Corrigan-Driver 07/29/2011  
Denis Mone-Cleaner 08/07/2011

Resignation for Purpose of Retirement

Thomas Ward 09/28/2011 Madeline DuBois 01/13/2012  
Steve Maler 09/30/2011

FMLA

Alison Gregory 08/22/2011 Jacy Nichols 08/22/2011 Sarah Reichert 08/22/2011  
Dottie Osborne 08/22/2011 Cara Santora 08/22/2011

Summer 2011 Classified Employment

Aubrey Powers Summer 2010 Spec. Ed. Attendant 06/13/2011 Step 0 Additional 15 Hours

Seasonal Employment

Robert Thomas Grounds Helper Effective 08/29/2011 - 10/28/2011 \$7.50/Hour

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Leah Vandersluis	Driver	08/22/2011	1	4.50	5	9
Susan Kantner	Driver	08/24/2011	17	From 5.5 to 7.5 Hours/Day		
Sarah Kubincanek	Driver-Relief	08/22/2011	1	4.00	5	9
Jon Perkins	Parkside Kitchen Helper	08/22/2011	1	3.50	5	9
Terri Orszak	Parkside Kitchen Helper	08/22/2011	13	3.75	5	9
Kevin Collins	WHS Spec. Ed. Assistant	08/22/2011	0	7.00	5	9
Rob Pace	WHS Spec. Ed. Assistant	08/22/2011	1	7.00	5	9
Matt Stricker	LBMS Spec. Ed. Assistant	08/22/2011	0	7.00	5	9
Justine Tinline	Dover Spec. Ed. Assistant	08/22/2011	0	5.50	5	9
Jed Failor	Maintenance Helper	08/22/2011	3	8.00	5	12

Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>
Bridget McMahan	Parkside Grade 5 Math/Science	08/22/2011	0	BA	1.0

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>



EXHIBIT F-1-b-3  
RES. #11-217

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2011-2012 school year:

Classified Substitute Resignations

Lisa Bowser	Kathleen Page	Susan Pesta	Megan Reilley	Nora Slusar
Lauren Stockhausen	Justine Tinline	Patricia Haller		

Certified Substitute Resignations

Kristen Airel	Margo Bell	Kara Blackburn	Nicole Castrigano	Carole Chew
Heather Cizmada	Katherine DeBlasi	Melissa Graham	Shannon Heffernan	Allison Kelades
Heather MacLeod	Nancy Martin	Rich Martinek	Kristine McCutcheon	Jessica Novotny
Alice Ogonek	Jennifer Orbach	Susan Pesta	Bill Poskarbiewicz	Megan Reilley
Kendyll Schaeffer	Nora Slusar	Stephanie Smith	Lauren Stockhausen	Matt Stricker
Justine Tinline	Erin Tyler	Mallory Underwood	Stephanie Yehlik	Kim Fedor
Laura Godfray	Catherine Cook	Jacqueline Glasscock		

Classified Substitutes Employment

Robert Baird	Donna Corrigan	Karen Freeman	Kristine Gallagher	John Najdl
Dina Nicoll	Joan Roman			

Certified Substitutes Employment

Cassandra Anderson	Susan Betschman	Christine Biel	Alison Bohnenkamp	Cynthia Boyd
Patricia Buckner	Sarah D'Abato	John Dougherty	Ellen Faris	Tony Fulton
Kristine Gallagher	Maria Gingo	Kelly Grieve	William Harper	Mitchell Hartel
Tessa Kostansek	Dennis Labis	Pearl Legarth	Patricia Leonard	Lindsay Locke
Duane Miller	Ross Miller	Holly Moore	Maureen Moran	Jennifer Muran
Cliff Novak	Daniel Pajer	Selene Rayho	Brooke Russell	Colleen Sammon
Sarah Sargent	Jessica Sheehan	Olivia Smith	Natalie Sokolowski	Jody Stopiak
Maria Surovy	Ann Marie Tischler	Alexandria Toth	Dana Brulport	Eric Cohen
Danielle Vigh	Kristen Perrier			

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE EXTENDED TIME FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following extended time for media specialists, school nurses, school psychologists, career/technical education staff and guidance counselors for the school year 2011-2012.

<u>Guidance Counselors</u>		<u>School Psychologists</u>		<u>School Nurses</u>	
Mark Lenczewski	6 days	Tom Ward	10 days	Dorothy Beyer	2 days
Sheri Foster	6 days	Janice Hughes	10 days	Dolores Kuclo	2 days
Roberta English	2 days	Valerie O'Connor	10 days		
Joan Jerome	2 days			<u>Career/Technical Education</u>	
Sandee Erdman	2 days			Tabatha Devine	5 days
William Bowles	2 days				
Mark Campo	8 days			<u>Media Specialist</u>	
Terry Kennedy	8 days			Jacy Nichols	2 days
Debora Voss	8 days				
Elizabeth Ruper	8 days				

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-5  
RES. #11-219

RESOLUTION TO APPROVE THE EMPLOYMENT OF  
PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of Project Link personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Rate</u>	<u>Hours / Days</u>	<u>Effective</u>
Erin Fenderbosch	Lead Site Coordinator	\$31,725.00/Year	7.5 / 225 Days	8/15/2011-08/10/2012

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Step</u>	<u>Effective</u>
Julie Priebe	Project Link Site Coordinator	Hilliard	7	08/15/2011

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Effective</u>
Roberta Ahern	Site Coordinator	10	08/22/2011
Nancy English	Site Coordinator	9	08/22/2011
Christine Matejcik	Project Link Leader	7	08/22/2011
Judith Mack	Project Link Leader	6	08/22/2011
Nancy Kendall	Project Link Leader	6	08/22/2011
Stacie Connors	Project Link Leader	6	08/22/2011
Matthew Sprosty	Project Link Leader	5	08/22/2011
Catherine Brannigan	Project Link Leader	4	08/22/2011
Callie Smith	Project Link Leader	4	08/22/2011
Katelyn O'Malley	Project Link Leader	3	08/22/2011
Adam Reynolds	Project Link Leader	3	08/22/2011
Therese Laskey	Project Link Leader	3	08/22/2011
Rachel Levi	Project Link Leader	3	08/22/2011

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE STIPENDS FOR CERTIFIED  
STAFF MEMBERS FOR MENTOR PROGRAM

RESOLVED that the Westlake Board of Education approves stipends in the amount of \$1,000 each for certificated staff members for the mentor program for the 2011-2012 school year as follows.

<u>Mentor</u>	<u>Mentee</u>	<u>School</u>	<u>Grade/Subject</u>
Dawn Dawson	Bridget McMahan	Parkside	5 <sup>th</sup> Grade Math/Science
Rachael Kane	Doug Kuns	LBMS	Intervention Specialist
Susie Zkiab	Caitlin Jewell	Holly Lane	Kindergarten

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-7  
RES. #11-221

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified students at the negotiated rate of pay as follows:

Karen Schmidt to provide home instruction to an IDEIA indentified student effective 08/01/2011, not to exceed 25 hours.

Jean Barrett to extend the home instruction completion date through 09/01/2011 for an identified student.

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE GRANT STIPEND FOR  
DISTRICT AIMSWEB LEADER

RESOLVED that the Westlake Board of Education approves a \$1,000.00 grant stipend for a Westlake City Schools certified staff member for AIMSWeb program administration and staff development, to be paid from the Title II-A Grant Funds.

AIMSWeb Leader 2011-2012

Valerie O'Connor

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-9  
RES. #11-223

RESOLUTION TO APPROVE EMPLOYMENT PAID FROM GRANT FUNDS

RESOLVED that the Westlake Board of Education approves the employment of the following personnel for the 2011-2012 school year, partially or fully funded by the following grants:

TITLE I FY12

Cindy Archer

Trudy Pauken

Leslie Telloni

TITLE II-A FY12

Improving Teacher Quality

Hun Piazza

TITLE III FY12

Limited English Proficient

Celina Bigio

EARLY CHILDHOOD SPECIAL EDUCATION FY12

Karen Kane

TITLE VI-B FY12-Special Education IDEA

Patricia Wasko

Kristine Hamilton

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPROVE EMPLOYMENT  
OF AUXILIARY SERVICES PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following auxiliary personnel for St. Paul Lutheran School for the school year 2011-2012, to be paid from the Auxiliary Services Fund.

Corlett Bine St. Paul Lutheran – Clerk/Typist	Rate: Class A, Step 20 9.5 Months, 6 hours/day/5 days per week
Barbara Sennhenn St. Paul Lutheran – SST Teacher	Rate: BA, Step 20 3-1/2 hours/day, 5 days per week
Donna Collins St. Paul Lutheran – Speech Therapist	Rate: MA+30, Step 20 20% Contract

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>



EXHIBIT F-1-b-11  
RES. #11-225

RESOLUTION TO APPROVE HEALTH SERVICES FOR NON-PUBLIC SCHOOLS

RESOLVED that the Westlake Board of Education approves contracted services for non-public schools for the 2011-2012 school year as follows to be paid out of Auxiliary Service Funds and/or Title VI-B IDEA Funds.

PSI Affiliates, Inc. Contracts

St. Bernadette

Intervention Specialist	72 days
School Nurse	720 hours
Speech & Hearing Pathologist	36 days
Psychologist	36 days

St. Paul Lutheran

School Nurse	9 days
Health Aides	540 hours

Cuyahoga County Board of Health Contract

Montessori Children's School

Registered Nurse	8 hours/month
------------------	---------------

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE RESCINDING AND  
EMPLOYMENT OF SUPPLEMENTAL CONTRACTS  
(In-District and Out-of-District)

RESOLVED that the Westlake Board of Education approves the rescinding and employment of supplemental contracts as follows:

Rescind Supplemental Employment - All Effective 08/01/2011

<u>Name</u>	<u>Position</u>	<u>Name</u>	<u>Position</u>
Scott Rovniak	PKIS Band Director (50%)		

2011-2012 Supplemental Contract Employment

Rachel White	Parkside Chorus Director (50%)	Y	1
Scott Rovniak	Parkside Band Director (35%)	Y	20
Rachel White	Parkside Band Director (15%)	Y	
Jay Valadez	WHS 9 <sup>th</sup> Grade Volleyball Coach	N	1
Kyle Harriger	WHS Volunteer Asst. Football Coach	N	N/A
Sanjay Beach	LBMS Volunteer Asst. Football Coach	N	N/A

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-13  
RES. #11-227

RESOLUTION TO APPROVE SUMMER ATHLETIC CAMP EMPLOYMENT

RESOLVED that the Westlake Board of Education approves Summer 2011 Athletic Camp employment as follows:

High School Boys Soccer Camp

Mike Besu – Camp Director

Matt Planisek - Camp Coach

Clint Holliday - Camp Coach

Michael Marich - Camp Coach

Middle School Volleyball Camp

Sally Falatach-Camp Director

Middle School Football Camp

Mike Bee-Camp Director

Brad Behrendt-Camp Coach

Bill Bowles-Camp Coach

John Holland-Camp Coach

Michael Marcellino-Camp Coach

William “Kip” Primrose-Camp Coach

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS  
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

Summer 2010 Extended School Year Services

Revised ESC Cuyahoga County Interdistrict Services-2010/2011 Summer Services

2011-2012 School Year

Cuyahoga County Board of Developmental Disabilities

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-d  
RES. #11-229

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip, contingent upon the group raising sufficient funds to finance the trip.

Lee Burneson Middle School & Westlake High School  
Environmental Club LBMS/WHs  
E-Club Connections - Kenya, Africa 2012  
Summer, 2012 - Dates To Be Determined  
Approximate Cost Per Pupil: \$5,000.00

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE FOREIGN EXCHANGE STUDENT

RESOLVED that the Westlake Board of Education approves the attendance at Westlake High School of the following Foreign Exchange Student for the 2011-2012 school year:

Petra Ganz - Italy

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

EXHIBIT F-1-f  
RES. #11-231

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED that the Westlake Board of Education approves Sunday building use as follows:

Rock Point Church  
Sunday Morning Gathering

Parkside Intermediate School  
Sundays, 08/28/11 – 06/24/12  
NO USAGE 12/25/2011 & 01/01/12  
8:30 AM – 11:30 AM  
Cafeteria & Music Room

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPROVE CONTRACT FOR SERVICES SUPERVISED  
BY LOCAL EDUCATION AGENCY FOR NON-PUBLIC SCHOOL

RESOLVED that the Westlake Board of Education approves the Contract for Services Supervised by Local Educational Agency with the Educational Service Center of Summit County for St. Paul Lutheran Non-Public School for the 2011-2012 school year, to be paid from the Auxiliary Services Fund.

Motion by \_\_\_\_\_ Ms. Winter \_\_\_\_\_

Seconded by \_\_\_\_\_ Ms. Rocco \_\_\_\_\_

Roll Call Vote:

Mr. Mays	_____ AYE _____
Ms. Winter	_____ AYE _____
Mr. Cross	_____ AYE _____
Ms. Rocco	_____ AYE _____
Mr. Sullivan	_____ AYE _____



August 29, 2011  
11-387

EXHIBIT F-1-h  
RES. #11-233

RESOLUTION TO APPROVE PARTICIPATION IN 2011-2012  
OHIO SCHOOLS COUNCIL COOPERATIVE PROGRAMS

RESOLVED that the Westlake Board of Education approves participation in the Ohio Schools Council Cooperative Program for the 2011-2012 school year.

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPROVE BUS ROUTES FOR THE 2011-2012 SCHOOL YEAR

RESOLVED that the Westlake Board of Education approves the bus routes for the 2011-2012 school year.

Motion by \_\_\_\_\_ Ms. Winter \_\_\_\_\_

Seconded by \_\_\_\_\_ Ms. Rocco \_\_\_\_\_

Roll Call Vote:

Mr. Mays	_____ AYE _____
Ms. Winter	_____ AYE _____
Mr. Cross	_____ AYE _____
Ms. Rocco	_____ AYE _____
Mr. Sullivan	_____ AYE _____

EXHIBIT F-1-j  
RES. #11-235

RESOLUTION TO AUTHORIZE EXECUTION  
OF OWNER-CONTRACTOR AGREEMENTS

RESOLVED that the Board of Education of the Westlake City School District authorizes execution of Owner-Contractor Agreements dated March 23, 2011 with Dash Tree Services for Tree Removal Services.

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-k  
RES. #11-236

RESOLUTION TO ACCEPT WITHDRAWAL OF BID FOR THE NEW MIDDLE SCHOOL  
SITE WORK, REJECT BIDS RECEIVED FOR THE MIDDLE SCHOOL SITE WORK,  
AND AUTHORIZE RE-BID OF THE WORK AS PART OF THE BUILDING TRADES  
PACKAGES FOR THE NEW MIDDLE SCHOOL

WHEREAS, bids were received on August 25, 2011, for the MS01-Site Work contract for the new middle school project, and the apparent low bid was submitted by Sitetech, Inc. in the base bid amount of \$3,169,600.00; and

WHEREAS, Sitetech, Inc. withdrew its bid on August 26, 2011, based on the omission of a significant quantity of work from the bid amount; and

WHEREAS, following the bid opening, the Construction Manager met with the low bidder, determined that the bidder had omitted work from the bid, and recommends accepting the withdrawal, which was submitted within the two-day period provided in Ohio Revised Code Section 9.31; and

WHEREAS, with the withdrawal of the apparent low bid, the next low bid is more than 10% higher than the published estimate for the new middle school site work, and a contract for the work cannot be awarded, pursuant to Ohio Revised Code Section 153.12; and

WHEREAS, the Construction Manager recommends revising the site work contract documents to address issues identified during the post-bid evaluation process and to coordinate the site work with the other bid packages for the work, and issuing the revised contract documents with the building trades packages for the new middle school, which have been issued and are currently being reviewed by bidders, with the bid date for receipt of all bids extended to permit bidders to review the revised documents before preparing a bid for a portion of the work;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board accepts the withdrawal by Sitetech, Inc. of the bid it submitted for the new middle school site work and authorizes the Construction Manager, working with the Business Director, to return the bid submittal to Sitetech, Inc.
2. The Board rejects the remaining bids received for the MS01-Site Work contract for the new middle school project because the next lowest bid exceeded the published estimate for the work by more than 10%, and authorizes the Construction Manager, working with the Business Director to return the bid submittals to each bidder.
3. The Board authorizes the Construction Manager and Architect to review and revise the contract documents for the MS01-Site Work to address issues identified during the post-bid evaluation process and to make further revisions to the building trades packages to coordinate the changes with the other work.

EXHIBIT F-1-k  
(Continued)

4. The Board further authorizes the Business Director to proceed with the re-bid of the MS01-Site Work by issuing the revised contract documents to bidders, to extend the bid period for the new middle school building trades packages, and to receive bids for the new middle school, including the revised site work, at the same time, on a date selected by the Business Director.

Motion by \_\_\_\_\_ Ms. Winter \_\_\_\_\_

Seconded by \_\_\_\_\_ Mr. Sullivan \_\_\_\_\_

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE \_\_\_\_\_

Ms. Winter \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Cross \_\_\_\_\_ AYE \_\_\_\_\_

Ms. Rocco \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_ AYE \_\_\_\_\_

RESOLUTION TO AWARD CONTRACT FOR WESTLAKE HIGH SCHOOL  
SITE CONTROLS AND UTILITIES WORK

Westlake High School  
HS01-Site Controls and Utilities Work

<u>Contractor</u>	<u>Base Bid</u>
Sitotech, Inc.	\$2,958,500
Mr. Excavator	\$2,968,000
Mark Schaffer Excavating & Trucking	\$2,996,544
Prescision Engineering & Contracting	\$3,100,000
Fechko Excavating	\$3,492,671

WHEREAS, bids were received on August 25, 2011, for the HS01-Site Controls and Utilities Work contract for the new high school project, and the apparent low bid was submitted by Sitotech, Inc. in the base bid amount of \$2,958,500.00; and

WHEREAS, the Construction Manager, together with the Architect, reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommend that the contract for the HS01-Site Controls and Utilities Work be awarded to Sitotech, Inc. in the amount of \$2,958,500.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the HS01-Site Controls and Utilities Work contract to Sitotech, Inc., in the amount of \$2,958,500.00, as the lowest responsible bidder for the work specified for the contract.
2. The Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-m  
RES. #11-238

RESOLUTION TO APPROVE PARTICIPATION IN THE VIRTUAL LEARNING ACADEMY

RESOLVED that the Westlake Board of Education approves, in collaboration with the Jefferson County Educational Service Center, participation in the Jefferson County ESC Virtual Learning Academy. This is an internet-based educational delivery system designed for grades K-12, providing alternative educational options for credit deficiencies, alternative programs, students being schooled at home, and summer school programs.

Contract Period

12 months – July 1, 2011 – June 30, 2012

Contract Services

The following services are to be provided by Jefferson County ESC:

- ♦ development and maintenance of the participating school district's VLA database, including registration of students and faculty
- ♦ technology professional development
- ♦ daily on-line VLA technical support
- ♦ marketing consultation
- ♦ treasurer's office/EMIS support
- ♦ intervention support

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

August 29, 2011  
11-394

[This Page Intentionally Left Blank]