

WESTLAKE CITY SCHOOLS BOARD OF EDUCATION MINUTES

Monday, September 13, 2010 – 5:30 p.m. – Work Session
Administration Building - Board Room – 27200 Hilliard Blvd.

Call to Order: Time: 5:30 p.m.

Roll Call Vote:

Ms. Winter	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Mr. Cross	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Rocco	<u>Present</u>

Pledge of Allegiance: President Winter led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Winter thanked all in attendance.

Approval of Agenda as Amended to add the Presidential Address as Discussion Item #7

Motion by Mr. Sullivan
Seconded by Mr. Cross

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items

Harry Applegate: What is the addition of Item 7 under Discussion Items?

Winter: Responded to Mr. Applegate that Mr. Sullivan requested a discussion on the administrative decision regarding the upcoming Presidential Address.

A. Discussion Items

1. Developing Agendas

Sullivan: Spoke about the recent WestLife editorial on Board communication and the inability of some members of the Board to hear viewpoints of dissenting members. In addition, he requested an alternative method to setting agendas.

Winter: Commented on some statements made by Mr. Sullivan with respect to the recent WestLife editorial and then clarified Mr. Sullivan's request with respect to setting agendas and managing meetings of the Board. She explained her rationale for maintaining the current procedure as well as reiterating that any member of the Board has always been permitted to offer agenda items.

Sullivan: Requested that Mr. Cross' six to eight minutes of floor time from a previous meeting be sent to OSBA for training/evaluation purposes.

2. Full Day Kindergarten

Keenan: Discussed the rationale and possible alternative to the current kindergarten entrance policy date of August 1st.

Mays: Asked Dr. Keenan if foreign language will be introduced at the Kindergarten level.

Keenan: Stated to Mr. Mays he intends to introduce foreign language in first grade, but that may depend on the specific language chosen for the International Baccalaureate (IB) program.

Cross: Asked how many students are impacted by the proposed date change.

Keenan: Indicated to Mr. Cross that approximately 35-45 students will be impacted.

3. Facility Updates

Puffer: Updated the Board on various topics related to the facilities project including conceptual designs and scheduled site visits to other Ohio high school and middle school venues.

Cross: Asked Mr. Puffer how he chose the sites the staff will visit.

Puffer: Indicated to Mr. Cross the sites were chosen based on our architect's recommendation and District preference.

Cross: Indicated the District should be mindful in the design phase about potential enrollment or safety code issues.

Mays: Asked if the WHS design included an area for a student bookstore.

Cross: Asked if the District has committed to an art gallery at WHS.

Keenan: Indicated to Mr. Cross the current design incorporates a multi-purpose room that could be used as a conference room and also house an art gallery.

Cross: Asked how much bigger the buildings will be in terms of number of classrooms than the current layout.

Keenan: Stated he believes the current number of classrooms is adequate for the estimated enrollment.

Sullivan: Asked Dr. Keenan if the classrooms are bigger than what we currently have in the middle school.

Keenan: Indicated to Mr. Sullivan the classrooms are slightly bigger than what exists in the current middle school but as previously discussed in conformance with standards set by the Ohio Facilities Commission.

Puffer: Spoke about the development of a non-collusion and conflict of interest affidavit form for the construction process with the district attorney. He further noted the attorney suggested requiring additional affidavits only for the apparent low bidder.

Sullivan: Indicated to Mr. Puffer he would like to see the form that was developed.

Winter: Asked Dr. Keenan to remit a copy of the form to Mr. Sullivan.

Keenan: Indicated he will provide a copy to Mr. Sullivan.

Sullivan: Asked if Turner Construction controls all our contracts, and if so, do they include the forms in question?

Keenan: Indicated to Mr. Sullivan that Turner reviews all contracts and then provides recommendations to the District.

4. Building Accountability Commission

Bob Teitenberg: Briefly discussed the design schedule, purchase order process and vendor RFP contract process. In addition, he distributed the proposed budget tracking model.

Cross: Asked Mr. Pepera when factual data will be populated in the model.

Pepera: Indicated to Mr. Cross that as contracts are let, appropriate financial data will

populate the model.

Cross: Commented on the need for transparency and accountability and indicated he might offer a motion to create an oversight mechanism called the Treasurer's Bond Accountability and Oversight Committee.

Winter: Stated to Mr. Cross that in the interest of time and the remaining items to be considered on the current agenda, it would be best to bring this item forth as an agenda item at our next work session.

Sullivan: Asked Dr. Keenan about his definition of the layers of transparency and wants one legal firm to review all contractors.

Keenan: Explained to Mr. Sullivan the specific role of the District's legal counsel in the process and the layers of transparency that have been instituted.

5. Advertising / Alternative Revenue

Keenan: Discussed some alternative advertising schemes that may provide additional revenue to the District.

Winter: Stated she is not generally supportive of advertising to the kids.

Mays: Asked Dr. Keenan if we have the ability to negotiate or sub-let our cell lease. He further commented he would be more open to advertising from other educational or non-profit entities.

Mays: Could we consider some sort of PSLs (seat-licenses)?

Cross: Asked how long we have been associated with Home Team Marketing.

Keenan: The District has used this vendor for several years to facilitate revenue-generating marketing arrangements

6. October 11 Work Session

Winter: Proposed cancelling the October 11th meeting and instead entertaining action items at the October 2nd retreat.

Cross: Stated the cost per pupil discussion will take some time and suggested this to be the sole topic at the meeting

Keenan: Indicated he will comply with the wishes of the Board but there currently three main topics slated for the agenda: International Baccalaureate, all-day kindergarten and cost per pupil.

7. Presidential Address

Winter: Commented briefly on the administrative directive with respect to President Obama's September 14th speech.

Sullivan: Spoke about his disappointment to permit the Presidential speech during school time in light of other priorities.

Cross: How does this fit in with our curriculum? We shouldn't do it.

Rocco: Should be an administration decision.

Mays: The District has hired the right people. We shouldn't put a political agenda before students but he's not sure K-6 is the target population.

Winter: It is not our job to make this decision. She supports Dr. Keenan's decision.

Keenan: Commented on his decision to show the speech, the opt-out provisions and possible compromise incorporating Mr. Sullivan's concern about using instructional time. Asked about Mr. Cross' comments about "adults" making decisions for political motivation and hopes Mr. Cross was not referring to him.

Motion:

Motion to direct Dr. Keenan to take steps to not show the speech

Motion by Mr. Sullivan

Seconded by Mr. Cross

Roll Call Vote:

Ms. Winter	<u>NO</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>NO</u>
Ms. Rocco	<u>NO</u>

Motion does not carry.

B. Action Items

- | | |
|---|-------------|
| 1. Resolution to Approve FY11 Additional Temporary Appropriations | Exhibit B-1 |
| 2. Resolution to Adjust FY11 Temporary Appropriations | Exhibit B-2 |
| 3. Resolution to Adopt the FY11 Permanent Appropriations and Five-Year Forecast | Exhibit B-3 |

*Hearing of Public (15 Minutes)

Harry Applegate: Have you factored in non-public enrollment in our full-day scenario?

Keenan: Yes.

Applegate: He is pleased with better decorum at this meeting. He is disappointed about comments made with regard to the co-selling issue and finds it irresponsible to impugn the fine reputation of the Treasurer. There was no conflict of interest in co-sellers for the bond issue. He further stated that a recent OSBA forum suggested how the public should be integrated into a bond issue for the schools.

C. Executive Session

1. Adjourn to Executive Session to Discuss Superintendent Evaluation (2010-2011 Goals) and Treasurer Evaluation

Time: 9:07 p.m.

Purpose: Discuss Superintendent Evaluation (2010-11 goals) and Treasurer Evaluation

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Mr. Sullivan was appointed Treasurer Pro Tem.

Others in Attendance: Keenan.

Keenan exited the meeting at 9:20 p.m.

Adjourn Executive Session and Return to Regular Session
Time: 9:45 p.m.

D. Adjournment

President Winter adjourned the meeting at 9:46 p.m.

President

Treasurer Pro Tem

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1
RES. #10-273

RESOLUTION TO APPROVE FY11 ADDITIONAL TEMPORARY APPROPRIATIONS

RESOLVED that the Westlake Board of Education approves the following FY11 additional temporary appropriations:

FUND	FUNC	OBJ	SCC	DESCRIPTION	TEMP. APPROP.
004	5500	400	9005	QSCB BUILDING CONSTRUCTION	\$2,112,486.03
004	5500	400	9006	BAB BUILDING CONSTRUCTION	\$6,854,708.93
004	6100	830	9007	TE NEW BUILDING CONSTRUCTION	\$720,896.15

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Mays

Roll Call Vote:

Ms. Winter _____ AYE

Mr. Sullivan _____ AYE

Mr. Cross _____ AYE

Mr. Mays _____ AYE

Ms. Rocco _____ AYE

EXHIBIT B-2
RES. #10-274

RESOLUTION TO ADJUST FY11 TEMPORARY APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY11 temporary appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-500			
Instructional-Supplies	\$337,199.49	\$339,056.75	\$1,857.26
001-1100-600			
Instructional-Equipment	\$120,376.25	\$122,562.25	\$2,186.00
001-1200-600			
Special Education-Equipment	\$13,052.96	\$18,663.87	\$5,610.91
001-1300-500			
General Vocational-Supplies	\$608.34	\$2,207.34	\$1,599.00
001-1400-500			
Adult Basic Learning Supplies	\$0.00	\$750.00	\$750.00
001-1900-400			
Other Instruction-Purchased Services	\$1,625,666.85	\$1,626,296.66	\$629.81
001-2100-800			
Support Services-Miscellaneous	\$26,178.87	\$26,322.87	\$144.00
001-2200-400			
Support Services-Purchased Services	\$50,936.81	\$156,405.96	\$105,469.15
001-2200-600			
Support Services-Equipment	\$6,839.31	\$9,582.99	\$2,743.68
001-2200-700			
Support Services-Replacement Equipment	\$54,967.08	\$54,970.83	\$3.75
001-2300-400			
Board of Ed-Purchased Services	\$741.17	\$2,250.00	\$1,508.83

EXHIBIT B-2
(Continued)

001-2300-500			
Board of Ed-Supplies	\$1,550.00	\$1,674.47	\$124.47
001-2400-400			
Admin-Purchased Services	\$154,365.39	\$157,012.63	\$2,647.24
001-2400-500			
Admin-Supplies	\$82,482.73	\$76,090.47	(\$6,392.26)
001-2400-800			
Admin-Miscellaneous	\$31,517.48	\$35,034.00	\$3,516.52
001-2500-400			
Fiscal-Purchased Services	\$25,000.00	\$31,345.62	\$6,345.62
001-2600-500			
Business-Supplies	\$37,625.54	\$37,425.55	(\$199.99)
001-2600-600			
Business-Equipment	\$219.61	\$419.60	\$199.99
001-2700-400			
Maintenance-Purchased Services	\$670,482.80	\$679,508.80	\$9,026.00
001-2700-500			
Maintenance-Supplies	\$143,486.39	\$134,460.39	(\$9,026.00)
001-2900-200			
Community Info-Supplies	\$3,678.41	\$4,273.74	\$595.33
001-5500-400			
Reimbursable CM Architect Costs	\$0.00	\$175,762.97	\$175,762.97
Total	\$3,386,975.48	\$3,692,077.76	\$305,102.28
FOOD SERVICE			
Account	From	To	Difference
006-3100-100-9600			
Food Service-Salaries	\$82,987.10	\$80,752.79	(\$2,234.31)
006-3100-500-9600			
Food Service Supplies	\$90,000.00	\$92,234.31	\$2,234.31
Total	\$172,987.10	\$172,987.10	(\$0.00)

EXHIBIT B-2
(Continued)

CATERING			
Account	From	To	Difference
006-3100-500-9601			
Catering-Supplies	\$1,500.00	\$2,095.94	\$595.94
006-3100-600-9601			
Catering-Equipment	\$2,500.00	\$1,904.06	(\$595.94)
Total	\$4,000.00	\$4,000.00	\$0.00
PROJECT LINK			
Account	From	To	Difference
011-3200-200-9111			
Project Link-Benefits	\$13,000.00	\$12,617.73	(\$382.27)
011-3200-400-9111			
Project Link-Purchased Services	\$2,375.90	\$2,758.17	\$382.27
011-3200-500-9111			
Project Link-Supplies	\$9,000.00	\$7,000.00	(\$2,000.00)
011-7400-900-9111			
Project Link-Return of Advance	\$7,100.00	\$9,100.00	\$2,000.00
Total	\$31,475.90	\$31,475.90	\$0.00
AARA S.D. STABLIZATION FY 11			
Account	From	To	Difference
532-1900-400-9320			
Community School	\$1,203.72	\$2,409.38	\$1,205.66
532-2700-400-9320			
Purchased Services	\$14,200.04	\$28,398.16	\$14,198.12
Total	\$14,200.04	\$28,398.16	\$15,403.78
IN-SERVICE			
Account	From	To	Difference
018-3900-500-9722			
Sunshine-Transportation	\$500.00	\$579.17	\$79.17
Total	\$500.00	\$579.17	\$79.17

EXHIBIT B-2
(Continued)

ATHLETICS			
Account	From	To	Difference
300-4500-500-9500			
Athletics-WHS Supplies	<u>\$43,000.00</u>	<u>\$59,404.18</u>	<u>\$16,404.18</u>
Total	\$43,000.00	\$59,404.18	\$16,404.18
ABLE FY11			
Account	From	To	Difference
501-1400-100-9311			
Instruction - Salaries & Wages	\$22,958.00	\$24,836.00	\$1,878.00
501-1400-200-9311			
Instruction - Benefits	\$3,903.00	\$4,222.00	\$319.00
501-1400-500-9311			
Instruction - Supplies & Materials	<u>\$1,500.00</u>	<u>\$1,516.00</u>	<u>\$16.00</u>
Total	\$28,361.00	\$30,574.00	\$2,213.00

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Mays

Roll Call Vote:

Ms. Winter _____ AYE

Mr. Sullivan _____ AYE

Mr. Cross _____ AYE

Mr. Mays _____ AYE

Ms. Rocco _____ AYE

EXHIBIT B-3
RES. #10-275

RESOLUTION TO ADOPT THE FY11 PERMANENT APPROPRIATIONS
AND FIVE-YEAR FORECAST

RESOLVED that the Westlake Board of Education adopts the following FY11 permanent appropriations and Five-Year Forecast (see attached).

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Mays

Roll Call Vote:

Ms. Winter _____ AYE

Mr. Sullivan _____ AYE

Mr. Cross _____ AYE

Mr. Mays _____ AYE

Ms. Rocco _____ AYE

September 13, 2010
10-602

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