

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**REGULAR MEETING – Work Session  
Thursday, September 18, 2003 – 7:00 p.m.  
Administration Building, 27200 Hilliard Blvd.**

Call to Order: Time: 7:00 p.m.

Roll Call:

Mr. LeChaix	<u>Present</u>	
Mrs. D'Ettorre Wargo	<u>Absent</u>	Entered the meeting at 7:23 p.m.
Mr. Beal	<u>Present</u>	
Ms. Rocco	<u>Present</u>	
Mr. Swanson	<u>Present</u>	

Pledge of Allegiance: President LeChaix led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors – President LeChaix welcomed all visitors in attendance.

Approval of Agenda

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

\*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Work Session Meeting – August 7, 2003

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

2. Regular Meeting – August 21, 2003

Motion by \_\_\_\_\_ Mr. Swanson

Seconded by \_\_\_\_\_ Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

B. Superintendent's Report – State Improvement Grant Update (Jim Lloyd)

- Jim Lloyd presented an overview of the State Improvement Grant which focuses on literacy instruction for at-risk students.

Mrs. D'Ettorre Wargo entered the meeting at 7:23 p.m.

C. Treasurer's Report/Recommendations

1. Action Items

- |    |  |               |
|----|--|---------------|
| a. | Resolution to Adjust FY04 Temporary Appropriations   | Exhibit C-1-a |
| b. | Resolution to Adopt the FY04 Permanent Appropriations  | Exhibit C-1-b |
| c. | Resolution to Accept Funds   | Exhibit C-1-c |
| d. | Resolution to Advance Funds  | Exhibit C-1-d |
| e. | Resolution to Approve Student Activity Policy and Purpose Statements                                     | Exhibit C-1-e |
| f. | Resolution to Approve the Following Insurance Rates Effective October 1, 2003 through September 30, 2004 | Exhibit C-1-f |

D. Special Reports and Recognitions

- |    |  |             |
|----|--|-------------|
| 1. | Resolution to Recognize Outgoing Citizens Advisory Committee Members | Exhibit D-1 |
| 2. | Recognition of New Citizens Advisory Committee Members               |             |

President LeChaix declared a brief recess at 7:55 p.m. and resumed the meeting at 8:14 p.m.

E. CAC Report – None.

F. New Business

1. Action Items:

- |    |   |                 |
|----|---|-----------------|
| a. | Resolution to Accept Gifts and Contributions  | Exhibit F-1-a   |
| b. | Resolution to Approve Staff Recommendations   |                 |
| 1. | Resolution to Approve Reclassification of Certificated Staff Members  | Exhibit F-1-b-1 |
| 2. | Resolution to Approve Resignation from Supplemental Contract and Approve Supplemental Contracts (In-District and Out-of-District) | Exhibit F-1-b-2 |

- |    |   |                 |
|----|---|-----------------|
| 3. | Resolution to Approve Employment of Substitute Teachers   | Exhibit F-1-b-3 |
| 4. | Resolution to Approve Stipends for Certificated Staff Members for Mentor Program                                    | Exhibit F-1-b-4 |
| 5. | Resolution to Approve FMLA Leave for Administrative and Classified Staff Members                                    | Exhibit F-1-b-5 |
| 6. | Resolution to Approve Resignation, Retirement and Employment of Classified Staff Members and Classified Substitutes | Exhibit F-1-b-6 |
| 7. | Resolution to Approve Project Link Employment   | Exhibit F-1-b-7 |
| 8. | Resolution to Approve Employment of Adult Basic Literacy Education Personnel  | Exhibit F-1-b-8 |
| c. | Resolution to Approve Educational Service Center of Cuyahoga County Interdistrict Service Area Contract             | Exhibit F-1-c   |
| d. | Resolution to Approve Sunday Building Use   | Exhibit F-1-d   |
| e. | Resolution to Approve School Attorney   | Exhibit F-1-e   |
| f. | Resolution Authorizing to Solicit for Bids for Performing Arts Center   | Exhibit F-1-f   |
| g. | Resolution to Approve Agreement for Physical Therapy Services   | Exhibit F-1-g   |
2. Discussion Items – None.
3. Information Items – None.
- G. Director of Business Affairs Report  
Gary Slocum reported on the following District projects:
- The opening of school went very well.
  - The District is preparing for the upcoming bid opening for the Performing Arts Center.
- H. Director of Curriculum & Instruction Report  
Ray Conti reported on the following District initiatives:
- The new math program is being well received by the staff.
  - School opening went well.
  - The District is now in its fourth year of a five-year curriculum cycle.
- I. Board Items
- President LeChaix met with the Citizens Advisory Committee. The committee is seeking Board input on projects for the upcoming year.
- J. \*Meeting Open to Public (15 Minutes)
- Scott Herrick, Vital Arts in Education, spoke about their organization and their interest in leasing the Red Brick building.

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- K. Adjourn to Executive Session  
Time: 8:44 p.m.  
Purpose: To discuss property and negotiations

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Beal

Roll Call Vote:

Mr. LeChaix \_\_\_\_\_ AYE

Mrs. D'Ettorre Wargo \_\_\_\_\_ AYE

Mr. Beal \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Swanson \_\_\_\_\_ AYE

Others in Attendance: Costanza, Pepera, Slocum.

Adjourn Executive Session and Return to Regular Session  
Time: 10:26 p.m.

- L. Adjournment  
President LeChaix adjourned the meeting at 10:27 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

\*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT C-1-a  
RES. # 03-284

RESOLUTION TO ADJUST FY04 TEMPORARY APPROPRIATIONS

RESOLVED THAT  
the Westlake Board of Education adjust the following FY04 temporary appropriations:

<b>Account</b>	<b>From</b>	<b>To</b>	<b>Amount</b>
001-1100-600			
Instruction-Capital Outlay	\$ 156,157.00	\$ 148,515.00	\$ (7,642.00)
001-1100-700			
Instruction-Equipment	\$ 1,358.00	\$ 9,000.00	\$ 7,642.00
001-1300-200			
Gen Vocational-Retirement	\$ 27,475.00	\$ 26,605.59	\$ (869.41)
001-1300-500			
Gen Vocational-Supplies	\$ 750.00	\$ 1,619.41	\$ 869.41
001-2100-500			
Support Serv. Supplies	\$ 38,770.00	\$ 38,586.00	\$ (184.00)
001-2100-800			
Support Serv. Misc.	\$ 237.00	\$ 421.00	\$ 184.00
001-2200-500			
Support Serv. Supplies	\$ 42,172.00	\$ 41,893.54	\$ (278.46)
001-2200-700			
Support Serv. Capital Outlay	\$ -	\$ 278.46	\$ 278.46
001-2300-100			
Board of Ed-Support Services	\$ 4,802.00	\$ 4,532.58	\$ (269.42)
001-2300-500			
Board of Ed-Supplies	\$ 630.00	\$ 899.42	\$ 269.42

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001-2400-200				
Admin. Retirement	\$	210,894.00	\$	150,034.22 \$ (60,859.78)
001-2400-800				
Admin. Misc	\$	5,267.00	\$	66,126.78 \$ 60,859.78
001-2500-500				
Fiscal-Supplies	\$	1,423.00	\$	2,420.93 \$ 997.93
001-2500-800				
Fiscal-Misc	\$	123,806.00	\$	122,808.07 \$ (997.93)
001-2700-400				
Maintenance-Purchased Serv.	\$	471,091.00	\$	468,743.08 \$ (2,347.92)
001-2700-500				
Maintenance Supplies	\$	62,627.00	\$	64,974.92 \$ 2,347.92
001-5600-700				
Bldg. Improve. Replacement	\$	-	\$	1,200.00 \$ <u>1,200.00</u>
<b>Total</b>				<b>\$ 1,200.00</b>
002-6100-9002				
Bond Ret. Legal Services	\$	7,000.00	\$	15,382.38 \$ <u>8,382.38</u>
<b>Total</b>				<b>\$ 8,382.38</b>
004-5100-500-9097				
Bldg. Site Acquist. Supplies	\$	-	\$	1,038.61 \$ 1,038.61
004-5100-600-9097				
Bldg. Site Acquisitions	\$	20,000.00	\$	37,314.01 \$ <u>17,314.01</u>
<b>Total</b>				<b>\$ 18,352.62</b>

011-1100-600-9011					
Summer School Cap. Outlay	\$	25,000.00	\$	10,600.27	\$ (14,399.73)
011-1100-100-9011					
Summer School-Salaries	\$	44,188.00	\$	56,942.88	\$ 12,754.88
011-1100-200-9011					
Summer School Retirement	\$	7,875.00	\$	8,716.12	\$ 841.12
011-2400-100-9011					
Rotary Spec Serv. Admin	\$	10,238.00	\$	11,041.73	\$ <u>803.73</u>
<b>Total</b>				<b>\$</b>	<b>0.00</b>

300-4500-500-9500					
Athletic Supp. WHS	\$	-	\$	37,851.79	\$ 37,851.79
300-4500-600-9500					
Athletics New Equipment	\$	-	\$	3,620.00	\$ 3,620.00
300-4500-800-9500					
Athletics Misc.	\$	-		8452.74	\$ <u>8,452.74</u>
<b>Total</b>				<b>\$</b>	<b>49,924.53</b>

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT  
the Westlake Board of Education accept the following funds:

<b>Federal Grants</b>	<b><u>Amount</u></b>	<b><u>Fund</u></b>	<b><u>Special Cost Center</u></b>
Adult Basic and Literacy Education English and Civics <u>Fiscal Year 2004</u>	\$12,733.00	501	9504

Child Progress Indicators	\$ 2,200.00	516	9164
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<b>State Grants</b>	<b><u>Amount</u></b>	<b><u>Fund</u></b>	<b><u>Special Cost Center</u></b>
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Le Chaperon Rouge 2003-2004	\$ 24,575.76	401	9904
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St. Paul 2003-2004	\$161,976.60	401	9704
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Westlake Montessori 2003-2004	\$ 6,143.94	401	9604
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Montessori Children's School 2003-2004	\$ 23,458.68	401	9504
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St. Bernadette 2003-2004	\$276,477.30	401	9804
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Motion by Mr. Swanson

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>



EXHIBIT C-1-c  
RES. # 03-286

RESOLUTION TO ADOPT THE FY04 PERMANENT APPROPRIATIONS

RESOLVED THAT  
the Westlake Board of Education adopt the following FY04 appropriations (see attached).

Motion by Mr. Beal

Seconded by Mr. Swanson

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED THAT  
the Westlake Board of Education authorize the Treasurer to advance the following amounts from the General Fund (001) to:

<b>Account</b>	<b>Fund</b>	<b>SCC</b>	<b>Amount</b>
Project Link	011	9111	\$2,348.66
IDEA Part B FY04	516	9604	\$10,000.00
Preschool Grant FY04	587	9004	<u>\$2,700.00</u>
<b>Total</b>			<b>\$15,048.66</b>

Motion by Mr. Swanson

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

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EXHIBIT C-1-e  
RES. # 03-288

RESOLUTION TO APPROVE STUDENT ACTIVITY  
POLICY AND PURPOSE STATEMENT

RESOLVED THAT

the Westlake Board of Education approve the following Student Activity Policy and Purpose Statement:

Westlake High School	Class of 2003
Westlake High School	Class of 2006

Motion by Mr. Swanson

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

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RESOLUTION TO APPROVE THE FOLLOWING INSURANCE  
RATES EFFECTIVE OCTOBER 1, 2003 THROUGH SEPTEMBER 30, 2004

RESOLVED THAT

the Westlake Board of Education approve the suggested minimum premium renewal and fully insured equivalent Cobra rates effective October 1, 2003 through September 30, 2004.

MINIMUM PREMIUM RENEWAL

	<u>Single</u>	<u>Family</u>
CMM - Level I	\$572.00	\$904.24
CMM - Level II	304.31	773.03
Prescription Drug - Level I	114.44	289.41
Prescription Drug - Level II	105.43	266.60
Dental - Level I	33.82	85.85
Vision - Level I	1.16	2.90

FULLY INSURED EQUIVALENT COBRA\*

	<u>Single</u>	<u>Family</u>
CMM - Level I	\$287.94	\$731.35
CMM - Level II	240.24	625.26
Prescription Drug - Level I	99.80	253.41
Prescription Drug - Level II	91.15	231.48
Dental - Level I	27.75	70.49
Vision - Level I	.95	2.41

\*Fully insured equivalent Cobra rate does not include 2% administrative fee.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT D-1  
RES. # 03-290

RESOLUTION TO RECOGNIZE OUTGOING CITIZENS  
ADVISORY COMMITTEE MEMBERS

RESOLVED THAT

the Westlake Board of Education recognize and thank the following outgoing Citizens Advisory Committee Members for their distinguished services to the Citizens Advisory Committee.

Jean Gianfagna  
Nancy Puccini  
Ram Ravichandran  
Therese Verhoff Squeri  
Jimmy Lee  
Abbe Craven, Student  
Emily Baunach, Student

Motion by Mr. Swanson

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Mr. Keith McCrone, Owner Automotive Specialty Services 749 Avon Belden Road Avon Lake, OH 44012	Donated \$1,890.00 (27 coupons at \$70.00 each) to WHBS-TV at Westlake High School to award to a student athlete each week on <i>The Demon Zone</i> .
Bennigan's Grille & Tavern Ms. Erin Richards, Marketing Mgr. 4824 Great Northern Blvd. North Olmsted, OH 44070	Donated \$1,250.00 (250 coupons at \$5.00 each) to WHBS-TV at Westlake High School to give out to ten student athletes and coaches each week on <i>The Demon Zone</i> .
Carrabba's Italian Grill Mr. Michael Mondozi, GM 25054 Sperry Drive Westlake, OH 44145	Donated \$500.00 (25 coupons at \$20.00 each) to WHBS-TV at Westlake High School to award to a student athlete each week on <i>The Demon Zone</i> .
Mr. Bud Hagy Celebrate Westlake c/o North Coast Bearings 1050 Jaycox Road Avon, OH 44011	Donated \$5,000.00 to Leadership Challenge at Westlake High School to supplement cost for the Leadership Challenge retreat this fall.
Mr. Bud Hagy Celebrate Westlake c/o North Coast Bearings 1050 Jaycox Road Avon, OH 44011	Donated \$3,000.00 to WHBS-TV at Westlake High School to purchase new digital video and audio equipment for the studio and mobile truck.
Champion Card Ms. Eddie Sisson P.O. Box 361253 Cleveland, OH 44136	Donated \$300.00 to WHBS-TV at Westlake High School to help purchase new digital video cameras.



EXHIBIT F-1-a  
(Continued)

Cooker Bar and Grille  
Mr. Tom Smerillo, GM  
857 Columbia Road  
Westlake, OH 44145

Donated \$1,195.00 (25 coupons at \$25 each and 38 coupons at \$15 each) to WHBS-TV at Westlake High School to award to the student athlete of the week, the coach of the week, and the student citizen of the month on *The Demon Zone*.

Daffy Dan's T-Shirt Co.  
Jon and Betsy Mielviner  
2101 Superior Avenue  
Cleveland, OH 44114

Donated \$564.00 (60 custom T-shirts at \$9.40 each) to WHBS-TV at Westlake High School to award to two student athletes each week on *The Demon Zone*.

Mr. Doug Foster, Owner  
Dugout Design  
29448 Lansing Drive  
Westlake, OH 44145

Donated \$650.00 (50 custom printed, multi-colored T-shirts at \$13 each) to WHBS-TV at Westlake High School to award to two student athletes each week on *The Demon Zone*.

Mr. Bill Dalton, Owner  
Golden Shear Barber Shop  
26915 Center Ridge Road  
Westlake, OH 44145

Donated \$260.00 (20 coupons at \$13 each) to WHBS-TV at Westlake High School to award to a student athlete each week on the fall and winter *Demon Zone*.

Holiday Inn Cleveland West  
Mr. Steve Burrows, GM  
1100 Crocker Road  
Westlake, OH 44145

Donated an overnight stay for two adults (\$120.00 value) to WHBS-TV at Westlake High School to award to the educator of the year in May 2004 on *The Demon Zone*.

Lehman's Deli  
Mr. George Bagsarian  
24961 Detroit Road  
Westlake, OH 44145

Donated \$1,070.00 (10 party dinner trays at \$80 and 27 coupons at \$10 each) to WHBS-TV at Westlake High School to feed the TV crew at all ten football games and to award the coupons to student athletes each week on *The Demon Zone*.

Dr. Paul W. Lindgren, DDS  
25101 Detroit Road  
Westlake, OH 44145

Donated \$100.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment.

EXHIBIT F-1-a  
(Continued)

Max & Erma's  
Ms. Tracy Caraballo, GM  
30105 Detroit Road  
Westlake, OH 44145

Donated \$270.00 ( 27 coupons at \$10 each) to WHBS-TV at Westlake High School to award to a student athlete each week on *The Demon Zone*.

Nordson Corporation Foundation  
Ms. Constance T. Haqq  
Executive Director  
28601 Clemens Road  
Westlake, OH 44145

Donated \$250.00 to WHBS-TV at Westlake High School to help purchase a new digital graphics system for football, basketball and baseball broadcasts.

Quizno's Classic Subs  
Ms. Lisa Lee, Manager  
21804 Center Ridge Road  
Rocky River, OH 44116

Donated 10 three-foot subs valued at \$350 and \$300.00 (60 coupons at \$5 each) to WHBS-TV at Westlake High School to feed the TV crew at all 10 football games and award the coupons to student athletes each week on *The Demon Zone*.

Sherwin-Williams Co.  
Mr. Todd Jagodzinski  
27331 Detroit Road  
Westlake, OH 44145

Donated \$54.00 worth of industrial, oil-base spray paint (24 cans at \$2.25 each) to WHBS-TV at Westlake High School to spray paint all of the steel TV equipment racks that have been donated for the new studio.

T.G.I. Friday's  
Mr. Gary Dawson, G.M.  
30115 Detroit Road  
Westlake, OH 44145

Donated \$216.00 (27 coupons at \$8.00 each) to WHBS-TV at Westlake High School to award to the Educator of the Week on *The Demon Zone*.

Tuffy Auto Service Center  
Mr. Bob Yensenko, Manager  
27303 Detroit Road  
Westlake, OH 44145

Donated \$299.75 in new front brake pads and drums on the WHBS-TV van to WHBS-TV at Westlake High School to transport the TV crew safely.

Woodard Photographic  
Mr. Roger Wilburn  
26167 Detroit Road  
Westlake, OH 44145

Donated 65 personalized 8x10 color photos (\$595.00 value) of the WHBS-TV crew for all 2002-03 station sponsors.

EXHIBIT F-1-a  
(Continued)

Stan and Marcia Bullard  
1864 Halls Carriage Path  
Westlake, OH 44145

Donated \$200.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment.

Mark and Valerie Roberts  
3646 Cinnamon Way  
Westlake, OH 44145

Donated \$25.00 to WHBS-TV at Westlake High School to purchase new digital video camera equipment for the truck.

Hungry Howie's Pizza  
Mr. Mark Schuckman  
24533 Center Ridge Road  
Westlake, OH 44145

Donated \$1,300.00 (70 coupons at \$10.00 each and \$600.00 in pizza) to WHBS-TV at Westlake High School. The coupons will be awarded to student athletes each week on *The Demon Zone*, and the pizzas will feed the student TV crews at 40 sporting events this year.

Outback Steakhouse  
Mr. Mike Lester  
8401 Chagrin Road, Ste. 18  
Chagrin Falls, OH 44023

Donated \$675.00 (15 coupons at \$45.00 each) to WHBS-TV at Westlake High School to give to student athletes on *The Demon Zone*.

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE RECLASSIFICATION  
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the reclassification of certificated staff members as follows effective 09-01-03.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Years Experience</u>
Tammie Mihet	BA+20	BA+30	4
Matthew Bourn	BA+10	MA	5
Tracie Sidloski	BA+30	MA	10
Shannon Basile	MA	MA+10	3
Judy Rumsey	MA+10	MA+20	9
Cindy Keefe	MA+10	MA+20	15
Kelly Shimko	BA+30	MA	5
Todd Milkie	BA+30	MA	12
Stacey Abfall	MA	MA+10	6

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-2  
RES. # 03-293

RESOLUTION TO APPROVE RESIGNATION FROM SUPPLEMENTAL  
CONTRACT AND APPROVE SUPPLEMENTAL CONTRACTS  
(IN-DISTRICT & OUT-OF-DISTRICT)

RESOLVED THAT

the Westlake Board of Education approve the following resignation from supplemental contract and approve supplemental contracts (in-district and out-of-district) for the 2003-2004 school year.

Resignation

Nicholas Hillman

WHS Grade 9 Boys Basketball Coach

**(In-District)**

<u>Name</u>	<u>Position</u>	<u>Years Experience</u>
Michael Allan	Burneson Strings Advisor	0
Michael Allan	Burneson Encore Advisor	0
Michael Allan	Burneson Honors Orchestra Advisor	0
Michael Allan	Parkside Greensleeves Advisor	0
Michael Allan	Parkside Strings Advisor	0
Carrie Beatty	Parkside Drama Club Advisor	2
Hillery Lenz	Parkside Chorus Director	0 (25% Contract)
Dan Barringer	Burneson Faculty Manager	4
Sandy Vontroba	Burneson Olympics Advisor	5

**(Out-of-District)**

Ljubinko (Louie) Vulovic	WHS Asst. Boys Soccer Coach	1
Nicholas Hillman	WHS Asst. Boys Basketball Coach	2
Laura Wolverton	WHS Majorette Advisor	10
Jennifer Connolly	Burneson Cheerleader Advisor	2

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE EMPLOYMENT OF SUBSTITUTE TEACHERS

RESOLVED THAT

the Westlake Board of Education approve the employment of substitute teachers for the 2003-2004 school year as follows, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Caroline McFarland  
Kimberly Ressel  
Tricia Anezinis  
Julie Antolik  
Steve Bondor  
Katherine Catts  
Amy Chillemi  
Gail Frederick

Lisa Gettling  
Theresa May  
Elizabeth Moore  
Laura Paradis  
James Savage, Jr.  
Stacey Schultz  
Daniel Skrovan  
John Ramos

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-4  
RES. # 03-295

RESOLUTION TO APPROVE STIPENDS FOR CERTIFICATED  
STAFF MEMBERS FOR MENTOR PROGRAM

RESOLVED THAT

the Westlake Board of Education approve stipends in the amount of \$1,000 each for certificated staff members for the mentor program for the 2003-2004 school year as follows.

<u>Mentor</u>	<u>School</u>	<u>Grade/Subject</u>	<u>Mentee</u>
Mike Wooley	Burneson	7 <sup>th</sup> Math	Susan Weitzel
Madeline DuBois	Burneson	Foreign Language	Anne-Frances Zaborniak
Dawn Neff	Bassett	Art	Hillery Lenz (Music)

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE FMLA LEAVE FOR ADMINISTRATIVE  
AND CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve FMLA Leave for administrative and classified staff members as follows.

Ray Conti	Effective:	09-29-03 through 12-19-03
Director of Curriculum and Instruction		

Sandra Colombo	Effective:	09-08-03 (4 weeks)
Holly Lane – Asst. Head Custodian		

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>



EXHIBIT F-1-b-6  
RES. # 03-297

RESOLUTION TO APPROVE RESIGNATION, RETIREMENT AND EMPLOYMENT  
OF CLASSIFIED STAFF MEMBERS AND CLASSIFIED SUBSTITUTES

RESOLVED THAT

the Westlake Board of Education approve the resignation, retirement and employment of classified staff members and classified substitutes for the 2003-2004 school year as follows, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Resignations

Jim Egan	Effective:	09-18-03
Holly Lane – Special Ed. Asst.		

Sandra Colombo	Effective:	09-30-03
Holly Lane – Asst. Head Custodian		

Retirement

Richard Conant	Effective:	09-16-03
Transportation – Bus Driver		

Employment

Donna Stephenson	Rate:	3.5 hours/day, Step 2
Hilliard – Preschool Attendant	Effective:	09-02-03

Debra Rooney	Rate:	3.5 hours/day, Step 0
Burneson – Kitchen Helper	Effective:	08-25-03

Amanda Caja	Rate:	3 hours/day, Step 0
Hilliard – Cashier	Effective:	08-25-03

Mark Truchon	Rate:	8 hours/day, Step 8
WHS – Cleaner	Effective:	08-18-03

Brenda Wirth	Rate:	6-1/4 hours day, Step 3 (+\$.30/hour)
Holly Lane – Special Ed. Asst.	Effective:	09-18-03

Jim Egan	Rate:	6-1/2 hours/day, Step 1
WHS – Teacher Asst. Special Needs	Effective:	09-18-03

Substitutes

Robyn Nock	Teacher Asst., Receptionist, Kitchen Helper
Ronald Mitterholzer	Supervision Asst., Playground Asst., Handicap Supervision Asst. – Transportation
Bhanumati Maheshwer	Clerk/Typist, Secretary, Receptionist
Callie Smith	Preschool Attendant

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-7  
RES. # 03-298

RESOLUTION TO APPROVE PROJECT LINK EMPLOYMENT

RESOLVED THAT

the Westlake Board of Education approve the employment of the following Project Link personnel.

Ryan Sgro	Rate:	Step 0
Project Link Leader	Effective:	09-18-03

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE EMPLOYMENT OF ADULT  
BASIC LITERACY EDUCATION PERSONNEL

RESOLVED THAT

the Westlake Board of Education approve the employment of the Adult Basic Literacy Education Personnel (A.B.L.E. Program). Contracts to be paid out of A.B.L.E. Project Number 045062-AB-S1-2003C, A.B.L.E. Project Number 045062-AB-S1-2004 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2004.

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Not To Exceed</u>
Susan Bonnell	A.B.L.E. Teacher	475	\$23.00	\$10,925.00
James Bingham	A.B.L.E. Teacher	60	\$22.00	\$ 1,320.00
Susan Pocos	A.B.L.E. Teacher	150	\$20.00	\$ 3,000.00
Francine Elleman	A.B.L.E. Teacher	150	\$18.00	\$ 2,700.00
Lucille Faup	A.B.L.E. Teacher	60	\$22.00	\$ 1,320.00
Anne Jennings	A.B.L.E. Assistant	250	\$22.00	\$ 5,500.00
Vera Gillis	A.B.L.E. Assistant	250	\$23.00	\$ 5,750.00
Joanne Pecuch	A.B.L.E. Teacher	160	\$18.00	\$ 2,880.00
Ruth Barendt	A.B.L.E. Assistant	60	\$22.00	\$ 1,320.00
Frederick Jennings	A.B.L. E. Assistant	400	\$32.00	\$12,800.00
Frederick Jennings	A.B.L.E. Coordinator	300	\$32.00	\$ 9,600.00

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-c  
RES. # 03-300

RESOLUTION TO APPROVE EDUCATIONAL SERVICE CENTER  
OF CUYAHOGA COUNTY INTERDISTRICT SERVICE AREA CONTRACT

RESOLVED THAT

the Westlake Board of Education approve the Educational Service Center of Cuyahoga County Interdistrict Service Area Contract for the 2003-2004 school year.

Intervention Specialist	203 Days (1/2 days)
Psychologist	195 Days
Intern School Psychologist	185 Days
Special Education Supervisor	120 Days
Gifted/Talented Supervisor	120 Days

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT  
the Westlake Board of Education approve Sunday building use as follows.

Westlake High School Baseball Team

Fall Baseball – Baseball Fields  
September 7, 14, 21 and 28, 2003  
10:00 a.m. to 5:00 p.m.

WHS Drama Club

Rehearsals/Performances – Fall Play  
Parkside Auditorium & Music Room  
Sunday, November 9, 2003  
12:30 to 7:00 p.m.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-e  
RES. # 03-302

RESOLUTION TO APPROVE SCHOOL ATTORNEY

WHEREAS, specialized legal services are necessary from time to time for the management, control, defense, or other purposes of the school district's schools, employees, and assets; and

WHEREAS, statutes and the board's discretionary powers permit employment or retention of temporary, as needed, on-call, on-demand legal counsel in addition to the counsel appointed by statute,

NOW, THEREFORE, BE IT RESOLVED under the provisions of ORC 3313.203, ORC 3317.171, and ORC 3313.47, the legal services herein are retained on an as-needed, on-demand, on-call basis to assist with the management, control, and defense of this school district and its employees and board members;

BE IT FURTHER RESOLVED that the fees and costs for such services shall be at the usual and customary rates for the professional services rendered upon receipt of an itemized statement by the school district treasurer; and

BE IT FINALLY RESOLVED such legal services shall be available, on-demand, and at the request of the board president (or other members of the board upon verbal approval by the president) and the superintendent (or other district administrators upon verbal approval by the superintendent).

Legal Firm/Attorney:

Riley Law Firm  
29932 Sycamore Oval  
Westlake, OH 44145

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION AUTHORIZING THE SUPERINTENDENT OF SCHOOLS,  
BUSINESS MANAGER AND TREASURER TO SOLICIT BIDS IN CONNECTION  
WITH THE DISTRICT'S NEW PERFORMING ARTS CENTER.

WHEREAS, the Architect and Owner's Representative have compiled the Construction Documents in anticipation of bidding the new Performing Arts Center; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Education that after careful consideration and evaluation of the information before it:

- Section 1. The Board approves the plans and authorizes the Superintendent of Schools, Business Manager and the Treasurer of this Board to solicit bids and conduct the bidding in connection with the District's new Performing Arts Center.
- Section 2. The Board authorizes the Treasurer and Business Manager to procure quotes for a Builder's Risk insurance policy covering the work during the course of construction.
- Section 3. The Board hereby finds and determines that all formal actions related to the adoption of this resolution were taken in open meetings of this Board; and that all deliberations of this Board and of its committees, which resulted in formal action, were taken in meetings open to the public in full compliance with applicable law.
- Section 4. This resolution shall be in full force and effect from and immediately after its adoption.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>



EXHIBIT F-1-g  
RES. # 03-304

RESOLUTION TO APPROVE AGREEMENT  
FOR PHYSICAL THERAPY SERVICES

RESOLVED THAT

the Westlake Board of Education approve the Agreement with Mary O'Doherty to provide Physical Therapy Services for special needs students in the Westlake City Schools at \$50.00/hour for 19-24 hours/week for the 39 week period between the first day of school for the 2003-2004 school year.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

September 18, 2003  
03-592

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