

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, September 28, 2015 – 6:00 p.m. – Regular Meeting
Administration Building, 27200 Hilliard Blvd.**

Call to Order Time: 6:03 p.m.

Roll Call:

Mr. Falcone	<u>Present</u>
Mrs. Leszynski	<u>Present</u>
Mr. Finucane	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>

Pledge of Allegiance – President Falcone led the assembly in the Pledge of Allegiance.

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors – President Falcone thanked all visitors in attendance.

Approval of Agenda

Motion by Mr. Mays

Seconded by Mrs. Leszynski

President Falcone noted the Superintendent search firm presentations will start promptly at 7:15 p.m.

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

***Hearing of Public (15 Minutes)**

Harry Applegate asked the Board why OSBA is not being used for a subsequent search especially in light of their contracted guarantee.

Ann Beyer, Westlake Council of PTAs, gave an overview of an upcoming community program, “Hidden in Plain Sight,” which is a drug awareness program co-hosted by the Westlake Council of PTAs, Westlake Police Department and the schools on October 20, 2015 at Parkside.

A. Approval of Minutes

1. Work Meeting of August 10, 2015

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

2. Special Meeting of August 18, 2015

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

3. Regular Meeting of August 24, 2015

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

B. Informative Reports

1. CAC – 2015/2016 Projects

Tom Horwitz spoke about the committee's research topic to survey computer science offerings and technology related curricula of similar districts.

2. Facilities Report

Pete Zagray, Director of Technology, and Dave Kocavar, Director of Business Affairs, reviewed their progress on re-evaluating the District's Capital Plan. They spoke about current as well as deferred building and technology needs and suggested the District initiate an annual review process to reprioritize project requests.

3. Superintendent Report

Superintendent Palmer noted the following:

1. Spoke about the new format of issuing Departmental reports for members of the Board.
2. Update on the Field House project.

3. Update on alternative property use or sale with the City of Westlake.
4. Noted four community listening sessions to be held at the Elementary School libraries.
5. The District Quality Profile was recently released.

C. Treasurer's Report/Recommendations

1. Action Items

- | | |
|---|---------------|
| a. Resolution to Issue Then and Now Certificates | Exhibit C-1-a |
| b. Resolution to Accept Funds | Exhibit C-1-b |
| c. Resolution to Approve FY16 Additional Temporary Appropriations | Exhibit C-1-c |
| d. Resolution to Adjust the FY16 Temporary Appropriations | Exhibit C-1-d |
| e. Resolution to Adopt the FY16 Permanent Appropriations and Five-Year Forecast | Exhibit C-1-e |
| f. Resolution to Authorize Treasurer to Secure All Available Tax Advances from Auditor for Funds Lawfully Due the School District | Exhibit C-1-f |

D. New Business

1. Action Items

Motion to Move Exhibit D-1-g from end of New Business

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

- g. Resolution Authorizing the Execution of a Parking Lease Agreement between the Board of Education and Westlake Center, LLC. Exhibit D-1-g

E. Discussion Items – Interviews with Superintendent Search Firms

1. Hazard, Young, Attea & Associates
James Morse and Dave Estrop presented on their firm's search process.

President Falcone declared a brief recess at 8:19 p.m. and resumed the meeting at 8:26 p.m.

2. K-12 Consulting

Christopher Mohr, Kathleen Lowery and Deb Campbell presented on their firm's search process.

President Falcone declared a brief recess at 9:15 p.m. and resumed the meeting at 9:20 p.m.

D. New Business (Continued)

1. Action Items

- | | |
|---|---------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit D-1-a |
| b. Resolutions to Approve Staff Recommendations | |

1. Resolution to Approve Resignations, Employment, and FMLA for Staff Members Exhibit D-1-b-1
2. Resolution to Approve the Resignations and Employment of Project Link Personnel Exhibit D-1-b-2
3. Resolution to Approve Additional Extended School Year Tutoring Hours Exhibit D-1-b-3
4. Resolution to Approve Stipends for Power Teacher Gradebook Training Exhibit D-1-b-4
5. Resolution to Approve WHS Department Chairs Exhibit D-1-b-5
6. Resolution to Approve Supplemental Resignations and Supplemental Contracts Exhibit D-1-b-6
7. Resolution to Approve LPDC Staff Members K-5 Exhibit D-1-b-7
8. Resolution to Approve Friday School Supervisors Exhibit D-1-b-8
9. Resolution to Approve Summer Girls Soccer Camp Workers Exhibit D-1-b-9
10. Resolution to Approve Substitutes for Staff Members Exhibit D-1-b-10
11. Resolution to Approve Employment of Auxiliary Services Personnel Exhibit D-1-b-11
- c. Resolution to Approve Contracts Exhibit D-1-c
- d. Resolution to Approve Sunday Building Use Exhibit D-1-d
- e. Resolution of Intent not to Provide Career-Technical Education in Grades Seven & Eight for 2015-2016 Exhibit D-1-e
- f. Resolution to Approve Overnight Field Trip Exhibit D-1-f

*Hearing of Public (15 Minutes) – None.

F. Board Comments

1. Discussion of “Hidden in Plain Sight” Program in October

Ms. Winter encouraged community members to attend the event and stated her appreciation for all who have contributed to planning the event.

RES. #15-221

Resolution to support Hidden in Plain Sight awareness program and encourage parents and community members to attend on October 20, 2015

Motion by Ms. Winter

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

2. Discussion of Creating Community Outreach Committee

Superintendent Palmer suggested the Board officially establish the Community Outreach Committee

RES. #15-222

Resolution to establish a Community Outreach Board Subcommittee with Ms. Winter and Mr. Mays as subcommittee members

Motion by Ms. Winter

Seconded by Mr. Mays

Roll Call Vote:

Mr. Falcone AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Mays AYE

Ms. Winter AYE

3. Discussion of Search Firms

The Board provided feedback on each of the search firms' proposals.

Mr. Mays then suggested an alternative of retaining Superintendent Palmer for another year due to all of the issues the District is facing and also providing the new board members an opportunity to get acquainted with the District. He further noted that the Board could select a search firm now but just delay the actual search another year.

Mrs. Leszynski stated she is in favor of delaying the search for a year in light of the circumstances.

President Falcone noted he is not in favor of delaying the search but would like Superintendent Palmer to apply.

Ms. Winter commented she is not sure extending the search process is right at this time but also encouraged Superintendent Palmer to apply.

G. Adjourn to Executive Session

Time: 10:02 p.m.

Purpose: To Discuss Employee Negotiations and Employee Discipline

Motion by Mr. Mays

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Falcone AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Mays AYE

Ms. Winter AYE

Others in Attendance: Joe Kraft, Bob Stoll, Palmer, Pepera, Sheets

Adjourn Executive Session and Return to Regular Session

Time: 10:52 p.m.

H. Adjournment

President Falcone adjourned the meeting at 10.53 p.m.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

September 28, 2015
15-331

EXHIBIT C-1-a
RES. #15-198

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
100709	Mannik Smith Group	Facility Project Legal Services Parking Lot Evaluation	\$3,255.50
100728	Primesource Distribution, Inc.	Ice Melt	\$5,394.00

Motion by Mr. Finucane

Seconded by Ms. Winter

Roll Call Vote:

Mr. Falcone AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Mays AYE

Ms. Winter AYE

EXHIBIT C-1-b
RES. #15-199

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education authorize the CFO/Treasurer to accept the following funds:

State Funds	Amount	Fund	Special Cost Center
Le Chaperon Rouge Elementary	\$20,541.50	401	9916
Montessori Children's School	\$37,796.36	401	9516
St. Bernadette Catholic School	\$336,058.94	401	9816
St. Paul Lutheran School	\$179,943.54	401	9716
Westlake Montessori School	\$8,216.60	401	9616
Westside Christian Academy	\$88,739.28	401	9416

Motion by Mr. Finucane

Seconded by Ms. Winter

Roll Call Vote:

Mr. Falcone AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Mays AYE

Ms. Winter AYE

EXHIBIT C-1-c
RES. #15-200

RESOLUTION TO APPROVE FY16 ADDITIONAL TEMPORARY
APPROPRIATIONS

RESOLVED THAT

the Westlake Board of Education approve the following FY16 additional temporary appropriations.

<u>FND</u>	<u>FUNC</u>	<u>OBJ</u>	<u>SCC</u>	<u>DESCRIPTION</u>	<u>TEMP. APPROP.</u>	<u>TOTALS</u>
001	2900	600		General Support Services-Equipment	\$161.49	
				TOTAL GENERAL SUPPORT SERVICES CENTRAL		\$161.49
008	4600	400	9080	Fox/Lustenberger Endowment-Purchased Services	\$500.00	
				TOTAL FOX/LUSTENBERGER ENDOWMENT		\$500.00
022	4500	100	9500	Sport Oriented Activities-Wages	\$60.00	
022	4500	200	9500	Sport Oriented Activities-Benefits	\$9.81	
				TOTAL SPORT ORIENTED ACTIVITIES		\$69.81
				TOTAL		\$731.30

Motion by Mr. Finucane

Seconded by Ms. Winter

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT C-1-d
RES. #15-201

RESOLUTION TO ADJUST FY16 TEMPORARY APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY16 temporary appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1200-400			
Special Instruction-Purchased Services	\$99,686.06	\$158,585.59	\$58,899.53
001-2400-400			
Admin-Purchased Services	\$183,277.93	\$192,028.56	\$8,750.63
001-2400-500			
Admin-Supplies	\$7,336.86	\$7,468.70	\$131.84
001-2400-800			
Admin-Other	\$29,407.00	\$30,212.00	\$805.00
001-2500-400			
Fiscal-Purchased Services	\$13,074.02	\$14,733.72	\$1,659.70
001-2500-500			
Fiscal-Supplies	\$5,000.00	\$10,632.55	\$5,632.55
001-2500-800			
Fiscal-Miscellaneous	\$60,000.00	\$302,824.35	\$242,824.35
001-2700-400			
Maintenance-Purchased Services	\$1,195,280.27	\$1,212,420.08	\$17,139.81
001-2700-500			
Maintenance-Supplies	\$145,000.00	\$152,588.47	\$7,588.47
001-2700-600			
Maintenance-Equipment	\$35,000.00	\$38,244.69	\$3,244.69
001-2800-400			
Transportation-Purchased Services	\$95,000.00	\$100,915.29	\$5,915.29
001-2800-600			
Transportation-Equipment	\$10,000.00	\$11,895.00	\$1,895.00

EXHIBIT C-1-d
(Continued)

001-2900-400			
Support Services Central -Purchased Services	\$11,936.71	\$11,999.30	\$62.59
001-5500-400			
Building Construction-Purchased Services	\$12,000.00	\$30,371.13	\$18,371.13
Total	\$1,901,998.85	\$2,274,919.43	\$372,920.58
BOND RETIREMENT			
Account	From	To	Difference
002-2500-800-9002			
Fiscal Services	\$35,000.00	\$43,650.87	\$8,650.87
Total	\$35,000.00	\$43,650.87	\$8,650.87
FOOD SERVICE			
Account	From	To	Difference
006-7500-900-9600			
Refund of Prior Years Receipts	\$12.50	\$50.80	\$38.30
Total	\$12.50	\$50.80	\$38.30
SUPPORT FUNDS			
Account	From	To	Difference
018-3900-500-9720			
Sunshine-Red Brick	\$545.63	\$695.63	\$150.00
018-4600-500-9753			
In-Service Supplies-Dover	\$3,000.00	\$3,328.66	\$328.66
018-4600-500-9774			
Music Programs-Lee Burneson	\$500.00	\$825.99	\$325.99
Total	\$4,045.63	\$4,850.28	\$804.65
ATHLETICS			
Account	From	To	Difference
300-4500-500-9500			
Athletics-Supplies	\$46,000.00	\$56,227.31	\$10,227.31
Total	\$46,000.00	\$56,227.31	\$10,227.31

Motion by Mr. Finucane

Seconded by Ms. Winter

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

September 28, 2015
15-336

EXHIBIT C-1-e
RES. #15-202

RESOLUTION TO ADOPT THE FY16 PERMANENT APPROPRIATIONS
AND FIVE-YEAR FORECAST

RESOLVED that the Westlake Board of Education adopts the following FY16 permanent appropriations and five-year fiscal forecast and associated assumptions.

Motion by Mr. Mays

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT C-1-f
RES. #15-203

RESOLUTION TO AUTHORIZE TREASURER TO SECURE
ALL AVAILABLE TAX ADVANCES FROM AUDITOR FOR FUNDS
LAWFULLY DUE THE SCHOOL DISTRICT

WITNESS, our hands this 28th day of September, 2015.

WHEREAS, the Westlake City School District Board of Education, Cuyahoga County, finds it necessary to make use of the funds now in the County Treasury to the accounts of said school district and lawfully applicable to the purpose of the current fiscal year,

THEREFORE, BE IT RESOLVED, the Westlake City Board of Education requests the auditor of Cuyahoga County, Ohio, to issue an order to the Cuyahoga County Treasurer to pay to the Treasurer of this Board of Education all available tax advances and such funds of the current collection of taxes assessed and collected for and in behalf of said school district, which shall be held and treated as an advance payment on the current collection of taxes due said school district at the ensuing settlement date as provided by law;

BE IT FURTHER RESOLVED that the Treasurer of the Westlake City Board of Education be and he is hereby authorized and directed to certify a copy of this resolution to the Cuyahoga County Auditor and make such other certifications and reports to the Cuyahoga County Auditor as may be necessary to make this resolution effective.

Motion by Mr. Mays

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-g
RES. #15-204

The Board of Education of the Westlake City School District met in regular session on September 28, 2015 commencing at 6:00 p.m., in the Administration Office, 27200 Hilliard Boulevard, Westlake, Ohio, with the following members present:

Anthony Falcone	Barbara Leszynski
John Finucane	Thomas Mays
Carol Winter	

The Treasurer/CFO advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mrs. Leszynski moved the adoption of the following Resolution:

RESOLUTION NO. 15-204

A RESOLUTION AUTHORIZING THE EXECUTION OF A PARKING LEASE AGREEMENT BETWEEN THE BOARD OF EDUCATION AND WESTLAKE CENTER, LLC.

WHEREAS, this Board owns certain real property known as the Parkside Elementary School located at 24525 Hilliard Blvd., Westlake, Ohio; and

WHEREAS, the Board desires to lease a portion of the property to Westlake Center LLC, for parking and the construction of a pedestrian walkway (collectively, the "Parking Lot") in accordance with the Parking Lease Agreement currently on file with the Treasurer/CFO; and

WHEREAS, the Parking Lot is not presently needed for school purposes and cannot be advantageously sold.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, Cuyahoga County, State of Ohio, that:

Section 1. Approval and Execution of Parking Lease Agreement. The President or Vice-President and Treasurer/CFO of this Board are hereby authorized to sign, acknowledge and deliver, in the name of and on behalf of the School District, the Parking Lease Agreement with Westlake Center LLC, substantially in the form now on file with the Treasurer/CFO. The form of the Parking Lease Agreement is approved with such changes therein that are not materially inconsistent with this Resolution and not substantially adverse to the School District and that are permitted by law and shall be approved by the Treasurer/CFO. The approval of such changes, and that such changes are not materially inconsistent with this Resolution and not substantially adverse to the School District, shall be conclusively evidenced by the signing of the Parking Lease Agreement by those officials.

Section 2. Approval and Execution of Related Documents and Related Actions. The President or Vice-President and Treasurer/CFO of this Board and the Superintendent, or such other School District officials

as shall be designated by those officials, as appropriate, are each authorized and directed to sign any certificates or documents, and to take such other actions as are desirable, advisable, necessary or appropriate, to consummate the transactions contemplated by this Resolution.

Section 3. Prior Acts Ratified and Confirmed. Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.

Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof. Reference to a Section means a section of this Resolution unless otherwise indicated.

Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ms. Winter seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows:

Anthony Falcone	Yes	Barbara Leszynski	Yes
John Finucane	Yes	Thomas Mays	Abstain
Carol Winter	Yes		

TREASURER/CFO'S CERTIFICATION

The above is a true and correct extract from the minutes of the regular meeting of the Board of Education of the Westlake City School District, Ohio, held on September 28, 2015, the date, time and place of which (as shown above) having been established at the Board's organizational meeting in January 2015, showing the adoption of the Resolution hereinabove set forth.

Dated: September 28, 2015

Treasurer/CFO, Board of Education
Westlake City School District, Ohio

EXHIBIT D-1-a
RES. #15-205

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Dott Products c/o Scott Heitmann 1273 Lear Industrial Parkway Avon, OH 44011	Donated sponges to Hilliard Elementary School to assist with first aid for the students.
City of Westlake Attn: Chris, Service Dept. 27700 Hilliard Blvd. Westlake, OH 44145	Donated seven yards of leaf humus to the Hilliard Garden Club at Hilliard Elementary School to add to our school gardens.
Jennifer Psota Dougherty, DDS, LLC Dba Westlake Family Dental Care 2255 Columbia Road Westlake, OH 44145	Donated \$15.00 to the Athletic Department at Westlake High School to offset expenses as needed.
WHS Cheer c/o Lisa Bogart 30531 Jefferson Way Westlake, OH 44145	Donated \$4,410.97 to the Athletic Department at Westlake High School to offset Cheerleading expenses as needed.
Anonymous	Donated \$1,192.37 to the Athletic Department at Westlake High School to offset Volleyball expenses as needed.
Ms. Lois Leonard 29550 Schwartz Road Westlake, OH 44145	Donated a trombone to the Music Department at Westlake High School for a student in need.

Motion by Mrs. Leszynski

Seconded by Ms. Winter

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-b-1
RES. #15-206

RESOLUTION TO APPROVE RESIGNATIONS, EMPLOYMENT,
AND FMLA FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approve resignation and employment for staff members as follows:

<u>Classified Resignation</u>			<u>FMLA</u>						
<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	Kerry Brickman-Effective 08/26/2015 Cheryl Burke-Effective 09/21/2015 Geoff Friedrich-Effective 09/28/15 Kelly Smith-Effective 09/29/2015						
Laura A. Re	Special Ed. Asst., LBMS	10/02/2015							
<u>Classified Resignation for Purpose of Retirement</u>									
<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>							
Edward Moran, Driver	Transportation	09/30/2015							
<u>Licensed Employment</u>									
<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Months</u>	<u>Contract</u>	<u>Hours</u>	<u>Level</u>	<u>Step</u>	<u>Days</u>	
Donna Collins	SLP-St. Paul Lutheran*	09/01/2015	9	20%	8	MA+30	0	1	
*Paid from Auxiliary Funds									
<u>Classified Employment</u>									
<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>			
Nichole Borecki	Kitchen Helper-DIS	08/21/2015	5	3.75	5	9			
Kimberly Michelich-Class C	Data Processing Clerk	09/14/2015	10	6.5	5	9			
Denis Mone	Bassett Cleaner	09/08/2015	4	5.0	5	9			
Karen Freeman	Spec. Education Asst.-Dover	09/28/2015	0	6.5	5	9			
<u>Exempt Employment</u>									
<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Contract</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>			
Jennifer Romoga	VLA Supervisor, Parkside	08/31/2015	Exempt \$15/hr	3	5	9			
Pamela Dreher	Human Resources Clerk, Clerical 2	09/21/2015	Exempt Step 16	7.5	5	12			
<u>Long-Term Unpaid Leave of Absence</u>									
<u>Name</u>	<u>Position</u>	<u>Effective Dates</u>							
Barb Detwiler	School Nurse	09/03/15 through 09/25/15							
<u>Certified Reclassification</u>									
<u>Name</u>	<u>Building</u>	<u>Dates</u>	<u>From</u>	<u>To</u>					
Brooke Romp	Hilliard 4 th Grade	2013-15 School Year	Step 1	Step 2					

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-b-2
RES. #15-207

RESOLUTION TO APPROVE THE RESIGNATIONS AND EMPLOYMENT
OF PROJECT LINK PERSONNEL

RESOLVED that The Westlake Board of Education approve the resignation of the following Project Link personnel, effective 09/01/2015:

PROJECT LINK RESIGNATIONS

Erin Fenderboch, Lead Site Coordinator
Effective 10/05/2015

Suzanne Jones, Assistant Site Coordinator
Effective 08/19/2015

PROJECT LINK EMPLOYMENT

Theresa Bammerlin, Project Link Leader, Step 3
Effective 09/01/2015

Nancy English, Assistant Project Link Supervisor, Step 0
Effective 10/05/2015

Julie Priebe, Assistant Project Link Supervisor, Step 0
Effective 10/05/2015

Alysia Zellner, Assistant Site Coordinator, Step 1
Effective 10/05/2015

PROJECT LINK COMMUNITY EDUCATION INSTRUCTORS

David Dybowski, Community Education Instructor – Rate \$25.31/hour

Hun Piazza, Community Education Instructor– Rate \$25.31/hour

Sandra Stanley, Community Education Instructor–Rate:–\$25.31/Hour

Will Wilson, Community Education Instructor, Rate:–\$25.31/Hour

Jim Seidel, Community Education Instructor, Rate:–\$25.31/Hour

T. Ward Collins, Community Education Instructor, Rate:–\$25.31/Hour

Nancy English, Community Education Instructor, Rate:–\$25.31/Hour

Hannah Lozada, Community Education Instructor, Rate:–\$25.31/Hour

Alexandra Brinkman, Community Education Instructor, Rate:–\$25.31/Hour

Jason Sadlon, Community Education Instructor, Rate:–\$25.31/Hour

Earnest Oleksy, Community Education Instructor, Rate:–\$25.31/Hour

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Mays AYE

Ms. Winter AYE

EXHIBIT D-1-b-3
RES. #15-208

RESOLUTION TO APPROVE HOME INSTRUCTION
AND SUMMER EXTENDED SCHOOL YEAR HOURS

RESOLVED that the Westlake Board of Education approves Home Instruction and Extended School Year Tutors.

SUMMER EXTENDED SCHOOL YEAR

Sandee Erdman – Additional 14 Hours – Summer ESY

Krissy Ingham – Not to Exceed 10 Hours – Summer ESY

HOME INSTRUCTION

Tabatha Devine, Effective 09/21/2015-Not to Exceed 90 Hours

Hannah Lozada, Effective 09/21/2015 Not to Exceed 40 Hours

Ellen Murphy, Effective 08/24/2015 Not to Exceed 90 Hours

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-b-4
RES. #15-209

RESOLUTION TO APPROVE STIPENDS FOR POWER TEACHER GRADEBOOK TRAINING

RESOLVED, that the Westlake Board of Education approves stipends at the negotiated curriculum rate for the following Westlake School District staff members for the purpose of implementing a new electronic gradebook in each elementary building. Staff will develop common training protocols as part of train the trainer model of implementation. Title IIA funds will be used to pay for the stipend cost for a maximum of three hours.

STIPENDS FOR POWER TEACHER GRADEBOOK TRAINING

Leah Burke
Jennifer Medved
Elizabeth Mills
Sarah Moennich
Amal Mustafa
Jennifer Riley
Brooke Romp
Tracy Sicafuse

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-b-5
RES. #15-210

RESOLUTION TO APPROVE WHS DEPARTMENT CHAIRS

RESOLVED that the Westlake Board of Education approves the following Department Chairs for the 2015-2016 School year.

<u>Name</u>	<u>Department</u>	<u>Salary Level</u>
Kelly Atkinson	Art/Industrial Tech/Music (50%)	.45
James Patrizi	Art/Industrial Tech/Music (50%)	.45
Robert Patton	WHS Social Studies Department Chair (50%)	.45
Travis Haselswerdt	WHS Social Studies Department Chair (50%)	.45
Elizabeth Osicki	WHS Guidance Department Chair	.08
Jacy Nichols	WHS Library Department Chair	.07
Laura Jagels	WHS Health/Phys. Ed. Department Chair	.07
Lisa Patton	WHS World Language Department Chair	.09
Amy Klenz	WHS English Department Chair	.09
David Ruschau	WHS Mathematics Department Chair	.09
Jon Cuomo	WHS Science Department Chair	.09
Brendan Zepp	WHS Special Education Department Chair	.09

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-b-6
RES. #15-211

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS

RESOLVED that the Westlake Board of Education approves the following supplemental resignations and supplemental contracts (in-district and out-of-district) for the 2015-2016 school year:

<u>Supplemental Employment</u> 2015-2016 School Year			
<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Hilary Patriok	WHS Head Band Director	Y	15
Hilary Patriok	WHS Debonairs Advisor	Y	1
Hilary Patriok	WHS Pep Band Director	Y	15
Hilary Patriok	WHS Chamber Orchestra Director	Y	15
Hilary Patriok	WHS Demonettes Advisor (50%)	Y	1
Lisa Forshey	WHS Demonettes Advisor (50%)	Y	1
James Patrizi	WHS Art/Industrial Tech/Music Advisor (50%)	Y	
Kelly Atkinson	WHS Art/Industrial Tech/Music Advisor (50%)	Y	
Kelly Atkinson	WHS National Art Honor Society Advisor	Y	4
Kelly Atkinson	WHS Yearbook Advisor (50%)	Y	1
Paul Hammond	WHS Yearbook Advisor (50%)	Y	11
Scott Rovniak	WHS Assistant Band Director	Y	20
Kathy McGinty	WHS Student Leadership Advisor	Y	17
Ann Hasenohrl	WHS Senior Class Advisor	Y	6
Julie Davidson	WHS Junior Class Advisor	Y	0
Amy Klenz	WHS Sophomore Class Advisor	Y	1
Geoff Friedrich	WHS Freshman Class Advisor (70%)	Y	7
Matthew Mayforth	WHS German Club Advisor	Y	1
Lisa Patton	WHS Latin Club Advisor	Y	15
John Packis	WHS Academic Challenge Advisor	Y	13
Sandy Packis	WHS Academic Challenge Assistant	Y	8
Adam Purdy	WHS Computer Club Advisor	Y	5
Les Szekely	WHS WHBS Advisor	Y	8
Anne-Francis Zaborniak	Spanish Club Advisor	Y	3
Melissa Barth	Science Olympiad Advisor	Y	5
Doug Warnke	WHS Drama Club Advisor	Y	2
Jennifer Butler	WHS Musical Director	Y	9
Jennifer Butler	WHS Chorus Advisor	Y	9
Jennifer Butler	WHS Show Choir Advisor	Y	10
Jennifer Butler	WHS Men's Choral & Octet Advisor	Y	6
Anne Dill	Math Club Advisor	Y	7
Mindy Clark	Student Activities Advisor	Y	8
Amber Greene	Forensics (Speech & Debate) Advisor	Y	0

EXHIBIT D-1-b-6
Continued

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS

<u>Supplemental Employment</u> 2015-2016 School Year			
<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Laura Emmer	WHS French Club Advisor (50%)	Y	1
Elizabeth Zingales	WHS French Club Advisor (50%)	Y	5
Kimberly Sullivan	WHS Newspaper Advisor (50%)	Y	0
Geoff Friedrich	WHS Newspaper Advisor (50%)	Y	0
Jennifer Dietrich	WHS National Honor Society Advisor (50%)	Y	3
Sara Latkowski	WHS National Honor Society Advisor (50%)	Y	7
Elizabeth Noren	WHS Key Club Advisor (50%)	Y	3
Robert Clancy	WHS Key Club Advisor (50%)	N	14
Paul Appel	WHS Freshman Boys' Soccer Coach (70%)	N	0
Brian Michelson	WHS Freshman Boys' Soccer Coach (30%)	N	0
Art Daniels	WHS Assistant Football Coach (35%-Operations/film work)	N	0
Mike Besu	WHS Assistant Football Coach (Kickers-25%)	Y	0
Ryan Gorius	WHS Varsity Assistant Football Coach	N	15
Michael Banyasz	WHS Varsity Assistant Football Coach	N	4

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

September 28, 2015
15-348

EXHIBIT D-1-b-7
RES. #15-212

RESOLUTION TO APPROVE LPDC MEMBERS K-5

RESOLVED that the Westlake Board of Education approves the following LPDC Members for the 2015-2016 School Year.

LPDC Members K-5

Stacy Peltz
Loretta Tindall

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

September 28, 2015
15-349

EXHIBIT D-1-b-8
RES. #15-213

RESOLUTION TO APPROVE FRIDAY SCHOOL SUPERVISORS

RESOLVED that the Westlake Board of Education approves the following Friday School Supervisors.

FRIDAY SCHOOL SUPERVISORS

Melissa Barth
Katie McGlynn
Jim Patrizi
Marcia Faber
Abby Horvath-Stange
Sarah Reichert

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

September 28, 2015
15-350

EXHIBIT D-1-b-9
RES. #15-214

RESOLUTION TO APPROVE SUMMER GIRLS SOCCER CAMP WORKERS

RESOLVED that the Westlake City School District Approves Summer Girls Soccer Camp workers.

SUMMER GIRLS SOCCER CAMP WORKERS

Scott Jones
Matt Planisek

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-b-10
RES. #15-215

RESOLUTION TO APPROVE SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education Approves the following substitutes for staff members.

<u>LICENSED SUBSTITUTES</u>	
Erin Applegate Craig Cowles Danielle Daveant Barbara Derethik Kimberly Durbin Thomas Glunt Ivan Gojevic Grant Graves Kathy Hale Christine Jaeger P. Brett Tomko Dorothy Beyer	Julie Kelsheimer Kevin Kollai Dawn Little Gail Major Carly Norman Julie Priebe Mark Schmidt Harvey Sims Scott Smith Susan Swenfurth Emily Sinclair
<u>CLASSIFIED SUBSTITUTES</u>	
Karena Aurelien Sela Cunningham Jackeline DeLeon Delic Aida Lindy Finucan Christie Jager Jake Rybar Stephen Shipacasse Russell Verlinden Denis Mone Susan Swenfurth	Aide Aide Aide Aide, Library, Secretary Aide, Kitchen, Library, Secretary Aide, Library Custodial Custodial, Kitchen Custodial Cleaner Classified

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-b-11
RES. #15-216

RESOLUTION TO APPROVE EMPLOYMENT
OF AUXILIARY SERVICES PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following auxiliary personnel for the school year 2015-2016, to be paid from the Auxiliary Services Fund.

Corlett Bine, St. Paul Lutheran – Clerk/Typist 9.5 Months, 6 hours/day/5 days per week Rate: Class A, Step 20
Jeanne Webster, St. Paul Lutheran – SST Teacher 9.5 Months, 6.75 hours/day/3 days per week Rate: BA, +10 Step 5
Nancy Danese, St. Bernadette – Clerk/Typist 9.5 Months, 3 hours/day/ 5 days per week Rate: Class A, Step 6
Maryla Murawski, Montessori Children’s School–Clerk/Typist 9 Months, 7.5 hours/day/ 1 day per week Rate: Class A, Step 7
Megan Berger, Westside Christian Academy-Clerk/Typist 10 Months, 7.5 hours/day/ 2 days per week Rate: Class A, Step 2

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

September 28, 2015
15-353

EXHIBIT D-1-c
RES. #15-217

RESOLUTION TO APPROVE CONTRACTS

RESOLVED that the Westlake Board of Education approves the following contracts:

Almost Family KidsLink

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-d
RES. #15-218

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED that the Westlake Board of Education approves Sunday building use as follows:

Westlake Boys' Basketball

Varsity Prep Try-Outs
Sunday, September 13, 2015
Sunday, September 20, 2015
Sunday, October 25, 2015
Main and Auxiliary Gyms
6:00 PM – 9:00 PM
Westlake High School– Cafeteria and Gymnasium

Westlake Council of PTA's

Reflections Award Ceremony
Sunday, February 7, 2016
Performing Arts Center & Performing Arts Center Lobby
2:00 PM – 3:30 PM

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-e
RES. #15-219

RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL EDUCATION
IN GRADES 7 AND 8

WHEREAS Ohio Revised Code Section 3313.90(A) requires each city, local, and exempted village school district to provide for students in grades seven through twelve career-technical education by means of establishing and maintaining a program, by being a member of a joint vocational school district (JVSD), or by contracting with a JVSD or another school district; and

WHEREAS Division (B) of Section 3313.90 provides that a board of education may adopt a resolution not to provide career-technical education to students enrolled in grades seven and eight and will receive a waiver from the Ohio Department of Education so long as said resolution is filed by September 30 of that particular school year;

NOW, THEREFORE BE IT, AND IT IS, HEREBY RESOLVED that while the Westlake City School Board of Education recognizes the importance of providing adequate training for students to enter their selected occupations, the Board hereby adopts this resolution notifying the Ohio Department of Education of its intent not to offer career-technical education for students enrolled in grades seven and eight during the 2015-2016 school year.

BE IT FURTHER RESOLVED that the Westlake Board of Education respectfully requests that the Ohio Department of Education issue the waiver required by Ohio Revised Code Section 3313.90(B); and

BE IT FURTHER RESOLVED that the Treasurer/CFO is hereby instructed to submit a copy of this resolution to the Ohio Department of Education through the District's SAFE account, or such other method as may be approved or directed by the Department, at his earliest opportunity, so as to ensure its receipt by the Department on a date which is in no event later than the 30th day of September, 2015.

This Resolution was duly adopted during a public meeting of the Westlake City Board of Education held on September 28, 2015.

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>

EXHIBIT D-1-f
RES. #15-220

RESOLUTION TO APPROVE OVERNIGHT FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following overnight field trip:

Westlake High School
Prevention and Legislative Advocacy Day recognizing WHS
SADD Chapter as the #2 SADD Chapter in the Nation
Columbus, Ohio

Depart: Monday, October 19, 2015 at 3:00 pm
Return: Tuesday, October 20, 2015 at 3:00 pm
Three SADD Members at total cost of \$210.00*
*All Costs Paid by SADD Student Activity Account

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>