

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Saturday, October 2, 2010 – 9:00 A.M. – Annual Retreat  
Administration Building - Board Room – 27200 Hilliard Blvd.**

Call to Order: Time: 9:07 a.m.

Roll Call Vote:

Ms. Winter	<u>Present</u>
Mr. Sullivan	<u>Present</u>
Mr. Cross	<u>Present</u>
Mr. Mays	<u>Present</u>
Ms. Rocco	<u>Present</u>

Motion to Dispense with the Pledge of Allegiance

Motion by Mr. Sullivan  
Seconded by Ms. Rocco

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Acknowledgment of Visitors: None.

Approval of Agenda

Motion by Mr. Mays  
Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

\*Hearing of Public (15 Minutes) Agenda Items - None

A. Action Item

1. Resolution to Amend Exhibit F-1-f from the 09/27/10 Meeting of the Westlake Board of Education Regarding Master Facility Project Contracts Exhibit A-1

Discussion Items

1. International Baccalaureate and 2<sup>nd</sup> Language at Primary Level

Pam Griebel, Director of Academic Services, provided an overview of the International Baccalaureate program.

Cross: Asked Mrs. Griebel some questions about the International Baccalaureate program and when the Board will be asked to approve it.

Keenan: Indicated to Mr. Cross that the Board approved this program when they adopted the Continuous Improvement Plan.

Sullivan: Asked Dr. Keenan whether the student or the district receives the specialized degree or diploma from this program.

Keenan: Indicated to Mr. Sullivan the student receives the recognition.

Mays: Asked Dr. Keenan how the International Baccalaureate program will be assessed or evaluated on a staff and district level.

Griebel: Indicated to Mr. Mays the International Baccalaureate representatives will assess the overall program.

Sullivan: Asked Mrs. Griebel what the effect of adding this program has on the ability to hire new staff.

Griebel: Indicated to Mr. Sullivan the impact is minimal other than the required International Baccalaureate training.

President Winter declared a brief recess at 10:21 a.m. and resumed the meeting at 10:23 a.m.

2. District Cost Per Student and Measures to Remain Efficient and Provide Excellence

Winter: Stated that due to the complexity of the issue and amount of data and its importance, the Board should plan on revisiting this topic in November to finalize Board goals and possible directives for the Superintendent and Treasurer.

Superintendent Keenan and CFO Pepera led a discussion about district cost per pupil and measures the District has put in place to remain efficient while still providing educational excellence.

Winter: She asked that members of the Board ask any clarification questions at this time with the understanding the Board will meet again on this topic in November.

Mays: He mentioned the Board considers integrating future negotiation strategies as part of the ongoing discussion in November.

3. Facility Processes from Construction Management Firm

Bob Teitenberg provided an overview of the RFP, bidding and change-order process and answered Board member questions.

Winter: She asked the Board if they want to schedule a follow up session to discuss this issue or ask their questions now.

Rocco: She asked other members of the Board if the information they are receiving today is answering their specific concerns.

Sullivan: Stated to Ms. Rocco he is getting more comfortable with the information but noted this is an ongoing process.

Keenan: Wanted the Board to understand they will be informed to the level they desire.

Cross: Asked Dr. Keenan how the Board is assured contracts have been fully vetted or conflict of interests disclosed.

Teitenberg: Stated to Mr. Cross the process in place for an RFQ, RFP or bidding a contract is standard in the industry, aligned with the law and fully transparent.

4. Audit Update

CFO Pepera discussed a potential audit issue with the Board and stated he would be working with the auditors to find an acceptable solution for all parties involved.

President Winter directed CFO Pepera to notice special meetings on October 12<sup>th</sup> at 7:30 a.m. November 29<sup>th</sup> at 5:30 p.m.

\*Hearing of Public (15 Minutes) – None.

B. Adjournment

Motion by Ms. Rocco

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Winter AYE

Mr. Sullivan AYE

Mr. Cross AYE

Mr. Mays AYE

Ms. Rocco AYE

President Winter adjourned the meeting at 1:34 p.m.

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President

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Treasurer

\*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO AMEND EXHIBIT F-1-f FROM THE 09/27/10 MEETING  
OF THE WESTLAKE BOARD OF EDUCATION  
REGARDING MASTER FACILITY PROJECT CONTRACTS

RESOLVED that the Westlake Board of Education amends Exhibit F-1-f from the 09/27/10 meeting of the Board of Education regarding Master Facility Project Contracts to read as follows:

<u>Company</u>	<u>Scope of Work</u>
EMH&T	Surface Water/Wetlands Delineation Assessment
Emerald Environmental	Phase I, Phase II & Asbestos Consulting and Assessment
Geo-Sci, Inc.	Geotechnical Consulting
R. E. Warner	Site Surveying Services
e-Blueprint	Plan Housing and Document Production

Board Discussion:

Cross: Asked Dr. Keenan if the Board should expect to see additional scope amounts for these contractors.

Keenan: Stated to Mr. Cross the initial amounts indicated were for work expected in the near term of the project but will use these contractors' services periodically throughout the project.

Cross: Stated he has some questions about the RFP process and proposed 412 certificates.

Pepera: Indicated to Mr. Cross the 412 certificates are required by law and certify available resources.

Motion by Ms. Rocco

Seconded by Mr. Mays

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Ms. Rocco	<u>AYE</u>