

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Regular Meeting – October 16, 2003 – 7:00 p.m.
Administration Building - 27200 Hilliard Blvd.**

Call to Order: Time: 7:00 p.m.

Roll Call:

Mr. LeChaix	<u>Present</u>	
Mrs. D'Ettorre Wargo	<u>Absent</u>	Entered the meeting at 7:43 p.m.
Mr. Beal	<u>Present</u>	
Ms. Rocco	<u>Present</u>	
Mr. Swanson	<u>Present</u>	

Pledge of Allegiance: President LeChaix led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors – President LeChaix welcomed all visitors in attendance.

Approval of Agenda

Motion by Mr. Beal
Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

*Hearing of Public (15 minutes) Agenda Items – None.

A. Approval of Minutes

1. Work Session Meeting – September 4, 2003

Motion by Ms. Rocco
Seconded by Mr. Swanson

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

2. Regular Meeting – September 18, 2003

Motion by Ms. Rocco

Seconded by Mr. Swanson

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

B. Superintendent's Report – *Investigations* Program – Michael Laub

- Mike Laub, principal, Dover Elementary, and staff members, Tracy Sicafuse and Michelle Kasunick, spoke about the *Investigations* Program and presented some of the students' work. This program, associated with the district's curriculum adoption, helps to implement the recent state math standards.

C. Special Reports and Recognitions

- | | |
|--|-------------|
| 1. Resolution to Recognize Students as Members of The Cleveland Orchestra Youth Orchestra | Exhibit C-1 |
| 2. Resolution to Recognize National Merit Semi-Finalists and Commended Students | Exhibit C-2 |
| 3. Recognition of Sally Falatach by the American Heart Association for Distinguished Service | |

Mrs. D'Ettorre Wargo entered the meeting at 7:43 p.m.

President LeChaix declared a brief recess at 7:44 p.m. and resumed the meeting at 7.48 p.m.

D. Treasurer's Report/Recommendations

- | | |
|---|---------------|
| 1. Action Items | |
| a. Resolution to Accept Funds | Exhibit D-1-a |
| b. Resolution to Establish FY04 Appropriations | Exhibit D-1-b |
| c. Resolution to Adjust FY04 Temporary Appropriations | Exhibit D-1-c |
| d. Resolution to Authorize Treasurer to Advance Funds | Exhibit D-1-d |
| e. Resolution to Authorize Treasurer to Secure All Available Tax Advances from Auditor for Funds Lawfully Due the School District | Exhibit D-1-e |
| f. Resolution to Amend Resolution #03-289 Regarding Insurance Rates Effective 10-01-03 through 09-30-04 | Exhibit D-1-f |

E. CAC Report – None.

F. New Business

- | | |
|---|---------------|
| 1. Action Items: | |
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |

- b. Resolution to Approve Staff Recommendations
 - 1. Resolution to Approve Reclassification of Certificated Staff Members Exhibit F-1-b-1
 - 2. Resolution to Approve Resignation from Supplemental Contract and Approve Supplemental Contracts (In-District and Out-of-District) Exhibit F-1-b-2
 - 3. Resolution to Approve Stipend for Local Professional Development Committee Exhibit F-1-b-3
 - 4. Resolution to Approve Stipend for Work Completed on State Improvement Grant Exhibit F-1-b-4
 - 5. Resolution to Approve FMLA Leave for Certificated Staff Member Exhibit F-1-b-5
 - 6. Resolution to Approve Stipends for Mohican Outdoor Educational Program Exhibit F-1-b-6
 - 7. Resolution to Approve Employment of Classified Staff Members and Classified Substitutes Exhibit F-1-b-7
 - 8. Resolution to Approve Change in Employment for Classified Staff Members Exhibit F-1-b-8
 - 9. Resolution to Approve Saturday Alternative School Suspension Supervisory Personnel Exhibit F-1-b-9
 - 10. Resolution to Approve Employment and Pay Increase of Project Link Personnel Exhibit F-1-b-10
 - 11. Resolution to Approve Return to Work for Certificated Staff Member Exhibit F-1-b-11
 - 12. Resolution to Approve Employment of Substitute Teachers for 2003-2004 School Year Exhibit F-1-b-12
 - c. Resolution to Approve Agreement with Cuyahoga County Board of Mental Retardation and Developmental Disabilities for 2003-2004 Exhibit F-1-c
 - d. Resolution to Approve Sunday Building Use Exhibit F-1-d
 - e. Resolution to Approve Agreement for Tuition Pupils Exhibit F-1-e
 - f. Resolution to Approve Field Trip Exhibit F-1-f
 - g. Resolution to Recognize the Abandonment of Employment Exhibit F-1-g
2. Discussion Items – None.
3. Information Items – None.
- G. Director of Business Affairs Report – None.
- H. Director of Curriculum & Instruction Report – None.
- I. Board Items – None.

October 16, 2003
03-600

- J. Adjourn to Executive Session
Time: 7:59 p.m.
Purpose: Property negotiations

Motion by Mr. Swanson

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

Others in Attendance: Costanza and Pepera.

Adjourn Executive Session and Return to Regular Session
Time: 9:40 p.m.

- K. *Meeting Open to Public (15 Minutes) – No participation.

- L. Adjournment
President LeChaix adjourned the meeting at 9:55 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designation for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT C-1
RES. # 03-306

RESOLUTION TO RECOGNIZE STUDENTS AS MEMBERS
OF THE CLEVELAND ORCHESTRA YOUTH ORCHESTRA

RESOLVED THAT

the Westlake Board of Education recognize and congratulate the following Westlake High School students as members of The Cleveland Orchestra Youth Orchestra.

Grace Lee
Eric Myhre

Motion by Mr. Swanson

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO RECOGNIZE WESTLAKE HIGH SCHOOL
NATIONAL MERIT SEMI-FINALISTS AND COMMENDED STUDENTS

RESOLVED THAT

the Westlake Board of Education recognize and congratulate the following Westlake High School National Merit Semi-Finalists and Commended Students.

Semi-Finalists

Thomas Callahan
Rena Chandra
Henry Chang
Lucas Donovan
Cheng Gao
Jordan Jennings
Alden Voelker
Peter Yeh

Commended Students

Emerson Emser
Nicholas Forrest
Bruce Lin
Daniel McCallum
Tyler Smith

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT D-1-a
RES. # 03-308

RESOLUTION TO ACCEPT FUNDS

RESOLVED THAT
the Westlake Board of Education accept the following funds:

<u>State Grants</u>	<u>Amount</u>	<u>Fund</u>	<u>Special Cost Center</u>
Education Management Information System FY04	\$ 14,000.00	432	9444
ONEnet Ohio Program FY04	\$ 21,000.00	451	9251

Motion by _____ Mr. Beal

Seconded by _____ Mr. Swanson

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO ESTABLISH FY04 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education establish the following FY04 appropriations:

Education Management Information System FY04

Account	Amount
432-2900-100-9444	\$11,200.00
Salaries and Wages	
432-2900-200-9444	\$2,800.00
Benefits	

Network Connectivity
ONEnet Ohio Program FY04

Account	Amount
451-2900-400-9251	\$2,538.00
Purchased Services	

Motion by Mr. Beal

Seconded by Mr. Swanson

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT D-1-c
RES. # 03-310

RESOLUTION TO ADJUST FY04 APPROPRIATIONS

RESOLVED THAT
the Westlake Board of Education adjust the following FY04 appropriations:

GENERAL FUND

Account	From	To	Amount
001-1100-500 Instruction-Supplies	\$708,703.00	\$709,310.45	\$607.45
001-1100-600 Instruction-Capital Outlay	\$5,000.00	\$6,894.20	\$1,894.20
001-1100-700 Instruction-Equipment	\$265,000.00	\$263,623.97	-\$1,376.03
001-1200-400 Special Ed-Purchased Serv	\$1,300.00	\$1,979.71	\$679.71
001-1200-500 Special Ed-Supplies	\$13,500.00	\$12,458.71	-\$1,041.29
001-1300-500 Gen Vocational-Supplies	\$5,750.00	\$7,608.82	\$1,858.82
001-1900-400 Other Instruct-Pur Serv	\$1,091,000.00	\$1,059,115.44	-\$31,884.56
001-2100-400 Support Serv.Pur. Serv	\$308,250.00	\$340,200.56	\$31,950.56
001-2100-500 Support Serv. Pur. Serv.	\$95,800.00	\$96,841.29	\$1,041.29

EXHIBIT D-1-c
(Continued)

001-2200-400			
Support Services-Pur. Serv.	\$111,810.00	\$112,006.57	\$196.57
001-2200-700			
Support Serv. Capital Outlay	\$0.00	\$278.46	\$278.46
001-2300-800			
Board of Ed-Misc.	\$8,750.00	\$7,635.72	-\$1,114.28
001-2400-400			
Admin. Purchased Serv.	\$340,018.00	\$341,461.72	\$1,443.72
001-2400-500			
Admin. Supplies	\$37,753.00	\$31,140.11	-\$6,612.89
001-2400-600			
Admin-Capital Outlay	\$0.00	\$349.99	\$349.99
001-2400-800			
Admin-Misc.	\$69,271.00	\$70,588.28	\$1,317.28
001-2500-800			
Fiscal-Misc.	\$586,519.34	\$586,930.34	\$411.00
Total			\$0.00

FOOD SERVICE

Account	From	To	Amount
006-3100-500-9600			
Food Service-Supplies	\$350,000.00	\$349,826.00	-\$174.00
006-3100-600-9600			
Food Service-Capital Outlay	\$0.00	\$174.00	\$174.00
Total			\$0.00

EXHIBIT D-1-c
(Continued)

MARTHA HOLDEN JENNINGS

007-1100-500-9700

MHJ-Supplies	\$0.00	\$1,353.00	\$1,353.00
--------------	--------	------------	------------

007-1100-600-9700

MHJ-Capital Outlay	\$0.00	\$499.00	\$499.00
--------------------	--------	----------	----------

007-4600-400-9700

MHJ-Capital Outlay	\$1,500.00	\$0.00	-\$1,500.00
--------------------	------------	--------	-------------

Total

\$352.00

SUMMER SCHOOL

011-1100-200-9011

Summer School-Retirement	\$7,500.00	\$8,716.12	\$1,216.12
--------------------------	------------	------------	------------

011-1100-600-9011

Summer School-Capital Outlay	\$25,000.00	\$23,783.88	-\$1,216.12
------------------------------	-------------	-------------	-------------

Total

\$0.00

ATHLETICS

300

Athletics	\$370,000.00	\$293,600.00	-\$76,400.00
-----------	--------------	--------------	--------------

Total

-\$76,400.00

INDUSTRIAL TECHNOLOGY

019-1110-500-9420

Indus. Tech-Supplies	\$0.00	\$46.63	\$46.63
----------------------	--------	---------	---------

019-1110-400-9420

Indus. Tech-Purchased Serv	\$46.63	\$0.00	-\$46.63
----------------------------	---------	--------	----------

Total

\$0.00

October 16, 2003
03-608

EXHIBIT D-1-c
(Continued)

ONEnet OHIO PROGRAM FY03

	From	To	Difference
Account			
451-2900-400-9151	\$11,073.66	\$11,524.85	\$451.19
Purchased Services			
451-2900-600-9151	<u>\$13,426.34</u>	<u>\$12,975.15</u>	(\$451.19)
Equipment			
Total	\$24,500.00	\$24,500.00	\$0.00

COLLABORATION & DECISION MAKING

Account	From	To	Difference
516-1200-100-9516	\$3,975.00	\$3,937.50	(\$37.50)
Salaries and Wages			
516-1200-200-9516	\$614.14	\$588.22	(\$25.92)
Benefits			
516-2200-400-9516	\$18,291.05	\$18,371.05	\$80.00
Purchased Services			
514-2200-500-9516	<u>\$672.86</u>	<u>\$656.28</u>	(\$16.58)
Supplies and Materials			
Total	\$23,553.05	\$23,553.05	\$0.00

Motion by Mr. Beal

Seconded by Mr. Swanson

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED THAT
the Westlake Board of Education authorize the Treasurer to advance \$118.60 from the General Fund (001) to Project Link (011).

Motion by Mr. Swanson

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT D-1-e
RES. # 03-312

RESOLUTION TO AUTHORIZE TREASURER TO SECURE
ALL AVAILABLE TAX ADVANCES FROM AUDITOR FOR FUNDS
LAWFULLY DUE THE SCHOOL DISTRICT

WITNESS, our hands this 16th day of October, 2003.

WHEREAS, the Westlake City School District Board of Education, Cuyahoga County, finds it necessary to make use of the funds now in the County Treasury to the accounts of said school district and lawfully applicable to the purpose of the current fiscal year,

THEREFORE, BE IT RESOLVED, the Westlake City Board of Education requests the auditor of Cuyahoga County, Ohio, to issue an order to the Cuyahoga County Treasurer to pay to the Treasurer of this Board of Education all available tax advances and such funds of the current collection of taxes assessed and collected for and in behalf of said school district, which shall be held and treated as an advance payment on the current collection of taxes due said school district at the ensuing settlement date as provided by law;

BE IT FURTHER RESOLVED, that the Treasurer of the Westlake City Board of Education be and he is hereby authorized and directed to certify a copy of this resolution to the Cuyahoga County Auditor and make such other certifications and reports to the Cuyahoga County Auditor as may be necessary to make this resolution effective.

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO AMEND RESOLUTION #03-289
REGARDING THE FOLLOWING INSURANCE RATES
EFFECTIVE OCTOBER 1, 2003 THROUGH SEPTEMBER 30, 2004

RESOLVED THAT

the Westlake Board of Education approve the suggested minimum premium renewal and fully insured equivalent Cobra rates effective October 1, 2003 through September 30, 2004.

MINIMUM PREMIUM RENEWAL

	<u>Single</u>	<u>Family</u>
CMM - Level I	\$356.00	\$904.24
CMM - Level II	304.31	773.03
Prescription Drug - Level I	114.44	289.41
Prescription Drug - Level II	105.43	266.60
Dental - Level I	33.82	85.85
Vision - Level I	1.16	2.90

FULLY INSURED EQUIVALENT COBRA*

	<u>Single</u>	<u>Family</u>
CMM - Level I	\$287.94	\$731.35
CMM - Level II	240.24	625.26
Prescription Drug - Level I	99.80	253.41
Prescription Drug - Level II	91.15	231.48
Dental - Level I	27.75	70.49
Vision - Level I	.95	2.41

*Fully insured equivalent Cobra rate does not include 2% administrative fee.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-a
RES. # 03-314

RESOLUTION TO ACCEPT
GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED THAT

the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Tutoring Club
Ms. Phyllis Sadler
17636 Pearl Road
Strongsville, OH 44136

Donated \$100.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment for the studio.

Duane and Nicolette Miller
30411 Wood Oak Circle
Westlake, OH 44145

Donated \$50.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment for the studio.

Cyrid Media, Inc.
Mr. Mark Dolan
26650 Renaissance Parkway
Cleveland, OH 44128

Donated a customized, digital opening and closing for SWC boys and girls basketball broadcasts 2003 (total value \$1,200.00) to WHBS-TV at Westlake High School to open and close all boys and girls basketball games on video tape.

James and Judith Bartholomew
2180 Macon Court
Westlake, OH 44145

Donated \$50.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment for the truck.

Jeff and Sandra Westfall
29148 King Arthur Court
Westlake, OH 44145

Donated \$50.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment for the studio.

Geiger's Clothing and Sports
Mr. Gordon Geiger
14710 Detroit Avenue
Lakewood, OH 44107

Donated \$400.00 (20 gift certificates at \$20.00 each) to WHBS-TV at Westlake High School to award to student athletes on *The Demon Zone*.

Tom and Gerri Kopcak
1497 Canterbury Road
Westlake, OH 44145

Donated \$100.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment for the studio.

EXHIBIT F-1-a
(Continued)

The Hilt Family 4101 Woodgate Circle Westlake, OH 44145	Donated \$50.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment for the studio.
Stephen and Jacqueline Emser 1928 Coes Post Run Westlake, OH 44145	Donated \$100.00 to WHBS-TV at Westlake High School to help purchase new digital video equipment for the truck.
Tony and JoAnn Hoty 27050 Hilliard Blvd. Westlake, OH 44145	Donated \$358.25 in food, beverages, equipment and services to WHBS-TV (June through September) at Westlake High School to keep vehicle, equipment and studio up and running efficiently.
Hilliard Lakes Golf Course Mr. Ron Zelinski 31666 Hilliard Blvd. Westlake, OH 44145	Donated use of golf course to 91 players at \$14.00 and 17 golf range tokens at \$5.00 each (total value \$1,359.00) to Girls Golf at Westlake High School on October 2, 2003.
Mr. and Mrs. Stephen C. Spears 27815 Southbridge Circle Westlake, OH 44145	Donated \$10.00 to the TechMates Club at Westlake High School to purchase drawing paper for the technical drawing and design classes.
Cardinal Health Mr. Roland Massatti 6045 Cochran Road Cleveland, OH 44139-3303	Donated computer monitors and printers to the Tech Ed Department at Westlake High School to be utilized in the instruction of the PC servicing and technical drawing/design classes during measuring, testing and assignment activities.
Davron Industries, Inc. 26878 Kenley Court Westlake, OH 44145	Donated labor and materials to the Athletic Department of Westlake High School to upgrade and improve the girls varsity locker room area.
Target Mail Stop 1A-F 3701 Wayzata Blvd. Minneapolis, MN 55416	Donated \$732.41 through the Take Charge of Education school fundraising program to Westlake High School. Target donates 1% of charge card purchases to eligible K-12 schools designated by the purchasers. The donation will be used for staff and student activities.

(Continued)

Dr. and Mrs. Mahmoud Orra
1964 Newbury Drive
Westlake, OH 44145

Donated \$600.00 to Inservice at Parkside Intermediate School to enhance the instructional program with Mr. Gast and Mrs. Steidel. Son, Michael Orra, is a student in each of the above classrooms this year.

Mr. John Hackman
29965 Washington
Westlake, OH 44145

Donated a Hamilton Tenor Saxophone to the Band program at Lee Burneson Middle School to help inventory of Westlake High School where the need is the greatest for this instrument.

Mr. and Mrs. John Lewis
4400 Teal Court
Westlake, OH 44145

Donated two gallons of outdoor paint to Dover Elementary School for our playground painting project.

Motion by Mr. Swanson

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFICATED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the reclassification of certificated staff members as follows effective 10-01-03.

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Years Experience</u>
Judy McMasters	MA	MA+10	14

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-2
RES. # 03-316

RESOLUTION TO APPROVE RESIGNATION FROM SUPPLEMENTAL
CONTRACT AND APPROVE SUPPLEMENTAL CONTRACTS
(IN-DISTRICT & OUT-OF-DISTRICT)

RESOLVED THAT

the Westlake Board of Education approve the following resignation from supplemental contract and approve supplemental contracts (in-district and out-of-district) for the 2003-2004 school year.

Resignation

Travis Haselswerdt Burneson Cross Country Coach

In-District

<u>Name</u>	<u>Position</u>	<u>Years Experience</u>
John Horwatt	WHS Freshman Boys Basketball Coach	0
Anne Dill	Burneson Math Competition Advisor	4
Anne Dill	Burneson Academic Challenge Advisor	2
John Holland	Burneson 8 th Grade Boys Basketball Coach	10
Todd Milkie	Burneson Team Leader – 7 th Earth	
Mike Wooley	Burneson Team Leader – 7 th Sea	
Sue Laposky	Burneson Team Leader – 7 th Sky	
Chuck Dubil	Burneson Team Leader – 8 th Red	.25 contract
Mary Pat Kahler	Burneson Team Leader – 8 th Red	.25 contract
Cherry Love	Burneson Team Leader – 8 th Red	.25 contract
Nancy Rodgers	Burneson Team Leader – 8 th Red	.25 contract
Nancy Laing Driver	Burneson Team Leader – 8 th White	
Anne Dill	Burneson Team Leader – 8 th Blue	.20 contract
Pat Korb	Burneson Team Leader – 8 th Blue	.20 contract
Sandy Sopko	Burneson Team Leader – 8 th Blue	.20 contract
Jon Thompson	Burneson Team Leader – 8 th Blue	.20 contract
Sandy Vontroba	Burneson Team Leader – 8 th Blue	.20 contract
Sally Falatach	Burneson Exp. Team Leader	.33 contract
Debra Gantz	Burneson Exp. Team Leader	.33 contract
Anne-Frances Zaborniak	Burneson Exp. Team Leader	.33 contract
Paul Roth	IS Team Leader	
John Holland	Burneson Girls Head Track Coach	19
Brendan Zepp	Burneson 7 th Grade Boys Basketball Coach	0

EXHIBIT F-1-b-2
(Continued)

Out-of-District

<u>Name</u>	<u>Position</u>	<u>Years Experience</u>
Michael Cook	Asst. Swim Coach	3
Kelly Crawford	Burneson 7 th Grade Girls Basketball Coach	11

NOTE: Supplemental contract positions are advertised by State Standard OAC3301-27-01 et seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-3
RES. # 03-317

RESOLUTION TO APPROVE STIPEND FOR LOCAL
PROFESSIONAL DEVELOPMENT COMMITTEE

RESOLVED THAT

the Westlake Board of Education approve stipends for the Local Professional Development Committee in the amount per the negotiated agreement for the 2003-2004 school year.

Elementary Level

Claudia Konchar
Cathy Pietroski

Secondary Level

Tracie Lees
Amy Klenz
Kathy Erzen

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE STIPEND FOR WORK COMPLETED
ON STATE IMPROVEMENT GRANT

RESOLVED THAT

the Westlake Board of Education approve a stipend for Diane Ferry in the amount of \$175 for work completed on the State Improvement Grant project to be paid from State Improvement Grant funds.

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-5
RES. # 03-319

RESOLUTION TO APPROVE FMLA LEAVE
FOR CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approve FMLA Leave for the following certificated staff member.

Dawn Dawson
Parkside – Grade 5

Effective: 09-16-03

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE STIPENDS FOR MOHICAN
OUTDOOR EDUCATIONAL PROGRAM

RESOLVED THAT

the Westlake Board of Education approve stipends for the following Parkside staff members for supervision at the Mohican Outdoor Educational Program at \$25.00 per night.

	<u>Number of Nights</u>
Jeff Short	4
Shannon Basile	4
Verlene DeWitt	2
John Gast	1
Katie Matia	3
Christine Latham	4
Mimi Verdone	4 (Covers Both Trips)
Bill Bowles	6 (Covers Both Trips)
Joan Jerome	6 (Covers Both Trips)

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-7
RES. # 03-321

RESOLUTION TO APPROVE EMPLOYMENT OF CLASSIFIED
STAFF MEMBERS AND CLASSIFIED SUBSTITUTES

RESOLVED THAT

the Westlake Board of Education approve the employment of classified staff members and classified substitutes for the 2003-2004 school year as follows, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Patti Parkinson Transportation – Handicapped Asst.	Rate: 2 hours/day, Step 5 Effective: 09-29-03
Claire Fusick Burneson – CBE Student Helper	Rate: \$5.15/hour, 26 hours Effective: 09-03-03 thru 09-12-03
Theresa Thompson Dover – Cashier	Rate: 2-1/2 hours/day, Step 0 Effective: 09-22-03

Substitutes

Ron Mitterholzer	Kitchen Helper, Custodial, Maintenance, Library Asst.
Eileen Winter	Kitchen Helper, Cashier, Playground Asst., Transportation Aide
Kellie Baumann	Clerk/Typist, Secretary, Student Attend., Library Asst., Supervision Asst., Playground Asst., Receptionist, Kitchen Helper
Steven Paul	Maintenance, Custodial

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE CHANGE IN EMPLOYMENT
FOR CLASSIFIED STAFF MEMBERS

RESOLVED THAT

the Westlake Board of Education approve the following Changes in Employment for classified staff members.

Jim Joyce Bus Driver	Change: Effective:	4 hours to 4-3/4 hours 10-01-03
Roger Meadows Bus Driver	Change: Effective:	4-3/4 hours to 5 hours 09-26-03
Reda Perusek Bus Driver	Change: Effective:	5 hours to 5-1/2 hours 09-23-03
Barbara Damron Bus Driver	Change: Effective:	5-1/4 hours to 7-1/2 hours 09-23-03
Eugene Smith Bus Driver	Change: Effective:	2-1/4 hours to 4 hours 10-03-03
Robert Saal Bus Driver	Change: Effective:	0 hours (Sub) to 2 hours 08-26-03
Dennis Beach Bus Driver	Change: Effective:	0 hours (Sub) to 2-1/4 hours 10-09-03

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-9
RES. # 03-323

RESOLUTION TO APPROVE SATURDAY ALTERNATIVE
SCHOOL SUSPENSION SUPERVISORY PERSONNEL

RESOLVED THAT

the Westlake Board of Education approve the following Saturday Alternative School Suspension Supervision personnel for the 2003-2004 school year for Burneson Middle School at \$80.00 per session.

David Newman
Ben Hodge
Sheri Foster
Sue Wilson

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE EMPLOYMENT AND PAY INCREASE
OF PROJECT LINK PERSONNEL

RESOLVED THAT

the Westlake Board of Education approve the employment and pay increase of the following Project Link personnel.

Dorothy Yee
Project Link Leader

Rate: Step 7
Effective: 08-25-03

Tamara Shelley
Project Link Leader

Rate: Step 0
Effective: 08-25-03

Carol Flannick
Project Link Secretary

Rate: From Step 6 to Step 7
Effective: 08-25-03

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-b-11
RES. # 03-325

RESOLUTION TO APPROVE RETURN TO WORK
FOR CERTIFICATED STAFF MEMBER

RESOLVED THAT

the Westlake Board of Education approve the Return to Work for the following certificated staff member.

Debra Schrembeck
Burneson

Return Effective: 10-01-03

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE EMPLOYMENT
OF SUBSTITUTE TEACHERS

RESOLVED THAT

the Westlake Board of Education approve the employment of the following substitute teachers for the 2003-2004 school year, contingent upon full and complete compliance with all State of Ohio and Westlake Board of Education employment eligibility criteria and paid from General Fund unless otherwise noted.

Rose D'Amico	Sara Hechko
Kathleen McLaughlin	Carol Mueller
JulieAnn Poore	Alicia Reutter
Christine Gerlach	Amy Prudhomme
Rebecca Jayne	Helen Abboud
Sameer Ali	Kathleen Fiala
Elizabeth Fink	Mary Quinn
Tom Richardson	Helen McLean
Maryanne Olynky	Anne Kramer
James Bartel (Dev. Center)	Stephanie Williams

Motion by Ms. Rocco

Seconded by Mrs. D'Ettorre Wargo

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

October 16, 2003
03-629

EXHIBIT F-1-c
RES. # 03-327

RESOLUTION TO APPROVE AGREEMENT WITH CUYAHOGA COUNTY
BOARD OF MENTAL RETARDATION AND DEVELOPMENTAL DISABILITIES

RESOLVED THAT

the Westlake Board of Education approve the Agreement with Cuyahoga County Board of Mental Retardation and Developmental Disabilities for services for children in the preschool and school-age programs for the 2003-2004 school year.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED THAT
the Westlake Board of Education approve the following Sunday building use.

WHS Football

Gold Card "Blitz Day"
WHS Cafeteria
March 28, 2004 – 12:30 to 5:00 p.m.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-e
RES. # 03-329

RESOLUTION TO APPROVE AGREEMENT FOR TUITION PUPILS

RESOLVED THAT

the Westlake Board of Education approve the Agreement for Tuition Pupils with the Berea Board of Education for services for special needs students for the 2003-2004 school year.

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED THAT
the Westlake Board of Education approve the following field trip.

WHS Ecology Honors Class

Natural History of Colorado Plateau
Moab, Utah
Sunday thru Tuesday, April 18-27, 2004

Motion by Mrs. D'Ettorre Wargo

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>

EXHIBIT F-1-g
RES. # 03-331

RESOLUTION TO RECOGNIZE THE ABANDONMENT OF EMPLOYMENT
OF EMPLOYEE WITH THE BOARD OF EDUCATION OF THE WESTLAKE CITY SCHOOLS

WHEREAS, Laresha Duckworth was employed as a teaching assistant by the Board of Education of the Westlake City Schools during the 2002-2003 school year; and

WHEREAS, Laresha Duckworth has failed to appear to perform her assigned duties as teaching assistant continuously since August 26, 2003, the first day of the 2003-2004 school year for students; and

WHEREAS, attempts to reach Ms. Duckworth to discuss her absence from work have been unavailing; and

WHEREAS, Ms. Duckworth has acknowledged, via return receipt, a letter advising her of the situation and consequences for failure to respond; and

WHEREAS, in order to assure the provision of services to students the District has engaged others to assume Ms. Duckworth's duties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, upon recommendation of the Superintendent, as follows:

1. The Board hereby recognizes the abandonment of employment by Laresha Duckworth commencing August 26, 2003 and continuing thereafter.
2. As a result, Laresha Duckworth's employment with the Board has been terminated, by her own failure to report to work, effective August 26, 2003.
3. The Treasurer be and is hereby authorized and directed to provide notice to Ms. Duckworth of this recognition of abandonment of employment by copy of this Resolution by certified mail and regular U.S. mail to Ms. Duckworth's last known address.

Motion by Mr. Beal

Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Swanson	<u>AYE</u>