

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, October 22, 2012 – 5:30 p.m. – Regular Meeting
Lee Burneson Middle School Library – 2240 Dover Center Road**

Call to Order: Time: 5:30 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Cross	<u>Present</u>
Mr. Falcone	<u>Present</u>
Mrs. Leszynski	<u>Present</u>

Pledge of Allegiance – President Mays led the assembly in the Pledge of Allegiance.

District Vision & Mission

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors – President Mays thanked all in attendance.

Approval of Agenda *as Amended to move Item B-5 (LBMS Low Incidence Classroom) before Item B-4 (Adult Basic Literacy Education – Paula Kertes)*

Motion by Mr. Falcone

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Work Session of September 11, 2012

Motion by Ms. Winter

Seconded by Mr. Mays

Board Discussion:

Mr. Cross requested the last sentence under the Board Discussion item on Page 12-506 includes the verbiage, “as reflected in the approved minutes of 7/30/12.” President Mays asked Mr. Cross if that statement was actually verbalized at the September 11th meeting. Mr. Cross responded he did not make the statement but wanted it in the minutes for clarification purposes. President Mays stated the minutes can’t be changed to reflect comments that were not made, but the statement could be included with the minutes of tonight’s meeting. Mr. Cross then requested the minutes of this evening reflect his specific comment made on 7/30/12 where he stated he will have an opportunity to vote on matters discussed in executive session at some later point in time.

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

2. Regular Meeting of September 24, 2012

Motion by Ms. Winter

Seconded by Mr. Cross

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

B. Special Reports & Recognitions

- | | |
|---|-------------|
| 1. Resolution to Recognize Students for Perfect ACT Score | Exhibit B-1 |
| 2. Resolution to Recognize National Merit Semi-Finalists | Exhibit B-2 |
| 3. Resolution to Recognize Westlake Kiwanis | Exhibit B-3 |
| 4. Special Report – LBMS Low Incidence Classroom
Paul Wilson, LBMS Principal, introduced teacher of the year, Erin Blahnik, and some of her students who demonstrated what excellence means to them. | |
| 5. Special Report – Adult Basic Literacy Education – Paula Kertes
Paula Kertes and Gloria Munteen spoke about the ABLE program. | |

C. Superintendent’s Report & Master Facility Plan Phase I Report

Superintendent Keenan noted the following:

1. The District received the highest Report Card ranking for the 14th consecutive year and the 5th time in 6 years of having achieved the highest performance index score.
2. Cleveland Museum of Art is working with eight of our High School students as Art Museum ambassadors.
3. Three High School musicians were selected for the 2012-13 OMEA Regional Orchestra.
4. Lauren Golick is the Division 1 State Tennis champion.
5. Fall sports teams are performing well.

6. Bridgette Royce, 5th grade teacher, will present her research at Ohio Council of Teachers in Mathematics Conference here on October 18th.
7. Three teachers, Beth Noren, Tim Clark and Rosie Blayney, were selected to sit on the Ohio Department of Education committees for the curriculum rewrite and assessment.
8. The Wellness Committee is partnering with St. John Medical Center and the Westlake Recreation Center for a community wellness night on November 15th.

Dave Puffer provided a construction update and discussed the following:

1. Inside activity by contractors will increase as inclement weather approaches.
2. A plan to provide a contractor early access to the high school in order to accommodate a recent EPA requirement.
3. Upcoming community tours are scheduled for November 17th.

D. Treasurer's Report/Recommendations

1. Financial Presentation – FY13 Quarterly Report and Financial Forecast
CFO/Treasurer Pepera presented an updated 5-year forecast and associated assumptions to the Board.
2. Action Items
 - a. Resolution to Approve Quarterly Report and Financial Forecast Exhibit D-2-a
 - b. Resolution to Approve Student Activity Purpose Statements and Budgets Exhibit D-2-b
 - c. Resolution to Issue Then and Now Certificate Exhibit D-2-c
 - d. Resolution to Authorize Treasurer to Return Advance Exhibit D-2-d
 - e. Resolution to Authorize Treasurer to Transfer Funds Exhibit D-2-e
 - f. Resolution to Accept Funds Exhibit D-2-f
 - g. Resolution to Establish Appropriations Exhibit D-2-g
 - h. Resolution to Adjust FY13 Appropriations Exhibit D-2-h
 - i. Resolution to Authorize Treasurer to Secure All Available Tax Advances Exhibit D-2-i
from Auditor for Funds Lawfully Due the School District

E. CAC Report – By Laws

The CAC will request the Board approve changes to their By Laws and standing rules in November.

F. New Business

1. Action Items
 - a. Resolution to Accept Gifts and Contributions Exhibit F-1-a
 - b. Resolutions to Approve Staff Recommendations
 1. Resolution to Approve Resignations, FMLA and Employment for Staff Members Exhibit F-1-b-1
 2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members Exhibit F-1-b-2
 3. Resolution to Approve Supplemental Contract Resignation and Employment Exhibit F-1-b-3
 4. Resolution to Approve Certified Reclassification Exhibit F-1-b-4
 5. Resolution to Approve Stipends for Certified Staff Members for Mentor Program Exhibit F-1-b-5
 6. Resolution to Approve Certified Home Instruction Exhibit F-1-b-6

- | | |
|--|------------------|
| 7. Resolution to Amend Employment of Administrative Staff Member | Exhibit F-1-b-7 |
| 8. Resolution to Approve Administrative Substitute | Exhibit F-1-b-8 |
| 9. Resolution to Approve Saturday School Supervisor Stipends | Exhibit F-1-b-9 |
| 10. Resolution to Approve Stipends for Mohican Outdoor Educational Program | Exhibit F-1-b-10 |
| 11. Resolution to Adjust Transportation Department Employee Hours | Exhibit F-1-b-11 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services | Exhibit F-1-c |
| d. Resolution to Publicly Post Previously Approved Construction Change Orders | Exhibit F-1-d |
| e. Resolution to Approve Sunday Facility Use | Exhibit F-1-e |

G. Board Items - None

*Hearing of Public (15 Minutes) – None.

H. Adjournment

Motion by Mr. Falcone

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

President Mays adjourned the meeting at 7:19 p.m.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT B-1
RES. #12-335

RESOLUTION TO RECOGNIZE WESTLAKE HIGH SCHOOL STUDENTS
FOR PERFECT SCORE ON ACT

RESOLVED that the Westlake Board of Education recognizes and congratulates the following Westlake High School students for achieving a perfect score of 36 on the ACT.

<u>Perfect ACT Score</u>	
Ishaan Bakhle	Grade 12
Aswin Bikkani	Grade 10

Westlake High School senior Ishaan Bakhle and sophomore Aswin Bikkani each scored a perfect 36 on the ACT test taken last spring. Less than 1/10th of 1 percent of the average 1.6 million students who take the ACT earn a top score of 36. This is the seventh time in five years a WHS student has earned a perfect score on the test.

Ishaan participates in the student television station WHBS, and is a member of WHS Student Council and Key Club. His favorite subjects are math and science. Ishaan is considering studying aerospace engineering and is looking at Purdue University, Case Western Reserve University, the University of Cincinnati and Massachusetts Institute of Technology among his college choices.

Aswin is a member of the Speech & Debate Club, National Forensics League, and Academic Challenge. He is on the WHS Track team, and will complete his Eagle Scout award later this year. Aswin is considering the medical field for his post-graduate studies.

The ACT is taken by high school students and college-bound individuals. The scores results are used by colleges for admission, course placement and advising purposes, and by states, districts, schools, teachers and students for diagnostic, monitoring and intervention purposes

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

EXHIBIT B-2
RES. #12-336

RESOLUTION TO RECOGNIZE WESTLAKE HIGH SCHOOL
2012-2013 NATIONAL MERIT SEMI-FINALISTS

RESOLVED that the Westlake Board of Education recognizes and congratulates the following 2012-2013 Westlake High School National Merit Semi-Finalists.

Semi-Finalists

Ishaan Bakhle
Elizabeth Goldberg
Elizabeth Kobe
Wan Kwok
Nora Lee
Aakash Shah
Samuel Yun

Approximately 200 Northeast Ohio high school seniors are among 16,000 semifinalists announced by the National Merit Scholarship Corp. Semifinalists are chosen on the basis of high scores on the Preliminary SAT, and the semifinalists represent less than 1 percent of high school seniors nationwide. About 15,000 of the semifinalists are expected to advance as finalists and compete for \$32 million in National Merit Scholarships that will be offered in the spring.

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

EXHIBIT B-3
RES. #12-337

RESOLUTION TO RECOGNIZE WESTLAKE KIWANIS CLUB

RESOLVED that the Westlake Board of Education recognizes and thanks the Westlake Kiwanis Club for the donation of time and supplies to host a free Pancake Breakfast during Westlake City Schools' Homecoming Weekend.

The Westlake Kiwanis Club generously donated countless volunteer hours and all supplies to provide a free pancake breakfast for the Westlake School District Alumni and the community at large. The breakfast was held at Westlake High School, and allowed alumni and residents to tour the "old" High School before its demolition in 2013, when the new High School will be complete. The Kiwanis Club served over 225 free pancake breakfasts on September 29, 2012.

Rick Grane, Bonnie Smith, Al Smith, and many other Kiwanis volunteers and students were instrumental in organizing this event, and the Westlake City School District is grateful for Kiwanis' generosity and support of the Westlake alumni and community members who attended the breakfast and made their Homecoming Weekend memorable.

Motion by Mr. Falcone

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-2-a
RES. #12-338

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the 1st quarter financial update and five-year forecast.

Motion by _____ Mr. Falcone _____

Seconded by _____ Ms. Winter _____

Roll Call Vote:

Mr. Mays _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Cross _____ AYE _____

Mr. Falcone _____ AYE _____

Mrs. Leszynski _____ AYE _____

EXHIBIT D-2-b
RES. #12-339

RESOLUTION TO APPROVE STUDENT ACTIVITY
PURPOSE STATEMENTS AND BUDGETS

RESOLVED that the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets.

2012-13 Policy and Purpose Statements*				
Fund	SCC	Description	Estimated Revenue	Estimated Expenses
200	9132	Drama Club – LBMS	\$850.00	\$850.00
200	9631	Builders Club – LBMS	<u>\$400.00</u>	<u>\$400.00</u>
		Total 200 Fund	\$1,250.00	\$1,250.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT D-2-c
RES. #12-340

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase order:

PO No.	Vendor	Description	Amount
44251	Mohican School in the Out-of-Doors	Additional Expenses for 1 st trip	\$3,414.20
89891	Sentry Fencing	Middle School – Move Fencing Panels & Stands Rental	\$3,232.00 \$800.00
89977	Valley Forge Supply, Inc.	Custodial Supplies, Overage for September	\$3,544.47

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT D-2-d
RES. #12-341

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorizes the Treasurer to return the following advances:

From	To	Amount
Project Link (011-9111)	General Fund (001)	\$2,000.00

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT D-2-e
RES. #12-342

RESOLUTION TO AUTHORIZE TREASURER TO TRANSFER FUNDS

RESOLVED that the Westlake Board of Education authorizes the Treasurer to transfer the following funds:

From	To	Amount
General Fund (001)	Athletic Fund (300)	\$10,000.00

Board Discussion:

President Mays referred to the lease with the City for the pool and diving well and his preference to see a more acceptable financial arrangement between the parties.

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT D-2-f
RES. #12-343

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

State Funds	Amount	Fund	Special Cost Center
Ohio K-12 Network Grant FY13	\$12,600.00	451	9613

Motion by _____ Mrs. Leszynski

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT D-2-g
RES. #12-344

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

OHIO K-12 NETWORK FY13	
Account	Amount
451-2900-400-9613	\$12,600.00
Other Communication Services	

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-2-h
RES. #12-345

RESOLUTION TO ADJUST FY13 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY13 appropriations:

GENERAL FUND			
Account	From	To	Difference
001 1100 400			
Instructional-Purchased Services	\$107,245.22	\$107,860.22	\$615.00
001-1100-500			
Instructional-Supplies	\$650,223.25	\$627,215.48	(\$23,007.77)
001-1100-600			
Instructional-Equipment	\$171,727.84	\$175,218.77	\$3,490.93
001-1100-800			
Instructional-Miscellaneous	\$40,000.00	\$28,000.00	(\$12,000.00)
001-1200-400			
Special Education-Purchased Services	\$2,300.00	\$26,973.96	\$24,673.96
001-1200-500			
Special Education-Supplies	\$9,512.00	\$19,710.10	\$10,198.10
001-1300-400			
General Vocational-Purchased Services	\$39,850.00	\$20,200.00	(\$19,650.00)
001-1300-500			
General Vocational-Supplies	\$2,250.00	\$2,360.26	\$110.26
001-1900-400			
Other Instruction-Purchased Services	\$1,832,497.66	\$1,827,193.47	(\$5,304.19)
001-2100-400			
General Support-Purchased Services	\$713,280.80	\$715,274.86	\$1,994.06
001-2100-500			
General Support-Supplies	\$34,150.00	\$34,392.55	\$242.55
001-2200-400			
General Support Services-Purch. Services	\$261,252.64	\$272,726.80	\$11,474.16

EXHIBIT D-2-h
(Continued)

001-2200-500			
General Support Services-Purch. Services	\$124,173.49	\$117,411.29	(\$6,762.20)
001-2300-400			
Board of Education-Purchase Services	\$2,800.00	\$4,030.33	\$1,230.33
001-2300-500			
Board of Education-Supplies	\$3,000.00	\$1,769.67	(\$1,230.33)
001-2400-400			
Admin-Purchased Services	\$323,553.00	\$325,758.61	\$2,205.61
001-2400-500			
Admin-Supplies	\$46,699.60	\$49,705.86	\$3,006.26
001-2400-600			
Admin-Equipment	\$1,475.00	\$4,237.90	\$2,762.90
001-2600-500			
Business-Supplies	\$3,600.00	(\$330.60)	(\$3,930.60)
001-2600-600			
Business-Equipment	\$0.00	\$164.25	\$164.25
001-2600-800			
Business-Miscellaneous	\$900.00	\$1,602.00	\$702.00
001-2700-400			
Maintenance-Purchased Services	\$1,387,765.89	\$1,427,061.51	\$39,295.62
001-2700-500			
Maintenance-Supplies	\$230,209.77	\$230,752.67	\$542.90
001-2700-600			
Maintenance-Equipment	\$8,340.41	\$28,608.21	\$20,267.80
001-2900-500			
Public Information-Supplies	\$6,035.00	\$4,815.13	(\$1,219.87)
001-2900-600			
Public Information-Equipment	\$0.00	\$157.68	\$157.68

EXHIBIT D-2-h
(Continued)

001-7200-900			
Transfers	\$460,000.00	\$409,970.58	(\$50,029.42)
001-7400-900			
Advances Out	\$30,000.00	\$29,800.00	(\$200.00)
001-7500-900			
Transfer Holding Account	\$0.00	\$200.00	\$200.00
Total	\$6,492,841.57	\$6,492,841.56	(\$0.01)
BOND RETIREMENT			
Account	From	To	Difference
002-2500-800-9002			
Auditor and Treasurer Fees	\$25,000.00	\$50,215.02	\$25,215.02
002-6100-820-9002			
Repayment of Debt Interest	\$6,288,477.00	\$6,263,261.98	(\$25,215.02)
Total	\$6,313,477.00	\$6,313,477.00	\$0.00
BUILDING FUND			
Account	From	To	Difference
004-5500-400-9005			
QSCB-Legal Fees	\$1,000.00	\$107,644.93	\$106,644.93
004-5500-600-9005			
QSCB-Equipment	\$1,820.94	\$152,355.07	\$150,534.13
004-5500-400-9007			
TE Building Construction-Purch. Services	\$50,000.00	\$261,505.05	\$211,505.05
004-5500-600-9007			
TE Building Construction-Miscellaneous	\$10,500,000.00	\$10,288,494.95	(\$211,505.05)
Total	\$10,552,820.94	\$10,810,000.00	\$257,179.06
IN-SERVICE			
Account	From	To	Difference
018-3200-500-9710			
All Class Reunion-Supplies	\$4,650.00	\$4,379.70	(\$270.30)
018-3200-800-9710			
All Class Reunion-Miscellaneous	\$1,000.00	\$1,270.30	\$270.30

EXHIBIT D-2-h
(Continued)

018-2900-400-9726			
Board Contribution Fund-Purch. Services	\$0.00	\$2,915.64	\$2,915.64
018-7500-900-9761			
LBMS-Refund of Prior Year Receipt	\$0.00	\$430.00	\$430.00
018-4600-500-9771			
Dover Music Programs-Supplies	\$500.00	\$1,000.00	\$500.00
018-4600-600-9771			
Dover Music Programs-Equipment	\$500.00	\$0.00	(\$500.00)
018-4600-600-9776			
WHS Band-Equipment	\$3,000.00	\$7,740.00	\$4,740.00
Total	\$9,650.00	\$17,735.64	\$8,085.64
ABLE FY12			
Account	From	To	Difference
501-1400-100-9312			
Instruction Salaries & Wages	\$2,469.49	\$6,282.90	\$3,813.41
501-1400-200-9312			
Instruction Benefits	\$686.43	\$394.10	(\$292.33)
501-1400-500-9312			
Instruction Supplies & Materials	\$39.29	\$7.85	(\$31.44)
501-2200-100-9312			
Support Services/PD Salaries & Wages	\$4,957.45	\$3,072.51	(\$1,884.94)
501-2200-200-9312			
Support Services/PD Benefits	\$850.80	\$504.98	(\$345.82)
501-2200-400-9312			
Support Services/PD Purch. Services	\$719.32	\$0.00	(\$719.32)
501-2200-500-9312			
Support Services Supplies & Materials	\$301.02	\$0.00	(\$301.02)
501-2200-800-9312			
Prof Development Other	\$200.00	\$0.00	(\$200.00)

EXHIBIT D-2-h
(Continued)

501-2400-200-9312			
Governance/Admin Benefits	\$35.92	\$0.00	(\$35.92)
501-3200-500-9312			
Family/Community Supplies & Materials	\$2.62	\$0.00	(\$2.62)
Total	\$10,262.34	\$10,262.34	\$0.00
ABLE FY13			
Account	From	To	Difference
501-1400-100-9313			
Instruction Salaries & Wages	\$29,658.00	\$26,966.04	(\$2,691.96)
501-1400-200-9313			
Instruction Benefits	\$5,042.00	\$5,244.67	\$202.67
501-1400-500-9313			
Instruction Supplies & Materials	\$1,260.00	\$1,949.61	\$689.61
501-2200-100-9313			
Support Services/PD Salaries & Wages	\$23,644.00	\$24,699.40	\$1,055.40
501-2200-200-9313			
Support Services/PD Benefits	\$4,020.00	\$4,199.28	\$179.28
501-2200-400-9313			
Support Services/PD Purch. Services	\$1,248.00	\$1,648.00	\$400.00
501-2200-800-9313			
Prof Development Other	\$35.00	\$200.00	\$165.00
Total	\$64,907.00	\$64,907.00	\$0.00
EL CIVICS FY12			
Account	From	To	Difference
501-1400-100-9512			
Instruction Salaries & Wages	\$2.63	\$0.00	(\$2.63)
501-1400-200-9512			
Instruction Benefits	\$80.62	\$0.00	(\$80.62)
501-1400-500-9512			
Instruction Supplies & Materials	\$201.05	\$291.69	\$90.64

EXHIBIT D-2-h
(Continued)

501-2200-100-9512			
Support Services Salaries & Wages	\$0.20	\$0.00	(\$0.20)
501-2200-200-9512			
Support Services Benefits	\$7.19	\$0.00	(\$7.19)
Total	\$291.69	\$291.69	(\$0.00)
EL CIVICS FY13			
Account	From	To	Difference
501-1400-500-9513			
Instruction Supplies & Materials	\$0.00	\$135.00	\$135.00
501-2200-400-9513			
Prof Development – Purch. Services	\$135.00	\$0.00	(\$135.00)
Total	\$135.00	\$135.00	\$0.00
TITLE II -D TECHNOLOGY FY12			
Account	From	To	Difference
533-2200-100-9912			
Prof Development Salaries & Wages	\$4.26	\$0.00	(\$4.26)
533-3200-400-9912			
Non Public Purchased Services	\$27.24	\$0.00	(\$27.24)
Total	\$31.50	\$0.00	(\$31.50)

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT D-2-i
RES. #12-346

RESOLUTION TO AUTHORIZE TREASURER TO SECURE
ALL AVAILABLE TAX ADVANCES FROM AUDITOR FOR FUNDS
LAWFULLY DUE THE SCHOOL DISTRICT

WITNESS, our hands this 22nd day of October, 2012.

WHEREAS, the Westlake City School District Board of Education, Cuyahoga County, finds it necessary to make use of the funds now in the County Treasury to the accounts of said school district and lawfully applicable to the purpose of the current fiscal year,

THEREFORE, BE IT RESOLVED, the Westlake City Board of Education requests the auditor of Cuyahoga County, Ohio, to issue an order to the Cuyahoga County Treasurer to pay to the Treasurer of this Board of Education all available tax advances and such funds of the current collection of taxes assessed and collected for and in behalf of said school district, which shall be held and treated as an advance payment on the current collection of taxes due said school district at the ensuing settlement date as provided by law;

BE IT FURTHER RESOLVED, that the Treasurer of the Westlake City Board of Education be and he is hereby authorized and directed to certify a copy of this resolution to the Cuyahoga County Auditor and make such other certifications and reports to the Cuyahoga County Auditor as may be necessary to make this resolution effective.

Motion by _____ Ms. Winter

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-a
RES. #12-347

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Dover Elementary PTA Ms. Kathleen Werling, President 2300 Dover Center Road Westlake, OH 44145	Donated \$50.00 to the Westlake/Dover All Class Reunion to promote the events associated with the All Class Reunion scheduled for September 28 and 29, 2012.
Hilliard Elementary PTA Ms. Michelle Tobin, President 24365 Hilliard Blvd. Westlake, OH 44145	Donated \$100.00 to the Westlake/Dover All Class Reunion to promote the events associated with the All Class Reunion scheduled for September 28 and 29, 2012.
Mitchell's Tavern Mr. Gus Gall 24282 Center Ridge Road Westlake, OH 44145	Donated \$150.00 to the Westlake/Dover All Class Reunion to promote the events associated with the All Class Reunion scheduled for September 28 and 29, 2012.
Ms. Stephanie Morgan 4449 Mallard Circle Westlake, OH 44145	Donated \$50.00 to the Westlake/Dover All Class Reunion for the benefit of Academic Programming.
Mr. Rich Jankura 3550 St. Andrews Lane Richfield, OH 44286	Donated \$10.00 to the Westlake/Dover All Class Reunion for the benefit of Athletics.
Mr. and Mrs. John Shie 5516 Brampton Road Dayton, OH 45429	Donated \$300.00 to the Westlake/Dover All Class Reunion for the Senior Bench.
Schwab Charitable Fund 101 Montgomery Street San Francisco, CA 94104	Donated \$250.00 to the Academic Challenge Team at Westlake High School to register for tournaments and purchase academic materials/questions for team practices.
United States Coast Guard Coast Guard Recruiting Command Patricia Brown 2300 Wilson Blvd., Suite 500 Arlington, VA 20598	Donated \$5,000.00 to the Athletic Department at Westlake High School to offset expenses for the Girls Basketball program as needed.
Westlake Soccer Association P.O. Box 45269 Westlake, OH 44145	Donated \$1,500.00 to the Boys Soccer Team and \$1,500.00 to the Girls Soccer Team at Westlake High School to offset expenses as needed.

Motion by _____ Ms. Winter

Seconded by _____ Mr. Falcone

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Mr. Falcone	_____ AYE
Mrs. Leszynski	_____ AYE

EXHIBIT F-1-b-1
RES. #12-348

RESOLUTION TO APPROVE RESIGNATIONS, FMLA
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA and employment for staff members:

<u>Resignation for Purpose of Retirement</u>		<u>FMLA</u>				
William Carlin	10/16/2012	Krista Wadas	09/18/2012			
Margaret Clare	10/31/2012	Sara Latkowski	09/24/2012			
Jean Cooper	12/31/2012					
<u>Classified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Hours</u>	<u>Step</u>	<u>Days</u>	<u>Months</u>	<u>Effective</u>
Laura Kuhn	Substitute Driver		As Needed			10/08/2012
Laura Kuhn	Driver	2.25	5	5	9	10/22/2012
<u>Certified Employment</u>						
<u>Name</u>	<u>Building/Position</u>	<u>Amended Contract</u>				
Brandi Mattingly	Gifted Teacher 2012-2013	From 1.0 to 0.40				

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-2
RES. #12-349

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2012-2013 school year:

<u>Classified Substitute Resignations</u>	<u>Certified Substitute Resignations</u>
None	Matthew Juergemeier Dolores Romano – Effective 10/18/2012
<u>Classified Substitutes</u>	<u>Certified Substitutes</u>
Linda Bailey Loretta Diederich Jillian James Judith Maher Beverly Witt	Megan Arnica Jeremy Berner Terrence Corrigan Erin Dailey Leigh Dimond Tara Habenicht Sandra Herman Christina Jager Jennifer Koelliker Amanda Kuack Christa Lokiec Patrick Mahoney Holly Moore Sara Schackow Gina Simeone Paul Warren Lisa Wells Nancy Williams Anne Wimmer

Motion by _____ Mr. Cross

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-b-3
RES. #12-350

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACT
RESIGNATION & EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following supplemental contract rescinding and employment for the 2012-2013 school year:

<u>Supplemental Resignations</u>			
<u>Name</u>	<u>Position</u>		
	None		
<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Lynda Appel	Webmaster	Y	N/A
Laura Lathem	LBMS Science Olympiad Advisor	N	0
Elizabeth Zingales	WHS French Club Advisor – 50%	Y	2
Nicolette Miller	WHS French Club Advisor – 50%	Y	10
Anne F. Zaborniak	WHS Spanish Club Advisor	Y	0
Lisa Patton	WHS Latin Club Advisor	Y	12
Kristen Harter	WHS German Club Advisor	Y	0
Trina Powers	WHS Ski Club Advisor-Volunteer	Y	N/A
Claudia Vakos	WHS Ski Club Advisor-Volunteer	Y	N/A
Jennifer Butler	WHS Musical Director	Y	6

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-4
RES. #12-351

RESOLUTION TO APPROVE CERTIFIED RECLASSIFICATION

RESOLVED that the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Brad Behrendt	19	MA	MA+10	10-01-2012
Melissa Crist	4	BA+30	MA	10-01-2012
Jaclyn Nara	7	MA+10	MA+20	10-01-2012
Hun Piazza	10	MA+20	MA+30	10-01-2012
Jenni Sammon	18	MA+10	MA+20	10-01-2012
Jeff Short	19	MA+20	MA+30	10-01-2012
Heather Zepp	11	MA+10	MA+20	10-01-2012

Motion by _____ Mr. Cross

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-b-5
RES. #12-352

RESOLUTION TO APPROVE STIPENDS FOR CERTIFIED
STAFF MEMBERS FOR MENTOR PROGRAM

RESOLVED that the Westlake Board of Education approves stipends in the amount of \$1,000 each for certificated staff members for the mentor program for the 2012-2013 school year as follows.

<u>Mentor</u>	<u>Mentee</u>	<u>School</u>	<u>Grade/Subject</u>
Dawn Dawson	Bridget McMahan	Parkside	5 th Grade Math
Chelsea Diso	Kayleigh Bildstein	Bassett/Hilliard	Kindergarten
Sandee Erdman	Kerry Brickman	Hilliard/Holly Lane	School Counselor
Rachael Kane	Doug Kuns	Dover	Intervention Specialist
Heather Marinelli	Meghan Mental	WHS	Math
Christina Meecha	Lindsey Bigeck	Hilliard	Intervention Specialist
Lisa Patton	Kristen Harter	WHS	World Language
Jennifer Petticord	Katherine LaBatte	Dover	ESL
Elizabeth Zingales	Laura Emmer	WHS	World Language
Susie Zkiab	Caitlin Jewell	Holly Lane	1 st Grade

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-6
RES. #12-353

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified student(s) as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Carolyn Maciag	10/08/2012	6 hours at Negotiated Rate
Heather Marinelli	08/30/2012	3 hours at Negotiated Rate
Karen Schmidt	08/31/2012	40 hours at Negotiated Rate
Deborah Whitman	10/08/2012	38 hours at Negotiated Rate

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-7
RES. #12-354

RESOLUTION TO AMEND EMPLOYMENT
OF ADMINISTRATIVE STAFF MEMBER

RESOLVED that the Westlake Board of Education amends the employment of the following administrative staff member:

Administrative Employment

David Kocovar	Two-Year Contract	Step 3.5, From 231 to 260 Days
Director of Business Affairs	08/01/2012 – 07/31/2014	Administrative Salary Schedule

Motion by _____ Mr. Cross

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-b-8
RES. #12-355

RESOLUTION TO APPROVE ADMINISTRATIVE SUBSTITUTE

RESOLVED that the Westlake Board of Education approves an administrative substitute as needed for Dover Elementary for the school year 2012-2013.

Mary Flanagan
Administrative Substitute as Needed
Paid at MA+30, Step 19 Rate

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-9
RES. #12-356

RESOLUTION TO APPROVE SATURDAY SCHOOL STIPENDS

RESOLVED that the Westlake Board of Education approves stipends for Saturday School supervision at the rate of \$80.00 for the following employees for the school year 2012-2013.

Saturday School Supervisors

Jim Bingham

Ann Marie Thomas

Debora Voss

Motion by _____ Mr. Cross

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-b-10
RES. #12-357

RESOLUTION TO APPROVE STIPENDS FOR MOHICAN
OUTDOOR EDUCATIONAL PROGRAM

RESOLVED that the Westlake Board of Education approves stipends for the following Parkside staff members for supervision at the 2012 Mohican Outdoor Educational Program at \$50.00* per night:

<u>Name</u>	<u>Number of Nights</u>	<u>Name</u>	<u>Number of Nights</u>
Bill Bowles	6	Julie Milkie	2
Verlene DeWitt	3	Mary Beth Opron	1
Jessica Dye	3	Jeff Short	1
Darlene Fossesco	6	Laurie Skvarek	6
John Gast	4	Heather Zepp	2

*Supported wholly or in part by student fees.

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-11
RES. #12-358

RESOLUTION TO ADJUST TRANSPORTATION DEPARTMENT EMPLOYEE HOURS

RESOLVED that the Westlake Board of Education approves the following adjustments to Transportation Department employee hours for the 2012-2013 school year, effective October 22, 2012:

<u>Employee</u>	<u>Previous Hours</u>	<u>New Hours</u>
Bailey, Linda	2.00	2.25
Biel, Barbara	6.75	7.00
Cavender, Anna	4.75	5.00
Clemons, Linda	7.50	7.75
Fadenholz, Virginia	4.50	4.75
Flannick, Carol	6.50	7.00
Fox, Kymberly	4.50	4.00 – Relief
Higgins, Denise	5.00	5.25
Houser, Sandra	5.00	5.25
Hurst, JoAnne	4.75	5.25
James, Tami	4.00	4.25
Joseph, Adria	5.25	5.75
Kubincanek, Celia	6.00	6.25
Lewis, Sandi	5.00	5.25
Loving, Emma	5.25	5.50
Page, Kathleen	2.00	4.50
Pelfrey, Gary	4.50	4.75
Pennington, Leona	5.25	5.50
Riegling, Patty	4.50	5.00
Saari, Kevin	4.50	4.75
Sanchez, Juan	5.00	5.25
Selvaggio, Joseph	5.00	5.25
Vandersluis, Leah	4.75	5.00

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

October 22, 2012
12-590

EXHIBIT F-1-c
RES. #12-359

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2012-2013 School Year

Revised ESC Cuyahoga County Interdistrict Service Area Contract
ESC Cuyahoga County- Audiology/Hearing Impaired/Visually Impaired Services for Students
Charles H. Carlin, Ph.D.-Speech Pathology & Audiology In-Service

Motion by Mr. Cross

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-d
RES. #12-360

RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED
CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the following New Dover Intermediate School and New Lee Burneson Middle School:

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
012	DIS	Bay Mechanical	(\$726.00)	Credit for high lift not used in gas line repair
013	DIS	Bay Mechanical	\$6,818.42	Repair and reinsulate existing roof drains
014	DIS	Kalkreuth	\$11,901.15	Provide fully adhered roofing system in lieu of mechanically fastened system
063	LBMS	Great Lakes Crushing	\$3,424.15	Additional sidewalk work as directed by City
064	LBMS	Great Lakes Crushing	\$7,040.58	Provide mountable curbs in the west parking lot
065	LBMS	Perram	\$613.65	Revise traffic controller box foundation
066	LBMS	Capstone	\$2,132.39	Provide wood trim and railing at commons area ramp

Motion by _____ Mr. Cross

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE

EXHIBIT F-1-e
RES. #12-361

RESOLUTION TO APPROVE SUNDAY FACILITY USE

RESOLVED that the Westlake Board of Education approves Sunday facility use as follows:

<p><u>Westlake Basketball League</u></p> <p>Westlake High School Lake Erie Fall Basketball League Main Gym & Auxiliary Gym Sunday: 12/23/2012</p> <p>8:30 AM – 9:00 PM</p>
<p><u>The Bridge Church</u></p> <p>Hilliard Elementary School Service & Classes Gym & Classroom Opposite Gym Sundays 01/06/13-06/3/13</p> <p>8:30 AM -12:00 PM</p>

Motion by _____ Mr. Cross

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ AYE

Mr. Falcone _____ AYE

Mrs. Leszynski _____ AYE