

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, October 24, 2011 – 5:30 p.m. – Regular Meeting  
Administration Building - Board Room – 27200 Hilliard Blvd.**

Call to Order: Time: 5:31 p.m.

Motion to have Vice President Winter preside over meeting due to illness of President Mays

Motion by \_\_\_\_\_ Mr. Mays

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

Roll Call Vote:

Mr. Mays \_\_\_\_\_ Present

Ms. Winter \_\_\_\_\_ Present

Mr. Cross \_\_\_\_\_ Present

Ms. Rocco \_\_\_\_\_ Present

Mr. Sullivan \_\_\_\_\_ Present

Pledge of Allegiance: President Pro Tem Winter led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Pro Tem Winter thanked all in attendance.

Approval of Agenda

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Discussion:

Mr. Cross would like separate roll calls on the Treasurer recommendation items D-2-a, D-2-f and D-2-g and Action items F-1-b-1 through F-1-b-9.

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

\*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Work Session of September 12, 2011

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Discussion

Mr. Sullivan stated he will vote no on the minutes due to the fact they are misleading, deceptive, inaccurate and not up to the standard of transparency we should have on this Board. Mr. Cross then asked Mr. Pepera to explain the process of transcribing the minutes. Mr. Pepera described the process of preparing the minutes and submitting them to the Board for their approval. Ms. Winter questioned Mr. Sullivan's statement about the inaccuracies he found in the September 12<sup>th</sup> minutes and asked if he reported them to Mr. Pepera. Mr. Sullivan responded that he would rather not answer the question. Mr. Pepera stated that he did not receive any calls from Board members with concerns about the minutes. Ms. Winter reiterated that all five Board members had voted back in January as to how the minutes were to be prepared. Mr. Cross then responded he does not believe the minutes are an accurate portrayal of the meeting.

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ NO

2. Regular Meeting of September 26, 2011

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Discussion

Mr. Sullivan stated he will vote no on the September 26<sup>th</sup> minutes due to the same reasons he stated earlier in the meeting. Mr. Cross concurred with Mr. Sullivan's remarks. Ms. Rocco and Mr. Mays stated they disagreed with Mr. Sullivan and Mr. Cross.

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ NO

B. Special Reports & Recognitions - LBMS International Travel Presentation

Lee Burneson Middle School administration, staff and students presented on the 2011 International Travel experiences to Africa and Costa Rica. The Superintendent indicated these experiences provided global connections for students.

C. Superintendent's Report

Superintendent Keenan noted the following:

1. Spoke about the value to students stemming from International travel.
2. Westlake City Schools will partner with St. Edward High School to offer an International Baccalaureate training workshop
3. Optional classes on Arabic and Chinese languages will be offered after school beginning the second semester.
4. Spanish 3 Honors students faired very well based upon recent assessment data.
5. Notice to proceed at Lee Burneson Middle School has been provided. Staff and parents will notice changes in traffic patterns.
6. Westlake City Schools received the Exemplary Saver Award from the Ohio Schools Council.
7. Westlake City Schools was recognized for Best Practices by the Ohio Schools Plan.
8. The District refinanced its 2003 debt resulting in a \$571,000 savings to the taxpayers.
9. Lauren Golick placed 4<sup>th</sup> in the State girls' tennis tournament.
10. Shared results of athletic competitions and upcoming music performances.

D. Treasurer's Report/Recommendations

1. Discussion Item - Quarterly Report, Presentation and Financial Forecast

CFO Pepera provided a fiscal presentation which included an overview of the five-year forecast document, historical facts on District finance and the recent quarterly report. He then asked the members of the Board if they had any comments.

Mr. Sullivan asked a question about the presentation and commented on the deficit shown in year 2016 and his concern with reactions from members of the public. As a result of those concerns, he indicated he would vote a strong no on the forecast item. Mr. Cross then read a prepared statement upon which he commented on the fiscal position of the district and his opinion regarding other Board members' inability to control spending. He went on to say he will not support any further expenses related to the 2012 budget and will vote no on appropriations until his colleagues act to reduce costs.

2. Action Items

- |   |               |
|---|---------------|
| a. Resolution to Approve Quarterly Report and Financial Forecast  | Exhibit D-2-a |
| b. Resolution to Authorize Treasurer to Return Advance  | Exhibit D-2-b |
| c. Resolution to Authorize Treasurer to Transfer Funds  | Exhibit D-2-c |
| d. Resolution to Issue Then and Now Certificate   | Exhibit D-2-d |
| e. Resolution to Accept Funds   | Exhibit D-2-e |
| f. Resolution to Establish Appropriations   | Exhibit D-2-f |
| g. Resolution to Adjust FY12 Appropriations   | Exhibit D-2-g |
| h. Resolution to Authorize Treasurer to Secure All Available Tax Advances from Auditor for Funds Lawfully Due the School District | Exhibit D-2-h |

E. CAC Report – None. Ms. Winter indicated the CAC are meeting tonight and are still looking for new members.

F. New Business

1. Action Items

- |   |               |
|---|---------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations |               |

- |   |                 |
|---|-----------------|
| 1. Resolution to Approve Resolution to Approve Resignations, FMLA, and Employment for Staff Members           | Exhibit F-1-b-1 |
| 2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members                         | Exhibit F-1-b-2 |
| 3. Resolution to Approve Reclassification of Certified Staff Members  | Exhibit F-1-b-3 |
| 4. Resolution to Approve the Resignation and Employment of Supplemental Contracts                             | Exhibit F-1-b-4 |
| 5. Resolution to Approve Saturday School Stipends   | Exhibit F-1-b-5 |
| 6. Resolution to Approve the Resignation and Employment of Adult Basic Literacy Education Personnel 2011-2012 | Exhibit F-1-b-6 |
| 7. Resolution to Approve the Employment of Project Link Personnel   | Exhibit F-1-b-7 |
| 8. Resolution to Adjust Transportation Department Employee Hours  | Exhibit F-1-b-8 |
| 9. Resolution to Approve Stipends for Curriculum Writing  | Exhibit F-1-b-9 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services                    | Exhibit F-1-c   |
| d. Resolution to Approve Sunday Building Use  | Exhibit F-1-d   |
| e. Resolution to Approve Seniors' Seasonal Delights   | Exhibit F-1-e   |
| f. Resolution to Appoint Westlake Education Foundation Trustee/Designee                                       | Exhibit F-1-f   |

G. Master Facility Plan Phase I Report

Bob Teitenberg provided an update on the project budget, construction update and tentative work schedule. Mr. Cross asked what items are coming up for bid. Mr. Teitenberg stated equipment bids are forthcoming in November.

H. Director of Business Affairs Report

Dave Puffer noted the following:

1. Coordination efforts are underway between parents, staff and students on construction issues.
2. Transplanting of plants is being undertaken from the WHS construction site to the front of the Administration Building.

I. Board Items – None

\*Hearing of Public (15 Minutes)

Russ Ezolt: Indicated he does not believe there is a direct linkage between teacher salaries and excellence. He then commented about other area school districts' labor concessions and asked the Board to consider an agenda item comparing our students against their global competition. He further commented that he is happy with the savings of \$571,000, but is troubled with the timing surrounding the refinancing of the bonds.

J. Adjournment

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

Vice President Winter adjourned the meeting at 7:16 p.m.

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President

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President Pro Tem

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Treasurer

- \* The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

## RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the FY12 1st quarter financial update and five-year forecast.

### Discussion

Mr. Sullivan spoke about his no vote at the last meeting on the budget and indicated the comment made by Dr. Keenan about holding the District for ransom was irresponsible and inflammatory. Ms. Winter asked Mr. Sullivan to keep his comments relevant to the current action item on the agenda. Mr. Mays then indicated there is always a concern about the forecast, but as noted by the CFO, the figures will undoubtedly change. He further stated it is just as important to offer up solutions to move the District forward and also recognize the many positive happenings such as the \$571,000 in taxpayer savings resulting from the recent bond refunding. Mr. Cross then commented that the savings are nice, but does not address the deficiency in our financial status over the next five years. Ms. Rocco then apologized for being repetitive but reminded everyone about their legal duty to labor contracts that were ratified by four members of the current Board. She then spoke about the independent verification of the schools' finances and clean audits as examples of its fiscal position. Ms. Winter then spoke about the differences between private and public finance. Mr. Pepera then clarified that voting yes on the financial forecast simply permits the District to remain compliant with State law and is not an authorization to spend money. He further commented that deficit spending under current funding parameters is to be expected but something a school district can overcome. Dr. Keenan then asked Mr. Sullivan to go back and read the board notes to better understand his statements with respect to members of the Board voting no on a particular item because they are upset at another ties his hands to operate the District. He stated that members of the Board should uniformly follow OSBA recommendations and Board policy with their actions. He then asked members of the Board to reconsider how their vote on principal alone impacts how we operate our schools.

Motion to call this item to a vote:

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ NO

Motion to Approve:

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>NO</u>

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorizes the Treasurer to return the following advance:

From	To	Amount
Title I (572-9111)	General Fund (001)	\$379.15

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ ABSTAIN

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE



EXHIBIT D-2-c  
RES. #11-264

RESOLUTION TO AUTHORIZE TREASURER TO TRANSFER FUNDS

RESOLVED that the Westlake Board of Education authorizes the Treasurer to transfer the following funds:

From	To	Amount
General Fund (001)	Athletic Fund (300)	\$10,000.00

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ ABSTAIN

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase orders:

PO No.	Vendor	Description	Amount
85432	Hylant Administrative Services	Builder's Risk Insurance	\$27,540.00
85888	Sysco Food Services	September Food Service	\$3,469.47

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ ABSTAIN

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

EXHIBIT D-2-e  
RES. #11-266

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following funds:

State Funds	Amount	Fund	Special Cost Center
Ohio K-12 Network FY12	\$12,600.00	451	9612

Federal Funds	Amount	Fund	Special Cost Center
Title III Immigrant FY12	\$3,828.00	551	9612

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ ABSTAIN
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

OHIO K-12 NETWORK FY12	Amount
<b>Account</b>	
451-2900-400-9612	\$12,600.00
Purchased Services	

TITLE III IMMIGRANT FY12	Amount
<b>Account</b>	
551-2200-100-9612	\$2,000.00
Professional Development Salaries	
551-2200-400-9612	\$828.00
Professional Development Purchased Services	
551-2200-500-9612	\$1,000.00
Support Services (Staff) Supplies	

Discussion

Mr. Cross stated he made it clear at the September 26<sup>th</sup> meeting he will not support any additional expenditures to the 2012 budget.

Motion by \_\_\_\_\_ Ms. Rocco

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

Discussion (Continued)

Dr. Keenan noted for the record that Exhibit D-2-f was a request to establish appropriations for two series of grant funds. Ms. Rocco indicated these types of funds are not provided by taxpayers. Mr. Cross responded he understood and stated he would just vote no on everything at this point to cover himself.

EXHIBIT D-2-g  
RES. #11-268

RESOLUTION TO ADJUST FY12 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY12 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-2400-500			
Admin-Supplies	\$45,984.00	\$45,016.90	(\$967.10)
001-2400-600			
Admin-Equipment	\$950.00	\$1,916.90	\$966.90
001-2600-500			
Business-Supplies	\$3,250.00	(\$8,950.00)	(\$12,200.00)
001-2600-800			
Business-Miscellaneous	\$750.00	\$1,599.00	\$849.00
001-2700-500			
Maintenance-Supplies	\$241,000.00	\$239,572.87	(\$1,427.13)
001-2700-600			
Maintenance-Equipment	\$0.00	\$1,578.13	\$1,578.13
001-2700-700			
Maintenance-Replacement Equipment	\$8,340.00	\$19,540.41	\$11,200.41
001-2800-400			
Transportation-Purchased Services	\$23,960.00	\$104,273.80	\$80,313.80
001-2800-500			
Transportation-Supplies	\$693,640.00	\$604,718.47	(\$88,921.53)
001-2800-700			
Transportation-Replacement Equipment	\$0.00	\$8,607.73	\$8,607.73
001-7400-900			
Advance Out	\$50,000.00	\$45,706.90	(\$4,293.10)
001-7500-900			
Refund of Prior Year Receipts	\$0.00	\$4,293.10	\$4,293.10
<b>Total</b>	<b>\$1,067,874.00</b>	<b>\$1,067,874.21</b>	<b>\$0.21</b>

EXHIBIT D-2-g  
(Continued)

<b>FOOD SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-3100-500-9600			
Food Service-Supplies	\$560,000.00	\$556,013.25	(\$3,986.75)
006-3100-700-9600			
Food Service-Replacement Equipment	\$2,500.00	\$6,263.50	\$3,763.50
006-7500-900-9600			
Food Service-Refund of Prior Year Receipt	\$0.00	\$223.25	\$223.25
<b>Total</b>	<b>\$562,500.00</b>	<b>\$562,500.00</b>	<b>\$0.00</b>
<b>MARTHA HOLDEN JENNINGS (Fortuna) FY12</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
007-1100-500-9612			
Instruction Supplies & Materials	\$1,457.92	\$1,441.61	(\$16.31)
007-1100-600-9612			
Instruction Equipment	\$1,542.08	\$1,558.39	\$16.31
<b>Total</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$0.00</b>
<b>LINDA FOX LUSTENBERGER MEMORIAL SCHOLARSHIP</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
008-4600-400-9080			
Scholarship	\$1,000.00	\$500.00	(\$500.00)
008-7500-900-9080			
Return of Prior Year Receipts	\$0.00	\$500.00	\$500.00
<b>Total</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>
<b>UNIFORM SUPPLY</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
009-1100-500-9009			
Supplies	\$34,000.00	\$34,981.47	\$981.47
009-1100-900-9009			
Return of Advance	\$11,000.00	\$10,018.53	(\$981.47)
<b>Total</b>	<b>\$45,000.00</b>	<b>\$45,000.00</b>	<b>\$0.00</b>

EXHIBIT D-2-g  
(Continued)

<b>COMMUNITY EDUCATION</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
011-3200-400-9110			
Community Ed-Purchased Services	\$500.00	\$100.00	(\$400.00)
011-3200-500-9110			
Community Ed-Supplies	\$1,300.00	\$1,700.00	\$400.00
<b>Total</b>	<b>\$1,800.00</b>	<b>\$1,800.00</b>	<b>\$0.00</b>
<b>INSERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
018-4600-600-9761			
LBMS-Equipment	\$1,000.00	\$985.00	(\$15.00)
018-4600-900-9761			
LMBS-Refund of Prior Year Receipts	\$0.00	\$15.00	\$15.00
<b>Total</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$0.00</b>
<b>WALMART TEACHER OF THE YEAR</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
019-1100-500-9619			
Instruction Supplies & Materials	\$0.00	\$14.71	\$14.71
019-1100-600-9619			
Instruction Equipment	\$14.71	\$0.00	(\$14.71)
<b>Total</b>	<b>\$14.71</b>	<b>\$14.71</b>	<b>\$0.00</b>
<b>HOME TEAM MARKETING</b>			
019-4500-400-9927			
HTM-Purchased Services	\$491.03	(\$1,145.04)	(\$1,636.07)
019-5200-600-9927			
HTM-Equipment	\$0.00	\$1,636.07	\$1,636.07
<b>Total</b>	<b>\$491.03</b>	<b>\$491.03</b>	<b>\$0.00</b>
<b>ATHLETICS</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
300-4500-700-9500			
Athletics-Replacement Equipment	\$2,000.00	\$1,940.00	(\$60.00)
300-7500-900-9500			
Athletics-Refund of Prior Year Receipts	\$0.00	\$60.00	\$60.00
<b>Total</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>

EXHIBIT D-2-g  
(Continued)

<b>TITLE VI-B IDEA FY12</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
516-1200-400-9612			
Instruction Purchased Services	\$360,885.00	\$365,885.00	\$5,000.00
516-2100-400-9612			
Support Services Purchased Services	<u>\$235,228.62</u>	<u>\$230,228.62</u>	<u>(\$5,000.00)</u>
<b>Total</b>	<b>\$596,113.62</b>	<b>\$596,113.62</b>	<b>\$0.00</b>
<b>TITLE I FY12</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
572-2200-400-9112			
Prof Development Purchased Services	\$5,564.17	\$6,564.17	\$1,000.00
572-2200-500-9112			
Support Services Supplies	<u>\$8,000.00</u>	<u>\$7,000.00</u>	<u>(\$1,000.00)</u>
<b>Total</b>	<b>\$13,564.17</b>	<b>\$13,564.17</b>	<b>\$0.00</b>

Motion by Ms. Rocco

Seconded by Mr. Mays

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>



EXHIBIT D-2-h  
RES. #11-269

RESOLUTION TO AUTHORIZE TREASURER TO SECURE  
ALL AVAILABLE TAX ADVANCES FROM AUDITOR FOR FUNDS  
LAWFULLY DUE THE SCHOOL DISTRICT

WITNESS, our hands this 24<sup>th</sup> day of October, 2011.

WHEREAS, the Westlake City School District Board of Education, Cuyahoga County, finds it necessary to make use of the funds now in the County Treasury to the accounts of said school district and lawfully applicable to the purpose of the current fiscal year,

THEREFORE, BE IT RESOLVED, the Westlake City Board of Education requests the auditor of Cuyahoga County, Ohio, to issue an order to the Cuyahoga County Treasurer to pay to the Treasurer of this Board of Education all available tax advances and such funds of the current collection of taxes assessed and collected for and in behalf of said school district, which shall be held and treated as an advance payment on the current collection of taxes due said school district at the ensuing settlement date as provided by law;

BE IT FURTHER RESOLVED, that the Treasurer of the Westlake City Board of Education be and he is hereby authorized and directed to certify a copy of this resolution to the Cuyahoga County Auditor and make such other certifications and reports to the Cuyahoga County Auditor as may be necessary to make this resolution effective.

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Anonymous	Donated \$100.00 to the Athletic Department at Westlake High School for Boys Tennis Team expenses.
Anonymous	Donated a 9'x13' world map to Dover Elementary School to place in the lobby to help support the International Baccalaureate program.
Dean's Greenhouse Ms. Debbie Dean-Espie 3984 Porter Road Westlake, OH 44145	Donated 50 pumpkins to Project Link for carving and painting at the all-day Project Link program at Holly Lane Elementary.
WHS Cheer Ms. Pam Dunlap 26819 Morgan Run Westlake, OH 44145	Donated \$1,609.20 to the Athletic Department at Westlake High School to purchase additional uniforms and pants for the cheerleaders.
Mr. and Mrs. Michael Gleespen 3040 North Windsor Court Westlake, OH 44145	Donated \$100.00 to the TechMates Club at Westlake High School to purchase supplies for the technical drawing/design classes.
Hyland Software Lisa Johnson & Mike Bilardo 28500 Clemens Road Westlake, OH 44145	Donated \$1,000.00 to WHBS-TV at Westlake High School to update and purchase new equipment for the station.
Mr. and Mrs. Keith Jenkins 2914 Dover Center Road Westlake, OH 44145	Donated \$25.00 to the Choir Department at Westlake High School to supplement the Chicago field trip.
Ms. Sandy Nemeth 4042 Brewster Drive Westlake, OH 44145	Donated a Buffet Flute, Serial No. 713073 to the Band program at Lee Burneson Middle School to add to the school instrument inventory.
Z-Space Technologies Inc. Ms. Laura Lathem, President 26933 Westwood Road, Suite 100 Westlake, OH 44145	Donated \$300.00 to the Science Department at Westlake High School for the purchase and/or care and feeding of live animals in Biology classrooms.

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-1  
RES. #11-271

RESOLUTION TO APPROVE RESIGNATIONS, FMLA,  
EMPLOYMENT AND EXTENDED TIME FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA, employment and extended time for staff members:

Classified Resignation  
Josif Silaghi      02/09/2012

Resignation for Purpose of Retirement  
Dolores Kuclo      01/01/2012

FMLA  
Vanessa Lem      10/06/2011      Mark Quinlan      10/10/2011      Dottie Kozak      10/11/2011  
Elizabeth Huffman      10/12/2011

Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>
Raymond Glenn	Psychologist-Long Term Sub	10/19/2011	3	MA+30	1.0

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Loreen Lucas	Dispatcher	10/25/2011	7	7.5	5	10.25
Robin Gingell	Driver	10/03/2011	0	4.5	5	9
Nichole Borecki	Driver	10/03/2011	5	From 2.5 to 4.5 Hrs/Day		
Sandra Houser	Driver	10/03/2011	7	From 4.5 to 4.75 Hrs/Day		
Gail Smith	Spec. Ed. Assistant	10/18/2011	5	7	5	9

Extended Time - 2011-2012  
Raymond Glenn-Psychologist      5 Days

Motion by \_\_\_\_\_ Mr. Mays

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUBSTITUTES FOR STAFF MEMBERS

Classified Substitute Resignations

Laurel Covell

Kelli Noykos

Tom Sorensen

Certified Substitute Resignations

Laurel Covell

Kelli Noykos

Classified Substitutes

Edward Roldan

Lori Sinclair

Susan Winter

Certified Substitutes

Mandeline Abraham  
James Foerster  
Jerrin Holt  
Chelsea Matthews  
Jennifer Rinaldi  
Ann Straub

Patrick Aurand  
Chelsa French  
Ada Jenkins  
Lauren Mole  
Andrew Robinson  
Gregory Stringer

Denise Cukrowicz  
Kathryn Gannon  
Elizabeth Knotek  
Mark Rauchfleisch  
Christopher Smith  
Susan Winter

Mara Evans  
Patrick Guthrie  
Michele Lebo  
Pamela Relitz  
Katherine Snyder

Motion by \_\_\_\_\_ Mr. Mays

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ NO

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

EXHIBIT F-1-b-3  
RES. #11-273

RESOLUTION TO APPROVE RECLASSIFICATION  
OF CERTIFIED STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Amy Butcher	13	MA+20	MA+30	10/01/2011
Jeff Short	19	MA+10	MA+20	10/01/2011
Mike Newman	From 2 to 1	N/A	N/A	09/01/2011

Motion by \_\_\_\_\_ Mr. Mays

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUPPLEMENTAL CONTRACTS (In-District and Out-of-District)

RESOLVED that the Westlake Board of Education approves the resignation and employment of supplemental contracts as follows:

2011-2012 Resignation of Supplemental Employment

<u>Name</u>	<u>Position</u>
Chris Milano	LBMS 8 <sup>th</sup> Grade Boys' Basketball Coach

2011-2012 Supplemental Contract Employment

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In-District</u>
Lynda Appel	District Webmaster (80%)	N/A	Y
Mike Allan	LBMS Honors Orchestra Advisor	8	Y
John Holland	LBMS Boys' Assistant Track Coach	27	N
Katie Marquard	LBMS Boys' Assistant Track Coach	3	N
Shaun Koski	LBMS 8 <sup>th</sup> Grade Boys' Basketball Coach	10	Y
Chris Milano	LBMS 7 <sup>th</sup> Grade Boys' Basketball Coach	8	Y
Mary Rehor	LBMS Girls' Assistant Track Coach	1	N
William Bowles	LBMS Girls' Assistant Track Coach	16	Y
Jay Valadez	WHS 9 <sup>th</sup> Grade Boys' Basketball Coach	2	N
Dave Fazekas	WHS Boys' Basketball Asst. Coach	0	N
Brian Arth	WHS Boys' Basketball Asst. Coach	14	N
Laura Miller	WHS Green & White Newspaper Advisor	5	Y
Sara Latkowski	WHS NHS Advisor (50%)	3	Y
Jennifer Dietrich	WHS NHS Advisor (50%)	0	Y
Jennifer Dietrich	WHS Drama Club Advisor	7	Y
Jennifer Butler	WHS Chorus Advisor	6	Y
Julie Davidson	WHS Forensics Advisor/Coach	2	Y
Karen Petrus	WHS Project Support Advisor	14	Y
Emerson Emser	WHS WHBS Field Assistant	1	N
Dane Holman	WHS WHBS Technical Assistant	1	N
Trisha Simon	WHS Gymnastics Assistant Coach	0	Y
Ann Marie Thomas	WHS Academic Challenge Advisor	0	Y
Kevin Golick	Volunteer WHS Varsity Tennis Coach	N/A	N
Linnga Djohan	Volunteer WHS Varsity Tennis Coach	N/A	N
Nancy Koehler	Volunteer WHS JV Tennis Coach	N/A	N
Jason Buhrman	Volunteer WHS Baseball Coach	N/A	N

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Mr. Mays

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ NO

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPROVE SATURDAY SCHOOL STIPENDS

RESOLVED that the Westlake Board of Education approves stipends for Saturday School supervision at the rate of \$80.00 for the following employees for the school year 2011-2012:

Mike Besu

Jim Egan

Ann Marie Thomas

Deb Voss

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>



EXHIBIT F-1-b-6  
RES. #11-276

RESOLUTION TO APPROVE THE RESIGNATION & EMPLOYMENT  
OF ADULT BASIC LITERACY EDUCATION PERSONNEL 2011 - 2012

RESOLVED that the Westlake Board of Education approves the resignations and employment of personnel for the Adult Basic Literacy Education (A.B.L.E.) Program, paid through A.B.L.E. Grant Funds.

RESIGNATIONS

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hours</u>	<u>Effective Date</u>
Desiree Caliguire-Maier	A.B.L.E./ESOL Instructor	WHS	85	09/20/2011
Desiree Caliguire-Maier	EL CIVICS/ESOL Instructor	WHS	96	09/19/2011
Desiree Caliguire-Maier	A.B.L.E./ESOL Instructor	Beach Ed. Center	93	09/19/2011
Desiree Caliguire-Maier	EL CIVICS/ESOL Instructor	Beach Ed. Center	96	09/19/2011

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hours</u>	<u>Effective Date</u>
Lisa Feldman	A.B.L.E./ESOL Instructor	Beach Ed. Center	93	10/05/2011
Lisa Feldman	EL CIVICS/ESOL Instructor	Beach Ed. Center	96	10/05/2011
Mark Laurenzi	A.B.L.E./ESOL Instructor	WHS	42	09/19/2011
Donna Hinson	A.B.L.E./ESOL Instructor	WHS	43	10/18/2011
Donna Hinson	EL CIVICS/ESOL Instructor	WHS	96	10/24/2011

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

Board Discussion:

Dr. Keenan wanted the record to reflect this is a grant-funded program. Ms. Rocco indicated this grant helps people coming to this country learn to speak the language. Mr. Cross stated Ms. Rocco is out of order. Ms. Winter then indicated Ms. Rocco is not out of order and for Dr. Keenan to proceed.

RESOLUTION TO APPROVE THE EMPLOYMENT OF  
PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of Project Link personnel as follows:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Effective</u>
James Foerster	Project Link Leader	3	10/10/2011
Nancy Jankowski	Project Link Leader	3	10/10/2011

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-8  
RES. #11-278

RESOLUTION TO ADJUST TRANSPORTATION DEPARTMENT EMPLOYEE HOURS

RESOLVED that the Westlake Board of Education approves the following adjustments to Transportation Department employee hours for the 2011-2012 school year, effective October 18, 2011:

<u>Driver</u>	<u>Previous Hours</u>	<u>New Hours</u>
Borecki, Nichole	2.5	4.25
DiCaprio, Karen	4	4.25
Flannick, Carol	6.5	7
Geib, Rosemary	7	7.75
Heiman, John	4.5	4.75
Higgins, Denise	4.5	4.75
Hill, Diane	4.25	4
Houser, Sandy	4.5	4.75
Kjaer, Randi	4.5	4.75
Kodysh, Sandee	7.5	7.75
Laskowski, Margaret	4.75	5
Lewis, Jerry	4.75	5
Loving, Emma	4.75	5
O'Boyle, John	4.75	4.5
Pelfrey, Crystal	4.5	4.75
Sliva, Bonnie	4.75	5
Smith, Margaret	7.75	7.5
Stemmer, Lora	4.25	4.5
Weaver, Jennifer	4.75	5
Wering, Denise	5.75	4.75
Vandersluis, Leah	4.5	4.75

Motion by Ms. Rocco

Seconded by Mr. Mays

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE STIPENDS FOR CURRICULUM WRITING

RESOLVED that the Westlake Board of Education approves stipends at the negotiated rate for the following staff members for Curriculum Writing, to be paid from CSU Grant funds:

2011-2012 School Year  
Not to exceed 10 hours per person

Laura Jagels

Marcia Faber

Joe Schofield

Art Daniels

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-c  
RES. #11-280

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS  
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for  
Admission of Tuition Pupils and Purchased Services:

2011-2012 School Year

Euclid City Schools - Admission of Tuition Pupils

Performance Contract - Dr. Jay Berk, Ph.D. & Associates

PEP Assist - Behavior Consulting Services

Motion by \_\_\_\_\_ Mr. Sullivan \_\_\_\_\_

Seconded by \_\_\_\_\_ Ms. Rocco \_\_\_\_\_

Roll Call Vote:

Mr. Mays	_____ AYE _____
Ms. Winter	_____ AYE _____
Mr. Cross	_____ AYE _____
Ms. Rocco	_____ AYE _____
Mr. Sullivan	_____ AYE _____

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED that the Westlake Board of Education approves Sunday building use as follows:

Lake Erie Youth Basketball

Westlake High School  
Sundays, Main & Auxiliary Gyms  
12:30 PM – 5:15 PM

Travel League Basketball Games	11/27/2011	12/04/2011	12/11/2011	12/18/2011
	01/08/2012	01/15/2012	01/22/2012	01/29/2012
	02/05/2012	02/12/2012		

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-e  
RES. #11-282

RESOLUTION TO APPROVE SENIORS' SEASONAL DELIGHTS PROGRAM

RESOLVED that the Westlake Board of Education approves the Seniors' Seasonal Delights program on Thursday, December 8, 2011 at 5:00 p.m. at Westlake High School at \$10.00 per person.

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Ms. Rocco

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Ms. Rocco \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPOINT WESTLAKE EDUCATION FOUNDATION  
TRUSTEE / DESIGNEE

RESOLVED that the Westlake Board of Education appoints the following Trustee/designee to the Westlake Education Foundation:

Trustee

Pamela Griebel

Ex-Officio Member

Daniel Keenan

Motion by \_\_\_\_\_ Mr. Sullivan \_\_\_\_\_

Seconded by \_\_\_\_\_ Ms. Rocco \_\_\_\_\_

Roll Call Vote:

Mr. Mays	_____ AYE _____
Ms. Winter	_____ AYE _____
Mr. Cross	_____ AYE _____
Ms. Rocco	_____ AYE _____
Mr. Sullivan	_____ AYE _____