

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, October 24, 2016 – 6:00 p.m. – Regular Meeting  
Holly Lane Elementary, 3057 Holly Lane, Westlake, Ohio 44145**

Call to Order Time: 6:00 p.m.

Roll Call:

Ms. Winter	<u>Present</u>
Mrs. Leszynski	<u>Present</u>
Mr. Finucane	<u>Present</u>
Mr. Kraft	<u>Present</u>
Dr. Stoll	<u>Present</u>

Pledge of Allegiance – President Winter led the assembly in the Pledge of Allegiance.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

**VISION STATEMENT**

The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

**MISSION STATEMENT**

**WE EDUCATE FOR EXCELLENCE...**Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

\*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Work Session of September 12, 2016
2. Regular Meeting of September 26, 2016

Voice Vote: 5-0 Aye

B. Informative Reports & Recognitions

1. Holly Lane Wise Owl Wednesdays – IB Learner Profile (3<sup>rd</sup> grade)
2. CAC Report
3. Superintendent's Report
4. Treasurer's Report  
Financial Presentation – Five-year Forecast

C. New Business

1. Treasurer's Recommendations
  - a. Resolution to Approve Five-year Forecast Exhibit C-1-a
  - b. Resolution to Issue Then and Now Certificates Exhibit C-1-b
  - c. Resolution to Authorize CFO/Treasurer to Transfer Funds Exhibit C-1-c
  - d. Resolution to Authorize CFO/Treasurer to Advance Funds Exhibit C-1-d
  - e. Resolution to Authorize CFO/Treasurer to Return Advance Exhibit C-1-e
  - f. Resolution to Approve Student Activity Purpose Statements and Budgets Exhibit C-1-f
  - g. Resolution to Adjust FY17 Appropriations Exhibit C-1-g
2. Superintendent's Recommendations
  - a. Resolution to Accept Gifts and Contributions Exhibit C-2-a
  - b. Resolutions to Approve Staff Recommendations
    1. Resolution to Approve FMLA, Retirement, Resignations and Employment for Staff Members Exhibit C-2-b-1
    2. Resolution to Approve Supplemental Contracts Exhibit C-2-b-2
    3. Resolution to Approve Stipends for Professional Development Planning, Material Development and Translating Services Exhibit C-2-b-3
    4. Resolution to Approve Stipend for Pre-School Step Up to Quality (SUTQ) Lead Administrator Exhibit C-2-b-4
    5. Resolution to Approve Home Instruction Exhibit C-2-b-5
    6. Resolution to Approve Game Personnel for OHSAA Soccer Playoff Games Exhibit C-2-b-6
    7. Resolution to Amend Resolution No. 16-207 to Approve the Employment of Project Link Personnel Exhibit C-2-b-7
    8. Resolution to Approve Adult Education – Westside Connections Exhibit C-2-b-8
    9. Resolution to Approve Mentors and Facilitators for Resident Educators Exhibit C-2-b-9
  - c. Resolution to Approve Contracts and Agreements Exhibit C-2-c
  - d. Resolution to Approve Overnight Field Trips Exhibit C-2-d
  - e. Resolution to Approve Architectural Services Exhibit C-2-e

\*Hearing of Public (15 Minutes)

D. Board Comments

E. Board Items

F. Adjournment

Motion by Dr. Stoll

Seconded by Mr. Kraft

Roll Call Vote:

Ms. Winter	<u>AYE</u>
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Mrs. Leszynski	<u>AYE</u>
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Mr. Finucane	<u>AYE</u>
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Mr. Kraft	<u>AYE</u>
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Dr. Stoll	<u>AYE</u>
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President Winter adjourned the meeting at 7:37 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT C-1-a  
RES. #16-244

RESOLUTION TO APPROVE FIVE-YEAR FORECAST

RESOLVED that the Westlake Board of Education approves the five-year forecast.

Motion by Mrs. Leszynski  
Seconded by Dr. Stoll  
Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

**WESTLAKE CITY SCHOOL DISTRICT**  
**CUYAHOGA COUNTY**  
**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**FOR THE FISCAL YEARS ENDED JUNE 30, 2014, 2015 AND 2016 ACTUAL;**  
**FORECASTED FISCAL YEARS ENDING JUNE 30, 2017 THROUGH 2021**

Line Number	Fiscal Year 2014 Actual	Fiscal Year 2015 Actual	Fiscal Year 2016 Actual	Average Annual Percent of Change	Fiscal Year 2017 Forecasted	Fiscal Year 2018 Forecasted	Fiscal Year 2019 Forecasted	Fiscal Year 2020 Forecasted	Fiscal Year 2021 Forecasted
<b>Revenues</b>									
<b>1.010 General Property Tax (Real Estate)</b>	<b>\$40,794,780</b>	<b>\$38,640,033</b>	<b>\$40,879,748</b>	<b>0.26%</b>	<b>\$40,169,317</b>	<b>\$40,569,541</b>	<b>\$40,973,367</b>	<b>\$41,380,827</b>	<b>\$41,791,954</b>
1.020 Tangible Personal Property Tax	\$41,744	\$2,065	\$0	0.00%	\$0	\$0	\$0	\$0	\$0
1.030 Income Tax				0.00%					
1.035 Unrestricted State Grants-in-Aid (All 3100's except 3130)	\$3,123,137	\$3,252,063	\$3,981,525	13.28%	\$4,448,037	\$3,175,000	\$3,175,000	\$3,175,000	\$3,175,000
1.040 Restricted State Grants-in-Aid (All 3200's)	\$0	\$404,593	\$176,706	0.00%	\$175,000	\$175,000	\$175,000	\$175,000	\$175,000
1.045 Restricted Federal Grants-in-Aid - SFSF (4220)	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	\$0
1.050 Property Tax Allocation (3130)	\$5,756,643	\$5,800,552	\$4,796,387	-8.27%	\$4,300,000	\$4,300,000	\$4,300,000	\$4,300,000	\$4,300,000
1.060 All Other Revenues except 1931,1933,1940,1950,5100, 52	\$587,627	\$1,060,460	\$1,195,297	46.59%	\$1,101,272	\$1,072,000	\$1,072,000	\$1,072,000	\$1,072,000
1.070 <i>Total Revenues</i>	<u>\$50,303,930</u>	<u>\$49,159,768</u>	<u>\$51,029,663</u>	<u>0.76%</u>	<u>\$50,193,626</u>	<u>\$49,291,541</u>	<u>\$49,695,367</u>	<u>\$50,102,827</u>	<u>\$50,513,954</u>
<b>Other Financing Sources</b>									
2.010 Proceeds from Sale of Notes (1940)									
2.020 State Emergency Loans and Advancements (Approved 1950)									
2.040 Operating Transfers-In (5100)	\$1,570,207	\$0	\$0	0.00%					
2.050 Advances-In (5200)	\$36,643	\$37,123	\$18,769	0.00%	\$21,839	\$20,000	\$20,000	\$20,000	\$20,000
2.060 All Other Financing Sources (including 1931 and 1933)	\$396,060	\$481,838	\$242,577	0.00%	\$165,000	\$165,000	\$165,000	\$165,000	\$165,000
2.070 <i>Total Other Financing Sources</i>	<u>\$2,002,910</u>	<u>\$518,961</u>	<u>\$261,346</u>	<u>0.00%</u>	<u>\$186,839</u>	<u>\$185,000</u>	<u>\$185,000</u>	<u>\$185,000</u>	<u>\$185,000</u>
2.080 <i>Total Revenues and Other Financing Sources</i>	<u>\$52,306,840</u>	<u>\$49,678,728</u>	<u>\$51,291,008</u>	<u>-0.89%</u>	<u>\$50,380,465</u>	<u>\$49,476,541</u>	<u>\$49,880,367</u>	<u>\$50,287,827</u>	<u>\$50,698,954</u>
<b>Expenditures</b>									
<b>3.010 Personnel Services</b>	<b>\$31,527,695</b>	<b>\$30,345,874</b>	<b>\$29,784,192</b>	<b>-2.80%</b>	<b>\$30,900,000</b>	<b>\$31,350,000</b>	<b>\$32,133,750</b>	<b>\$32,937,094</b>	<b>\$33,760,521</b>
3.020 Employees' Retirement/Insurance Benefits	\$11,559,375	\$11,217,104	\$10,920,380	-2.80%	\$11,550,000	\$12,389,575	\$13,364,866	\$14,390,162	\$15,524,031
3.030 Purchased Services	\$5,914,519	\$5,725,073	\$6,188,927	2.45%	\$6,200,000	\$6,300,000	\$6,300,000	\$6,400,000	\$6,400,000
3.040 Supplies and Materials	\$1,797,110	\$1,379,098	\$1,288,888	-14.90%	\$1,300,000	\$1,375,000	\$1,450,000	\$1,500,000	\$1,550,000
3.050 Capital Outlay	\$390,819	\$395,128	\$280,734	-13.92%	\$400,000	\$475,000	\$550,000	\$625,000	\$700,000
3.060 Intergovernmental (7600 and 7700 functions)				0.00%					
Debt Service:									
4.010 Principal-All (History Only)				0.00%					
4.020 Principal-Notes				0.00%					
4.030 Principal-State Loans				0.00%					
4.040 Principal-State Advancements				0.00%					
4.050 Principal-HB 264 Loans				0.00%					
4.055 Principal-Other				0.00%					
4.060 Interest and Fiscal Charges				0.00%					
4.300 Other Objects	\$929,428	\$796,881	\$916,890	0.40%	\$917,000	\$920,000	\$940,000	\$960,000	\$960,000
4.500 <i>Total Expenditures</i>	<u>\$52,118,946</u>	<u>\$49,859,158</u>	<u>\$49,380,012</u>	<u>-2.65%</u>	<u>\$51,267,000</u>	<u>\$52,809,575</u>	<u>\$54,738,616</u>	<u>\$56,812,255</u>	<u>\$58,894,552</u>
<b>Other Financing Uses</b>									
5.010 Operating Transfers-Out	\$10,000	\$10,000	\$10,000	0.00%	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
5.020 Advances-Out	\$31,212	\$7,860	\$21,839	51.51%	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
5.030 All Other Financing Uses	\$11	\$1,905	\$2,515	0.00%					
5.040 <i>Total Other Financing Uses</i>	<u>\$41,223</u>	<u>\$19,765</u>	<u>\$34,354</u>	<u>10.88%</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>	<u>\$30,000</u>
5.050 <i>Total Expenditures and Other Financing Uses</i>	<u>\$52,160,170</u>	<u>\$49,878,923</u>	<u>\$49,414,366</u>	<u>-2.65%</u>	<u>\$51,297,000</u>	<u>\$52,839,575</u>	<u>\$54,768,616</u>	<u>\$56,842,255</u>	<u>\$58,924,552</u>
<i>Excess of Revenues and Other Financing Sources over (under) Expenditures and Other Financing Uses</i>									
6.010	\$146,670	-\$200,195	\$1,876,642	-636.95%	-\$916,535	-\$3,363,034	-\$4,888,249	-\$6,554,428	-\$8,225,598
<i>Cash Balance July 1 - Excluding Proposed Renewal/ Replacement and New Levies</i>									
7.010	<u>\$19,265,930</u>	<u>\$19,412,600</u>	<u>\$19,212,405</u>	<u>-0.13%</u>	<u>\$21,089,048</u>	<u>\$20,172,513</u>	<u>\$16,809,478</u>	<u>\$11,921,230</u>	<u>\$5,366,801</u>
7.020 <i>Cash Balance June 30</i>	<u>\$19,412,600</u>	<u>\$19,212,405</u>	<u>\$21,089,048</u>	<u>4.37%</u>	<u>\$20,172,513</u>	<u>\$16,809,478</u>	<u>\$11,921,230</u>	<u>\$5,366,801</u>	<u>-\$2,858,797</u>
8.010 <i>Estimated Encumbrances June 30</i>	<u>\$3,981,142</u>	<u>\$4,057,872</u>	<u>\$4,877,504</u>	<u>0.00%</u>	<u>\$4,150,000</u>	<u>\$4,150,000</u>	<u>\$4,150,000</u>	<u>\$4,150,000</u>	<u>\$4,150,000</u>
<b>Reservation of Fund Balance</b>									
9.010 Textbooks and Instructional Materials				0.00%					
9.020 Capital Improvements	\$410,207	\$389,807	\$8,693	0.00%	\$8,693	\$8,693	\$8,693	\$8,693	\$8,693
9.030 Budget Reserve	\$1,160,000	\$1,160,000	\$1,160,000	0.00%	\$1,160,000	\$1,160,000	\$1,160,000	\$1,160,000	\$1,160,000
9.040 DPIA/PBA				0.00%					
9.045 SFSF				0.00%					
9.050 Debt Service				0.00%					
9.060 Property Tax Advances				0.00%					
9.070 Bus Purchases	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	\$0
9.080 <i>Subtotal</i>	<u>\$1,570,207</u>	<u>\$1,549,807</u>	<u>\$1,168,693</u>	<u>0.00%</u>	<u>\$1,168,693</u>	<u>\$1,168,693</u>	<u>\$1,168,693</u>	<u>\$1,168,693</u>	<u>\$1,168,693</u>
<i>Fund Balance June 30 for Certification of Appropriations</i>									
10.010	<u>\$13,861,252</u>	<u>\$13,604,726</u>	<u>\$15,042,851</u>	<u>4.36%</u>	<u>\$14,853,820</u>	<u>\$11,490,786</u>	<u>\$6,602,537</u>	<u>\$48,108</u>	<u>-\$8,177,489</u>
<b>Revenue from Replacement/Renewal Levies</b>									
11.010 Income Tax - Renewal				0.00%					
11.020 Property Tax - Renewal or Replacement				0.00%					
11.300 Cumulative Balance of Replacement/Renewal Levies	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	\$0
<i>Fund Balance June 30 for Certification of Contracts, Salary Schedules and Other Obligations</i>									
12.010	<u>\$13,861,252</u>	<u>\$13,604,726</u>	<u>\$15,042,851</u>	<u>4.36%</u>	<u>\$14,853,820</u>	<u>\$11,490,786</u>	<u>\$6,602,537</u>	<u>\$48,108</u>	<u>-\$8,177,489</u>
<b>Revenue from New Levies</b>									
13.010 Income Tax - New				0.00%					
13.020 Property Tax - New				0.00%	\$0	\$0	\$0	\$0	\$0
13.030 Cumulative Balance of New Levies	\$0	\$0	\$0	0.00%	\$0	\$0	\$0	\$0	\$0
14.010 Revenue from Future State Advancements				0.00%					
<b>15.010 Unreserved Fund Balance June 30</b>	<b>\$13,861,252</b>	<b>\$13,604,726</b>	<b>\$15,042,851</b>	<b>4.36%</b>	<b>\$14,853,820</b>	<b>\$11,490,786</b>	<b>\$6,602,537</b>	<b>\$48,108</b>	<b>-\$8,177,489</b>

See accompanying summary of significant forecast assumptions and accounting policies  
Includes: General fund, emergency levy fund, SDFS, PBA fund, and any portion of debt service  
service fund related to general fund debt.

EXHIBIT C-1-b  
RES. #16-245

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATES

RESOLVED that the Westlake Board of Education authorizes Then and Now Certificates for the following purchase orders:

PO No.	Vendor	Description	Amount
103912	Works International, Inc.	Public School Works employee safe training software and support	\$3,900.06
104263	Jim's Electric	Emergency repair to football field lighting	\$7,780.30
140280	ESC of Cuyahoga County	Rachel Wixey Substitute Services	\$100,000.00

Motion by \_\_\_\_\_ Mr. Kraft

Seconded by \_\_\_\_\_ Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

October 24, 2016  
16-448

EXHIBIT C-1-c  
RES. #16-246

RESOLUTION TO AUTHORIZE CFO/TREASURER TO TRANSFER FUNDS

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to transfer the following funds:

<b>From</b>	<b>To</b>	<b>Amount</b>
General Fund (001)	Athletic Fund (300-9563)	\$10,000.00

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-1-d  
RES. #16-247

RESOLUTION TO AUTHORIZE CFO/TREASURER TO ADVANCE FUNDS

RESOLVED that the Westlake Board of Education authorize the CFO/Treasurer to advance the following funds:

<b>From</b>	<b>To</b>	<b>Amount</b>
General Fund (001)	CCPTC FY17 (466-9017)	\$4,157.44
General Fund (001)	Title VI-B FY17 (516-9017)	\$152,963.31
General Fund (001)	Title III LEP FY17 (551-9017)	\$4,880.43
General Fund (001)	Title I FY17 (572-9017)	\$28,047.97
General Fund (001)	ECSE FY17 (587-9017)	\$3,314.60
General Fund (001)	Title II-A FY17 (590-9017)	\$3,031.61

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-1-e  
RES. #16-248

RESOLUTION TO AUTHORIZE CFO/TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorize the CFO/Treasurer to return the following advances:

<b>From</b>	<b>To</b>	<b>Amount</b>
Workbooks (009-9009)	General Fund (001)	\$10,612.88
Title VI-B FY17 (516-9017)	General Fund (001)	\$152,963.31
Title III LEP FY17 (551-9017)	General Fund (001)	\$4,880.43
Title I FY17 (572-9017)	General Fund (001)	\$28,047.97
ECSE FY17 (587-9017)	General Fund (001)	\$3,314.60
Title II-A FY17 (590-9017)	General Fund (001)	\$3,031.61

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-1-f  
RES. #16-249

RESOLUTION TO APPROVE STUDENT ACTIVITY  
PURPOSE STATEMENTS AND BUDGETS

RESOLVED THAT the Westlake Board of Education approves the following Student Activity Purpose Statements and Budgets.

2016-17 Purpose Statements and Budgets*				
Fund	SCC	Description	Estimated Revenue	Estimated Expenses
200	9314	Work Study Lab – WHS	\$0.00	\$300.00
200	9390	Work Study Club – WHS	\$0.00	\$1,300.00
200	9636	SADD	<u>\$250.00</u>	<u>\$200.00</u>
		<b>Total</b>	<b>\$250.00</b>	<b>\$1,800.00</b>

\*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Kraft AYE

Dr. Stoll AYE

EXHIBIT C-1-g  
RES. #16-250

RESOLUTION TO ADJUST FY17 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY17 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100-400			
Regular Instruction-Purchased Services	\$253,753.79	\$252,703.55	(\$1,050.24)
001-1100-500			
Regular Instruction-Supplies and Materials	\$438,231.85	\$431,826.05	(\$6,405.80)
001-1200-500			
Special Instruction-Supplies and Materials	\$27,636.39	\$28,136.90	\$500.51
001-1200-600			
Special Instruction-Capital Outlay	\$4,089.49	\$3,183.98	(\$905.51)
001-2200-400			
Support Services-Instr Staff-Purchased Services	\$121,556.05	\$121,293.49	(\$262.56)
001-2200-500			
Support Services-Instr Staff-Supplies and Materials	\$122,989.09	\$129,394.89	\$6,405.80
001-2200-600			
Support Services-Instr Staff-Capital Outlay	\$52,462.82	\$52,876.41	\$413.59
001-2400-500			
Support Services-Admin-Supplies and Materials	\$20,027.35	\$19,613.76	(\$413.59)
001-2700-400			
Support Services-Oper. & Maint.-Purchased Svcs	\$1,760,317.13	\$1,762,034.93	\$1,717.80
001-7400-900			
Advances	\$21,839.15	\$215,309.41	\$193,470.26
<b>Total</b>	<b>\$2,822,903.11</b>	<b>\$3,016,373.37</b>	<b>\$193,470.26</b>

Motion by \_\_\_\_\_ Mr. Kraft

Seconded by \_\_\_\_\_ Mr. Finucane

Roll Call Vote:

Ms. Winter	_____ AYE
Mrs. Leszynski	_____ AYE
Mr. Finucane	_____ AYE
Mr. Kraft	_____ AYE
Dr. Stoll	_____ AYE

EXHIBIT C-2-a  
RES. #16-251

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Mr. and Mrs. John Finucane 31024 Bellerive Court Westlake, OH 44145	Donated \$200.00 to the Academic Challenge Team at Westlake High School to offset expenses of Academic Challenge tournaments.
Ms. Christine Gruttadauria 3119 Laura Lane Westlake, OH 44145	Donated \$60.00 to the Vocal Music Department at Westlake High School to help purchase music and supplies.
Mr. and Mrs. Wilbert Jackson 7 Partridgeberry Lane South Hampton, MA 01982	Donated \$25.00 to the Vocal Music Department at Westlake High School to help purchase music and supplies.
Christina Mueller, DDS 21851 Center Ridge Road, Suite 311 Rocky River, OH 44116	Donated tooth necklaces to the Clinic at Bassett Elementary School to store and keep lost teeth safe until students get home.
Marvin D. Shie Jr. Irrevocable Trust Mr. Marvin D. Shie III, Trustee 2650 Clague Road Westlake, OH 44145	Donated \$500.00 to the Athletic Department at Westlake High School for the Frank Sarna Scholarship Fund which provides scholarships to track athletes.
Mr. Jim Yagich 33055 Ferntree Lane North Ridgeville, OH 44039	Donated 30 book bags to Westlake City School District for students in need.

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-b-1  
RES. #16-252

RESOLUTION TO APPROVE FMLA, RETIREMENT,  
RESIGNATIONS AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approve the following FMLA, retirement, resignations and employment for staff members.

FMLA

<u>Name</u>	<u>Date</u>
Joan Jerome	11/28/2016
Susan Jennings	1/23/2017
Christine Wrightsman	10/17/16

Licensed Retirement

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
Dawn Neff	Art Teacher	WHS	End of 2016-17 School Year

Classified Resignation

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
Sarah Kubicanek	Kitchen Helper	DIS	10/7/16
Bernadette Shannon	Cleaner	Hilliard	10/21/16
Leona Pennington	Playground Supervisor	Hilliard	10/24/16

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Carlos Rivera	MS SPED Asst.	10/6/16	5	7	5	9
Colleen Walsh	MS SPED Asst.	10/10/16	6	7	5	9
Sarah Kubicanek	MS Supervision Asst.	10/10/16	0	2.5	5	9
Thomas Hullman	Bus Driver	10/7/16	5	2.5 to 4.5	5	9
Lisa Hunt	WHS SPED Asst.	10/17/16	0	7	5	9

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-b-2  
RES. #16-253

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Terry Janmey	DIS Ski Club	Y	0
Jacquie Anderie	Girls' JV Basketball Coach	N	4
Tim Wild	Boys' Varsity Asst Basketball	N	1
Dave Murphy	Girls' Varsity Asst Basketball	N	20
Brendan Teets	Volunteer Hockey Coach	N	N/A
Pat Vuyancih	Boys' Freshman Basketball	N	15
Shawn Hood	Boys' Head Basketball Coach	N	15
Tom Hicks	Volunteer Boys' Basketball	N	N/A
Roe Pagan	Boys' JV Basketball Coach	N	1
Joe Heiland	Head Wrestling Coach	Y	3
Bill Bowles	Varsity Asst Wrestling Coach	Y	20
Luis Galvan	JV Wrestling Coach	N	1
John Duke	Head Hockey Coach	N	6
Chelsea Cahill	Head Gymnastics Coach	N	6
Trisha Milano	Varsity Asst Gymnastics Coach	Y	5
Jessica Ranallo	Head Boys' Swimming Coach	Y	7
Jessica Ranallo	Head Girls' Swimming Coach	Y	7
Betsy Karban	Diving Coach	N	6
Emily Stephenson	Asst Girls' Swimming Coach	Y	3
Chris Bancsi	Volunteer Hockey Coach	N	N/A
Tim McDonnell	Volunteer Hockey Coach	N	N/A
James Eppele	Volunteer Bowling Coach	N	N/A
Robert Button	Volunteer Bowling Coach	N	N/A
Howard Chambers	Girls' Freshman Basketball	N	3
Ashley Fox	Volunteer Girls' Basketball	N	N/A
Taylor Ratliff	7 <sup>th</sup> Grade Girls' Basketball	Y	1
Cheryl Bansek	8 <sup>th</sup> Grade Girls' Basketball	N	1
Mike Herman	8 <sup>th</sup> Grade Boys' Basketball	N	4
Chris Milano	8 <sup>th</sup> Grade Boys' Basketball	Y	13
Mike Bee	7 <sup>th</sup> Grade Boys' Basketball	Y	7
Bill Bongers	7 <sup>th</sup> Grade Boys' Basketball	Y	2

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-b-3  
RES. #16-254

RESOLUTION TO APPROVE STIPENDS FOR PROFESSIONAL DEVELOPMENT PLANNING,  
MATERIAL DEVELOPMENT AND TRANSLATING SERVICES

RESOLVED that the Westlake Board of Education approves stipends at the negotiated curriculum rate for the following Westlake School District staff members for the purpose of professional development planning, material development and translating services. Stipends will be paid from IDEA grants and Title III funds.

Rachael Kane, Effective 9/26/16  
Not to exceed 6 hours

Valerie Pace, Effective 9/26/16  
Not to exceed 6 hours

Cheryl Pikel, Effective 9/26/16  
Not to exceed 6 hours

Kate Applegate, Effective 9/26/16  
Not to exceed 6 hours

Julie Wagner, Effective 9/26/16  
Not to exceed 25 hours

Stephanie Motsinger, Effective 10/17/16  
Not to exceed 30 hours

Rebecca Farling, Effective 10/17/16  
Not to exceed 30 hours

Colleen Walsh, Effective 10/17/16  
Not to exceed 30 hours

Camilia Saliba, Effective 10/19/16  
Not to exceed 10 hours

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

October 24, 2016  
16-457

EXHIBIT C-2-b-4  
RES. #16-255

RESOLUTION TO APPROVE STIPEND FOR PRE-SCHOOL STEP UP  
TO QUALITY (SUTQ) LEAD ADMINISTRATOR

RESOLVED that the Westlake Board of Education approves a stipend for \$500.00 for the following Westlake School District Staff Member for the purpose of serving as the SUTQ Lead Administrator for 2016-17. ECSE grant funds will be used to pay for the stipend cost.

Kristine Ingham, Effective 8/22/2016

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

October 24, 2016  
16-458

EXHIBIT C-2-b-5  
RES. #16-256

## RESOLUTION TO APPROVE HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves the following licensed employees to provide Home Instruction.

Home Instructor

Jim Bingham, Effective 10/1/16  
Not to Exceed 50 Hours

Joanna Harmon, Effective 9/1/16  
Not to Exceed 80 Hours

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-b-6  
RES. #16-257

RESOLUTION TO APPROVE GAME PERSONNEL FOR OHSAA SOCCER PLAYOFF GAMES

RESOLVED that the Westlake Board of Education approves the following payroll for game personnel and officials for the home OHSAA Soccer Playoff games on October 19 (boys), 20 (girls), and 25 (girls if necessary).

Site Manager-\$40.00	Athletic Trainer-\$70.00 (based on \$35.00/hour – average of 2 hours per contest)	Scoreboard Operator-\$30.00	Ticket Sellers-\$30.00
Announcer-\$30.00	Officials (3) \$65.00/per for sectional contests plus mileage of \$1.00 per mile, one way, over 50 miles (miles rounded to the nearest mile)	Officials (3) \$80.00 for district contests plus mileage of \$1.00 per mile, one way, over 50 miles (miles rounded to the nearest mile)	

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-b-7  
RES. #16-258

RESOLUTION TO AMEND RESOLUTION NO. 16-207 TO APPROVE  
THE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education amend Resolution No. 16-207 to approve the employment of the following Project Link personnel effective 8/22/2016.

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Josephine Lux	Assistant Site Coordinator	Step 0	Step 1
David Dybowski	Assistant Site Coordinator	Step 0	Step 1

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

October 24, 2016  
16-461

EXHIBIT C-2-b-8  
RES. #16-259

RESOLUTION TO APPROVE ADULT EDUCATION – WESTSIDE CONNECTIONS

RESOLVED that the Westlake Board of Education approves the employment of adult education personnel for the Westside Connections Program for the 2016-2017 school year. Contracts are to be paid out of Fund 019, Special Cost 9929.

Adult Education – Westside Connections

<u>Name</u>	<u>Position</u>	<u>Months</u>	<u>Hours</u>	<u>Days/Week</u>	<u>Rate</u>
James Bingham	Adult Ed Teacher	7	3	1	\$25.00/hour
Lucille Faup	Adult Ed Teacher	7	3	1	\$25.00/hour
Meredith Rocco	Adult Ed Teacher	7	3	1	\$25.00/hour

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-b-9  
RES. #16-260

RESOLUTION TO APPROVE MENTORS AND FACILITATORS  
FOR RESIDENT EDUCATORS

RESOLVED that the Westlake Board of Education approves the following Mentors and Facilitators for Resident Educators during the 2016-17 school year.

<u>Name</u>	<u>Position</u>	<u>Mentee</u>	<u>School</u>	<u>RE Year</u>
Tina Fouts	Mentor	Nora Brady	Hilliard	1
Claudia Vakos	Mentor	Katie Esarove	LBMS	1
Hannah Lozada	Mentor	Tara Obral	Bassett	1
Heather Marinelli	Mentor	Taylor Ratliff	LBMS	2
Elizabeth Zingales	Mentor	Amanda Stoner	Bassett	2
Laura Miller	Mentor	Matthew Krupa	WHS	2
Chelsea Diso	Mentor	Angela Wetula	Bassett	2
Dawn Dawson	Facilitator	Laura McLean	Dover	3
Dameon Headings	Facilitator	Adam Gordon	Dover	3
Elizabeth Zingales	Facilitator	Paige Kruse	WHS	3
Christina Meecha	Facilitator	Kayleigh O'Neill	Hilliard	3
Elizabeth Zingales	Facilitator	Matt Mayforth	WHS	3
Elizabeth Zingales	Facilitator	Abby Horvath-Stange	WHS	3
Hannah Lozada	Facilitator	Karleigh House	Bassett	4
Nick Miller	Facilitator	Joe Heiland	Hilliard	4
Laura Miller	Facilitator	Thomas Major	WHS	4
Christina Meecha	Facilitator	Brooke Romp	Hilliard	4
Heather Marinelli	Facilitator	Michael Berlekamp	WHS	4
Elizabeth Noren	Facilitator	Amber Greene	WHS	4
Jennifer Petticord	Facilitator	Brian Charkosky	DIS	4

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-c  
RES. #16-261

RESOLUTION TO APPROVE CONTRACTS AND AGREEMENTS

RESOLVED that the Westlake Board of Education approves the following contracts and agreements.

North Coast Shared Service Alliance  
Licensed Substitute Services

K-12

Applewood HPC

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

EXHIBIT C-2-d  
RES. #16-262

RESOLUTION TO APPROVE FIELD TRIPS

RESOLVED that the Westlake Board of Education approves the following overnight field trips:

Westlake High School Science Olympiad  
MIT Science Olympiad Invitational Tournament  
Cambridge, MA

Depart: January 19, 2017 at 1:00 p.m.

Return: January 22, 2017 at 10:00 p.m.

Approximate Cost Per Pupil: \$300.00\*

Westlake High School/Lee Burneson Middle School Science Olympiad  
Wright State University Science Olympiad Invitational  
Dayton, OH

Depart: January 27, 2017 at 9:00 a.m.

Return: January 28, 2017 at 10:00 p.m.

Approximate Cost Per Pupil: \$25.00 to \$30.00 plus meals\*

Westlake High School/Lee Burneson Middle School Science Olympiad  
New Albany Science Olympiad Invitational  
New Albany, OH

Depart: February 24, 2017 at 4:00 p.m.

Return: February 25, 2017 at 9:00 p.m.

Approximate Cost Per Pupil: \$25.00 to \$30.00 plus meals\*

Westlake High School/Lee Burneson Middle School Science Olympiad  
Science Olympiad Ohio State Tournament  
New Albany, OH

Depart: February 24, 2017 at 4:00 p.m.

Return: February 25, 2017 at 9:00 p.m.

Approximate Cost Per Pupil: \$25.00 to \$30.00 plus meals\*

\*All Costs Paid by Student Fees

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Ms. Winter AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Kraft AYE

Dr. Stoll AYE

EXHIBIT C-2-e  
RES. #16-263

RESOLUTION TO APPROVE ARCHITECTURAL SERVICES

RESOLVED that the Westlake Board of Education approves the qualifications for architectural services for the Westlake City School District to Lesko Associates, Inc., Westlake, Ohio. The term of the engagement will be for a period of five years beginning October 24, 2016.

Motion by Mr. Finucane

Seconded by Dr. Stoll

Roll Call Vote:

Ms. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>
Dr. Stoll	<u>AYE</u>

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