

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Thursday, November 4, 2004 – 7:00 p.m. – Work Session
Administration Building – Board Room
27200 Hilliard Blvd.**

Call to Order: Time: 7:00 p.m.

Roll Call:

Mr. LeChaix:	<u>Present</u>	
Mrs. D'Ettorre Wargo	<u>Present</u>	
Mr. Beal	<u>Absent</u>	Entered the meeting at 7:03 p.m.
Mr. O'Malley	<u>Present</u>	
Ms. Rocco	<u>Present</u>	

Motion to Dispense with Pledge of Allegiance

Motion by Mrs. D'Ettorre Wargo
Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Acknowledgment of Visitors – None.

Approval of Agenda

Motion by Mrs. D'Ettorre Wargo
Seconded by Ms. Rocco

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

Mr. Beal entered the meeting at 7:03 p.m.

A. Action Items

- | | | |
|----|---|-------------|
| 1. | Resolution to Approve 2005-2006 School Calendar | Exhibit A-1 |
| 2. | Resolution to Accept Bids and Award TV Studio Equipment | Exhibit A-2 |

President LeChaix indicated the next WestShore Board Meeting is at Westlake on November 17, 2004.

B. Work Session

1. Discussion Regarding Tax Issues

- The Board directed Treasurer Pepera to file challenges to the exemption status of medical office buildings located in Westlake.

Motion by Mr. O'Malley

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

2. Discussion Regarding Communications

- Superintendent Costanza provided an synopsis of the recent interviews held with two publications firms: Gianfagna Marketing and Burges & Burges.
- The Board discussed the strengths and weaknesses of these firms and how they relate to the issue at hand.
- The Board agreed to move forward with employing Burges & Burges to analyze the communications issues in the school district.

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

3. Discussion Regarding Management of Performing Arts Center

Costanza: Briefed the Board on the upcoming management issues concerning the Performing Arts Center.

LeChaix: Indicated the Performing Arts Center coordinator position requires more expertise than people might think.

Wargo: Wants to make sure the coordinator selected has pride for the facility.

Beal: The District should require performing arts staff to be certified in equipment operations at the Performing Arts Center.

Wargo: Is concerned with the oversight coordination on the maintenance of the facility.

Beal: The principal should be responsible for making sure staff follows through with their supervisory duties.

O'Malley: Position responsibilities should coincide with the scope of the facility.

Rocco: Would like an individual to coordinate Performing Arts Center activities as well as foster additional usage.

Beal: Suggested the Board consider offering a guaranteed minimum salary for this part-time position with the understanding that additional compensation could be earned from night performances which are privately funded.

LeChaix: Suggested Superintendent Costanza contact TRI-C for some assistance in developing an appropriate job description and information regarding the potential applicant pool.

Wargo: The coordinator should report to a central administration person.

Rocco: What about considering a district-wide performing arts supervisor?

LeChaix: What is the main priority of the position in question? Is it managerial or technical in nature?

- In an effort to determine interest, the Board directed the superintendent to advertise a part-time position with flexible hours and negotiable salary.

C. Adjourn to Executive Session

Time: 8:51 p.m.

Purpose: To Discuss Negotiations

Motion by Mr. Beal
Seconded by Mrs. D'Ettorre Wargo
Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

Others in Attendance: Costanza, Pepera, Slocum

Adjourn Executive Session and Return to Regular Session

Time: 9:45 p.m.

D. Adjournment

President LeChaix adjourned the meeting at 9:46 p.m.

President

Treasurer

*The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT A-1
RES. #04-316

RESOLUTION TO APPROVE 2005-2006 SCHOOL CALENDAR

RESOLVED THAT

the Westlake Board of Education approves the Westlake City School District School Calendar for 2005-2006 school year (attached).

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. O'Malley

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

RESOLUTION TO ACCEPT BIDS
AND AWARD TV STUDIO EQUIPMENT

WHEREAS, bids were solicited by advertisement by the Westlake City School District for the TV Studio Equipment for the new TV Studio at Westlake High School as required by law, received, and publicly opened October 22, 2004, and

WHEREAS, the following base and alternate bid was received:

Industrial Video, Cleveland, Ohio \$161,300

WHEREAS, a reference check and review of submitted bid documents demonstrate that Industrial Video is the lowest, responsive and responsible bidder,

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westlake City School District award the Westlake High School TV Studio bid to Industrial Video and that the Board President and Treasurer are authorized to enter into a contract.

Motion by Mrs. D'Ettorre Wargo

Seconded by Mr. Beal

Roll Call Vote:

Mr. LeChaix	<u>AYE</u>
Mrs. D'Ettorre Wargo	<u>AYE</u>
Mr. Beal	<u>AYE</u>
Mr. O'Malley	<u>AYE</u>
Ms. Rocco	<u>AYE</u>

WESTLAKE CITY SCHOOL DISTRICT

2005-2006 SCHOOL CALENDAR

AUGUST/SEPT 2005				
27 days				
M	T	W	Th	F
22	23	24	25	26
29	30	31	1	2
3	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

OCTOBER 2005				
20 days				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

NOVEMBER 2005				
19 days				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

DECEMBER 2005				
12 days				
M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

JANUARY 2006				
19 days				
M	T	W	Th	F
3	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

FEBRUARY 2006				
19 days				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

MARCH 2006				
23 days				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

APRIL 2006				
14 days				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

MAY/JUNE 2006				
27 days				
M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31	1	2
5	6	7	8	9

TOTAL DAYS: 180

Opening Staff Meeting	Tues	08/23	Martin Luther King Day	Mon	01/16
All Students Start	Wed	08/24	End of 2nd Grading Period	Fri	01/20
Kindergarten Starts	Thurs	08/25	Teacher Records Day	Tues	01/23
Labor Day	Mon	09/05	Presidents' Day	Mon	02/20
NEOEa Day	Fri	10/14	End of 3rd Grading Period	Wed	03/29
End of 1st Grading Period	Tues	10/28	Spring Break	Fri-Sun	04/14-04/23
Staff Inservice Day	Tues	11/08	Memorial Day	Mon	05/29
Compensatory Day	Wed	11/23	Last Student Day	Wed	06/07
Thanksgiving Vacation	Thurs-Fri	11/24-11/25	Teacher Records Day	Thurs	06/08
Winter Vacation	Mon-Mon	12/19-01/02			

 = Teacher Work Day (No Students)
 = Compensatory Day (No School)
 ✕ = No School

First Semester - August 24, 2004 through January 20, 2005 = 91 days
 Second Semester - January 24, 2005 through June 7, 2005 = 89 days