

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, November 16, 2009 – 5:30 p.m. – Regular Meeting  
Board of Education – 27200 Hilliard Blvd.**

Call to Order: Time: 5:31 p.m.

Roll Call Vote:

Ms. Rocco	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Marinucci	<u>Present</u>
Mr. Mays	<u>Present</u>
Mr. Sullivan	<u>Present</u>

Pledge of Allegiance: President Rocco led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Rocco thanked all in attendance.

President Rocco announced the Executive Session will start as soon as the Board attorney arrives.

Approval of Agenda (Amended to indicate Executive session will start when the attorney arrives)

Motion by Mr. Mays

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

\*Hearing of Public (15 Minutes) Agenda Items – None.

**A. Approval of Minutes**

1. Regular Meeting of October 19, 2009 with correction to spelling of Dave Centa's name.

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

B. Special Reports & Recognitions (Includes Superintendent's Report)

Superintendent Keenan reported on the following:

1. The fourth meeting of the 20/20 Vision Committee will be held on Wednesday, November 18<sup>th</sup> at Parkside with plans to finalize the Master Plan configuration.
2. Noted and distributed to the Board a recent staff survey on a grade level vs. neighborhood schools concept. He stated that the data will be shared with the 20/20 group on Wednesday.

C. Adjourn to Executive Session

Time: 5:39 p.m.

Purpose: Conference with Board attorney on a matter involving a tax valuation dispute

Motion by Ms. Rocco

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

Others in Attendance: Keenan, Pepera, Kevin Hinkel, Esq.

Adjourn Executive Session and Return to Regular Session

Time: 6:21 p.m.

D. Superintendent's Report (Continued from Item B above at 6:22 p.m.)

3. A resolution for Construction Manager (CM) services will be presented for Board consideration this evening.
4. Discussed recent WestLife article regarding facilities.
5. Indicated there are new standards from the ODE that are now available for public comment.
6. Commented about Staff Professional Development day.
7. Indicated the Curriculum sub-committee recently met.
8. Noted the third grade reading scores and OGT scores will soon be received by the district.
9. Highlighted some major student accomplishments associated with curricular and extracurricular activities.

E. Treasurer's Report/Recommendations

1. Action Items

- |  |               |
|--|---------------|
| a. Resolution to Approve Quarterly Report and Financial Forecast | Exhibit D-1-a |
| b. Resolution to Issue Then and Now Certificate                  | Exhibit D-1-b |
| c. Resolution to Authorize Treasurer to Return Advance           | Exhibit D-1-c |
| d. Resolution to Accept Funds                                    | Exhibit D-1-d |
| e. Resolution to Establish Appropriations                        | Exhibit D-1-e |
| f. Resolution to Adjust FY10 Appropriations                      | Exhibit D-1-f |

F. CAC Reports – None.

G. New Business

1. Action Items

- |   |                 |
|---|-----------------|
| a. Resolution to Accept Gifts and Contributions   | Exhibit F-1-a   |
| b. Resolutions to Approve Staff Recommendations   |                 |
| 1. Resolution to Approve Resignations and Employment of Staff Members                                     | Exhibit F-1-b-1 |
| 2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members                     | Exhibit F-1-b-2 |
| 3. Resolution to Approve Supplemental Contracts   | Exhibit F-1-b-3 |
| 4. Resolution to Approve Resignation and Employment of Adult Basic Literacy Education Personnel 2009-2010 | Exhibit F-1-b-4 |
| 5. Resolution to Approve Certified Home Instruction   | Exhibit F-1-b-5 |
| 6. Resolution to Approve Salary Adjustments for Project Link Personnel                                    | Exhibit F-1-b-6 |
| 7. Resolution to Approve Stipends for Lead Teacher and Professional Development Paid from Grant Funds     | Exhibit F-1-b-7 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services                | Exhibit F-1-c   |
| d. Resolution to Rank Top Construction Management Firms and Enter into Contract Negotiations              | Exhibit F-1-d   |

H. Director of Business Affairs Report

Dave Puffer reported on the following District projects:

1. Discussed the possibility of permitting vendors to advertise on the school district website as an alternative source of funding.  
Sullivan – Asked Mr. Puffer if it was possible to negotiate some minimum monetary amount that would be received as a result of the relationship.  
Puffer – Stated to Mr. Sullivan that the revenue to the District would be based on website activity and not on any guaranteed minimum amount.  
Mays – Asked Mr. Puffer if there are any concerns about filtering or screening what individuals will be able to link to.  
Puffer – Stated that Renee Bailey, Technology Coordinator, has reviewed the proposal and sees no concerns with this issue.

The Board unanimously agreed that Dave Puffer should continue to pursue this alternative funding option.

2. The Dover parking lot has been restriped to produce better traffic patterns.  
Rocco – Thanked Mr. Puffer for finding a good solution in providing safety for our students.
3. Keenan – Indicated to the Board he may need to use capital dollars to finance some preliminary costs related to our facilities project (i.e. soil testing, traffic study). .

I. Board Items

CAC

Winter –She spoke briefly about the Board input into the bylaws of the CAC and the proposed changes to the membership application.

Rocco – Indicated to Ms. Winter she would like to include a question on the application about other positions of leadership.

Sullivan – Indicated to Ms. Winter he likes the proposed changes to the application.

The Board discussed the potential for a rolling membership year for members rather than in April of each year for vacant positions.

Marinucci – Indicated that the bylaws appear to be overly prescriptive.

Keenan – Stated that the reconstruction of the bylaws was a CAC project initiative a few years ago.

After some discussion, the Board unanimously agreed it is best to maintain the current CAC application process.

#### OSBA

Winter – She discussed the happenings of the recent Curriculum sub-committee meeting and stated the Superintendent reviewed extended learning opportunities in conjunction with our CIP plan.

Mays – Indicated that some of our teachers are providing many global connection opportunities for our students.

Sullivan – Asked Ms. Winter if the Committee meeting addressed how curriculum will be delivered in the future.

Keenan – Indicated to Mr. Sullivan that district officials are continuing to explore how instruction will be delivered in the future and how we can incorporate into our Master Planning process.

#### Meeting Change

Rocco – Discussed moving the December 14<sup>th</sup> meeting of the Board to December 10<sup>th</sup>. The Board agreed to change the meeting to December 10<sup>th</sup> at 6 p.m. and instructed CFO/Treasurer Pepera to notice the change.

#### \*Hearing of Public (15 Minutes)

Dave Centa: The OSFC stated they reviewed the 20/20 plan. Does the OSFC have a model plan for Westlake?

Keenan: Indicated to Mr. Centa the OSFC reviews the plan to see what is fundable according to their template.

Centa: Asked the Superintendent to explain the funding process for a facilities initiative.

Keenan: Indicated to Mr. Centa the Board would have to initiate several actions as prescribed by statute prior to placing an issue on the May ballot.

Centa: Asked Mr. Pepera about the assigning of the fund-SPCC for the Martha Holden Jennings grant.

Pepera: Indicated to Mr. Centa that nomenclature is defined by the state.

Centa: Asked the Board if there is any discussion about testing in alignment with standards.

Keenan: Indicated to Mr. Centa the district is fortunate to already have achieved alignment, but continually monitors for any irregularities from the Standards.

Centa: Asked the Superintendent at what age do you think a student would understand the concept of a loan.

Keenan: Indicated to Mr. Centa that his question is subjective, but financial standards are integrated in our curriculum.

Steven Sabolich: Asked Mr. Puffer if the proposed sponsorship agreement provide a revenue stream. Stated that based on his experience, there are a number of arrangement/vendors offering a percentage of sales arrangements.

J. Adjournment

President Rocco adjourned the meeting at 7:40 p.m.

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President

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Treasurer

\* The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE QUARTERLY REPORT AND FINANCIAL FORECAST

RESOLVED that the Westlake Board of Education approves the 1st quarter financial update and five-year forecast.

Motion by \_\_\_\_\_ Mr. Marinucci

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Marinucci \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

EXHIBIT D-1-b  
RES. #09-369

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase order:

<b>PO No.</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
78334	Allen Refrigeration	HVAC repairs at Transportation	\$4,490.68

Motion by \_\_\_\_\_ Mr. Sullivan \_\_\_\_\_

Seconded by \_\_\_\_\_ Mr. Marinucci \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE \_\_\_\_\_

Ms. Winter \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Mays \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_ AYE \_\_\_\_\_

RESOLUTION TO AUTHORIZE TREASURER TO RETURN ADVANCE

RESOLVED that the Westlake Board of Education authorizes the Treasurer to return the following advance:

<b>From</b>	<b>To</b>	<b>Amount</b>
Uniform Supplies (009-9009)	General Fund (001)	\$20,849.03

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Marinucci \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE



EXHIBIT D-1-d  
RES. #09-371

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following fund:

Local Funds	Amount	Fund	Special Cost Center
Martha Holden Jennings Foundation FY10 – Shannon Fortuna	\$2,806.00	007	9610

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Marinucci \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

<b>MARTHA HOLDEN JENNINGS FOUNDATION FY10 -Shannon Fortuna</b>	
<b>Account</b>	<b>Amount</b>
007-1100-500-9610	
Supplies & Materials	\$2,806.00

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT D-1-f  
RES. #09-373

RESOLUTION TO ADJUST FY10 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY10 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100-200			
Instructional- Benefits	\$4,907,295.00	\$4,904,648.57	(\$2,646.43)
001-1100-400			
Instructional-Purchased Services	\$77,740.50	\$81,035.50	\$3,295.00
001-1100-500			
Instructional-Supplies	\$679,317.50	\$682,067.77	\$2,750.27
001-1100-600			
Instructional-Equipment	\$135,582.91	\$144,784.13	\$9,201.22
001-1200-400			
Special Instruction-Purchased Services	\$3,075.00	\$13,375.00	\$10,300.00
001-1200-500			
Special Instruction-Supplies	\$6,476.77	\$6,869.78	\$393.01
001-1900-400			
General Instruction-Purchased Services	\$1,250,590.00	\$1,239,896.99	(\$10,693.01)
001-2100-400			
General Support-Purchased Services	\$542,550.00	\$543,264.11	\$714.11
001-2100-500			
General Support-Supplies	\$28,985.23	\$28,271.12	(\$714.11)
001-2200-400			
Support Services-Purchased Services	\$232,426.76	\$232,448.25	\$21.49
001-2200-500			
Support Services-Supplies	\$96,861.05	\$96,840.30	(\$20.75)

EXHIBIT D-1-f  
(Continued)

001-2200-800			
Support Services-Miscellaneous	\$6,550.00	\$6,700.00	\$150.00
001-2400-200			
Admin-Benefits	\$769,876.00	\$772,522.43	\$2,646.43
001-2400-500			
Admin-Supplies	\$32,916.62	\$3,627.36	(\$29,289.26)
001-2400-600			
Admin-Equipment	\$4,665.38	\$6,660.78	\$1,995.40
001-2400-800			
Admin-Miscellaneous	\$47,245.00	\$49,460.92	\$2,215.92
001-2500-400			
Fiscal-Miscellaneous	\$41,472.41	\$41,823.41	\$351.00
001-2500-800			
Fiscal-Equipment	\$667,049.32	\$664,482.40	(\$2,566.92)
001-2700-400			
Maintenance-Purchased Services	\$1,810,176.00	\$1,856,248.25	\$46,072.25
001-2700-500			
Maintenance-Supplies	\$339,394.00	\$314,473.36	(\$24,920.64)
001-2700-700			
Maintenance-Replacement Equipment	\$31,272.00	\$41,258.82	\$9,986.82
001-2900-500			
Community Info-Supplies	\$2,079.14	\$8,073.46	\$5,994.32
001-5200-700			
Gen Site Improvement-Replacement Equip.	\$9,139.91	\$4,055.64	(\$5,084.27)
001-5300-400			
General Architect/Engineering-Pur. Svcs.	\$65,000.00	\$66,800.00	\$1,800.00
001-5600-400			
Gen Bldg Improvement-Purchased Svcs.	\$8,100.18	\$13,527.90	\$5,427.72

EXHIBIT D-1-f  
(Continued)

001-5600-700			
Gen Bldg Improvement-Replace Equip	\$0.00	(\$14,199.03)	(\$14,199.03)
001-7200-900			
Transfers	\$492,759.91	\$479,580.11	(\$13,179.80)
001-7400-900			
Advances Out	\$35,000.00	\$34,999.26	(\$0.74)
<b>Total</b>	<b>\$12,323,596.59</b>	<b>\$12,323,596.59</b>	<b>\$0.00</b>
<b>BOND RETIREMENT</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
002-2500-800-9002			
Bond Retirement-Auditor/Treasurer Fees	\$2,001.25	\$1,126.25	(\$875.00)
002-6100-410-9002			
Bond Retirement-Legal Services	\$5,498.75	\$6,373.75	\$875.00
<b>Total</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$0.00</b>
<b>IN-SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
018-4600-500-9778			
WHS Choral-Supplies	\$1,000.00	\$1,328.00	\$328.00
018-4600-600-9778			
WHS Choral-Equipment	\$1,000.00	\$672.00	(\$328.00)
<b>Total</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>\$0.00</b>
<b>WALMART TEACHER OF THE YEAR</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
019-1100-500-9619			
Walmart-Supplies	\$2,550.54	\$1,049.04	(\$1,501.50)
019-1100-600-9619			
Walmart-Equipment	\$0.00	\$1,501.50	\$1,501.50
<b>Total</b>	<b>\$2,550.54</b>	<b>\$2,550.54</b>	<b>\$0.00</b>
<b>ATHLETICS</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
300-4500-100-9500			
Athletics-Salaries	\$6,539.58	\$6,599.58	\$60.00

EXHIBIT D-1-f  
(Continued)

300-4500-200-9500			
Athletics-Benefits	\$986.10	\$995.35	\$9.25
300-4500-800-9500			
Athletics-Miscellaneous	\$31,259.00	\$31,189.75	(\$69.25)
<b>Total</b>	<b>\$38,784.68</b>	<b>\$38,784.68</b>	<b>\$0.00</b>
<b>ABLE FY08</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-100-9308			
Instruction - Salaries	\$4,212.00	\$5,872.11	\$1,660.11
501-1400-500-9308			
Instruction - Supplies	\$156.42	\$0.00	(\$156.42)
501-1400-600-9308			
Instruction - Equipment	\$3.69	\$0.00	(\$3.69)
501-2200-400-9308			
Support Services - Purchased Services	\$1,500.00	\$0.00	(\$1,500.00)
<b>Total</b>	<b>\$5,872.11</b>	<b>\$5,872.11</b>	<b>\$0.00</b>
<b>ABLE FY09</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-100-9309			
Instruction - Salaries	\$4,679.50	\$11,103.41	\$6,423.91
501-1400-200-9309			
Instruction - Benefits	\$1,504.71	\$1,020.55	(\$484.16)
501-1400-400-9309			
Instruction - Purchased Services	\$500.00	\$0.00	(\$500.00)
501-1400-500-9309			
Instruction - Supplies	\$33.47	\$0.00	(\$33.47)
501-1400-600-9309			
Instruction - Equipment	\$742.13	\$0.00	(\$742.13)
501-2200-100-9309			
Support Services - Salaries	\$5,822.50	\$3,435.25	(\$2,387.25)

EXHIBIT D-1-f  
(Continued)

501-2200-200-9309			
Support Services - Benefits	\$999.08	\$530.75	(\$468.33)
501-2200-400-9309			
Support Services - Purchased Services	\$1,221.68	(\$36.89)	(\$1,258.57)
501-2200-500-9309			
Support Services - Supplies & Materials	\$72.00	\$0.00	(\$72.00)
501-2200-800-9309			
Prof Development - Other	\$100.00	\$0.00	(\$100.00)
501-3200-400-9309			
Family/Community - Purchased Services	\$200.00	\$0.00	(\$200.00)
501-3200-500-9309			
Family/Community - Supplies	<u>\$178.00</u>	<u>\$0.00</u>	<u>(\$178.00)</u>
<b>Total</b>	<b>\$16,053.07</b>	<b>\$16,053.07</b>	<b>\$0.00</b>
<b>ABLE FY10</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-100-9310			
Instruction - Salaries	\$29,517.00	\$21,453.98	(\$8,063.02)
501-1400-200-9310			
Instruction - Benefits	\$4,870.00	\$5,380.00	\$510.00
501-1400-400-9310			
Instruction - Purchased Services	\$0.00	\$150.00	\$150.00
501-1400-500-9310			
Instruction - Supplies	\$100.00	\$3,500.00	\$3,400.00
501-1400-600-9310			
Instruction - Equipment	\$0.00	\$450.00	\$450.00
501-2200-200-9310			
Support Services - Benefits	\$4,309.00	\$4,415.00	\$106.00

EXHIBIT D-1-f  
(Continued)

501-2200-400-9310			
Support Services/PD - Purchased Srvc.	\$658.00	\$3,462.00	\$2,804.00
501-2200-500-9310			
Support Services - Supplies & Materials	\$100.00	\$250.00	\$150.00
501-3200-500-9310			
Family/Community - Supplies	\$50.00	\$250.00	\$200.00
501-2700-400-9310			
Facilities - Purchased Services	\$0.00	\$293.02	\$293.02
<b>Total</b>	<b>\$39,604.00</b>	<b>\$39,604.00</b>	<b>(\$0.00)</b>
<b>EL CIVICS FY09</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
501-1400-200-9509			
Instruction - Benefits	\$58.66	\$36.54	(\$22.12)
501-1400-500-9509			
Instruction - Supplies	\$0.00	\$23.80	\$23.80
501-2200-200-9509			
Support Services - Benefits	\$1.68	\$0.00	(\$1.68)
<b>Total</b>	<b>\$60.34</b>	<b>\$60.34</b>	<b>\$0.00</b>
<b>AARA S.D. STABILIZATION FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
532-1900-400-932N			
AARA Stabilization-Community School	\$0.00	\$676.54	\$676.54
532-2700-400-932N			
AARA Stabilization-Purchased Services	\$78,805.20	\$78,128.66	(\$676.54)
<b>Total</b>	<b>\$78,805.20</b>	<b>\$78,805.20</b>	<b>\$0.00</b>

Motion by \_\_\_\_\_ Mr. Sullivan

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Marinucci \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE



EXHIBIT F-1-a  
RES. #09-374

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accept with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Hilliard Lakes Golf Course  
Mr. Ron Zaleski  
31666 Hilliard Blvd.  
Westlake, OH 44145

Donated the use of the golf course and driving range (valued at \$1,577.00) to the Girls' Golf team at Westlake High School for use during the girls' golf season.

Outback Steakhouse  
Mr. Buddy Emsler, Proprietor  
24900 Sperry Drive  
Westlake, OH 44145

Donated 8 gift certificates at \$25.00 each to WHBS-TV at Westlake High School to award to the athlete or adult of the month on the *Demon Zone* show.

Party Station  
25027 Center Ridge Road  
Westlake, OH 44145

Donated a football to the Athletic Department at Westlake High School to use as a football team gift.

Verizon  
Mr. Gary Chizmar  
28118 Lincoln Road  
Bay Village, OH 44140

Donated \$750.00 to the ABLE Program at Westlake High School to purchase additional materials for the adult students, especially math manipulatives.

Motion by \_\_\_\_\_ Mr. Mays

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Marinucci \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

RESOLUTION TO APPROVE LEAVE, RESIGNATION AND  
EMPLOYMENT OF STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the leave, resignation and employment of staff members for the 2009-2010 school year, as follows:

Certified Maternity Leave

<u>Name</u>	<u>Effective Date</u>
Kelli Butler	10/26/2009

Classified Resignation For Purpose of Retirement

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Diane Christian	Driver	02/01/2010

Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Level</u>	<u>FTE</u>
Cheryl Watterson	Bassett 2 <sup>nd</sup> Grade	10/26/09	0	BA+30	1.0

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Hrs/Day</u>	<u>Mos.</u>
Cindy DeFeo	WHS Kitchen Helper	10/21/09	5	3.75	9
Denis Mone	PAC Cleaner	10/27/09	2	19 Hrs/Wk	12
Jennifer Sanders	Data Processing Clerk	10/28/09	7	6.00	12

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco	_____ AYE
Ms. Winter	_____ AYE
Mr. Marinucci	_____ AYE
Mr. Mays	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-2  
RES. #09-376

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT  
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows:

Classified Substitute Resignation

None

Certified Substitute Resignation

Susan Brelo

Classified Substitutes

<u>Name</u>	<u>Positions</u>
Kymberly Fox	Driver
Delores Bott	Custodian / Cleaner

Certified Substitutes

Emily Allsop	Katy Kehoe	Joanne Merker	Lisa Spieth
Heather Cizmadia	Ann Keller	Rebecca Priefer	Casey Stahl
Carole Gerard	Tracy Martello	William Poskarbiewicz	
Mark Jacobs			

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco	_____ AYE
Ms. Winter	_____ AYE
Mr. Marinucci	_____ AYE
Mr. Mays	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE 2009-2010 RESIGNATIONS  
AND EMPLOYMENT FOR SUPPLEMENTAL CONTRACTS  
(In-District and Out-of-District)

RESOLVED that the Westlake Board of Education approves the following resignations and employment of 2009-2010 supplemental contracts (in-district and out-of-district):

RESIGNATIONS

<u>Name</u>	<u>Position</u>
Catherine McGlaughlin	WHS Asst. Band Director (100%)
Jillene Fulecki	LBMS 7 <sup>th</sup> Grade Girls' Basketball Coach
Jillene Fulecki	LBMS 8 <sup>th</sup> Grade Girls' Basketball Coach
Jessica Dye	WHS Asst. Swim Coach
Jeff Huber	WHS Boys' Freshman Basketball Coach

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Catherine McGlaughlin	WHS Asst. Band Co-Director (83%)	N	0
Scott Rovniak	WHS Asst. Band Co-Director (17%)	Y	20
Jessica Dye	WHS Girls' Asst. Swim Coach	Y	From 1 to 4
Matthew Jankowski	WHS Boys' Freshman Basketball Coach	N	0
Samantha DiFranco	WHS Frosh Basketball Cheer Advisor	N	0
Michael Thoms	LBMS 7 <sup>th</sup> Grade Girls' Basketball Coach	Y	0
Jake Percival	LBMS Asst. Wrestling Coach	Y	0

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq.  
The individuals recommended above were determined to be the most qualified applicants.

Motion by Ms. Winter

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-4  
RES. #09-378

RESOLUTION TO APPROVE RESCINDING OF HOURS AND EMPLOYMENT OF  
ADULT BASIC LITERACY EDUCATION PERSONNEL 2009-2010

RESOLVED that the Westlake Board of Education approves the rescinding of hours and employment of personnel for the Adult Basic Literacy Education (A.B.L.E.) Program. Contracts are to be paid out of A.B.L.E. Project Number 045062-AB-S1-2008C, A.B.L.E. Project Number 045062-AB-S1-2009C, A.B.L.E. Project Number 045062-AB-S1-2010 and A.B.L.E. English Literacy and Civics Education Project Number 045062-AB-S2-2010.

RESCIND HOURS

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Cheryl Williams	A.B.L.E./PM Orientation	70	\$22.55	\$1,578.50

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Total</u>
Margareth Braathen	A.B.L.E./PM Orientation	70	\$22.55	\$1,578.50
Margareth Braathen	A.B.L.E./ESOL Substitute	As Needed	\$22.55	

Motion by Ms. Winter

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction at the negotiated rate of pay:

Claire Bookman to provide home instruction effective 10/21/09-02/01/10, not to exceed 60 hours.

Drew Hocevar to provide home instruction effective 10/21/09-02/01/10, not to exceed 40 hours.

Motion by Ms. Winter

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-b-6  
RES. #09-380

RESOLUTION TO APPROVE SALARY ADJUSTMENT  
FOR PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves the salary adjustments for the following Project Link personnel:

Matthew Sprosty	Step:	4
Project Link Teacher	Effective:	11/30/09

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco	_____ AYE
Ms. Winter	_____ AYE
Mr. Marinucci	_____ AYE
Mr. Mays	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE STIPENDS FOR LEAD TEACHER  
AND PROFESSIONAL DEVELOPMENT PAID FROM GRANT FUNDS

RESOLVED that the Westlake Board of Education approves stipends for the following personnel for the 2009-2010 school year, funded by the Title II-A Grant:

TITLE II-A FY10-Improving Teacher Quality

Colleen Steidel -- \$500

Envisions Math Lead Teacher and  
Grade 5 Professional Development

Amy Butcher - 3 Hours at Negotiated Rate

ALEKS Math Software Professional Development

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Marinucci \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE



EXHIBIT F-1-c  
RES. #09-382

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS  
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for  
Admission of Tuition Pupils and Purchased Services:

2009-2010 School Year

Berea City School District  
Olmsted Falls City Schools  
ESC Cuyahoga County - Audiology Services  
ESC Cuyahoga County - Hearing Impaired Services

Motion by \_\_\_\_\_ Ms. Winter \_\_\_\_\_

Seconded by \_\_\_\_\_ Mr. Marinucci \_\_\_\_\_

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE \_\_\_\_\_

Ms. Winter \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Marinucci \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Mays \_\_\_\_\_ AYE \_\_\_\_\_

Mr. Sullivan \_\_\_\_\_ AYE \_\_\_\_\_

RESOLUTION TO RANK THE TOP FIRMS THAT RESPONDED TO THE DISTRICT'S  
ANNOUNCEMENT FOR CONSTRUCTION MANAGEMENT SERVICES AND  
AUTHORIZING THE SUPERINTENDENT TO ENTER INTO  
CONTRACT NEGOTIATIONS WITH THE FIRM RANKED MOST QUALIFIED

WHEREAS, the District solicited statements of qualifications for construction management services in accordance with Sections 9.33 to 9.333 of the Revised Code in connection with the District's construction, equipping and improvement of certain school facilities and sites; and

WHEREAS, the District's construction management services review team (the "Review Team") reviewed and evaluated the submittals of those firms responding to that solicitation and, pursuant to that process, selected three of those firms for further consideration; and

WHEREAS, the Review Team interviewed and otherwise evaluated each of those construction management firms and, pursuant to that process, has ranked the construction management firms as shown on **Exhibit A** to this Resolution; and

WHEREAS, the Review Team has provided its recommendation to the Board along with additional information deemed pertinent by the Board related to selection and ranking of the construction management firms; and

WHEREAS, after reviewing that information and considering the recommendation of the Review Team, this Board intends to accept the recommendation of the Review Team and to enter into contract negotiations with the firm ranked most qualified;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District, County of Cuyahoga, State of Ohio, that:

- Section 1. Acceptance of Review Team Recommendation. The Board accepts the recommendation of the Review Team and considers the firms listed on **Exhibit A** to this Resolution to be the most qualified to provide the required construction management services, and hereby approves the ranking set forth in **Exhibit A**.
- Section 2. Commencement of Contract Negotiations. The Superintendent is authorized to contact the construction management firm ranked most qualified and begin contract negotiations.
- Section 3. Prior Acts Ratified and Confirmed The Board hereby affirms, approves and ratifies the process by which the construction management firms were evaluated and any actions previously taken by officials or agents of this Board in furtherance of the matters set forth in this Resolution.

EXHIBIT F-1-d  
(Continued)

- Section 4. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.
- Section 5. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.
- Section 6. Effective Date. This Resolution shall be in full force and effect from and immediately upon its adoption.

Motion by \_\_\_\_\_ Ms. Winter

Seconded by \_\_\_\_\_ Mr. Marinucci

Roll Call Vote:

Ms. Rocco \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Marinucci \_\_\_\_\_ AYE

Mr. Mays \_\_\_\_\_ AYE

Mr. Sullivan \_\_\_\_\_ AYE

**EXHIBIT A**

Ranking of Construction Management Firms

<u>Rank</u>	<u>Name of Firm</u>
First:	Turner Construction Company
Second:	Heery International, Inc.
Third:	Scaparotti Construction Group