

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, November 28, 2011 – 5:30 p.m. – Regular Meeting
Administration Building - Board Room – 27200 Hilliard Blvd.**

Call to Order: Time: 5:30 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Cross	<u>Present</u>
Ms. Rocco	<u>Present</u>
Mr. Sullivan	<u>Present</u>

Pledge of Allegiance: President Mays led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Mays thanked all in attendance.

Approval of Agenda

Motion by Ms. Winter

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Work Session of October 10, 2011

Motion by Ms. Rocco

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

2. Regular Meeting of October 24, 2011

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

B. Special Reports & Recognitions

- | | |
|---|-------------|
| 1. Resolution to Recognize Excellence In Teaching | Exhibit B-1 |
| 2. Resolution to Recognize Excellence In Classified Service | Exhibit B-2 |
| 3. Westlake Hockey Organization Presentation | |

Fred Keppler provided an overview of the Club Hockey program and rationale for their varsity status request. Mr. Mays suggested the board policy sub-committee review this request in January. Mr. Cross asked about the potential implications if the Board chose to wait to take action and instead referred this request to the policy committee. Dr. Keenan responded and then cited current board policy with respect to considering a sport for varsity status. He cautioned the Board about taking action in spite of its policy requirements. Mr. Sullivan commented that he would encourage the District to overcome any financial hurdle involved in this matter so as to allow for additional student participation.

Motion to Amend Agenda to Move CAC Report prior to Superintendent's Report

Motion by Mr. Mays

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

C. CAC Report – Research Topic Choices

Laura Steinbrink, co-chair of Citizens Advisory Committee, spoke on the group's focus to recruit new members and their potential research projects for the coming year: best practices for incorporating advertising and sponsorships and best practices for alumni communications and engagement for the purpose of fundraising.

D. Superintendent's Report

Superintendent Keenan noted the following:

1. Outstanding academic and extra-curricular student achievements during the Fall.
2. The District earned its second consecutive National AP Achievement Award only given to the top 1.5% of high schools in the country.
3. The Fall third grade reading scores were received, and the District has met the state indicators.
4. Communication has been sent to buildings regarding elimination of field trips in conjunction with our budget reduction plan.
5. Senior Seasonal Delights festivities will be held on December 8th.

E. Treasurer's Report/Recommendations

1. Action Items

- | | |
|---|---------------|
| a. Resolution to Approve Revised Student Activity Purpose Statement | Exhibit E-1-a |
| b. Resolution to Issue Then and Now Certificate | Exhibit E-1-b |
| c. Resolution to Adjust FY12 Appropriations | Exhibit E-1-c |

F. New Business

1. Action Items

- | | |
|---|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Resolution to Approve Resignations, FMLA, and Employment for Staff Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Resignations and Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve the Resignation and Employment of Supplemental Contracts | Exhibit F-1-b-3 |
| 4. Resolution to Approve the Employment of Adult Basic Literacy Education Personnel 2011-2012 | Exhibit F-1-b-4 |
| 5. Resolution to Approve Stipends for Professional Development | Exhibit F-1-b-5 |
| 6. Resolution to Approve Stipends for Mohican Outdoor Education Program | Exhibit F-1-b-6 |
| 7. Resolution to Approve Certified Home Instruction | Exhibit F-1-b-7 |
| 8. Resolution to Approve Employment of World Language After School Personnel | Exhibit F-1-b-8 |
| 9. Resolution to Approve Employment of Westside Connections Program – Adult Education Personnel | Exhibit F-1-b-9 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services | Exhibit F-1-c |
| d. Resolution to Approve Sunday Building Use | Exhibit F-1-d |
| e. Resolution to Approve Field Trip | Exhibit F-1-e |
| f. Resolution to Approve Beverage Provider Agreement | Exhibit F-1-f |
| g. Resolution to Proclaim "Students Against Destructive Decisions" Day | Exhibit F-1-g |
| h. Resolution To Award Contract For Lee Burneson Middle School Boiler Equipment | Exhibit F-1-h |
| i. Resolution To Award Contract For Lee Burneson Middle School Boiler Equipment Installation | Exhibit F-1-i |

G. Master Facility Plan Phase I Report

Superintendent Keenan provided an update on the construction project and noted a special Board meeting is scheduled on December 5th to award construction bids.

H. Director of Business Affairs Report

Dave Puffer noted the following:

1. The vendor switch from Pepsi to Coke will occur over winter break.
2. An RFP for District photography services is underway.
3. Winterization update.

I. Board Items

1. Resolution to Approve Appointment of Porter Public Library Trustee

Exhibit I-1

2. OSBA

Mr. Mays provided a recap of the OSBA conference held in Columbus. He further discussed the negative attributes of HB 136 and the potential for corrections to the biennial budget. Dr. Keenan then discussed and asked the Board for their feedback on full-day kindergarten for the 2012-13 school year. Mr. Mays responded he is in favor of providing full-day kindergarten and likes the idea of adding an additional tuition tier to help offset some of the hardship situations experienced by parents this year. Ms. Rocco indicated she is in favor of the full-day program to be operated in the same manner as the 2011-12 school year. Mr. Cross stated that in light of the District's financial situation he would not support an additional tuition eligibility tier. Instead, he suggested the District consider a spending reduction plan. Mr. Sullivan then asked when this matter would come for a vote. Dr. Keenan indicated he would like to have an answer from the Board by December. Mr. Sullivan stated he wants to support these initiatives, but needs to clearly understand the financial implication on the budget. Ms. Winter asked Dr. Keenan how the District will measure the performance of the full-day versus the half-day kindergarten programs. Dr. Keenan indicated that research supports full-day kindergarten, but there is no quantitative measure yet available. Ms. Rocco then asked Mr. Cross about his opinion on providing a full-day kindergarten program. Mr. Cross indicated he has additional questions but would not support an additional tier to the tuition scale. Mr. Sullivan stated the frustration seems to stem from the relationship between the size of the budget and the inability to add programs due to financial constraints. Ms. Rocco stated that she would like to hear other members' views on this topic so the group can then answer the Superintendent's question. Mr. Mays indicated the Board needs to provide Dr. Keenan with some focus or recommendation on whether to continue with full-day kindergarten or not. Dr. Keenan responded that the forecast already adopted by the Board has utilized the assumption that the tuition requirement will be eliminated in FY13, and that he is just trying to offer alternative options and then be able to timely communicate to parents. Mr. Cross indicated he prefers full-day kindergarten without tuition but understands the financial issues. He further stated he does not support adding an additional tier option and the Board should instead consider alternative budget cost reductions. Dr. Keenan then asked Mr. Cross for clarity purposes if he supports full-day kindergarten without adding an additional tuition tier. Mr. Cross responded by saying "yes." Mr. Mays asked Mr. Sullivan if he supports the status-quo full-day kindergarten program. Mr. Sullivan indicated he does not want to answer that question but would not change the current program. Ms. Winter and Mr. Mays indicated they support the full-day kindergarten program with the additional tuition tier. Dr. Keenan indicated that he would take the feedback he has received and come back to the Board with a proposal in December. Mr. Cross concluded in asking Dr. Keenan to provide numbers to his recommendation.

*Hearing of Public (15 Minutes) – None.

J. Adjournment

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

President Mays adjourned the meeting at 8:14 p.m.

President

Treasurer

- * The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO RECOGNIZE EXCELLENCE
IN TEACHING

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff members as recipients of the Excellence in Teaching Award:

Sandee Erdman

Erin Blahnik

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT B-2
RES. #11-286

RESOLUTION TO RECOGNIZE EXCELLENCE
IN CLASSIFIED SERVICE

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff members as recipients of the Excellence in Classified Service Award:

Judy Popelka

Larry Matus

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE REVISED STUDENT ACTIVITY
PURPOSE STATEMENT AND BUDGET

RESOLVED that the Westlake Board of Education approves the following revised Student Activity Purpose Statement and Budget:

2011-12 REVISED PURPOSE STATEMENT AND BUDGET*

<u>Fund</u>	<u>SCC</u>	<u>Description</u>	<u>Estimated Revenue</u>	<u>Estimated Expenses</u>
200	9845	Class of 2012 – WHS	<u>\$23,500.00</u>	<u>\$30,500.00</u>
		Total 200 Fund	\$23,500.00	\$30,500.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT E-1-b
RES. #11-288

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase orders:

PO No.	Vendor	Description	Amount
38313	Jostens Inc.	2010-2011 Yearbooks	\$2,887.19
85433	Hylant Administrative Services	Builder's Risk Insurance at new Middle School	\$11,340.00
85639	Ohio Department of Jobs and Family Services	Unemployment Benefits August 2011	\$3,840.20

Discussion:

Mr. Cross stated he will vote 'no' on these items as a reflection of his belief the District needs a reduction plan to mitigate rising expenses.

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT E-1-c
RES. #11-289

RESOLUTION TO ADJUST FY12 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY12 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-500			
Instruction-Supplies	\$647,382.87	\$683,979.25	\$36,596.38
001-1100-600			
Instruction-Equipment	\$99,500.00	\$103,198.35	\$3,698.35
001-1100-700			
Instruction-Replacement Equipment	\$41,998.29	\$45,413.29	\$3,415.00
001-1200-400			
Special Education-Purchased Services	\$2,550.00	\$2,601.79	\$51.79
001-1900-400			
Other Instruction-Purchased Services	\$1,643,400.00	\$1,649,007.00	\$5,607.00
001-2100-400			
General Support-Purchased Services	\$606,925.00	\$601,318.00	(\$5,607.00)
001-2100-500			
General Support-Supplies	\$33,525.00	\$35,709.76	\$2,184.76
001-2200-400			
General Support-Purchased Services	\$213,498.83	\$212,783.28	(\$715.55)
001-2200-500			
General Support-Supplies	\$107,933.49	\$139,307.25	\$31,373.76
001-2200-600			
General Support-Equipment	\$5,680.00	(\$33,839.49)	(\$39,519.49)
001-2400-400			
Admin-Purchased Services	\$305,423.00	\$306,390.00	\$967.00

EXHIBIT E-1-c
(Continued)

001-2400-500			
Admin-Supplies	\$45,016.90	\$3,623.63	(\$41,393.27)
001-2400-600			
Admin-Equipment	\$1,916.90	\$2,344.35	\$427.45
001-2400-800			
Admin-Miscellaneous	\$67,459.00	\$67,492.00	\$33.00
001-2600-400			
Business-Purchased Services	\$111,700.82	\$101,849.57	(\$9,851.25)
001-2600-500			
Business-Supplies	(\$8,950.00)	(\$68,862.82)	(\$59,912.82)
001-2700-400			
Maintenance-Purchased Services	\$1,591,233.47	\$1,753,320.41	\$162,086.94
001-2700-500			
Maintenance-Supplies	\$239,572.87	\$254,700.84	\$15,127.97
001-2700-600			
Maintenance-Equipment	\$1,578.13	\$4,319.10	\$2,740.97
001-2700-700			
Maintenance-Replacement Equipment	\$19,540.41	\$23,365.41	\$3,825.00
001-2800-400			
Transportation-Purchased Services	\$104,273.80	\$189,960.00	\$85,686.20
001-2800-500			
Transportation-Supplies	\$604,718.47	\$519,032.27	(\$85,686.20)
001-2900-500			
Community Info-Supplies	\$6,342.50	\$5,124.51	(\$1,217.99)
001-5200-700			
General Site Improvement-Replacement Equipment	\$0.00	(\$288.61)	(\$288.61)
001-5300-400			
General Architect-Purchased Services	\$10,000.00	(\$22,172.31)	(\$32,172.31)

EXHIBIT E-1-c
(Continued)

001-5600-700			
General Building Improvement-Replace. Eqt.	\$0.00	(\$3,049.09)	(\$3,049.09)
001-7200-900			
Transfers	\$460,000.00	\$385,592.01	(\$74,407.99)
Total	\$6,962,219.75	\$6,962,219.75	(\$0.00)
BOND RETIREMENT			
Account	From	To	Difference
002-6100-830-9002			
Bond Retirement-Refunding Issuance Costs	\$9,085,166.40	\$9,084,166.40	(\$1,000.00)
002-6100-840-9002			
Bond Retirement-Bank Charges	\$0.00	\$1,000.00	\$1,000.00
Total	\$9,085,166.40	\$9,085,166.40	\$0.00
UNIFORM SUPPLY			
Account	From	To	Difference
009-1100-500-9009			
Uniform Supply-Supplies	\$34,981.47	\$35,289.54	\$308.07
009-7400-900-9009			
Uniform Supply-Return of Advance	\$10,018.53	\$9,710.46	(\$308.07)
Total	\$45,000.00	\$45,000.00	(\$0.00)
COMMUNITY EDUCATION			
Account	From	To	Difference
011-3200-400-9110			
Community Ed-Purchased Services	\$100.00	\$75.00	(\$25.00)
011-3200-500-9110			
Community Ed-Supplies	\$1,700.00	\$1,725.00	\$25.00
Total	\$1,800.00	\$1,800.00	\$0.00
IN SERVICE			
Account	From	To	Difference
018-4600-500-9770			
Bassett Music-Supplies	\$300.00	\$466.99	\$166.99
018-4600-600-9770			
Bassett Music-Equipment	\$700.00	\$533.01	(\$166.99)
Total	\$1,000.00	\$1,000.00	\$0.00

EXHIBIT E-1-c
(Continued)

WESTLAKE MONTESSORI SCHOOL FY11			
Account	From	To	Difference
401-3200-500-9611			
Instruction Supplies & Materials	\$4.65	\$0.00	(\$4.65)
401-7500-900-9611			
Return of Funds	\$0.00	\$4.65	\$4.65
Total	\$4.65	\$4.65	\$0.00
ST. BERNADETTE FY 11			
Account	From	To	Difference
401-3200-400-9811			
Purchased Services	\$0.00	(\$351.38)	(\$351.38)
401-3200-500-9811			
Instruction Supplies & Materials	\$47.38	(\$0.24)	(\$47.62)
401-7500-900-9811			
Return of Funds	\$0.00	\$399.00	\$399.00
Total	\$47.38	\$47.38	\$0.00
LE CHAPERON ROUGE FY11			
Account	From	To	Difference
401-3200-500-9911			
Instruction Supplies & Materials	\$34.32	(\$83.98)	(\$118.30)
401-7500-900-9911			
Return of Funds	\$0.00	\$118.30	\$118.30
Total	\$34.32	\$34.32	\$0.00
EDUCATION JOBS FUND FY11			
Account	From	To	Difference
504-1100-100-9211			
Instruction - Salaries	\$99,205.34	\$102,279.50	\$3,074.16
Total	\$99,205.34	\$102,279.50	\$3,074.16
ABLE FY11			
Account	From	To	Difference
501-1400-100-9311			
Instruction - Salaries & Wages	\$6,661.77	\$11,242.05	\$4,580.28

EXHIBIT E-1-c
(Continued)

501-1400-200-9311			
Instruction - Benefits	\$1,230.85	\$1,036.12	(\$194.73)
501-1400-500-9311			
Instruction - Supplies & Materials	\$423.45	(\$613.41)	(\$1,036.86)
501-1400-600-9311			
Instruction - Equipment	\$385.54	\$0.00	(\$385.54)
501-2200-100-9311			
Support Services - Salaries & Wages	\$3,844.21	\$2,394.41	(\$1,449.80)
501-2200-200-9311			
Support Services - Benefits	\$745.45	\$396.97	(\$348.48)
501-2200-400-9311			
Support Services/PD - Purchased Services	\$465.00	\$0.00	(\$465.00)
501-2400-100-9311			
Governance/Admin. - Salaries & Wages	\$783.20	\$226.20	(\$557.00)
501-2400-200-9311			
Governance/Admin. - Benefits	\$157.35	\$37.50	(\$119.85)
501-2700-400-9311			
Facilities - Purchased Services	\$0.00	\$0.00	\$0.00
501-3200-500-9311			
Family/Community - Supplies	<u>\$23.02</u>	<u>\$0.00</u>	<u>(\$23.02)</u>
Total	\$14,719.84	\$14,719.84	\$0.00
ABLE FY12			
Account	From	To	Difference
501-1400-100-9312			
Instruction - Salaries & Wages	\$26,628.00	\$23,639.66	(\$2,988.34)
501-1400-200-9312			
Instruction - Benefits	\$4,527.00	\$4,867.00	\$340.00
501-1400-500-9312			
Instruction - Supplies & Materials	\$1,900.00	\$2,107.34	\$207.34

EXHIBIT E-1-c
(Continued)

501-2200-100-9312			
Support Services/ PD - Salaries	\$26,218.00	\$27,791.00	\$1,573.00
501-2200-200-9312			
Support Services/PD - Benefits	\$4,457.00	\$4,725.00	\$268.00
501-2200-400-9312			
Support Services/PD - Purchased Services	\$650.00	\$1,250.00	\$600.00
Total	\$64,380.00	\$64,380.00	\$0.00
TITLE I FY12			
Account	From	To	Difference
572-3200-400-9112			
Non Public - Purchased Services	\$0.00	\$931.08	\$931.08
572-3200-500-9112			
Non Public - Supplies & Materials	\$931.08	\$0.00	(\$931.08)
Total	\$931.08	\$931.08	\$0.00

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays _____ AYE

Ms. Winter _____ AYE

Mr. Cross _____ NO

Ms. Rocco _____ AYE

Mr. Sullivan _____ AYE

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Anonymous	Donated \$900.00 to the Athletic Department at Westlake High School to purchase replacement senior jerseys for Varsity Football.
Mr. Mark Norton 24127 Knickerbocker Road Bay Village, OH 44140	Donated weights and bars to the Athletic Department at Westlake High School to enhance the weight program for all of our athletic teams and our physical education department.
Mr. Thomas Telzrow 23237 S. Melrose Drive Westlake, OH 44145	Donated \$10.00 to the Athletic Department at Westlake High School to offset expenses of the Girls' Softball program.
Westlake Town Criers Mr. Thomas L. Hirz, Treasurer P.O. Box 45224 Westlake, OH 44145	Donated \$300.00 to the Athletic Department at Westlake High School to be equally divided and to offset expenses of the Freshman Volleyball Tournament and the Freshman Boys Basketball Tournament.
Mr. and Mrs. Mark Bobal 1724 Farris Garden Path Westlake, OH 44145	Donated \$25.00 to the Vocal Music Department at Westlake High School to provide scholarship assistance for the Chicago spring trip for students in financial need.
Bay Village City Schools Attn: Karen Derby 377 Dover Center Road Bay Village, OH 44140	Donated \$500.00 to WHBS-TV at Westlake High School to upgrade our equipment.
The Thomas Callahan Family 1915 Sperry's Forge Trail Westlake, OH 44145	Donated a new computer to WHBS-TV at Westlake High School for use in our mobile production truck and control room.
Dean's Greenhouse 3984 Porter Road Westlake, OH 44145	Donated \$100.00 to WHBS-TV at Westlake High School to upgrade our equipment.
North Coast Challenge Mr. Bud Hagy c/o Green Quest Group 36097 Westminster Avenue North Ridgeville, OH 44039	Donated \$1,000.00 to WHBS-TV at Westlake High School to upgrade WHBS TV equipment.

Exhibit F-1-a
(Continued)

North Coast Challenge Mr. Bud Hagy c/o Green Quest Group 36097 Westminster Avenue North Ridgeville, OH 44039	Donated \$2,500.00 to Leadership Challenge at Westlake High School to offset the costs for students to attend the 2012 fall retreat in Hiram, Ohio.
Mr. and Mrs. Mihail Pavel 1670 Settlers Reserve Way Westlake, OH 44145	Donated an Acer 19" computer monitor to the 1 st grade classroom at Bassett Elementary to replace an old CRT computer monitor.
APTC, LLC Attn: Gary DiLillo 1611 N. 1-35 E. Suite 230 Carrollton, TX 75006	Donated \$500.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.

The following is a correction to a \$160.00 donation in the names of Mr. and Mrs. David Dorogi recognized at the August 29, 2011 Board of Education meeting (Resolution No. 11-214):

Mr. David Dorogi 1939 Sperry's Forge Trail Westlake, OH 44145	Donated \$110.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Dr. and Mrs. David Forthofer 6730 Case Road North Ridgeville, OH 44039	Donated \$50.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE RESIGNATIONS, FMLA, AND EMPLOYMENT

RESOLVED that the Westlake Board of Education approves the following resignations, FMLA, and employment for staff members:

Classified Resignation
Suzanne Betleski 11/18/2011

Resignation for Purpose of Retirement
Pat Lesh – Effective 11/21/2011

<u>FMLA</u>					
Bonnie Sliva	09/23/2011	Mark Pepera	10/25/2011	Dave Puffer	11/08/2011
Ed Karohl	10/10/2011	Terri Orszak	10/31/2011	Krista Wadas	11/08/2011
Daniel Grigson	10/21/2011	Stephanie Morgan	11/04/2011	Jennifer Medved	11/09/2011
Juan Sanchez	10/24/2011	Judy Metz	11/07/2011	Carol Karohl	11/15/2011

<u>Classified Employment</u>		
<u>Name</u>	<u>Building/Position</u>	<u>Effective</u>
Robert Thomas	Temporary Seasonal Grounds Helper	Extend End Date to 11/25/2011

<u>Certified Employment</u>					
<u>Name</u>	<u>Building/Position</u>	<u>Effective Date</u>	<u>Step</u>	<u>Rate</u>	<u>FTE</u>
NONE					

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-2
RES. #11-292

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows for the 2011-2012 school year:

Classified Substitute Resignations

Gale Bordner

Christa Lokiec

Certified Substitute Resignations

Gale Bordner

Cynthia Boyd

Christa Lokiec

Classified Substitutes

Jennifer Meyer

Kathleen Roesch

Richard Skvarek

Certified Substitutes

Colin Blayney
Robert Grealis
Melinda Reed
Rose Snider

Jennifer Chronister
Sarah Horbol
Samantha Jones

Patrick Curran
Zach Keeton
Amanda McLin

Robert Graham
Melissa Mertel
Laura VanHoose

Motion by _____ Ms. Winter

Seconded by _____ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE RESIGNATION AND
EMPLOYMENT OF SUPPLEMENTAL CONTRACTS
(In-District and Out-of-District)

RESOLVED that the Westlake Board of Education approves the resignation and employment of supplemental contracts as follows:

2011-2012 Resignation of Supplemental Employment

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Michael Kula	WHS Science Olympiad (50%)	11/19/2011

2011-2012 Supplemental Contract Employment

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>In-District</u>
Rachel Gecik	Volunteer WHS Girls' Soccer Coach	N/A	N
Gary Huff	Volunteer WHS Football Coach	N/A	N
Kim Cerrito	Volunteer WHS Literary Magazine Advisor	N/A	Y
Geoff Friedrich	Volunteer WHS Creative Writing Advisor	N/A	Y
Ursula Hays	Volunteer WHS German Club Advisor	N/A	Y
Kathy McGinty	Volunteer WHS Teen Institute Advisor	N/A	Y
Florica Podway	Volunteer WHS Spanish Club Advisor	N/A	Y
Ann Peebles	Volunteer WHS Shakespeare Club Advisor	N/A	Y
Michael Flood	LBMS Boys' 7 th Grade NC Basketball Coach	0	N
Kristen Stuckart	WHS Girls' Asst. Track Coach	3	N
Trisha Simon	WHS Science Olympiad (50%)	0	Y

Motion by _____ Ms. Winter

Seconded by _____ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-4
RES. #11-294

RESOLUTION TO APPROVE THE EMPLOYMENT
OF ADULT BASIC LITERACY EDUCATION PERSONNEL 2011 - 2012

RESOLVED that the Westlake Board of Education approves the additional hours for employment of personnel for the Adult Basic Literacy Education (A.B.L.E.) Program.

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Hours</u>	<u>Effective Date</u>
Victoria Emblom	A.B.L.E. / Instructor	21	01/01/2012
Donna Hinson	A.B.L.E. / Instructor	21	01/01/2012
Gloria Muntean	A.B.L.E. / Instructor	21	01/01/2012
Jessica Untch	A.B.L.E. / Instructor	21	01/01/2012

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE STIPENDS FOR PROFESSIONAL DEVELOPMENT

RESOLVED that the Westlake Board of Education approves stipends at the ABLE hourly rate for the following staff members for Professional Development, to be paid from the Adult Basic Literacy Education (A.B.L.E.) Program.

2011-2012 School Year
Not to exceed 10 hours per person

Victoria Emblom
Mark Laurenzi
Gloria Muntean
Jessica Untch
Cheryl Williams

2011-2012 School Year
Not to exceed 15 hours per person

Lisa Feldman
Donna Hinson
Carol Paulin

Motion by Mr. Sullivan

Seconded by Ms. Rocco

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-6
RES. #11-296

RESOLUTION TO APPROVE STIPENDS FOR MOHICAN
OUTDOOR EDUCATIONAL PROGRAM

RESOLVED that the Westlake Board of Education approves stipends for the following Parkside staff members for supervision at the 2011 Mohican Outdoor Educational Program at \$50.00* per night:

<u>Name</u>	<u>Quantity</u>	<u>Name</u>	<u>Quantity</u>
Katie Beachler	1	Brianne Huber	1
Bill Bowles	6	Patrick McMorrow	1
Verlene DeWitt	2	Julie Milkie	2
Jessica Dye	2	Mary Beth Opron	1
Darlene Fossesco	3	Laurie Skvarek	6
John Gast	1	Jeff Short	2

*Supported wholly or in part by student fees.

Motion by _____ Ms. Winter

Seconded by _____ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for identified students at the negotiated rate of pay as follows:

Molly Newman to provide home instruction to a student effective 11/21/2011, not to exceed 30 hours.

Motion by _____ Mr. Sullivan

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-8
RES. #11-298

RESOLUTION TO APPROVE EMPLOYMENT OF
WORLD LANGUAGE AFTER SCHOOL PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of the following World Language after school personnel at the negotiated rate, dependent upon sufficient enrollment:

<u>Name</u>	<u>Teacher</u>	<u>Contract</u>	<u>Effective</u>
Crystal Myhre	After School Chinese Instructor	5 Hours/Week	01/09/2012
Bayda Maatouk	After School Arabic Instructor	5 Hours/Week	01/09/2012

Motion by _____ Ms. Winter

Seconded by _____ Ms. Rocco

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-9
RES. #11-299

RESOLUTION TO APPROVE EMPLOYMENT OF WESTSIDE CONNECTIONS
PROGRAM – ADULT EDUCATION PERSONNEL

RESOLVED that the Westlake Board of Education approves the employment of adult education personnel for the Westside Connections Program for the 2011-2012 school year. Contracts are to be paid out of Fund 019, Special Cost 9929.

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>Months/Yr</u>	<u>Hrs/Day</u>	<u>Days/Wk</u>	<u>Rate</u>
James Bingham	Adult Ed. Teacher	8	3.0	1	\$24.00
Lucille Faup	Adult Ed. Teacher	8	3.0	1	\$24.00

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-c
RES. #11-300

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2011-2012 School Year

Interagency Agreement Among:

Council for Economic Opportunities in Greater Cleveland-Early Head Start & Head Start
Cuyahoga County Board of Developmental Disabilities
Cuyahoga County Local Education Agencies
Help Me Grow of Cuyahoga County
(on behalf of Family & Children First Council of Cuyahoga County)
Starting Point for Child Care & Early Education
Early Childhood Education-West Side Ecumenical Ministry

Gifted Identification Individual Testing Administration - Lorene Mihalko

ESC - Achievement Centers for Children

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED that the Westlake Board of Education approves Sunday building use as follows:

Westlake High School
Softball Team

Westlake High School
Sundays, Auxiliary Gym
5:30 PM – 9:30 PM

Open Gym Practice

Sundays Beginning 09/18/2011 through 04/29/2012
NO USAGE 12/25/11, 01/01/12, 02/05/12, 04/08/12

Westlake Girls' Youth
Travel Softball Program

Westlake High School
Sundays, Main Gym
5:30 PM – 9:30 PM

Open Gym Practice

Sundays Beginning 11/06/2011 through 04/29/2012
NO USAGE 12/25/11, 01/01/12, 02/05/12, 04/08/12

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-e
RES. #11-302

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip:

Lee Burneson Middle School
8th Grade American History Field Trip
Gettysburg, PA; Washington DC
Wednesday-Friday, 05/30/2012 - 06/01/2012
Approximate Cost Per Pupil: \$430.00

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE BEVERAGE PROVIDER AGREEMENT

RESOLVED that the Westlake Board of Education approves the Beverage Provider Agreement between the Westlake City School District and The Cleveland Coca-Cola Bottling Company for the period January 1, 2012 through December 31, 2016.

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-g
RES. #11-304

RESOLUTION TO PROCLAIM
“STUDENTS AGAINST DESTRUCTIVE DECISIONS” DAY

WHEREAS SADD, known as Students Against Destructive Decisions and founded as Students Against Driving Drunk in 1981, celebrates its 30th Anniversary in 2011; and

WHEREAS since SADD’s founding, the number of alcohol-related youth car crash fatalities has dropped by 73 percent; and

WHEREAS SADD is the nation’s leading youth-based peer-to-peer prevention education, and activism organization, with nearly 10,000 Chapters across the United States, 350,000 students actively participating, and 7 million-plus students in schools with SADD Chapters; and

WHEREAS SADD has been lighting the way for 30 years to reduce destructive decisions by youth, including underage drinking, tobacco and other drug use, impaired and reckless driving, and teen violence and suicide; and

WHEREAS SADD shares the goal of this office to keep youth safe and alive, and has made a difference in the lives of thousands of youth; and

WHEREAS SADD is celebrating this important milestone called “Celebrate 30 with SADD: Lighting the Way,” on Wednesday, November 30th;

RESOLVED that the Westlake Board of Education does hereby proclaim Wednesday, November 30th as SADD DAY, and furthermore calls upon students to observe this day by honoring SADD, its mission, and the youth of the community.

IN TESTIMONY WHEREOF, the following persons have set their hand and caused to be affixed the great “W” of the Westlake City School District at the office of the Board of Education this 28th Day of November, 2011.

Thomas Mays
Board of Education President

Daniel Keenan
Superintendent of Schools

Timothy Freeman
Principal, Westlake High School

Kathy McGinty, SADD Advisor

Lauren Choban, SADD Officer

Imani Harris, SADD Officer

Tom McCabe, SADD

Julia Meng, SADD Officer

November 28, 2011
11-520

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-h
RES. #11-305

RESOLUTION TO AWARD CONTRACT
FOR LEE BURNESON MIDDLE SCHOOL BOILER EQUIPMENT

WHEREAS bids were received by the Westlake City School District on October 6, 2011, for the BP DIS-01 Boiler Equipment contract for the middle school renovation project, and the apparent low bid was submitted by D.B. Johnsen, Richfield, Ohio, in the base bid amount of \$40,973.00; and

WHEREAS the Construction Manager together with the Architect reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommended that the contract for the BP DIS- 01 Boiler Equipment be awarded to D.B. Johnsen in the amount of \$40,973.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Board awards the BP DIS-01 Boiler Equipment contract to, D.B. Johnsen in the amount of \$40,973.00, as the lowest responsible bidder for the work specified for the contract.
2. The Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

BP DIS-01 Boiler Equipment

<u>Contractor</u>	<u>Base Bid</u>
D.B Johnsen	\$40,973.00
Roberts Mechanical	\$49,000.00

Motion by _____ Ms. Rocco

Seconded by _____ Ms. Winter

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ NO
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ NO

RESOLUTION TO AWARD CONTRACT
FOR LEE BURNESON MIDDLE SCHOOL BOILER EQUIPMENT INSTALLATION

BP DIS-02 Boiler Equipment Installation

<u>Contractor</u>	<u>Base Bid</u>
C.D. Whitfield	\$40,026
ABC	\$44,000
Allen Refrigeration	\$44,075
T.H. Martin	\$49,900

WHEREAS bids were received by the Westlake City School District on November 3, 2011, for the BP DIS-02 Boiler Equipment Installation Contract for the Middle School renovation project, and the apparent low bid was submitted by C. D. Whitfield, Cleveland, Ohio in the base bid amount of \$40,026.00; and

WHEREAS the Construction Manager together with the Architect reviewed the apparent low bid submitted for the work, met with a representative of the apparent low bidder to determine that the specified work was included in the bid amount and that the bidder had the experience and qualifications to perform the work, and recommended that the contract for the BP DIS-02 Boiler Equipment Installation be awarded to C. D. Whitfield in the amount of \$40,026.00;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District as follows:

1. Based upon the recommendation of the Construction Manager, made with the concurrence of the Architect, the Westlake Board of Education awards the BP DIS-02 Boiler Equipment contract to C. D. Whitfield in the amount of \$40,026.00, as the lowest responsible bidder for the work specified for the contract.
2. The Director of Business Affairs, working with the Superintendent and Treasurer, is authorized to work with the Construction Manager to prepare the contract and to proceed with the signing of the contract for the work.

Motion by Ms. Rocco
Seconded by Ms. Winter

Discussion:

Mr. Cross asked Dr. Keenan if bond funds are being used to pay for this expense. Dr. Keenan indicated bond funds are not being used for this expense. Mr. Cross asked Mr. Pepera why the District is not using bond funds for this expense. Mr. Pepera responded the choice was made to utilize general funds based on the urgent need and that the scope has yet to be defined for the

Burneson renovation project. Mr. Sullivan indicated the District should utilize bond funds for this expense.

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>NO</u>
Ms. Rocco	<u>AYE</u>
Mr. Sullivan	<u>NO</u>

RESOLUTION TO APPROVE APPOINTMENT
OF PORTER PUBLIC LIBRARY TRUSTEE

RESOLVED that the Westlake Board of Education approves the appointment of Ms. Annette Hazapis to the Westlake Porter Public Library Board of Trustees for a seven-year term from 2012-2018.

*Andrew Mangels, Porter Library Director, provided an overview of the candidate.

Motion by _____ Ms. Rocco

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Mr. Mays	_____ AYE
Ms. Winter	_____ AYE
Mr. Cross	_____ AYE
Ms. Rocco	_____ AYE
Mr. Sullivan	_____ AYE