

**WESTLAKE CITY SCHOOLS  
BOARD OF EDUCATION MINUTES**

**Monday, December 9, 2013 – 5:30 p.m. – Regular Meeting  
Administration Building – 27200 Hilliard Blvd.**

Call to Order: Time: 5:34 p.m.

Roll Call Vote:

Mr. Mays	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Cross	<u>Present</u>
Mr. Falcone	<u>Present</u>
Mrs. Leszynski	<u>Present</u>

Pledge of Allegiance – President Mays led the assembly in the Pledge of Allegiance.

**VISION STATEMENT**

The Westlake City School District will provide a dynamic, student centered, 21<sup>st</sup> Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

**MISSION STATEMENT**

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors – President Mays thanked all in attendance.

Approval of Agenda

Motion by Ms. Winter  
Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Cross	<u>AYE</u>
Mr. Falcone	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>

\*Hearing of Public (15 Minutes) Agenda Items

Russ Ezolt – Ask the Board to consider providing a podium for speaker notes. He then read a prepared statement about comparing budget reductions between the FY13 and FY14 year. Mr. Mays then asked Mr. Ezolt to hold any further comments to the end of the meeting (second Hearing of Public) since they were not related to an agenda item.

Dee Farragher – Commented on the impact and affect of the proposed layoffs for bus drivers.

Marge Laskowski – Commented about the value and dedication of the Westlake City Schools' bus driving staff.

Karen Herzberger – Asked the Board to reconsider cutting the transportation staff or delaying reductions until the end of the FY14 school year.

A. Approval of Minutes

1. Regular Meeting of November 18, 2013

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

B. CAC Report

1. Ameesh Shah & Calvin Craven – College Applications

WHS Juniors Ameesh Shah and Cal Craven provided an overview of the process they will be using to complete the CAC project on College Applications.

C. Special Reports & Recognitions

1. Resolution to Recognize Outgoing Board Member

Exhibit C-1

President Mays presented Mr. Cross a plaque for his service to the Board of Education.

Mr. Cross then commended his fellow colleagues for serving on the Board.

2. Resolution to Recognize Levy Chair & Finance Chair

Exhibit C-2

3. Resolution to Recognize Excellence in Teaching Award

Exhibit C-3

4. Resolution to Recognize Excellence in Classified Service Award

Exhibit C-4

President Mays declared a brief recess at 6:26 p.m. and resumed the meeting at 6:31 p.m.

D. Superintendent's Report & Master Facility Plan Phase I Report

Superintendent Keenan noted the following:

1. Results of the third grade fall reading test scores.
2. A letter has been submitted to City Council requesting a meeting to discuss possible collaboration on the turf project.
3. Bring Your Own Device (BYOD) and Digital Driver's License initiatives led by Technology Director Pete Zagray will be unveiled in the coming year.
4. Meetings were held with Representative Nan Baker and Senator Tom Patton to advocate for legislative changes.
5. A staff Art Show is underway in the WHS Community Room.
6. The Rotary Club recently held its first meeting in the WHS Community Room.
7. Dave Puffer will end his construction service duties in January 2014 (Mr. Puffer then provided an update on the construction closeout process).
8. A reduction plan to address the resource issue will be recommended to the Board and communicated to the community. Savings from the plan will not necessarily mirror budget projections due to timing, budget allocation and crossing of fiscal years.

E. Treasurer's Report/Recommendations

1. Action Items

- |   |               |
|---|---------------|
| a. Resolution to Establish New Fund                   | Exhibit E-1-a |
| b. Resolution to Establish Appropriations             | Exhibit E-1-b |
| c. Resolution to Authorize Treasurer to Advance Funds | Exhibit E-1-c |
| d. Resolution to Issue Then and Now Certificate       | Exhibit E-1-d |
| e. Resolution to Adjust FY14 Appropriations           | Exhibit E-1-e |

F. New Business

1. Action Items

- |  |                 |
|--|-----------------|
| a. Resolution to Accept Gifts and Contributions  | Exhibit F-1-a   |
| b. Resolutions to Approve Staff Recommendations  |                 |
| 1. Resolution to Approve Resignations, FMLA, Supplemental Employment and Substitutes for Staff Members | Exhibit F-1-b-1 |
| 2. Resolution to Approve Certified Home Instruction  | Exhibit F-1-b-2 |
| 3. Resolution to Approve Administrative Assistant Stipend for Title I Work                             | Exhibit F-1-b-3 |
| 4. Resolution to Approve Certified Reclassification  | Exhibit F-1-b-4 |
| 5. Resolution to Approve Supplemental Contracts  | Exhibit F-1-b-5 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services             | Exhibit F-1-c   |
| d. Resolution to Publicly Post Previously Approved Construction Change Orders                          | Exhibit F-1-d   |
| e. Resolution to Approve Construction Change Orders  | Exhibit F-1-e   |

G. Board Items

Action Items

- |  |             |
|--|-------------|
| 1. Resolution to Approve Appointment of Porter Public Library Trustee  | Exhibit G-1 |
| 2. Nomination and Election of Officer (President Pro Tem)  | Exhibit G-2 |
| 3. Resolution to Approve Organizational Meeting Date for 2014  | Exhibit G-3 |
| 4. Resolution to Approve Revision to Policy EEA-R-Student Transportation Services-First and Final Reading, Reducing Transportation Services to State Minimum | Exhibit G-4 |

Discussion Item

1. Reduction Plan

Superintendent Keenan presented a budget Reduction Plan concept to the Board of Education for consideration. The plan calls for over \$2m in reductions to district personnel as well as additional cuts to the operations of the school district. The Plan includes reducing some program offerings, cutting bus service to State Minimums and instituting Pay to Participate fees.

\*Hearing of Public (15 Minutes)

Russell Ezolt – Spoke about Board member comments made at the meeting this evening and the lack of notice with regard to taking action on the Reduction Plan as outlined by the Superintendent.

Mays – Stated to Mr. Ezolt the components of the reduction plan were previously communicated to the public shortly after the levy failure. He then asked Mr. Ezolt to defer any additional comments until other community members have an opportunity to speak.

Dee Farragher – Stated she understood the tough decision made this evening by the Board, and assured the Board that the Transportation department will continue to support the schools and students as they have in the past.

Harry Applegate – Stated the budgetary cuts are not intended to be punitive but will certainly change the quality of education. He noted that teacher salaries are an issue, but the district is also bound by a contract. He summarized his comments by stating the difficulties in attempting to measure the effect a teacher has on a student.

Sean Lowe (WHS senior and president of the Westlake High Broadcasting System) – Commented about the attractiveness of program offerings Westlake has in comparison to private schools and asked a question about the Pay to Participate concept.

Leah Vandersluis (bus driver) – Commented on the timing and the amount of the transportation cuts proposed by the district and the difficulty they will pose for the students.

Russell Ezolt – Responded to Mrs. Leszynski's comment regarding anonymous letters, Mr. Falcone's comment about municipal support for the levy and spoke about the service of Board members Cross and Sullivan. He then voiced concern over recent decisions by the Board, the Superintendent of the Year Award process and noted he has asked many questions of the administration but has been provided no answers.

Amy Havelka – Stated her appreciation to the Board for following the mission of the schools and understands the difficult decisions they have had to make to address the fiscal situation.

Gretchen Herzberger – Stated the schools are a people business and the Board needs to stop arguing and fix the issues.

Superintendent Keenan – Noted that there will be a presentation on the Pay to Participate proposal in January.

#### H. Adjournment

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross ABSTAIN

Mr. Falcone AYE

Mrs. Leszynski AYE

President Mays adjourned the meeting at 8:18 p.m.

\_\_\_\_\_  
President

\_\_\_\_\_  
CFO/Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

EXHIBIT C-1  
RES. #13-375



## *RESOLUTION RECOGNIZING BOARD SERVICE*

### **Nathaniel Cross**

Board Member  
2010-2013

**WHEREAS**, service as a Board Member under Westlake City School Board policies BA, BA-R, BBA, BBAA, BBAA-E, BBF, BBF-E, BK, and BK-E is recognized as critically important to the Westlake City School District; and

**WHEREAS**, Nathaniel Cross was elected to serve on the Westlake City School Board in 2009; and

**WHEREAS** Nathaniel Cross has served as a Member of the Westlake City School Board for one term from January 2010 to December 2013,

**NOW, THEREFORE, BE IT RESOLVED** that the Westlake Board of Education adopts this Resolution of Recognition for Mr. Cross' membership on the Board.

**FURTHER BE IT RESOLVED** that this resolution be duly recorded and spread on the minutes this 9<sup>th</sup> day of December, 2013, and the Treasurer is directed to deliver a copy of this resolution to Mr. Nathaniel Cross.

Motion by \_\_\_\_\_ Mr. Falcone

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Mr. Falcone \_\_\_\_\_ AYE

Mrs. Leszynski \_\_\_\_\_ AYE

EXHIBIT C-2  
RES. #13-376



## **RESOLUTION OF APPRECIATION**

**WHEREAS**, the Westlake Board of Education placed a Levy Issue on the November 5, 2013 ballot; and

**WHEREAS**, Mrs. Cristina Kennedy was appointed as Chair of the Levy Campaign, and Mr. Jon Prescott was appointed as Chair of the Finance Committee;

**WHEREAS**, Mrs. Kennedy and Mr. Prescott provided the leadership to organize a group of over 500 volunteers; and

**WHEREAS**, the Levy Campaign, under their direction, has provided comprehensive information to members of the school community so that they could make an informed choice; and

**WHEREAS**, Mrs. Kennedy and Mr. Prescott have worked tirelessly on behalf of the children of the Westlake City School District;

**NOW, THEREFORE, BE IT RESOLVED** that the Westlake Board of Education adopts this “Resolution of Appreciation” commending Mrs. Cristina Kennedy and Mr. Jon Prescott for their leadership of the November Levy Campaign, and does hereby express its sincere appreciation on behalf of the Westlake Board of Education, staff, and students;

**FURTHER BE IT RESOLVED** that this resolution be duly recorded and spread on the minutes this 9<sup>th</sup> day of December, 2013, and the Treasurer is directed to deliver a copy of this resolution to these persons and establishments.

Motion by \_\_\_\_\_ Mr. Falcone

Seconded by \_\_\_\_\_ Ms. Winter

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Mr. Falcone \_\_\_\_\_ AYE

Mrs. Leszynski \_\_\_\_\_ AYE

EXHIBIT C-3  
RES. #13-377

RESOLUTION TO RECOGNIZE EXCELLENCE IN TEACHING

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff member as recipient of the Excellence in Teaching Award:

Marilyn Lester

Motion by Mr. Falcone

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT C-4  
RES. #13-378

RESOLUTION TO RECOGNIZE EXCELLENCE IN CLASSIFIED SERVICE

RESOLVED that the Westlake Board of Education recognizes and congratulates the following staff member as recipient of the Excellence in Classified Service Award:

Marsha Lesko

Motion by Mr. Falcone

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE



EXHIBIT E-1-a  
RES. #13-379

RESOLUTION TO ESTABLISH NEW FUND

RESOLVED that the Westlake Board of Education establishes the following new fund:

State Funds	Amount	Fund	Special Cost Center
TEAM NUTRITION GRANT FY14	\$1,500.00	599	9114

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT E-1-b  
RES. #13-380

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

<b>TEAM NUTRITION GRANT FY14</b>	<b>Amount</b>
<b>Account</b>	
599-3100-400-9114	\$800.00
Purchased Services	
599-3100-500-9114	\$700.00
Supplies & Materials	

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT E-1-c  
RES. #13-381

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED that the Westlake Board of Education authorizes the Treasurer to advance the following funds:

<b>From</b>	<b>To</b>	<b>Amount</b>
General Fund (001)	Innovation Grant (499-9113)	\$4,800.74

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT E-1-d  
RES. #13-382

RESOLUTION TO ISSUE THEN AND NOW CERTIFICATE

RESOLVED that the Westlake Board of Education authorizes a Then and Now Certificate for the following purchase order:

PO No.	Vendor	Description	Amount
94136	Emerald Environmental	Analysis of RFQ/P for Phase 1 and Phase 2 and Asbestos Consulting Services	\$13,500.00

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT E-1-e  
RES. #13-383

RESOLUTION TO ADJUST FY14 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY14 appropriations:

<b>GENERAL FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
001-1100-200			
Instruction-Benefits	\$5,643,390.13	\$5,642,983.68	(\$406.45)
001-1100-500			
Instruction-Supplies	\$521,985.20	\$491,806.45	(\$30,178.75)
01-1100-600			
Instruction-Equipment	\$134,026.00	\$172,789.10	\$38,763.10
001-1100-800			
Instruction-Miscellaneous	\$45,781.00	\$46,729.02	\$948.02
001-1200-400			
Special Education-Purchased Services	\$184,820.04	\$184,620.04	(\$200.00)
001-2100-400			
General Support Services-Purch. Services	\$729,458.97	\$728,458.97	(\$1,000.00)
001-2100-500			
General Support Services-Supplies	\$54,336.33	\$53,631.13	(\$705.20)
001-2200-400			
General Support-Purchased Services	\$143,151.07	\$143,351.07	\$200.00
001-2200-500			
General Support-Supplies	\$120,337.52	\$124,845.60	\$4,508.08
001-2200-600			
General Support-Equipment	\$116,871.90	\$116,976.88	\$104.98
001-2400-200			
Admin-Benefits	\$861,548.75	\$862,056.53	\$507.78
001-2400-400			
Admin-Purchased Services	\$277,178.00	\$272,767.68	(\$4,410.32)

EXHIBIT E-1-e  
(Continued)

001-2400-500			
Admin-Supplies	\$44,875.00	\$31,879.59	(\$12,995.41)
001-2400-800			
Admin-Miscellaneous	\$55,521.00	\$57,520.00	\$1,999.00
001-2600-400			
Business-Purchased Services	\$102,963.70	\$101,002.38	(\$1,961.32)
001-2700-400			
Maintenance-Purchased Services	\$1,515,050.56	\$1,600,517.79	\$85,467.23
001-2700-500			
Maintenance-Supplies	\$220,663.18	\$222,203.18	\$1,540.00
001-2700-600			
Maintenance-Equipment	\$75,520.44	\$140,082.55	\$64,562.11
001-2900-500			
Community Info-Supplies	\$6,035.00	\$3,231.52	(\$2,803.48)
001-3200-100			
Food Service-Salaries	\$0.00	\$2,000.00	\$2,000.00
001-3200-200			
Food Service-Benefits	\$0.00	\$406.45	\$406.45
001-5600-600			
Site Improvement-Equipment	(\$42,796.15)	(\$84,796.15)	(\$42,000.00)
001-7200-900			
Transfers	\$373,832.65	\$269,486.83	(\$104,345.82)
<b>Total</b>	<b>\$11,184,550.29</b>	<b>\$11,184,550.29</b>	<b>\$0.00</b>
<b>BABS</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
004-5500-400-9006			
BABS-Purchased Services	\$449,667.17	\$490,887.17	\$41,220.00
004-5500-600-9007			
BABS-Equipment	(\$19,554.73)	(\$60,774.73)	(\$41,220.00)
<b>Total</b>	<b>\$430,112.44</b>	<b>\$430,112.44</b>	<b>\$0.00</b>

EXHIBIT E-1-e  
(Continued)

<b>TAX EMEMPT CONSTRUCTION FUND</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
004-5500-400-9007			
TE Construction-Purchased Services	\$1,244,038.00	\$2,064,694.28	\$820,656.28
004-5500-600-9007			
TE Construction-Equipment	\$868,962.00	\$48,305.72	(\$820,656.28)
<b>Total</b>	<b>\$2,113,000.00</b>	<b>\$2,113,000.00</b>	<b>\$0.00</b>
<b>FOOD SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
006-3100-500-9600			
Food Service-Supplies	\$541,983.84	\$541,974.19	(\$9.65)
006-7500-900			
Food Service-Refund Prior Year Receipts	\$35.90	\$45.55	\$9.65
<b>Total</b>	<b>\$542,019.74</b>	<b>\$542,019.74</b>	<b>(\$0.00)</b>
<b>UNIFORM SUPPLY</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
009-1100-500-9009			
Uniform Supply-Supplies	\$30,225.05	\$30,478.12	\$253.07
009-7400-900			
Uniform Supply-Return of Advance	\$6,000.00	\$5,746.93	(\$253.07)
<b>Total</b>	<b>\$36,225.05</b>	<b>\$36,225.05</b>	<b>\$0.00</b>
<b>SUMMER SCHOOL</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
011-1100-100-9011			
Summer School-Salaries	\$18,500.00	\$18,496.05	(\$3.95)
011-1100-200-9011			
Summer School-Benefits	\$2,800.00	\$2,803.95	\$3.95
<b>Total</b>	<b>\$21,300.00</b>	<b>\$21,300.00</b>	<b>(\$0.00)</b>
<b>PROJECT LINK</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
011-3200-200-9111			
Project Link-Benefits	\$92,000.00	\$91,386.27	(\$613.73)
011-3200-500-9111			
Project Link-Supplies	\$27,618.56	\$28,232.29	\$613.73
<b>Total</b>	<b>\$119,618.56</b>	<b>\$119,618.56</b>	<b>\$0.00</b>

EXHIBIT E-1-e  
(Continued)

<b>IN SERVICE</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
018-4600-400-9764			
WHS In Services-Purchased Services	\$250.00	\$700.00	\$450.00
018-4600-500-9764			
WHS In Services-Supplies	\$7,134.62	\$8,666.58	\$1,531.96
018-4600-600-9764			
WHS In Service-Equipment	\$2,615.38	\$3,174.34	\$558.96
<b>Total</b>	<b>\$10,000.00</b>	<b>\$12,540.92</b>	<b>\$2,540.92</b>
<b>OHSAA TOURNAMENTS</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
022-4500-100-9500			
Wages	\$1,158.70	\$1,158.69	(\$0.01)
022-4500-200-9500			
Benefits	\$197.02	\$197.03	\$0.01
<b>Total</b>	<b>\$1,355.72</b>	<b>\$1,355.72</b>	<b>\$0.00</b>
<b>LOCAL GOVERNMENT INNOVATION FY13 (IB PROGRAM)</b>			
<b>Account</b>	<b>From</b>	<b>To</b>	<b>Difference</b>
499-2231-100-9113			
Support Services - Wages	\$8,787.27	\$8,797.27	\$10.00
499-2231-200-9113			
Support Services - Benefits	\$8,637.73	\$8,627.73	(\$10.00)
<b>Total</b>	<b>\$17,425.00</b>	<b>\$17,425.00</b>	<b>\$0.00</b>

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE



EXHIBIT F-1-a  
RES. #13-384

RESOLUTION TO ACCEPT  
GIFTS AND CONTRIBUTIONS  
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Ms. Antonietta Boccardi 4791 Prestwick Crossing Westlake, OH 44145	Donated \$250.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Dave & Lyn Newman 2231 Holly Lane Avon, OH 44011	Donated \$500.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Mr. Jeremy Samide 3576 Downing Street Westlake, OH 44145	Donated \$360.00 to Student Council at Parkside Intermediate School to pay for a group of students to bowl on November 22, 2013.
Mr. Kevin Sollitt 1578 Glen Lyon Drive Westlake, OH 44145	Donated \$270.00 to the Environmental Club at Parkside Intermediate School to help fund the Maasai Music Project.
Mr. John Shumway 24382 Hilliard Blvd. Westlake, OH 44145	Donated \$425.00 to Leadership Challenge at Westlake High School to help with annual retreat expenses.
Ripcho Studio Inc. Mr. Bill Ripcho 7630 Lorain Avenue Cleveland, OH 44102	Donated a Canon PowerShot Elph digital camera to the Communications Office at Westlake Board of Education to take photographs/videos for communication purposes for Westlake City Schools.
Schwab Charitable Fund Attn: Chris Yaros, Dir. of Operations 211 Main Street, Floor 10 San Francisco, CA 94105	Donated \$1,000.00 to Academic Challenge at Westlake High School for use in academic tournament competition.
Schwab Charitable Fund Attn: Chris Yaros, Dir. of Operations 211 Main Street, Floor 10 San Francisco, CA 94105	Donated \$1,000.00 to the Speech and Debate Club at Westlake High School to cover tournament costs, NFL induction points, transportation or other costs as needed.
Girls Soccer Parents c/o Barbara Tabbaa 29335 Regency Circle Westlake, OH 44145	Donated \$788.11 to the Athletic Department at Westlake High School to be used for expenses for the Girls Soccer Team as needed.

EXHIBIT F-1-a  
(Continued)

Bay Barber Shop c/o Bob Howl 27223 Wolf Road Bay Village, OH 44140	Donated \$100.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.
Lake Erie Electric, Inc. c/o Armando Francisco 25730 First Street Westlake, OH 44145	Donated \$50.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.
K. D. Lee 6616 St. James Crossing University Park, FL 34201	Donated \$100.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.
Patrick and Amy Lee 1925 Reeds Court Trail Westlake, OH 44145	Donated \$100.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.
North Ohio Gastroenterology, Inc. c/o Petra Boesinger 30701 Clemens Road Westlake, OH 44145	Donated \$500.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.
Sky Zone Westlake c/o Valerie Hurst 31500 Viking Parkway Westlake, OH 44145	Donated \$100.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.
John and Doreen Turk 1844 Farr's Garden Path Westlake, OH 44145	Donated \$100.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.
Z-Space Technologies, Inc. c/o Laura Lathem 26933 Westwood Road, Suite 100 Westlake, OH 44145	Donated 500.00 to Science Olympiad at Lee Burneson and Westlake High School to offset Invitational costs and general team expenses.

Motion by Mr. Falcone

Seconded by Ms. Winter

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-1  
RES. #13-385

RESOLUTION TO APPROVE RESIGNATIONS, FMLA, SUPPLEMENTAL EMPLOYMENT,  
AND SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following resignations, substitutes, FMLA and employment for staff members:

<u>Classified Resignation</u> Susan Grazia-11/22/2013 David Gamon-12/02/2013 Angela Baker, Driver-12/04/2013 Angela Baker, Relief Receptionist-12/04/2013
<u>FMLA</u> Jacy Nichols-12/02/2013 Sarah Gorius-12/02/2013
<u>Resignation for Purpose of Retirement</u> Don Brown-12/31/2013 James Daugherty-01/31/2014
<u>Classified Substitutes</u> Erin Fenderbosch Robin Hilsmeier Andrea Pattison
<u>Certified Substitutes</u> Robert Bolin Erin Fenderbosch Robin Hilsmeier Sandra Naffah Cynthia Ohlemacher Andrea Pattison Remi Wichert

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-2  
RES. #13-386

RESOLUTION TO APPROVE CERTIFIED HOME INSTRUCTION

RESOLVED that the Westlake Board of Education approves home instruction for an identified student as follows:

<u>Certified Home Instruction</u>		
<u>Instructor Name</u>	<u>Effective Date</u>	<u>Not to Exceed</u>
Kimberly Cerrito	11/18/2013	25 Hours
Paul Hammond	11/18/2013	25 Hours

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

December 9, 2013  
13-637

EXHIBIT F-1-b-3  
RES. #13-387

RESOLUTION TO APPROVE ADMINISTRATIVE ASSISTANT STIPEND  
FOR TITLE I WORK

RESOLVED that the Westlake Board of Education approves stipend for Westlake City Schools exempt staff member for administrative assistance for Title I work not to exceed 115 hours for the 2013-2014 school year to be paid from Title I funds:

Administrative Assistant 2013-2014

Ruth Weible

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-4  
RES. #13-388

RESOLUTION TO APPROVE CERTIFIED RECLASSIFICATION

RESOLVED that the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Salary Increases Effective September 1, 2013</u>			
<u>Name</u>	<u>From</u>	<u>Step</u>	<u>To</u>
Cynthia Bailey	MA+10	17	MA+20
Kathryn Beachler	BA	6	BA+10
Michael Bee	MA+20	15	MA+30
Brooke Benko	MA	5	MA+10
Leah Burke	BA+10	4	BA+30
Kim d'Acunzo	MA	16	MA+10
Kristen Harter	BA	1	BA+10
Karen Kane	MA+10	16	MA+20
G. Michael Kula	MA+10	15	MA+20
Jennifer Medved	MA+10	10	MA+20
Meghan Mental	BA	1	MA
Chris Milano	BA+30	7	MA
Michael Newman	BA+20	3	MA
Caitlin Shea	MA+20	11	MA+30
Lavonne Szafranski	MA+20	19	MA+30
Kelsy Wermer	BA+30	3	MA
Jennifer Williams	MA+20	12	MA+30

<u>Salary Increases Effective November 1, 2013</u>			
<u>Name</u>	<u>From</u>	<u>Step</u>	<u>To</u>
Robert Haupt	MA	19	MA+10
Amy Schillinger	MA+10	19	MA+20

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-b-5  
RES. #13-389

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS

RESOLVED that the Westlake Board of Education approves the following supplemental contracts for the 2013-2014 school year:

<u>Supplemental Resignations</u>			
<u>Name</u>	<u>Position</u>		
	None		

<u>Supplemental Employment</u>			
<u>Name</u>	<u>Position</u>	<u>In-District</u>	<u>Step</u>
Emily Stephenson	WHS Girls’ Asst. Swim Coach	N	0
Michael Herman	LBMS 7 <sup>th</sup> Grade Boys’ Conference Head Coach	N	1
Matthew Imwalle	LBMS 7 <sup>th</sup> Grade Boys’ Non-Conference Head Coach	N	0
Jay Valadez	LBMS 8 <sup>th</sup> Grade Boys’ Conference Head Coach	N	4
Chris Milano	LBMS 8 <sup>th</sup> Grade Boys’ Non-Conference Head Coach	Y	10
Nicole Goshen	LBMS Boys’ Assistant Track Coach	Y	0
Anne Dill	LBMS Math Competitions	Y	5
Michael Allan	LBMS Strings Director	Y	10
Jessica Dye	LBMS Girls’ Head Track Coach	Y	3
William Bowles	LBMS Girls’ Asst. Track Coach	Y	18
Brad Behrendt	LBMS Girls’ Asst. Track Coach	Y	18

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

December 9, 2013  
13-640

EXHIBIT F-1-c  
RES. #13-390

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS  
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2013-2014 School Year

Help Me Grow of Cuyahoga County - Interagency Agreement

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE



EXHIBIT F-1-d  
RES. #13-391

RESOLUTION TO PUBLICLY POST PREVIOUSLY APPROVED  
CONSTRUCTION CHANGE ORDERS

RESOLVED that the Westlake Board of Education approves the public posting of the following previously approved Construction Change Orders; authorized by Board Resolution #10-222 on June 28, 2010.

<u>Change Order #</u>	<u>Site</u>	<u>Contractor</u>	<u>Amount</u>	<u>Description</u>
284	HS	Bay Mechanical, Inc.	\$2,899.99	Provide Exhaust Fans to Eject Heat from Kiln Room
285	HS	Burkett & Sons, Inc.	(\$3,871.45)	Revise C.O. #04 from \$4,280.21 to \$408.76
286	HS	Jeffery Carr Construction	\$490.68	Provide a Soffit to Conceal Low Mechanical Work
287	HS	Enertech Electrical, Inc.	\$457.90	Electrical Revisions in Kitchen
288	HS	Enertech Electrical, Inc.	\$303.64	Conduit For VASU System Antenna
289	HS	Enertech Electrical, Inc.	\$1,250.49	Repair Site Lighting Conduit
290	HS	Great Lakes Crushing, Inc.	(\$1,250.49)	Backcharge Repair Site Lighting Conduit
291	HS	Enertech Electrical, Inc.	\$1,337.85	Replace 3'x3' Quazite Box Used By Sitetch
292	HS	Sitetch, Inc.	(\$1,337.85)	Backcharge Replacement 3'x3' Quazite Box Used By Sitetch
293	HS	Enertech Electrical, Inc.	\$866.15	Repair Conduit and Wire Feeding Baseball Field Panel
294	HS	Great Lakes Crushing, Inc.	(\$866.15)	Back Charge Repair Conduit and Wire Feeding Baseball Field Panel
295	HS	Great Lakes Crushing, Inc.	\$3,141.00	Revise Sidewalk Layout at Pedestrian Ramps at Royal Forest Drive
296	HS	Zenith Systems , Inc.	\$656.71	Add Door to Sound Equipment Cabinet
034	DIS	Bay Mechanical Co.	\$594.54	Rework Existing Hot Water Heating Piping at Door Opening
035	DIS	Cardinal Environmental, Inc.	\$7,668.00	Additional Abatement

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT F-1-e  
RES. #13-392

RESOLUTION TO CORRECT HIGH SCHOOL CHANGE ORDER NUMBERING  
AND AMOUNTS

RESOLVED that the Westlake Board of Education approves the revised Change Order Numbers and amounts of the following previously approved Construction Change Orders. The revised amounts are Backcharges for Supplemental Firestopping.

<u>Contractor</u>	<u>Original C.O. #</u>	<u>Revised C.O. #</u>	<u>Original C.O. Amount</u>	<u>Revised C.O. Amount</u>
Foti Contracting	208	208R	(\$34,480.00)	(\$41,504.08)
Jeffrey Carr	209	209R	(\$10,480.00)	(\$8,991.46)
Enertech Electrical	210	210R	(\$36,446.00)	(\$30,936.87)
ABC Piping Co.	211	211R	(\$854.00)	(\$1,159.52)
Zenith Systems, LLC	212	212R	(\$6,140.00)	(\$3,889.28)
Mid-West Telephone	213	213R	(\$5,234.68)	(\$5,713.50)
Bay Mechanical, Inc.	214	214R	(\$520.00)	(\$877.50)
M.W. Mielke	215	215R	(\$15,302.00)	(\$16,393.47)
Foti Contracting	199	283	\$104,895.71 (revised C.O. number, no change to amount)	\$104,895.71

Motion by Mrs. Leszynski

Seconded by Mr. Falcone

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross AYE

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT G-1  
RES. #13-393

RESOLUTION TO APPROVE APPOINTMENT  
OF PORTER PUBLIC LIBRARY TRUSTEE

RESOLVED that the Westlake Board of Education approves the appointment of Ms. Elizabeth Sheehe to the Westlake Porter Public Library Board of Trustees for a seven-year term from 2014-2020.

Discussion:

Mr. Andrew Mangels, Director of Westlake Porter Public Library, provided an overview of the newly appointed member of the Board of Trustees.

Motion by \_\_\_\_\_ Mrs. Leszynski

Seconded by \_\_\_\_\_ Mr. Falcone

Roll Call Vote:

Mr. Mays \_\_\_\_\_ AYE

Ms. Winter \_\_\_\_\_ AYE

Mr. Cross \_\_\_\_\_ AYE

Mr. Falcone \_\_\_\_\_ AYE

Mrs. Leszynski \_\_\_\_\_ AYE

EXHIBIT G-2  
RES. #13-394

NOMINATION AND ELECTION OF OFFICER  
(ORC 3313.14)

I, Mark Pepera, Treasurer, called for nominations for President Pro Tem.

Ms. Winter placed the name of Mr. Mays in nomination.

WHEREAS, the Board voted on the first nominee for the position of President Pro Tem of the Board of Education with the following results:

Nate Cross	Aye	No	Abstain
Anthony Falcone	Aye	No	Abstain
Barbara Leszynski	Aye	No	Abstain
Thomas Mays	Aye	No	Abstain
Carol Winter	Aye	No	Abstain

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the Board member herein named received the majority of AYE votes cast by the Board and is hereby declared President Pro Tem of the Board of Education:

President Pro Tem: Mr. Mays

EXHIBIT G-3  
RES. #13-395

RESOLUTION TO APPROVE ORGANIZATIONAL MEETING DATE FOR 2014

RESOLVED that the Westlake Board of Education approves the following date for the 2014 Organizational Meeting:

January 6, 2014 at 5:30 p.m.

Motion by Mr. Mays

Seconded by Mrs. Leszynski

Roll Call Vote:

Mr. Mays AYE

Ms. Winter AYE

Mr. Cross ABSTAIN

Mr. Falcone AYE

Mrs. Leszynski AYE

EXHIBIT G-4  
RES. #13-396

RESOLUTION TO APPROVE REVISION TO POLICY EEA-R – STUDENT TRANSPORTATION  
SERVICES, REDUCING TRANSPORTATION SERVICES TO STATE MINIMUM  
FIRST AND FINAL READING

RESOLVED that the Westlake Board of Education approves the following Policy Revision to EEA-R:  
Student Transportation Services, Reducing Transportation Services to State Minimum.

Motion by       Ms. Winter  
Seconded by   Mr. Falcone  
Roll Call Vote:  
Mr. Mays       AYE  
Ms. Winter     AYE  
Mr. Cross       NO  
Mr. Falcone     AYE  
Mrs. Leszynski AYE

File: EEA-R  
STUDENT TRANSPORTATION SERVICES  
REDUCING TRANSPORTATION SERVICES TO STATE MINIMUM

1. Effective ~~at the start of the 2013–2014 school year,~~ **February 3, 2014** students in Grades K-8 who reside ~~± 2 miles~~ or less from their school are not eligible for transportation. A child at a care provider that is ~~± 2 miles~~ or less from their school is also not eligible for transportation.
2. Space available may be requested. Space available is applicable when a student lives within the non-eligible area and does not qualify for transportation service. The student may be assigned, and walk to an established bus stop on an established route, if there is sufficient room available for all eligible students. Additional bus stops will not be created if space available is granted.
3. Distance shall be calculated in accordance with ODE Administrative Code 3301-83-01(G 1 a) – “Measurement of distance originates at a point on the traveled portion of the roadway nearest the primary entrance to the place of residence and then along the most direct route traversable, excluding interstate routes by motor vehicle, to the school bus loading area nearest and opposite the entrance door used by pupils transported.”
4. Exceptions to the established non-eligible areas may be made for the following reasons:
  - A. where, in the judgment of the superintendent or designee, conditions for those students who are not eligible for transportation, but are not limited to:
    - 1) lack of sidewalks
    - 2) lack of traffic control devices/crossing guards
    - 3) traffic flow
    - 4) road or residential/commercial construction
    - 5) age of students
    - 6) number of students
    - 7) a cul-de-sac turn-around does not meet the turning radius of an ~~84~~ **65**-passenger school bus
  - B. where students with medical conditions are not eligible for transportation, making it unsafe, difficult or dangerous.
  - C. where necessity dictates the reassignment of students to another building.
5. To provide timely transportation for students to and from school with the goal of students arriving 15 minutes before school begins (not to exceed 45 minutes before) and to transport students from school within 15 minutes of dismissal (not to exceed 30 minutes waiting for a bus after school). Students should not be on the bus for more than 50 minutes within the city of Westlake.
6. The Board shall not be required to transport to and from a nonpublic school where such transportation would require more than 30 minutes of direct travel time. The travel time shall be measured by school bus, from the student loading location of the public school building the child would attend to the student drop-off location of the nonpublic school the student is attending. The timing will be made during the regular morning bell time schedule of the nonpublic school. Timings will be conducted on each segment of the round trip. The parent or guardian may suggest the routes. Appeals to the District timing are available to the Area 8 Coordinator of the Ohio Department of Education.

File: EEA-R  
STUDENT TRANSPORTATION SERVICES  
REDUCING TRANSPORTATION SERVICES TO STATE MINIMUM

7. Transportation will be provided to accommodate those resident elementary students who are under the care of a childcare provider or day care center at a location other than the student's residence before and/or after school under the following circumstances:
  - A. A custodial care form is filed with the Transportation Department a minimum of five working days before the required service. For service to start during the first three weeks of school, the completed form must be received by the Transportation Department prior to July 31.
  - B. The service must be for five days per week. Service is for the entire school year or until permanently changed.
  - C. The location of the childcare provider to or from which the student is to be transported must be located in an area designated by the Board as eligible for bus transportation to the school of attendance. Should a student be placed at a building other than their home school of attendance by District initiative, transportation will be provided to/from the school of attendance or home school area. Students in grades 5-8 and all nonpublic student attendance areas are defined as the entire city of Westlake.
  - D. The provision of transportation for such students must not cause the District to incur any additional costs or require the establishment of new bus routes. Such transportation shall be provided only if there is sufficient space for pupils on the appropriate bus after space has been made available for all other students qualified for transportation.
8. When necessary, students may be required to provide identification as a prerequisite to riding a school bus.

Bus Stops

1. The criteria for establishing bus stops is: Kindergarten - 4<sup>th</sup> Grade children will not walk more than 0.25 miles from their home to the stop, and stops will be established at street corners and mid-blocks taking into consideration the conditions specified in #4 in the above section.
2. Grades 5-8 children will not walk more than 0.30 miles to a bus stop, and corner and mid-block stops will be established taking into consideration the conditions specified in #4 in the above section.
3. Buses transporting students will pick up and discharge students only at the designated pickup points as determined by the Transportation Director and approved by the Board.

Adoption Date: May 23, 2002  
Revision Date: August 12, 2013

Revision Date: August 26, 2013  
Revision Date: December 9, 2013