

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Thursday, December 10, 2009 – 6:00 p.m. – Regular Meeting
Board of Education – 27200 Hilliard Blvd.**

Call to Order: Time: 6:02 p.m.

Roll Call Vote:

Ms. Rocco	<u>Present</u>
Ms. Winter	<u>Present</u>
Mr. Marinucci	<u>Present</u>
Mr. Mays	<u>Present</u>
Mr. Sullivan	<u>Present</u>

Entered the meeting at 6:30 p.m.

Pledge of Allegiance: President Rocco led the assembly in the Pledge of Allegiance.

Acknowledgment of Visitors: President Rocco thanked all in attendance.

Rocco: Stated Mr. Mays is running late due to a prior engagement and suggested the agenda be amended to move the 20/20 Vision Committee report to a later point in the meeting.

Approval of Agenda as Amended

Motion by Ms. Rocco

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items – None.

A. Approval of Minutes

1. Regular Meeting of November 16, 2009

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

B. Special Reports & Recognitions - 20/20 Vision Committee - Facility Presentation

The report and discussion were deferred until later in the meeting (see Item F-2-j).

C. Superintendent's Report

Superintendent Keenan reported on the following:

1. Jan DeLuca, Parkside teacher, was awarded the Crystal Apple Award given by the Plain Dealer.
2. The Holiday Boutique, located in Room 111 at the High School, is open to the public this week.
3. Winter band/choral concerts are scheduled this week and next week.
4. Recognized students who won awards and noted recent athletic accomplishments.
5. Colton Buffington, WHS sophomore, was crowned a National Tennis Champion.
6. The District experienced a power outage yesterday at 1:30 p.m. and was forced to cancel nighttime activities.

D. Treasurer's Report/Recommendations

1. Discussion Items

a. 2010-2011 Tax Budget

CFO Pepera reviewed the tax budget process and in particular discussed the option for the Board to request additional inside millage. Due to the unvoted nature of such a request, the Board unanimously agreed not to seek the additional millage (.1 mill).

b. Date of 2010 Organizational Meeting – January 4, 2010

The Organizational Meeting will be held on January 4, 2010 at 5:30 p.m. at the Board of Education administration facility. In addition, the Board requested the Treasurer notice a special meeting immediately following the organizational meeting to further discuss the potential of a bond issue in May.

2. Action Items

- | | |
|---|---------------|
| a. Resolution to Approve Revised Purpose Statement and Budget | Exhibit D-2-a |
| b. Resolution to Authorize Treasurer to Advance Funds | Exhibit D-2-b |
| c. Resolution to Establish New Fund | Exhibit D-2-c |
| d. Resolution to Accept Funds | Exhibit D-2-d |
| e. Resolution to Establish Appropriations | Exhibit D-2-e |
| f. Resolution to Approve Fund-to-Fund Transfer | Exhibit D-2-f |
| g. Resolution to Adjust FY10 Appropriations | Exhibit D-2-g |
| h. Resolution Authorizing CFO/Treasurer to Enter into Agreement with Information Design, Inc. | Exhibit D-2-h |

E. CAC Reports

Winter: Stated the CAC will work on the consolidation of their bylaws in conjunction with the comments made at the last Board meeting.

F. New Business

1. Action Items

- | | |
|---|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit F-1-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve Leave, Resignation and Employment of Staff Members | Exhibit F-1-b-1 |

- | | |
|--|------------------|
| 2. Resolution to Approve Resignation and Employment of Substitutes for Staff Members | Exhibit F-1-b-2 |
| 3. Resolution to Approve Certified Reclassifications | Exhibit F-1-b-3 |
| 4. Resolution to Approve Supplemental Contracts | Exhibit F-1-b-4 |
| 5. Resolution to Approve Stipends for Mohican Outdoor Educational Program | Exhibit F-1-b-5 |
| 6. Resolution to Approve Saturday School Stipends | Exhibit F-1-b-6 |
| 7. Resolution to Approve Stipends for Professional Development Training | Exhibit F-1-b-7 |
| 8. Resolution to Approve Stipends For PPGA Committee Members | Exhibit F-1-b-8 |
| 9. Resolution to Rescind Approval of Stipends for Emerging Technology Leaders (#09-344) and Approval of Stipends for Emerging Technology Leaders | Exhibit F-1-b-9 |
| 10. Resolution to Approve Stipends for Curriculum Writing | Exhibit F-1-b-10 |
| 11. Resolution to Approve Employment of Project Link Personnel | Exhibit F-1-b-11 |
| c. Resolution to Approve Agreements for Admission of Tuition Pupils and Purchased Services | Exhibit F-1-c |
| d. Resolution to Approve Revised 2010-2011 School Calendar | Exhibit F-1-d |
| e. Resolution to Approve Sunday Building Use | Exhibit F-1-e |
| f. Resolution to Approve Field Trip | Exhibit F-1-f |

2. Discussion Items

- a. First Reading of Policy EEACC & JFCC - Student Conduct on School Vehicles
- b. First Reading of Policy EEBA - Use of School-Owned Vehicles
 - 1. Resolution to Approve Policy EEBA – Use of School-Owned Vehicles
- c. First Reading of Policy EEBB - Lending of District Owned Equipment
 - 1. Resolution to Approve Policy EEBB – Lending of District Owned Equipment
- d. First Reading of Policy IGBI - English as a Second Language (Limited English Proficiency)
- e. First Reading of Policy JECE - Student Withdrawal from School (Loss of Driving Privileges)
- f. First Reading of Policy JEG - Exclusions and Exemptions from School Attendance
- g. First Reading of Policy JK - Employment of Students
- h. First Reading of Policy KG - Community Use of School Facilities
- i. First Reading of Policy KGB - Public Conduct on District Property
- j. First Reading of Policy KK - Visitors to the Schools

B. Special Reports & Recognitions - 20/20 Vision Committee - Facility Presentation (**Continued**)

Committee members Mike Medoro, Tony Jones, Kobe Tabbaa and Kathy D'Ettorre provided a report to the Board of Education on the recommendations regarding a Facilities Master Plan. The following key points were addressed in the report:

- The Committee was comprised of approximately 68 members
- The group was formed to build on the initial 20/20 process and to recommend a master facilities plan that would have the greatest chance of success in the community.
- The recommendations on a master facility plan utilize a long-term approach.
- The engagement process included community and educator involvement.
- The 20/20 Vision Committee recommends the Board take action now on this issue.

Discussion:

Rocco: She thanked the committee for their time and involvement in this process and discussed current existing educational limitations and facility needs.

Marinucci: He thanked the committee for their time and asked if they had any discussion regarding the disposition of property.

Medoro: Indicated to Mr. Marinucci the group focused on a master facilities plan but concluded any property left over from the reorganization would be an asset to the District.

Sullivan: Asked Mr. Medoro what were the master plan options presented to the 20/20 group.

Keenan: Indicated to Mr. Sullivan that the committee narrowed the options down to what was developed by the first 20/20 group and then from the additional option offered by the District architect.

Sullivan: He asked Superintendent Keenan how the cost is projected to be less for the option that had more buildings as an end result.

Keenan: Responded to Mr. Sullivan that the recommended option contained less local funded initiatives; had a lower cost to transport students and lower footprint cost than the alternative.

Winter: She thanked the 20/20 Vision committee for their involvement and recommendations.

Sullivan: Asked Mr. Medoro about the committee's reasoning with respect to phasing.

Medoro: He responded to Mr. Sullivan that the consideration to phase was primarily due to overall project cost and what the current market might bear.

Sullivan: Asked Mr. Medoro how the committee reached the suggested phasing amount targets.

Tabbaa: Responded to Mr. Sullivan that the committee felt these targets were an acceptable price point for the community.

Keenan: He commented to Mr. Sullivan that the 20/20 group came to an agreement on the master plan design option but unanimously agreed we need to address a piece of the plan now.

Axcell: She added to Superintendent Keenan's comment indicating the committee also spoke about the advantage of the current low-bid environment, and that the master plan chosen would reach a majority of the school population (5-12 grade).

Medoro: Indicated to the Board he would prefer to consider the whole project at one time, but due to the economy, felt the phase option had the best chance for success.

Sullivan: Commented to Mr. Medoro that he felt the same risk is inherent with either choice.

Yeoman: She commented that while she is in agreement with Mr. Medoro about project scope, one needs to also consider timing of the phase concept with an operating levy.

Rocco: Asked Mr. Sullivan if he is supporting a position to ask the community to fund the project all at once.

Sullivan: Indicated to Ms. Rocco he has not come to any conclusion yet. He further thanked the 20/20 committee for their participation in the process.

Mays: He thanked the 20/20 Vision Committee for their participation. He further stated the Board is lucky to have such a passionate community.

Rocco: Stated to the audience that it is critical the community consider attending the board meetings in January where it will be likely a decision will be made regarding the May ballot issue.

G. Director of Business Affairs Report

Dave Puffer reported on the following District projects:

1. Indicated that Dover, Lee Burneson, and the High School lost power on December 9th.

H. Board Items

1. Resolution to Approve Appointment of Porter Public Library Trustee Exhibit H-1

2. Resolution to Appoint President Pro Tem for 2010 Organizational Meeting

Exhibit H-2

*Hearing of Public (15 Minutes) – None.

I. Adjournment

President Rocco adjourned the meeting at 8:41 p.m.

President

Treasurer

* The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

RESOLUTION TO APPROVE REVISED STUDENT ACTIVITY
PURPOSE STATEMENT AND BUDGET

RESOLVED that the Westlake Board of Education approve the following revised Student Activity Purpose Statement and Budget:

2009-10 REVISED PURPOSE STATEMENT AND BUDGET*

Fund	SCC	Description	Estimated Revenue	Estimated Expenses
200	9390	Work Study Club - WHS	<u>\$800.00</u>	<u>\$1,550.00</u>
		Total 200 Fund	\$800.00	\$1,550.00

*Original copies of Purpose Statements and Budgets are on file in the CFO/Treasurer's Office.

Motion by Mr. Marinucci

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

December 10, 2009
09-683

EXHIBIT D-2-b
RES. #09-385

RESOLUTION TO AUTHORIZE TREASURER TO ADVANCE FUNDS

RESOLVED that the Westlake Board of Education authorizes the Treasurer to advance the following funds:

From	To	Amount
General Fund (001)	Project Link (011-9111)	\$2,967.67

Motion by _____ Mr. Marinucci

Seconded by _____ Ms. Winter

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

RESOLUTION TO ESTABLISH NEW FUND

RESOLVED that the Westlake Board of Education establishes the following new fund:

State Funds	Amount	Fund	Special Cost Center
TITLE II-D, TECHNOLOGY FY09	\$24.95	533	9909

Motion by _____ Mr. Marinucci

Seconded by _____ Ms. Winter

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

EXHIBIT D-2-d
RES. #09-387

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accepts the following fund:

Local Funds	Amount	Fund	Special Cost Center
Martha Holden Jennings Foundation FY10 – Lela Bakos	\$1,470.00	007	9510

Motion by _____ Mr. Marinucci

Seconded by _____ Ms. Winter

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following appropriations:

MARTHA HOLDEN JENNINGS FOUNDATION FY10 - Lela Bakos	
Account	Amount
007-1100-500-9510	
Supplies & Materials	\$270.00
007-1100-600-9510	
Equipment	\$1,200.00
TITLE II-D, TECHNOLOGY FY09	
Account	Amount
533-3200-400-9909	
Non Public - Purchased Services	\$24.95

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT D-2-f
RES. #09-389

RESOLUTION TO APPROVE FUND-TO-FUND TRANSFER

RESOLVED that the Westlake Board of Education approves a fund-to-fund transfer from the Title II-D, Technology FY09 (599) to the Title II-D, Technology FY09 (533) due to obsolescence of the Title II-D, Technology FY09 (599) fund.

From	To	Amount
Title II-D, Technology FY09 (599)	Title II-D, Technology FY09 (533)	\$24.95

Motion by _____ Mr. Sullivan

Seconded by _____ Mr. Marinucci

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

RESOLUTION TO ADJUST FY10 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjusts the following FY10 appropriations:

GENERAL FUND			
Account	From	To	Difference
001-1100-400			
Instructional-Purchased Services	\$81,035.50	\$81,335.50	\$300.00
001-1100-600			
Instructional-Equipment	\$144,784.13	\$152,604.45	\$7,820.32
001-2200-500			
Support Services-Supplies	\$96,840.30	\$95,008.42	(\$1,831.88)
001-2200-600			
Support Services-Equipment	\$46,476.09	\$57,432.65	\$10,956.56
001-2200-700			
Support Services-Replacement Equipment	\$32,863.90	\$23,307.34	(\$9,556.56)
001-2400-200			
Admin-Benefits	\$772,522.43	\$772,945.41	\$422.98
001-2400-400			
Admin-Purchased Services	\$354,860.00	\$354,437.02	(\$422.98)
001-2400-500			
Admin-Supplies	\$3,627.36	(\$8,722.31)	(\$12,349.67)
001-2400-600			
Admin-Equipment	\$6,660.78	\$10,890.13	\$4,229.35
001-2700-400			
Maintenance-Purchased Services	\$1,856,248.25	\$1,916,438.36	\$60,190.11
001-2700-500			
Maintenance-Supplies	\$314,473.36	\$283,905.88	(\$30,567.48)

EXHIBIT D-2-g
(Continued)

001-2700-700			
Maintenance-Replacement Equipment	\$41,258.82	\$46,441.82	\$5,183.00
001-2900-400			
Community Info-Purchased Services	\$41,620.86	\$41,577.28	(\$43.58)
001-2900-500			
Community Info-Supplies	\$8,073.46	\$8,117.04	\$43.58
001-5200-700			
Gen Site Improvement-Replace Equip.	\$4,055.64	(\$18,498.11)	(\$22,553.75)
001-5600-700			
Gen Bldg Improvement-Replace Equip	(\$14,199.03)	(\$19,119.03)	(\$4,920.00)
001-7200-900			
Transfers	\$479,580.11	\$472,680.11	(\$6,900.00)
Total	\$4,270,781.96	\$4,270,781.96	\$0.00
BOND RETIREMENT			
Account	From	To	Difference
002-6100-830-9002			
Bond Retirement-Repayment of Debt	\$2,741,953.00	\$1,920,000.00	(\$821,953.00)
002-6100-820-9002			
Bond Retirement-Interest	\$0.00	\$422,857.50	\$422,857.50
002-6100-830-9002			
Bond Retirement-Refund Issuance Costs	\$0.00	\$399,095.50	\$399,095.50
Total	\$2,741,953.00	\$2,741,953.00	\$0.00
CATERING			
Account	From	To	Difference
006-3100-100-9601			
Catering Wages	\$24.10	\$59.88	\$35.78
006-3100-200-9601			
Catering-Benefits	\$425.00	\$252.06	(\$172.94)
006-3100-500-9601			
Catering-Supplies	\$2,200.00	\$4,837.16	\$2,637.16
Total	\$2,649.10	\$5,149.10	\$2,500.00

EXHIBIT D-2-g
(Continued)

ATHLETICS			
Account	From	To	Difference
300-4500-100-9500			
Athletics-Salaries	\$6,599.58	\$9,127.08	\$2,527.50
300-4500-200-9500			
Athletics-Benefits	\$995.35	\$1,383.08	\$387.73
300-4500-600-9500			
Athletics-Equipment	\$12,293.00	\$12,274.50	(\$18.50)
300-4500-700-9500			
Athletics-Replacement Equipment	<u>\$2,000.00</u>	<u>\$2,018.50</u>	<u>\$18.50</u>
Total	\$21,887.93	\$24,803.16	\$2,915.23
ST. BERNADETTE FY10			
Account	From	To	Difference
401-3200-400-9810			
Purchased Services	\$78,595.39	\$81,595.39	\$3,000.00
401-3200-500-9810			
Supplies	<u>\$53,194.66</u>	<u>\$50,194.66</u>	<u>(\$3,000.00)</u>
Total	\$131,790.05	\$131,790.05	\$0.00
ARRA TITLE VI-B IDEA FY10			
Account	From	To	Difference
516-1200-100-932N			
Instruction - Salaries	\$51,628.32	\$53,540.48	\$1,912.16
516-1200-500-932N			
Instruction - Supplies	\$25,742.59	\$27,000.00	\$1,257.41
516-1200-600-932N			
Instruction - Equipment	\$31,452.00	\$26,000.00	(\$5,452.00)
516-2100-100-932N			
Support Services - Salaries	\$52,716.16	\$53,421.54	\$705.38
516-2100-400-932N			
Support Services - Purchased Services	\$251,049.15	\$234,571.15	(\$16,478.00)

EXHIBIT D-2-g
(Continued)

516-2100-500-932N			
Support Services - Supplies	\$24,000.00	\$22,500.00	(\$1,500.00)
516-2200-400-932N			
Professional Dev. - Purchased Services	\$6,300.00	\$17,739.66	\$11,439.66
Total	\$442,888.22	\$434,772.83	(\$8,115.39)
TITLE VI-B, IDEA FY08			
Account	From	To	Difference
516-1200-100-9608			
Instruction - Salaries	\$5,719.16	\$4,054.70	(\$1,664.46)
516-1200-400-9608			
Instruction - Purchased Services	\$0.00	\$17,389.46	\$17,389.46
516-2100-400-9608			
Support Services - Purch Srvcs - Pupil	\$0.00	(\$15,725.00)	(\$15,725.00)
Total	\$5,719.16	\$5,719.16	\$0.00
TITLE VI-B, IDEA FY09			
Account	From	To	Difference
516-1200-400-9609			
Instruction - Purchased Services	\$0.00	\$12,413.74	\$12,413.74
516-1200-500-9609			
Instruction - Supplies	\$83.16	(\$295.62)	(\$378.78)
516-2100-400-9609			
Support Services - Purchased Services	\$0.00	(\$10,633.25)	(\$10,633.25)
516-2200-100-9609			
Support Services - Salaries	\$4,309.26	\$3,273.53	(\$1,035.73)
516-2200-200-9609			
Support Services - Benefits	\$4,246.74	\$4,243.76	(\$2.98)
516-2200-400-9609			
Support Services - Purchased Services	\$17.50	(\$345.50)	(\$363.00)
Total	\$8,656.66	\$8,656.66	(\$0.00)

EXHIBIT D-2-g
(Continued)

TITLE VI-B, IDEA FY10			
Account	From	To	Difference
516-1200-400-9610			
Instruction - Purchased Services	\$518,685.95	\$482,522.65	(\$36,163.30)
516-1200-500-9610			
Instruction - Supplies	\$1,500.00	\$3,062.39	\$1,562.39
516-2200-100-9610			
Support Services/Prof Dev - Salaries	\$40,686.58	\$48,000.00	\$7,313.42
516-2200-200-9610			
Support Services - Benefits	\$33,212.51	\$35,000.00	\$1,787.49
516-2100-400-9610			
Support Services - Purch Services	\$81,200.00	\$96,200.00	\$15,000.00
516-2200-400-9610			
Prof. Dev/ Supp. Srvc. - Purch Srvc.	<u>\$78,808.00</u>	<u>\$89,308.00</u>	<u>\$10,500.00</u>
Total	\$754,093.04	\$754,093.04	\$0.00
AARA S.D. STABILIZATION FUND			
Account	From	To	Difference
532-1900-400-932N			
AARA Stabilization-Community School	<u>\$676.54</u>	<u>\$11,876.54</u>	<u>\$11,200.00</u>
Total	\$676.54	\$11,876.54	\$11,200.00
TITLE III, LEP FY09			
Account	From	To	Difference
551-1200-500-9519			
Instruction - Supplies	\$0.00	(\$4.52)	(\$4.52)
551-2200-400-9519			
Prof Development - Purch Services	<u>\$34.67</u>	<u>\$39.19</u>	<u>\$4.52</u>
Total	\$34.67	\$34.67	\$0.00
ARRA TITLE I FY10			
Account	From	To	Difference
572-3200-100-932N			
Non Public - Salaries	\$2,980.17	\$2,590.29	(\$389.88)

EXHIBIT D-2-g
(Continued)

572-3200-200-932N			
Non Public - Benefits	\$0.00	\$429.51	\$429.51
572-3200-500-932N			
Non Public - Supplies	\$39.63	\$0.00	(\$39.63)
Total	\$3,019.80	\$3,019.80	(\$0.00)
TITLE I FY09			
Account	From	To	Difference
572-1900-100-9109			
Special Instruction - Salaries	\$0.00	\$33,297.91	\$33,297.91
572-1100-100-9109			
Instruction - Salaries	\$76,681.57	\$76,092.68	(\$588.89)
572-1100-200-9109			
Instruction - Benefits	\$13,595.83	\$12,444.28	(\$1,151.55)
572-1100-500-9109			
Instruction - Supplies	\$18,926.97	\$0.00	(\$18,926.97)
572-1100-600-9109			
Instruction - Equipment	\$797.17	\$0.00	(\$797.17)
572-2100-400-9109			
Facilities - Purchased Services	\$612.80	(\$0.20)	(\$613.00)
572-2200-100-9109			
Professional Dev. - Salaries	\$1,105.00	\$0.00	(\$1,105.00)
572-2200-200-9109			
Professional Dev. - Benefits	\$185.34	\$0.00	(\$185.34)
572-2200-400-9109			
Professional Dev. - Purchased Services	\$2,109.01	(\$13.88)	(\$2,122.89)
572-2200-500-9109			
Support Services - Supplies	\$2,845.51	\$0.00	(\$2,845.51)
572-2400-100-9109			
Govern/Admin - Salaries	\$2,887.16	\$2,887.09	(\$0.07)

EXHIBIT D-2-g
(Continued)

572-2400-200-9109			
Govern/Admin - Benefits	\$472.34	\$472.00	(\$0.34)
572-2800-100-9109			
Transportation - Salaries	\$1,980.00	\$1,870.85	(\$109.15)
572-2800-200-9109			
Transportation - Benefits	\$322.46	\$306.01	(\$16.45)
572-3200-200-9109			
Non Public - Benefits	\$343.51	\$343.50	(\$0.01)
572-3200-400-9109			
Non Public - Purchased Services	\$4,765.93	\$0.00	(\$4,765.93)
572-3200-500-9109			
Non Public - Supplies	<u>\$69.64</u>	<u>\$0.00</u>	<u>(\$69.64)</u>
Total	\$127,700.24	\$127,700.24	(\$0.00)
TITLE I FY10			
Account	From	To	Difference
572-1900-100-9110			
Special Instruction - Salaries	\$223,722.72	\$190,424.81	(\$33,297.91)
572-1100-500-9110			
Instruction - Supplies	\$24,321.44	\$28,321.44	\$4,000.00
572-1100-600-9110			
Instruction - Equipment	\$4,000.00	\$0.00	(\$4,000.00)
572-2100-400-9110			
Facilities - Purchased Services	\$7,000.00	\$14,000.00	\$7,000.00
572-2200-400-9110			
Prof. Dev./Fam Comm - Purch. Srves.	\$10,767.52	\$17,249.20	\$6,481.68
572-2200-500-9110			
Support Services/Fam Comm- Supplies	\$17,746.42	\$33,746.42	\$16,000.00
572-2400-100-9110			
Govern/Admin - Salaries	\$3,266.20	\$6,532.40	\$3,266.20

EXHIBIT D-2-g
(Continued)

572-2400-200-9110			
Govern/Admin - Benefits	\$550.03	\$1,100.06	\$550.03
572-3200-100-9110			
Non Public - Salaries	\$5,331.22	\$4,607.28	(\$723.94)
572-3200-200-9110			
Non Public - Benefits	\$0.00	\$768.47	\$768.47
572-3200-500-9110			
Non Public - Supplies	\$44.53	\$0.00	(\$44.53)
Total	\$296,750.08	\$296,750.08	(\$0.00)
ARRA EARLY CHILDHOOD SPECIAL EDUCATION FY10			
Account	From	To	Difference
587-2200-100-932N			
Support Services - Salaries	\$9,918.49	\$10,417.59	\$499.10
Total	\$9,918.49	\$10,417.59	\$499.10
EARLY CHILDHOOD SPECIAL EDUCATION FY09			
Account	From	To	Difference
587-1200-500-9009			
Instruction - Supplies	\$21.01	(\$19.54)	(\$40.55)
587-2100-100-9009			
Support Services - Salaries	\$2,958.52	\$3,120.07	\$161.55
587-2100-200-9009			
Support Services - Benefits	\$1,090.64	\$969.64	(\$121.00)
Total	\$4,070.17	\$4,070.17	\$0.00
EARLY CHILDHOOD SPECIAL EDUCATION FY10			
Account	From	To	Difference
587-1200-500-9010			
Instruction - Supplies	\$552.45	\$939.48	\$387.03
587-2100-100-9010			
Support Services - Salaries	\$17,209.44	\$16,822.41	(\$387.03)
Total	\$17,761.89	\$17,761.89	\$0.00

EXHIBIT D-2-g
(Continued)

TITLE II-A, IMPROVING TEACHER QUALITY FY09			
Account	From	To	Difference
590-1100-100-9009			
Instruction - Salaries	\$0.00	\$13,243.80	\$13,243.80
590-2200-100-9009			
Professional Development - Salaries	\$3,639.93	\$0.00	(\$3,639.93)
590-2200-400-9009			
Professional Development - Purch Srvcs	\$646.73	\$0.00	(\$646.73)
590-2200-500-9009			
Professional Development - Supplies	\$302.65	\$0.00	(\$302.65)
590-3200-400-9009			
Non Public - Purchased Services	\$8,654.49	\$0.00	(\$8,654.49)
Total	\$13,243.80	\$13,243.80	\$0.00
TITLE II-A, IMPROVING TEACHER QUALITY FY10			
Account	From	To	Difference
590-1100-100-9010			
Instruction - Salaries	\$38,000.00	\$24,756.20	(\$13,243.80)
590-2200-100-9010			
Professional Development - Salaries	\$27,614.07	\$25,614.07	(\$2,000.00)
590-2200-400-9010			
Professional Development - Purch Srvcs	\$12,000.00	\$20,589.31	\$8,589.31
590-2200-500-9010			
Professional Development - Supplies	\$5,182.87	\$3,182.87	(\$2,000.00)
590-3200-400-9010			
Non Public - Purchased Services	\$1,417.30	\$10,071.79	\$8,654.49
Total	\$84,214.24	\$84,214.24	\$0.00
TITLE II-D, TECHNOLOGY FY09			
Account	From	To	Difference
599-3200-400-9909			
Non Public - Purchased Services	\$20.35	\$0.00	(\$20.35)

EXHIBIT D-2-g
(Continued)

599-3200-500-9909			
Non Public - Supplies	\$4.60	\$0.00	(\$4.60)
599-7200-900-9909			
Transfer Out	\$0.00	\$24.95	\$24.95
Total	\$24.95	\$24.95	\$0.00

Motion by Mr. Sullivan

Seconded by Mr. Marinucci

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION AUTHORIZING CFO/TREASURER TO ENTER INTO AGREEMENT
WITH INFORMATION DESIGN, INC.

RESOLVED that the Westlake Board of Education authorizes the CFO/Treasurer to enter into an agreement with Information Design, Inc. to provide services to facilitate a school payment solution (SPS EZpay) and import/export data files from and to the existing child nutrition system.

Motion by _____ Ms. Winter

Seconded by _____ Mr. Marinucci

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

EXHIBIT F-1-a
RES. #09-392

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed:

Best Buy
Children's Foundation
P.O. Box 9448
Minneapolis, MN 55440

Donated a \$500.00 gift certificate to the Tech-Mates Club at Westlake High School to purchase the iPod Touch in order to help students cultivate their problem-solving skills using educational applications.

Mrs. Mary Ellen Brock
27930 Southbridge Circle
Westlake, OH 44145

Donated five new Craftmade cabinets to the Art Department at Westlake High School to provide needed storage for the Art Studio, Room #126.

Mr. and Mrs. Stanley Bullard
1864 Halls Carriage Path
Westlake, OH 44145

Donated \$250.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.

Dean's Greenhouse & Flower Shop
Mrs. Debbie Dean-Espie
3984 Porter Road
Westlake, OH 44145

Donated 12 poinsettia plants to the Holiday Concerts at Westlake High School to provide holiday decorations on stage for all December concerts at the Performing Arts Center.

Droba Home Improvement, LLC
1851 Sperrys Forge Trail
Westlake, OH 44145

Donated \$2,100.00 in labor and materials (vinyl siding and soffit and aluminum trim) to Westlake City School District to provide and install new siding for the storage shed/concession stand located between the Lee Burneson Middle School softball fields.

NFL Youth Football Fund
Ms. Alexia Gallagher, Director
280 Park Avenue
New York, NY 10017

Donated \$5,000.00 to the Athletic Department at Westlake High School as a matching grant made possible by Kevin Houser's contribution to the football program. This donation will be used to purchase new football equipment.

Nordson Corporation
Ms. Cecilia Render, Director
28601 Clemens Road
Westlake, OH 44145

Donated \$500.00 to WHBS-TV at Westlake High School to award senior scholarships to WHBS-TV students in May 2010.

EXHIBIT F-1-a
(Continued)

Schill Architecture, LLC
Steve and Nancy Schill
P.O. Box 45609
Westlake, OH 44145

Donated \$200.00 to the TechMates Club at Westlake High School to purchase "C" and "D" size paper and cartridges for the large-scale plotter in the advanced technical drawing/design classes.

Shure Tech Brand, LLC
Ms. Cathy Wright, Community
Relations Manager
32150 Just Imagine Drive
Avon, OH 44011

Donated 30 rolls of Duck Brand duct tape to Parkside Intermediate School to reinforce student planbook binders.

Struers Inc.
24766 Detroit Road
Westlake, OH 44145

Donated \$1,500.00 to the National Art Honor Society (NAHS) and Art Club at Westlake High School to enhance the curriculum of the WHS Art Department and art activities of the Art Club and NAHS.

Westlake Town Criers
Thomas L. Hirz, Treasurer
P.O. Box 45224
Westlake, OH 44145

Donated \$150.00 to the Athletic Department at Westlake High School to provide Frosh Invitational Volleyball Tournament awards.

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

EXHIBIT F-1-b-1
RES. #09-393

RESOLUTION TO APPROVE LEAVE, RESIGNATION AND
EMPLOYMENT OF STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the leave, resignation and employment of staff members for the 2009-2010 school year, as follows:

FMLA

<u>Name</u>	<u>Effective Date</u>	<u>Name</u>	<u>Effective Date</u>
Heather Zepp	11/16/09	Theresa Thompson	11/20/09
Brendan Zepp	11/20/09		

Certified Resignation

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Melissa Duns	Preschool Int. Spec.	11/25/09

Amended Certified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Level</u>
Cheryl Watterson	Bassett Teacher	From BA+30 to MA +30

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco	_____ AYE
Ms. Winter	_____ AYE
Mr. Marinucci	_____ AYE
Mr. Mays	_____ AYE
Mr. Sullivan	_____ AYE

RESOLUTION TO APPROVE RESIGNATIONS AND EMPLOYMENT
OF SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the resignations and employment of substitutes for staff members as follows:

Classified Substitute Resignation

Delores Bott-Cleaner/Custodian Only
Laura Daniels

Classified Substitutes

<u>Name</u>	<u>Positions</u>
Ann Manning	Driver
Kymberly Fox	Supv. Asst., Playground Asst., Kitchen Help
Lisa Spieth	Teacher Asst., Library Asst., Supv. Asst., Secretary/Clerical, Receptionist, Kitchen Helper
Samantha DiFranco	Secretary/Clerical, Cashier, Dishwasher, Kitchen Helper
Ann Manning	Supv. Asst., Playground Asst., Kitchen Helper
Sandra Houser	Driver, Supv. Asst., Playground Asst., Kitchen Helper

Certified Substitutes

Lynn Maugherman
Eric Richardson

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco	_____ AYE
Ms. Winter	_____ AYE
Mr. Marinucci	_____ AYE
Mr. Mays	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-3
RES. #09-395

RESOLUTION TO APPROVE RECLASSIFICATION
OF CERTIFIED STAFF MEMBERS

RESOLVED THAT the Westlake Board of Education approves the reclassification of certified staff members as follows:

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Tiffany Baskette	2	BA+10	BA+20	12/01/09
Claire Bookman	16	MA+10	MA+20	12/01/09
Marianne Fouts	18	MA+20	MA+30	12/01/09
Kim Geletka	19	MA+10	MA+20	12/01/09
Karen Glesius	12	MA	MA+10	11/01/09

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

RESOLUTION TO APPROVE 2009-2010 RESIGNATIONS
AND EMPLOYMENT FOR SUPPLEMENTAL CONTRACTS
(In-District and Out-of-District)

RESOLVED that the Westlake Board of Education approves the following resignations and employment of 2009-2010 supplemental contracts (in-district and out-of-district):

RESIGNATIONS

<u>Name</u>	<u>Position</u>
	None

EMPLOYMENT

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Jay Valadez	LBMS 8 th Grade Girls' Basketball Coach	N	2

NOTE: Supplemental contract positions are advertised as required by State Standard OAC-3301-27-01 et. seq. The individuals recommended above were determined to be the most qualified applicants.

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco	_____ AYE
Ms. Winter	_____ AYE
Mr. Marinucci	_____ AYE
Mr. Mays	_____ AYE
Mr. Sullivan	_____ AYE

EXHIBIT F-1-b-5
RES. #09-397

RESOLUTION TO APPROVE STIPENDS FOR MOHICAN
OUTDOOR EDUCATIONAL PROGRAM

RESOLVED that the Westlake Board of Education approves stipends for the following Parkside staff members for supervision at the 2009 Mohican Outdoor Educational Program at \$50.00* per night:

<u>Name</u>	<u>Number of Nights</u>	<u>Name</u>	<u>Number of Nights</u>
Katie Beachler	2	Patrick McMorrow	1
Bill Bowles	6	Julie Milkie	2
Verlene DeWitt	1	Sue Palchesko	4
Jessica Dye	3	Jennifer Riley	4
Pam English	1	Patty Seljan	3
John Gast	1	Jeff Short	3
John Holland	1	Laurie Skvarek	6

*Supported wholly or in part by student fees.

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

RESOLUTION TO APPROVE SATURDAY SCHOOL STIPENDS

RESOLVED that the Westlake Board of Education approves stipends for Saturday School supervision at the rate of \$80.00 for the following employees:

Mike Besu

Jim Egan

Anne Marie Thomas

Debra Voss

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

EXHIBIT F-1-b-7
RES. #09-399

RESOLUTION TO APPROVE STIPENDS FOR
PROFESSIONAL DEVELOPMENT TRAINING

RESOLVED that the Westlake Board of Education approves the following staff member stipends for professional development not to exceed 20 hours each, to be paid from Title II-A Funds:

Promethean Board Professional Development

Ashley Witman September 21, 2009 – October 14, 2009

Shannon Fortuna November 11, 2009 – June 2, 2010

Motion by _____ Ms. Winter _____

Seconded by _____ Mr. Sullivan _____

Roll Call Vote:

Ms. Rocco _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Marinucci _____ AYE _____

Mr. Mays _____ AYE _____

Mr. Sullivan _____ AYE _____

December 10, 2009
09-708

EXHIBIT F-1-b-8
RES. #09-400

RESOLUTION TO APPROVE STIPENDS FOR PPGA COMMITTEE MEMBERS

RESOLVED that the Westlake Board of Education approves stipends for members of the PPGA Committee for the 2009-2010 school year, paid at the negotiated rate:

Lela Bakos

Rosemary Blayney

Amy Butcher

Patrick McMorrow

Paul Roth

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

EXHIBIT F-1-b-9
RES. #09-401

RESOLUTION TO RESCIND APPROVAL OF STIPENDS FOR EMERGING
TECHNOLOGY LEADERS (#09-344) AND APPROVAL OF STIPENDS
FOR EMERGING TECHNOLOGY LEADERS

RESOLVED that the Westlake Board of Education rescinds Resolution #09-344 to approve stipends for the following personnel for the 2009-2010 school year, partially or fully funded by the following grants:

TITLE II-A FY10-Improving Teacher Quality

Ashley Witman – Lead Teacher - \$1,000
Wendy Thrasher - \$500
Kim Geletka - \$500
Mandy Caunter - \$250
Catherine Boettcher - \$250

TITLE II-D FY10-Technology

Dawn Dawson - \$500
Matt Bourn - \$500
Cheryl Bendik - \$500
Geoff Friedrich - \$500

and

RESOLVED that the Westlake Board of Education approves stipends for the following personnel for the 2009-2010 school year, partially or fully funded by the following grants:

TITLE II-D FY10-Technology

Ashley Witman – Lead Teacher - \$1,000
Wendy Thrasher - \$500
Kim Geletka - \$500
Mandy Caunter - \$250
Catherine Boettcher - \$250

TITLE II-A FY10-Improving Teacher Quality

Dawn Dawson - \$500
Matt Bourn - \$500
Cheryl Bendik - \$500
Geoff Friedrich - \$500

Motion by Ms. Winter

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco	<u>AYE</u>
Ms. Winter	<u>AYE</u>
Mr. Marinucci	<u>AYE</u>
Mr. Mays	<u>AYE</u>
Mr. Sullivan	<u>AYE</u>

RESOLUTION TO APPROVE STIPENDS FOR CURRICULUM WRITING

RESOLVED that the Westlake Board of Education approves stipends for the following certified staff members at the negotiated rate, to be paid from the Cleveland State Student Teacher Grant Fund 019, Special Cost Fund 9219:

Anatomy & Physiology Course Curriculum Writing

Keith Ohnhaus - Not to exceed 30 hours

K-4 Music Curriculum Mapping & Course of Study Review

Kathy Hale & Amy Schillinger - Not to exceed 30 hours each

Grades 7-8 Math Quarterly Common Assessment Writing

Not to exceed 20 hours each

Mike Bee
Cherry Love

Anne Dill
Mary Mann

Lindsay Kiktavy
Sue Weitzel

Sue Laposky
Mike Wooley

Motion by _____ Ms. Winter

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

EXHIBIT F-1-b-11
RES. #09-403

RESOLUTION TO APPROVE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approves employment of the following Project Link personnel:

Susan Gatt	Step:	3
Project Link Leader	Effective:	12/07/09

Motion by Ms. Winter

Seconded by Mr. Sullivan

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

RESOLUTION TO APPROVE AGREEMENTS FOR ADMISSION OF TUITION PUPILS
AND PURCHASED SERVICES

RESOLVED that the Westlake Board of Education approves the following Agreements for Admission of Tuition Pupils and Purchased Services:

2009-2010 School Year

ESC Cuyahoga County - Visual Impaired Services

Mr. Joe Schellentrager-Lake County ESC/Therapeutic Crisis Intervention Training

Motion by _____ Mr. Sullivan _____

Seconded by _____ Ms. Winter _____

Roll Call Vote:

Ms. Rocco _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Marinucci _____ AYE _____

Mr. Mays _____ AYE _____

Mr. Sullivan _____ AYE _____

December 10, 2009
09-713

EXHIBIT F-1-d
RES. #09-405

RESOLUTION TO APPROVE REVISED 2010-2011 SCHOOL CALENDAR

RESOLVED that the Westlake Board of Education approves the Westlake City School District revised School Calendar for the 2010-2011 school year (attached).

Motion by _____ Mr. Sullivan

Seconded by _____ Ms. Winter

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

WESTLAKE CITY SCHOOL DISTRICT 2010-2011 SCHOOL CALENDAR

AUG '10 5 days				
M	T	W	Th	F
16	17	18	19	20
<u>23</u>	<u>24</u>	25	26	27
30	31			

SEPT '10 21 days				
M	T	W	Th	F
		1	2	3
4	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

OCT '10 20 days				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

NOV '10 19 days				
M	T	W	Th	F
<u>1</u>	<u>2</u>	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	<u>24</u>	25	26
29	30			

DEC '10 13 days				
M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

JAN '11 19 days				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	<u>21</u>
<u>24</u>	25	26	27	28
31				

FEB '11 19 days				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

MAR '11 19 days				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	<u>25</u>
28	29	30	31	

APR '11 18 days				
M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

MAY '11 21 days				
M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

JUNE '11 6 days				
M	T	W	Th	F
		1	2	3
6	7	8	<u>9</u>	10
13	14	15	16	17

Opening Staff Meeting	Mon	08/23/10
Staff Inservice Day	Tue	08/24/10
Gr. 1-12 Students Start	Wed	08/25/10
Kindergarten Starts	Thu	08/26/10
Labor Day	Mon	09/06/10
NEOEa Day	Fri	10/15/10
End of 1st Grading Period	Mon	11/01/10
Staff Inservice Day	Tue	11/02/10
Compensatory Day	Wed	11/24/10
Thanksgiving Vacation	Thur-Fri	11/25-11/26
Winter Vacation	Mon-Sun	12/20-01/02
Martin Luther King Day	Mon	01/17/11
End of 2nd Grading Period	Fri	01/21/11
Teacher Records Day	Mon	01/24/11
Presidents' Day	Mon	02/21/11
End of 3rd Grading Period	Fri	03/25/11
Spring Break	Fri-Sun	03/28-04/03
Holiday Break	Fri-Mon	04/22-04/25
Memorial Day	Mon	05/30/11
Last Student Day	Thu	06/08/11
Teacher Records Day	Fri	06/09/11

- = Teacher Work Day (No Students)
 □ = Compensatory Day (No School)
 \ = No School
 # = End of Grading Period

Qtr 1:	08/25/10-11/01/10	47
Qtr 2:	11/03/10-01/21/11	45
Qtr 3:	01/25/11-03/25/11	43
Qtr 4:	03/28/11-06/08/11	45

TOTAL DAYS: 180 180

First Semester - August 25, 2010 through January 21, 2011 = 92 days
 Second Semester - January 25, 2011 through June 8, 2011 = 88 days

RESOLUTION TO APPROVE SUNDAY BUILDING USE

RESOLVED that the Westlake Board of Education approves Sunday building use as follows:

Sovereign Grace Church of Cleveland
Church Services

Parkside Intermediate School
Sundays, 01/03/10 – 12/26/10
9:00 AM – 1:00 PM
Gym, Cafeteria & Classrooms

Motion by Mr. Sullivan

Seconded by Ms. Winter

Roll Call Vote:

Ms. Rocco AYE

Ms. Winter AYE

Mr. Marinucci AYE

Mr. Mays AYE

Mr. Sullivan AYE

EXHIBIT F-1-f
RES. #09-407

RESOLUTION TO APPROVE FIELD TRIP

RESOLVED that the Westlake Board of Education approves the following field trip:

Lee Burneson Middle School & Westlake High School
Westlake Ski & Snowboard Club
Holiday Valley Ski Resort - Ski & Snowboard Trip
Ellicottville, New York
Sunday, February 14, 2010 - 5:15 a.m. - 10:00 p.m.
Approximate Cost Per Pupil: \$70-\$100

Motion by _____ Mr. Sullivan

Seconded by _____ Ms. Winter

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

RESOLUTION TO APPROVE APPOINTMENT
OF PORTER PUBLIC LIBRARY TRUSTEE

RESOLVED that the Westlake Board of Education approves the appointment of Ms. Alayne Fodor-Gopalakrishna to the Westlake Porter Public Library Board of Trustees for a seven-year term from 2010-2016.

Discussion:

Bob Plantz, member of the Porter Public Library Board of Trustees, spoke about the recommendation.

Motion by _____ Mr. Mays

Seconded by _____ Ms. Winter

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ AYE

Mr. Sullivan _____ AYE

EXHIBIT H-2
RES. #09-409

NOMINATION AND ELECTION OF OFFICER
(ORC 3313.14)

I, Mark Pepera, Treasurer, called for nominations for President Pro Tem.

Timothy Sullivan placed the name of
Andrea Rocco in nomination.

WHEREAS, the Board voted on the first nominee for the position of President Pro Tem of the Board of Education with the following results:

Joseph Marinucci	<u>Aye</u>	No	Abstain
Thomas Mays	<u>Aye</u>	No	Abstain
Andrea Rocco	<u>Aye</u>	No	Abstain
Timothy Sullivan	<u>Aye</u>	No	Abstain
Carol Winter	<u>Aye</u>	No	Abstain

NOW, THEREFORE, BE IT RESOLVED under the provisions of Ohio Revised Code 3313.14, the Board member herein named received the majority of AYE votes cast by the Board and is hereby declared President Pro Tem of the Board of Education:

President Pro Tem: Andrea Rocco

File: EEACC (Also JFCC)
STUDENT CONDUCT ON SCHOOL VEHICLES

The Board furnishes transportation in compliance with State law. This fact does not relieve parents of students from the responsibility of supervision until such time as the student boards the vehicle and after the student leaves the vehicle at the end of the school day.

Students on a school vehicle are under the authority of, and directly responsible to, the vehicle driver. The driver has the authority to enforce the established regulations for vehicle conduct. Disorderly conduct or refusal to submit to the authority of the driver is sufficient reason for refusing transportation services or suspending transportation services to any student once proper procedures are followed.

The Board authorizes the Superintendent or other administrators to suspend a student from school bus riding privileges for a period not to exceed one school year. The only due process required is the student must receive notice of an intended bus riding suspension and an opportunity to appear before the Superintendent or other administrator before the suspension is imposed.

The Board's policy regarding **suspension from** school vehicle riding privileges must be posted in a central location in each school building and made available to students upon request.

~~After Board approval,~~ Regulations regarding conduct on school vehicles, as well as general information about the school transportation program, are available to all parents and students.

Adoption Date: May 23, 2002

Revision Date: April 27, 2009

Revision Date:

Legal Refs.: ORC 3327.01; 3327.014
OAC 3301-83-08

Cross Refs.: JFC, Student Conduct (Zero Tolerance)
JGA, Corporal Punishment
Student Handbooks
Staff Handbooks

File: JFCC (Also EEACC)
STUDENT CONDUCT ON SCHOOL VEHICLES

The Board furnishes transportation in compliance with State law. This fact does not relieve parents of students from the responsibility of supervision until such time as the student boards the vehicle and after the student leaves the vehicle at the end of the school day.

Students on a school vehicle are under the authority of, and directly responsible to, the vehicle driver. The driver has the authority to enforce the established regulations for vehicle conduct. Disorderly conduct or refusal to submit to the authority of the driver is sufficient reason for refusing transportation services or suspending transportation services to any student once proper procedures are followed.

The Board authorizes the Superintendent or other administrators to suspend a student from school bus riding privileges for a period not to exceed one school year. The only due process required is the student must receive notice of an intended bus riding suspension and an opportunity to appear before the Superintendent or other administrator before the suspension is imposed.

The Board's policy regarding **suspension from** school vehicle riding privileges must be posted in a central location in each school building and made available to students upon request.

~~After Board approval,~~ Regulations regarding conduct on school vehicles, as well as general information about the school transportation program, are available to all parents and students.

Adoption Date: May 23, 2002

Revision Date: April 27, 2009
Revision Date:

Legal Refs.: ORC 3327.01; 3327.014
OAC 3301-83-08

Cross Refs.: JFC, Student Conduct (Zero Tolerance)
JGA, Corporal Punishment
Student Handbook
Staff Handbooks

NEW POLICY

File: EEBA USE OF SCHOOL-OWNED VEHICLES

In the interests of economy and efficiency, the Board may authorize employee use of school-owned vehicles. The Superintendent/designee is responsible for developing and implementing regulations for the proper use. Regulations may include, but are not limited to:

1. List of vehicles and the appropriate insurance coverages;
2. List of authorized users;
3. Authorized uses;
4. Unauthorized uses;
5. Mandatory record keeping;
6. Care and maintenance of vehicles;
7. Observance of all Federal, State, local and district laws, policies and regulations; and
8. Restrictions for use by non-employees.

Employees in violation of this policy and the established regulations are subject to disciplinary action, up to and including termination.

Adoption Date:

Legal Refs.: ORC 121.07; 125.832; 4513.263; 4513.264
 OAC 3301-83-20(M)

Cross Refs.: GBCB, Staff Conduct
 GBE, Staff Health & Safety
 GBP, Drug-Free Workplace
 Staff Handbooks

Contract Refs.: Teachers' Negotiated Agreement
 Support Staff Negotiated Agreement

EXHIBIT F-2-a-1
RES. #09-410

RESOLUTION TO ADOPT BOARD OF EDUCATION POLICY EEBA –
USE OF SCHOOL-OWNED VEHICLES

RESOLVED THAT
the Westlake Board of Education adopts Board of Education Policy EEBA – Use of School-Owned Vehicles.

Board Discussion

Board waived second reading.

Motion by _____ Mr. Marinucci _____

Seconded by _____ Mr. Sullivan _____

Roll Call Vote:

Ms. Rocco _____ AYE _____

Ms. Winter _____ AYE _____

Mr. Marinucci _____ AYE _____

Mr. Mays _____ ABSTAIN _____

Mr. Sullivan _____ AYE _____

NEW POLICY

File: EEBA LENDING OF DISTRICT OWNED EQUIPMENT

No item of District owned equipment shall be loaned/used for non-District use off school property. If equipment is required for the use of those granted permission to use District facilities, it may be loaned/used in accordance with Board of Education policy on the use of school facilities.

The Board may lend specific items of equipment on the written request of the user and approval granted by the Superintendent.

The user of District owned equipment shall be fully liable for any damage or loss occurring to the equipment during the period of its use, and shall be responsible for its safe return. The use of District owned equipment off school property is subject to the same rules and conditions of use that are in effect when the equipment is used on school property.

Individuals authorized to use District owned equipment off school property may not allow anyone else to use the equipment (e.g. spouses, children, relatives, friends, etc. may not use District owned equipment, which is sanctioned for use by a specific person).

Adoption Date:

EXHIBIT F-2-b-1
RES. #09-411

RESOLUTION TO ADOPT BOARD OF EDUCATION POLICY EEBB –
LENDING OF DISTRICT OWNED EQUIPMENT

RESOLVED THAT
the Westlake Board of Education adopts Board of Education Policy EEBB – Lending of District
Owned Equipment.

Board Discussion

Marinucci: Proposes policy to read, “No item of District owned equipment shall be loaned/**used** for
non-District use off school property.”

Board waived second reading.

Motion by _____ Mr. Marinucci

Seconded by _____ Mr. Sullivan

Roll Call Vote:

Ms. Rocco _____ AYE

Ms. Winter _____ AYE

Mr. Marinucci _____ AYE

Mr. Mays _____ ABSTAIN

Mr. Sullivan _____ AYE

File: IGBI
ENGLISH AS A SECOND LANGUAGE
(Limited English Proficiency)

The Board recognizes the need to provide equal educational opportunities for all students in the District. Therefore, if the inability to speak and understand the English language excludes a student from effective participation in the educational programs offered by the District, the District shall take appropriate action to rectify the English language deficiency in order to provide the student equal access to its programs. Students in a language minority or who have limited English proficiency are identified, assessed and provided appropriate services.

The Board directs the administration to develop and implement language instruction programs that:

1. appropriately identify language minority students;
2. ~~determine the appropriate instructional environment for students with an English language deficiency and~~ **provide the appropriate instruction to limited English proficient students to assist them in gaining English language proficiency, as well as content knowledge, in reading/language arts and mathematics and**
3. annually assess the English proficiency of students and monitor ~~the~~ **their** progress of students ~~receiving English or bilingual instruction~~ in order to determine their readiness for the mainstream classroom environment.

The District requires all students with limited English proficiency to be tested. Alternative assessments may be required and students must make yearly gains as defined by the adequate yearly progress indicator adopted by the State Board of Education and be at a proficient level ~~in 12 years~~ **by the year 2014.**

The Board directs the administration to develop a plan to comply with school choice and supplemental service sanctions.

Limited English proficient students who have been enrolled in U.S. schools for less than one full ~~school~~ year are exempt from **one administration of the reading/language arts assessment** ~~the requirement to take the reading and writing proficiency or achievement tests~~ administered to their grade levels. However, ~~such~~ students who choose to take these tests are permitted to do so. (~~Proficiency or achievement tests~~ **Assessments** in math, science, and social studies are not exempt.)

The District provides parents with notice of and information regarding the instructional program as required by law. Parental involvement is encouraged and parents are regularly apprised of their child's progress.

Adoption Date: May 23, 2002

Revision Date: September 16, 2004
Revision Date:

Legal Refs.: 42USC 2000d; **34CFR200**; 20 U.S.C. 1221 et seq.
The Elementary and Secondary Education Act;
ORC 3301.0711; 3302.02 **01**; 3302.03; 3313.61; 3313.611; 3313.612; **3317.03; 3331.04**
OAC ~~3301-35-02~~; 3301-35-04; 3301-35-06; 3301-35-07

Cross Refs.: AC, Nondiscrimination
IGBJ, Title I Programs
JB, Equal Educational Opportunities

IE, Organization of Facilities for Instruction
IGBL, Parental Involvement in Education
JK, Employment of Students

File: JECE
STUDENT WITHDRAWAL FROM SCHOOL
(Loss of Driving Privileges)

When the superintendent receives information that a student of compulsory school age has withdrawn from school, the superintendent/~~designee~~ must, within two weeks after the withdrawal, notify the Registrar of Motor Vehicles and the county juvenile judge **of the student's withdrawal from full-time enrollment or withdrawal from an approved program to obtain a diploma or its equivalent.**

Notification **to the registrar of motor vehicles** is not necessary if a student has withdrawn **from school** because of a change of residence; **or** the student is **holding an age and schooling certificate (work permit), is regularly employed and** enrolled **part-time** in and attending, ~~in accordance with District policy,~~ an approved program to obtain a diploma or its equivalent. ~~or if the student holds a full-time Age and Schooling Certificate and is regularly employed.~~

Notification to the Registrar of Motor Vehicles **must be given in a manner required by the registrar** and **notice** to the county juvenile judge **must be given in writing.** ~~comply with Ohio and federal laws.~~

After receiving such information from the superintendent, the Registrar of Motor Vehicles is required to suspend the temporary instruction permit or driver's license of the student who is the subject of the notice. If a temporary permit or license has not been issued to that student, the Registrar is prohibited from issuing a temporary permit or a license. Any denial of driving privileges would remain in effect until the student reaches 18 or until the denial of driving privileges is terminated for another reason allowable under the ~~Ohio~~ **State** law.

In compliance with ~~Ohio~~ **State** law, a student whose driving privileges have been denied can file a petition seeking his/her reinstatement with the juvenile court in whose jurisdiction he/she resides.

Adoption Date: May 23, 2002

Revision Date:

Legal Refs.: Family Educational Rights and Privacy Act; 20 USC 1232g
ORC 3319.321; 3321.13; **3331.01; 3331.02; 3331.04; 3331.06 through 3331.09;** 4507.061

Cross Refs.: **JED, Student Absences and Excuses**
JEDA, Truancy
JEG, Exclusions and Exemptions from School Attendance
JK, Employment of Students

File: JEG
EXCLUSIONS AND EXEMPTIONS FROM SCHOOL ATTENDANCE

A ~~child~~ **student** of compulsory school age residing in the District may be legally excused from **full-time enrollment** ~~public school attendance~~ by:

1. holding a ~~full-time~~ **an Age and Schooling Certificate (work permit), and being regularly employed, and attending school on a part-time basis in a program approved by the Superintendent or his/her designee;**
2. receiving approved home instruction;
3. attending a private or parochial school or
4. having ~~graduated~~ **received a diploma or GED** from an approved high school.

The District may temporarily deny admittance to any student who is otherwise entitled to be admitted to the District if the student has been suspended or expelled from the schools of another district in the State of Ohio or an out-of-state district and if the period of suspension or expulsion has not expired. The student and parent(s) will have an opportunity for a hearing before the Superintendent/designee to determine the admittance or non-admittance of the student.

Adoption Date: May 23, 2002

Revision Date:

Legal Refs.: ORC **3313.66; 3321.02; 3321.03; 3321.04; 3321.07**
3331.01; 3331.02; 3331.04; 3331.06 through 3331.09

Cross Refs.: IGCF, Home Instruction
JEA, Compulsory Attendance Ages
JECE, Student Withdrawal from School (Loss of Driving Privileges)
JEGA, Permanent Exclusion
JHCC, Communicable Diseases
JK, Employment of Students

File: JK
EMPLOYMENT OF STUDENTS

The Board believes that a student's ~~Students'~~ school responsibilities are to take precedence over non-school-related jobs. However, the Board acknowledges that extenuating circumstances may surface when a student may need to forgo the traditional method of obtaining an education in order to work and provide support or care for himself/herself or his/her family members.

If a student needs to work while attending school, ~~they are~~ **he/she** is cautioned against assuming work commitments which interfere with ~~their~~ **his/her** studies and achievement in school. Opportunities for employment ~~are may be~~ provided through work-experience programs and ~~as noted below~~ **other employers in accordance with the following provisions for obtaining age and schooling certificates.**

Age and Schooling Certificates (Work Permits)

All students under the age of 18 must apply for a work permit in order to legally obtain paid employment. Students, ages 16 and 17, must have valid work permits for paid employment during the school year. Students, ages 14 and 15, must obtain valid work permits for employment at all times of the year.

In compliance with **State** law, the Superintendent/**designee** is responsible for processing requests for and issuing **all** work permits as necessary. **Students must provide all the documentation required by State law including, but not limited to, proof of age and physical fitness. Proof must also be provided identifying the potential employer as places of employment where minors can legally work.** ~~Employment must meet all legal requirements pertaining to jobs suitable for minors.~~

In-School Employment

The Board may make available to students part-time and summer jobs ~~may be open to students commensurate with their abilities and the needs of the school for student help~~ **District for student employees.** The Board also authorizes the District to provide cooperative work-experience programs.

The Board approves appointments and establishes pay rates. These rates comply with requirements of the minimum wage law.

Adoption Date: May 23, 2002

Revision Date:

Legal Refs.: ORC 3313.56; 3313.93; 3321.08-3321.11; 3331.01-~~3331.15~~; **3331.02; 3331.04; 3331.06-3331.09**; Chapter 4109; 4111.02
48 USC 1324a et seq.

Cross Refs.: **IGADA, Work-Experience Opportunities**
JECE, Student Withdrawal from School
JEG, Exclusions and Exemptions from School Attendance

File: KG
COMMUNITY USE OF SCHOOL FACILITIES

Although the basic purpose of public school facilities is to provide the youth of the community with a sound education program, the complete function of education is not achieved until the school facilities are ~~available~~ **made** to serve the ~~total~~ **entire** community. To accomplish this objective, **when school facilities are not in use for school purposes**, the Board shall, upon payment of the prescribed fee and subject to the requirements of applicable regulations, permit the use of school facilities for auxiliary, educational, recreational, cultural, civic, social, religious or other Board-approved purposes.

Adoption Date: May 23, 2002

Revision Date:

Legal Refs.: The Elementary & Secondary Education Act; 20 USC 1221 et. seq.
Title VIII, § 801
ORC 3311.215; ~~3313.74~~; 3313.75; 3313.76; 3313.77; 3313.79; 4303.26

Cross Refs.: KGB, Public Conduct on District Property
KI, Public Solicitations in the Schools

File: KGB
PUBLIC CONDUCT ON DISTRICT PROPERTY

All persons on District grounds are expected to abide by applicable laws, local ordinances, Board policies and **District and** building regulations.

No person on District property may assault, strike, threaten, menace or use improper, indecent or obscene language toward a teacher, instructor, other District employees or students **at any time**. This prohibition is extended to all athletic officials, coaches, spectators, and athletes in the District and all visiting teams.

Unless otherwise permitted by law, no person is permitted to bring deadly weapons or dangerous ordinances into a school safety zone.

No person may disrupt, disturb or interfere with the teaching of any class of students or any other activity conducted in a school building or upon the campus or grounds **at any time**.

Whoever violates ~~the above~~ **this** policy and/or building regulations will be asked to leave the property by whoever is in charge. Should that person refuse, law enforcement officials will be called. If the offender should be a student, the person in charge should report the student to the appropriate principal. The administration cooperates in any prosecution pursuant to the criminal laws of the State and local ordinances.

Good Conduct and Sportsmanship

The Board recognizes the value of cocurricular and extracurricular activities in the educational process and the values that young people develop when they have the opportunity to participate in an organized activity outside of the classroom.

Students and adults participating in cocurricular and extracurricular activities are expected to demonstrate responsible behavior and good conduct. The Board encourages the development and promotion of sportsmanship in all phases of the educational process, including athletics and all other cocurricular and extracurricular activities.

Adoption Date: May 23, 2002 Revision Date: April 27, 2009

Revision Date: September 16, 2004 Revision Date:

Revision Date: October 13, 2008

Legal Refs.: Gun-Free Schools Act; 20 USC 8921
ORC 2903.13; 2903.22; 2911.21; 2917.11; 2923.1212; 2923.122; 3313.20(A)

Cross Refs.: GBCB, Staff Conduct JFC, Student Conduct (Zero Tolerance)
KGC, Smoking on District Property KK, Visitors to the Schools
IGD, Cocurricular and Extracurricular Activities
KG, Community Use of School Facilities (Equal Access)

File: KK
VISITORS TO THE SCHOOLS

The Board encourages parents and other citizens of the District to visit classrooms to observe the work of the schools and to learn what the schools are doing. Visits should be scheduled with the teacher or building administrator, in advance, to avoid any unnecessary disruption to classroom instruction or activities.

To maintain the safety of students and staff and to ensure that no unauthorized persons enter buildings, all visitors ~~entering a school~~ must first report to the school **main** office ~~when entering~~, to receive authorization to visit ~~elsewhere in the building. (This policy does not apply when parents have been invited to a classroom or assembly program, graduation or athletic event.)~~ **(Authorization is not needed for school programs, assemblies, graduations and athletic events.)**

All participants and spectators of school programs, assemblies, graduations and athletic events are expected to abide by all applicable laws, local ordinances, Board policies and District and building regulations pertaining to public conduct on District property.

~~Unauthorized persons are not permitted in school buildings or on school grounds.~~ School principals and their designees are authorized to take appropriate action to prevent and remove, if necessary, unauthorized persons from entering District buildings, ~~and~~ loitering on **the** grounds, **and/or creating disturbances anywhere on District property.**

Adoption Date: May 23, 2002

Revision Date: September 22, 2008

Revision Date:

Legal Refs.: ~~Gun-Free Schools Act; 20 USC 8921~~
ORC ~~2903.13; 2903.22; 2911.21; 2917.11; 2923.1212; 2923.122; 3313.20(A)~~

Cross Refs.: BG, Board-Staff Communications (Also GBD)
KGB, Public Conduct on District Property
KI, Public Solicitations in the Schools