

**WESTLAKE CITY SCHOOLS
BOARD OF EDUCATION MINUTES**

**Monday, December 12, 2016 – 6:00 p.m. – Regular Meeting
Dover Intermediate School, 2240 Dover Center Road, Westlake, Ohio 44145**

Call to Order Time: 6:01 p.m.

Roll Call:

Dr. Winter	<u>Present</u>
Mrs. Leszynski	<u>Present</u>
Mr. Finucane	<u>Present</u>
Mr. Kraft	<u>Present</u>
Dr. Stoll	<u>Absent</u>

Pledge of Allegiance

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

VISION STATEMENT

The Westlake City School District will provide a dynamic, student centered, 21st Century learning environment. Our district will be characterized by high achievement, actively engaged learners, mutual respect, shared knowledge, pursuit of new skills and capabilities, collaborative learning, willingness to take action, a team commitment to data-driven continuous improvement, and tangible results.

MISSION STATEMENT

WE EDUCATE FOR EXCELLENCE...Empowering all students to achieve their educational goals, to direct their lives, and to contribute to society.

Acknowledgment of Visitors

Approval of Agenda

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

*Hearing of Public (15 Minutes) Agenda Items

A. Approval of Minutes

1. Special Meeting of November 13, 2016
2. Special Meeting of November 28, 2016

Voice Vote: 4-0 Aye

B. Informative Reports & Recognitions

1. Dover Intermediate School – Outdoor Education and Other Programs
2. CAC Report
3. Superintendent’s Report
4. Treasurer’s Report

C. New Business

1. Treasurer’s Recommendations

- | | |
|--|---------------|
| a. Resolution to Accept Funds | Exhibit C-1-a |
| b. Resolution to Establish Appropriations | Exhibit C-1-b |
| c. Resolution to Adjust FY17 Appropriations | Exhibit C-1-c |
| d. Resolution to Approve Payment in Lieu of Taxes Agreement with Remington Apartments NF LLC | Exhibit C-1-d |
| e. Resolution to Approve Payment in Lieu of Taxes Agreement with Wittine Properties Limited | Exhibit C-1-e |
| f. Resolution to Approve Payment in Lieu of Taxes Agreement with BCM Westlake LLC | Exhibit C-1-f |
| g. Resolution to Approve Payment in Lieu of Taxes Agreement with ARC Hospitality Portfolio I Owner, LLC | Exhibit C-1-g |
| h. A Resolution Determining that the District Will Utilize the Construction Manager at Risk Construction Delivery Method for the New Elementary School and Related Work and Authorizing the Administration to Solicit Statements of Qualifications and Proposals and Conduct Interviews of Shortlisted Firms | Exhibit C-1-h |

2. Superintendent’s Recommendations

- | | |
|--|-----------------|
| a. Resolution to Accept Gifts and Contributions | Exhibit C-2-a |
| b. Resolutions to Approve Staff Recommendations | |
| 1. Resolution to Approve FMLA, Retirement and Employment for Staff Members | Exhibit C-2-b-1 |
| 2. Resolution to Approve Supplemental Contracts | Exhibit C-2-b-2 |
| 3. Resolution to Approve Salary Increases | Exhibit C-2-b-3 |
| 4. Resolution to Approve Westlake High School Game Workers | Exhibit C-2-b-4 |
| 5. Resolution to Approve the Employment of Project Link Personnel | Exhibit C-2-b-5 |
| 6. Resolution to Approve Classified Substitutes for Staff Members | Exhibit C-2-b-6 |
| 7. Resolution to Amend Salary Scale Placement for Certified Staff Member | Exhibit C-2-b-7 |
| c. Resolution to Approve Contracts and Agreements | Exhibit C-2-c |
| d. Resolution to Approve Settlement Agreement | Exhibit C-2-d |

D. Board Items

- | | |
|---|-------------|
| 1. Resolution to Approve Appointment of Porter Public Library Trustee | Exhibit D-1 |
|---|-------------|

*Hearing of Public (15 Minutes)

E. Board Comments

F. Board Items

1. OSBA Reports
2. Announcement of Organizational Meeting on January 9, 2017 at 5:30 p.m.

RES. #16-303

RESOLVED that the Westlake Board of Education appoint Dr. Winter as President Pro-tem effective January 1, 2017 through the Organizational Meeting.

Motion by Mr. Finucane

Seconded by Mr. Kraft

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

G. Executive Session

1. Adjourn to Executive Session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official
Time: 7:16 p.m.

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

Others in attendance: Goggin, Hopkins, Sheets

2. Adjourn Executive Session and Return to Regular Session
Time: 8:28 p.m.

H. Adjournment

Motion by Mrs. Leszynski

Seconded by Mr. Kraft

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

President Winter adjourned the meeting at 8:28 p.m.

President

Treasurer

The public may address the Board during the periods of the meeting designated for public participation. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time allotted is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board present and voting.

December 12, 2016
16-519

EXHIBIT C-1-a
RES. #16-284

RESOLUTION TO ACCEPT FUNDS

RESOLVED that the Westlake Board of Education accept the following funds:

State Funds	Amount	Fund	Special Cost Center
Ohio K-12 Network Grant FY17	\$12,600.00	451	9617

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Dr. Winter AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Kraft AYE

December 12, 2016
16-520

EXHIBIT C-1-b
RES. #16-285

RESOLUTION TO ESTABLISH APPROPRIATIONS

RESOLVED that the Westlake Board of Education establishes the following FY17 appropriations:

Ohio K-12 Network FY17	
Account	Amount
451-2200-400-9617	\$12,600.00
Support Services-Instructional Staff	

Motion by _____ Mr. Kraft

Seconded by _____ Mr. Finucane

Roll Call Vote:

Dr. Winter AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Kraft AYE

December 12, 2016
16-521

EXHIBIT C-1-c
RES. #16-286

RESOLUTION TO ADJUST FY17 APPROPRIATIONS

RESOLVED that the Westlake Board of Education adjust the following FY17 appropriations:

REVISED PERMANENT APPROPRIATIONS FOR FISCAL YEAR 2017 AS OF 11/30/2016								
001 General Fund	Salary	Benefits	Purchase	Supplies	Equip. New	Other	Misc.	Total
	<u>100</u>	<u>200</u>	<u>400</u>	<u>500</u>	<u>600</u>	<u>800</u>	<u>900</u>	
1100 INSTRUCTIONAL	\$ 14,636,953.17	\$ 4,718,162.52	\$ 412,687.58	\$ 439,828.42	\$ 78,850.60	\$ 41,548.11	\$ -	\$ 20,328,030.40
1200 SPECIAL INSTRUCTIONAL	\$ 4,699,322.57	\$ 1,892,954.87	\$ 237,167.72	\$ 28,136.90	\$ 2,983.98	\$ -	\$ -	\$ 6,860,566.04
1300 VOCATIONAL INSTRUCTION	\$ 129,820.82	\$ 41,366.12	\$ 838,809.16	\$ -	\$ -	\$ -	\$ -	\$ 1,009,996.10
1900 TUITION	\$ 158,138.38	\$ 95,918.86	\$ 1,321,127.90	\$ -	\$ -	\$ -	\$ -	\$ 1,575,185.14
2100 STUDENT SERVICES	\$ 2,137,755.97	\$ 676,070.13	\$ 923,132.86	\$ 70,671.16	\$ 1,039.00	\$ 25,300.00	\$ -	\$ 3,833,969.12
2200 INSTRUCT. ASSIST SERVICES	\$ 856,101.90	\$ 346,650.64	\$ 125,548.57	\$ 122,544.89	\$ 52,876.41	\$ 20,630.00	\$ -	\$ 1,524,352.41
2300 BOARD SERVICES	\$ 22,125.00	\$ 5,343.16	\$ 21,621.22	\$ 1,000.42	\$ -	\$ 14,234.00	\$ -	\$ 64,323.80
2400 ADMINISTRATIVE SERVICES	\$ 1,665,427.17	\$ 820,874.66	\$ 346,880.35	\$ 19,613.76	\$ -	\$ 136,562.84	\$ -	\$ 2,989,358.78
2500 FISCAL SERVICES	\$ 454,179.73	\$ 190,486.96	\$ 22,083.70	\$ 11,971.38	\$ 179.85	\$ 678,266.79	\$ -	\$ 1,357,168.41
2600 PRINTING	\$ 257,823.60	\$ 114,435.40	\$ 108,519.59	\$ 5,038.61	\$ -	\$ 1,651.00	\$ -	\$ 487,468.20
2700 MAINT. OF PLANT	\$ 2,015,153.74	\$ 880,604.76	\$ 1,762,034.93	\$ 323,527.67	\$ 109,481.36	\$ -	\$ -	\$ 5,090,802.46
2800 TRANSPORTATION	\$ 2,066,778.25	\$ 989,407.27	\$ 254,346.05	\$ 351,741.43	\$ 48,895.00	\$ 35.00	\$ -	\$ 3,711,203.00
2900 OTHER SERVICES	\$ 258,318.69	\$ 110,559.23	\$ 17,944.17	\$ 2,424.65	\$ -	\$ 275.00	\$ -	\$ 389,521.74
3100 FOOD SERVICE OPERATIONS	\$ -	\$ -	\$ 26,856.25	\$ -	\$ -	\$ -	\$ -	\$ 26,856.25
3200 COMMUNICATION SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4100 SUBJECT ACTIVITY	\$ 89,890.15	\$ 19,682.09	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 109,572.24
4500 SPORTS ORIENTED	\$ 572,473.06	\$ 139,041.67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 711,514.73
4600 CO-CURRICULUM	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5200 SITE IMPROVEMENT	\$ -	\$ -	\$ 21,500.00	\$ -	\$ -	\$ -	\$ -	\$ 21,500.00
5300 ARCHITECT SERVICE	\$ -	\$ -	\$ 7,225.50	\$ -	\$ -	\$ -	\$ -	\$ 7,225.50
5500 BUILDING / CONSTRUCTION SERVICES	\$ -	\$ -	\$ 563,399.03	\$ -	\$ 450.00	\$ 1,500.00	\$ -	\$ 565,349.03
5600 BUILDING IMPROVE.	\$ -	\$ -	\$ 86,013.62	\$ -	\$ 2,192.00	\$ -	\$ -	\$ 88,205.62
5900 FACILITIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6100 PAYMENT OF DEBT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7100 CONTINGENCIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7200 TRANSFER OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
7410 ADVANCE OUT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 215,384.39	\$ 215,384.39
7500 REFUND PRIOR YEAR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,000.00	\$ 4,000.00
TOTAL General Fund 001	\$ 30,020,262.20	\$ 11,041,558.34	\$ 7,096,898.20	\$ 1,376,499.29	\$ 296,948.20	\$ 920,002.74	\$ 229,384.39	\$ 50,981,553.36
						Certificate GF Total		\$65,640,867.40

December 12, 2016
16-522

EXHIBIT C-1-c
(Continued)

REVISED PERMANENT APPROPRIATIONS FOR FISCAL YEAR 2017 AS OF 11/30/2016									
Debt Service									
002	Bond Retirement	\$	12,813,741.50						
XX									
Capital Projects									
003	Permanent Improvement	\$	693.26						
004	Building	\$	12,072.95						
XX									
Proprietary : Enterprise									
006	Food Services	\$	1,407,278.33						
009	Uniform School Supplies	\$	43,796.13						
011	Rotary Fund - Special Services	\$	682,497.50						
XX									
Fiduciary : Trust									
007	Special Trust	\$	68,026.60						
XX									
Trust / Endowment									
008	Endowment	\$	34,108.43						
XX									
Agency									
200	Student Managed Activity	\$	498,003.34						
XX									
Special Revenue:									
018	Public School Support	\$	524,078.13						
019	Other Grants	\$	842,932.44						
022	District Agency	\$	20,728.63						
300	District Managed Athletic Fund	\$	522,031.50						
401	Auxiliary Service (NPSS)	\$	893,790.58						
451	Data Communication Fund	\$	12,600.00						
466	Straight A Fund	\$	38,898.00						
499	Misc. State Grant	\$	-						
516	IDEA Part B	\$	1,042,178.10						
551	Limited English Prof.	\$	58,806.66						
572	Title I	\$	620,442.58						
587	Preschool Handicapped	\$	27,321.69						
589	Entry Year	\$	-						
590	Title IIA	\$	95,911.93						
	Total - Excluding 001	\$	20,259,938.28						
Total all Funds		\$	<u>\$71,241,491.64</u>					Certificate Total	\$ 85,900,805.68

Motion by Mr. Kraft
 Seconded by Mr. Finucane
 Roll Call Vote:
 Dr. Winter AYE
 Mrs. Leszynski AYE
 Mr. Finucane AYE
 Mr. Kraft AYE

EXHIBIT C-1-d
RES. #16-287

RESOLUTION TO APPROVE PAYMENT IN LIEU OF TAXES
AGREEMENT WITH REMINGTON APARTMENTS NF LLC

WHEREAS, the District filed that certain tax valuation complaint known as Case Number 212-21-002-2015 (the "Complaint ") with the Cuyahoga County Board of Revision (the "BOR") with respect to the Cuyahoga County Fiscal Officer's valuation of that certain property located at 27701 Detroit Road, Westlake, Ohio 44145 (the "Subject Property"), located within Westlake, Ohio, which Subject Property is known as being PPN 212-21-002 and owned by Remington Apartments NF LLC (the "Owner "); and

WHEREAS, an agreement ("Settlement Agreement") was reached with the Owner which provides for a stipulation to retain the Cuyahoga County Fiscal Officer's current valuation of the aforementioned Subject Property at a fair market value of \$ 19,312,300 for tax years 2015 - 2017. In exchange thereto, the Owner will make a one-time payment-in-lieu-of-taxation to the School Board in the amount of \$30,000.00 due upon signing Settlement Agreement as provided in the Settlement Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that:

Section 1. This Board approves the above referenced Settlement Agreement negotiated with Owner.

Section 2. The Board authorizes its President and Treasurer to affix their signatures to said settlement agreement and by doing so accepts the terms of the Agreement in its entirety.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion by Mr. Finucane

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Kraft AYE

EXHIBIT C-1-e
RES. #16-288

RESOLUTION TO APPROVE PAYMENT IN LIEU OF TAXES
AGREEMENT WITH WITTINE PROPERTIES LIMITED

WHEREAS, the District filed that certain tax valuation complaint known as Case Number 212-11-010-2015 (the "Complaint ") with the Cuyahoga County Board of Revision (the "BOR") with respect to the Cuyahoga County Fiscal Officer's valuation of that certain property located at 29050 Detroit Road, Westlake, Ohio 44145 (the "Subject Property "), located within Westlake, Ohio, which Subject Property is known as being PPN 212-11-010 and owned by Wittine Properties Limited (the "Owner "); and

WHEREAS, an agreement ("Settlement Agreement") was reached with the Owner which provides for a stipulation to retain the Cuyahoga County Fiscal Officer's current valuation of the aforementioned Subject Property at a fair market valuation of \$5,350,200 for tax years 2015 -2017. In exchange thereto, the Owner will make three (3) payments-in-lieu-of-taxation to the School Board in the amount of \$4,576.26 with respect to each of the 2015, 2016 and 2017 tax years, with a payment of \$4,576.26 due upon signing Settlement Agreement, a second payment of \$4,576.26 due on or before March 1, 2017, and a third payment of \$4,576.26 due on or before March 1, 2018, as provided in the Settlement Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that:

Section 1. This Board approves the above referenced Settlement Agreement negotiated with Owner.

Section 2. The Board authorizes its President and Treasurer to affix their signatures to said settlement agreement and by doing so accepts the terms of the Agreement in its entirety.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion by Mr. Finucane

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

EXHIBIT C-1-f
RES. #16-289

RESOLUTION TO APPROVE PAYMENT IN LIEU OF TAXES
AGREEMENT WITH BCM WESTLAKE LLC

WHEREAS, the District filed that certain tax valuation complaint known as Case Number 211-19-018-2015 (the "Complaint") with the Cuyahoga County Board of Revision (the "BOR") with respect to the Cuyahoga County Fiscal Officer's valuation of that certain property located at 1630 Crossing Parkway, Westlake, Ohio 44145 (the "Subject Property"), located within Westlake, Ohio, which Subject Property is known as being PPN 211-19-018 and owned by BCM Westlake LLC (the "Owner"); and

WHEREAS, an agreement ("Settlement Agreement") was reached with the Owner which provides for a stipulation to retain the Cuyahoga County Fiscal Officer's current valuation of the aforementioned Subject Property at a fair market valuation of \$17,972,200 for tax years 2015- 2017. In exchange thereto, the Owner will make a one-time payment-in-lieu-of-taxation to the School Board in the amount of \$22,643.00 due upon signing Settlement Agreement as provided in the Settlement Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that:

Section 1. This Board approves the above referenced Settlement Agreement negotiated with Owner.

Section 2. The Board authorizes its President and Treasurer to affix their signatures to said settlement agreement and by doing so accepts the terms of the Agreement in its entirety.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion by Mr. Finucane

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

EXHIBIT C-1-g
RES. #16-290

RESOLUTION TO APPROVE PAYMENT IN LIEU OF TAXES
AGREEMENT WITH ARC HOSPITALITY PORTFOLIO I OWNER, LLC

WHEREAS, the District filed that certain tax valuation complaint known as Case Number 211-21-004-2015 (the "Complaint ") with the Cuyahoga County Board of Revision (the "BOR") with respect to the Cuyahoga County Fiscal Officer's valuation of that certain property located at 29690 Detroit Road, Westlake, Ohio 44145 (the "Subject Property), located within Westlake, Ohio, which Subject Property is known as being PPN 211-21-004 and 211-21-005 and owned by ARC Hospitality Portfolio I Owner, LLC (the "Owner"); and

WHEREAS, an agreement ("Settlement Agreement") was reached with the Owner which provides for a stipulation to retain the Cuyahoga County Fiscal Officer's current valuation of the aforementioned Subject Property at a fair market valuation of \$ 6,833,800 (total) for tax years 2015 - 2017. In exchange thereto, the Owner will make three (3) payments-in-lieu-of-taxation to the School Board with a payment of \$148,621.94 due upon signing Settlement Agreement, a second payment of \$74,310.97 due on or before March 1, 2017, and a third payment of \$74,310.97 due on or before March 1, 2018, as provided in the Settlement Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Westlake City School District that:

Section 1. This Board approves the above referenced Settlement Agreement negotiated with Owner.

Section 2. The Board authorizes its President and Treasurer to affix their signatures to said settlement agreement and by doing so accepts the terms of the Agreement in its entirety.

BE IT FURTHER RESOLVED, that it is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Motion by Mr. Finucane

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

EXHIBIT C-1-h
RES. #16-291

The Board of Education of the Westlake City School District met in regular session at 6 p.m. on December 12, 2016 at Dover Intermediate School, 2240 Dover Center Road, Westlake, OH 44145 with the following members present:

Carol Winter

Barbara Leszynski

John Finucane

Joseph Kraft

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Mr. Kraft moved the adoption of the following resolution:

A RESOLUTION DETERMINING THAT THE DISTRICT WILL UTILIZE THE CONSTRUCTION MANAGER AT RISK CONSTRUCTION DELIVERY METHOD FOR THE NEW ELEMENTARY SCHOOL AND RELATED WORK AND AUTHORIZING THE ADMINISTRATION TO SOLICIT STATEMENTS OF QUALIFICATIONS AND PROPOSALS AND CONDUCT INTERVIEWS OF SHORTLISTED FIRMS.

WHEREAS, the District is building a new elementary school; and

WHEREAS, the Administration has recommended the use of the Construction Manager at Risk construction delivery method; and

WHEREAS, the District must solicit statements of qualifications and proposals for the construction management at risk services for the project; and

WHEREAS, the Administration will involve the architect and legal counsel in the selection process and provide to this Board a recommendation for its consideration; and

NOW, THEREFORE BE IT RESOLVED, by the Board of Education of the Westlake City School District, County of Cuyahoga, Ohio, that:

Section 1. This Board authorizes its administrative team to solicit statements of qualifications and pricing proposals for construction manager at risk services for the new school and related work and to provide a recommendation to the Board for its consideration.

Section 2. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

December 12, 2016
16-528

Mr. Finucane seconded the motion and the roll being called upon the question of the adoption of the resolution, the vote was as follows:

Carol Winter – Aye

Barbara Leszynski – Aye

John Finucane – Aye

Joseph Kraft – Aye

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a meeting held on December 12, 2016, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said resolution.

Todd L. Hopkins, Treasurer

EXHIBIT C-2-a
RES. #16-292

RESOLUTION TO ACCEPT GIFTS AND CONTRIBUTIONS
(ORC 3313.36)

RESOLVED that the Westlake Board of Education accepts with gratitude the following donations and in so doing hereby acknowledges the positive and supportive activities of those listed.

Mr. and Mrs. Stanley Bullard 1864 Halls Carriage Path Westlake, OH 44145	Donated \$225.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Mr. and Mrs. Mike Gardner 4536 Secretariat Court Avon, OH 44011	Donated \$150.00 to Westside Connections at Westlake High School to provide social and educational opportunities for adults with special needs in the Westlake area.
Pirnat Family 1815 Settlers Reserve Way Westlake, OH 44145	Donated 10 green and black umbrellas to the staff and students at Bassett Elementary School for use during inclement weather.
First Watch Crocker Park 168 Market Street Westlake, OH 44145	Donated 40 muffins each month (October through May) to Bassett Elementary School for the Totally Awesome Tuesday recognition ceremony. Students are recognized for displaying attitudes and attributes from the IB Learner Profile.
Bassett PTA Ms. Jenn Frey 1848 Holden's Arbor Run Westlake, OH 44145	Donated miscellaneous clothing items to the Clinic at Bassett Elementary School to provide clean dry clothes to students who get wet or dirty outside during recess.
Kate Bilski and Matt Richardson 28446 West Preston Westlake, OH 44145	Donated miscellaneous office supplies, file cabinets, chairs, desks and shelving units to Westlake City Schools.

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

EXHIBIT C-2-b-1
RES. #16-293

RESOLUTION TO APPROVE FMLA, RETIREMENT
AND EMPLOYMENT FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approve the following FMLA, retirement and employment for staff members.

FMLA

<u>Name</u>	<u>Date</u>
Jenny Clark	12/16/16
Pamela Hughes	12/5/16
Marsha Frazier	12/2/16
Adria Joseph	11/21/16

Classified Retirement

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective Date</u>
Edward Karohl	Mechanic	Transportation	11/30/2016

Classified Employment

<u>Name</u>	<u>Building/Position</u>	<u>Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Holly Schaab	DIS Kitchen Help	11/28/16	0	3.5	5	9
Colleen Whitford	WHS Kitchen Help	11/28/16	0	3.75	5	9
Leah Vandersluis	Bus Driver (Sub)	12/1/16	N/A	3	5	9

Exempt Employment

<u>Name</u>	<u>Building/Position</u>	<u>Date</u>	<u>Step</u>	<u>Hours</u>	<u>Days</u>	<u>Months</u>
Robin Allen	Admin Asst to CFO	1/3/17	2	7.5	5	12

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

EXHIBIT C-2-b-2
RES. #16-294

RESOLUTION TO APPROVE SUPPLEMENTAL CONTRACTS

RESOLVED that the Westlake Board of Education approves the following supplemental contracts (in-district and out-of-district) for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>In District</u>	<u>Step</u>
Amy Schillinger	LBMS Piano Accompanist	Y	N/A
Amy Schillinger	WHS Musical Director	Y	3
Megan Thomas	DIS Yearbook Advisor 50%	Y	1
Dawn Dawson	DIS Yearbook Advisor 50%	Y	17
Tom Withers	Freshman Boys' Basketball Volunteer	N	N/A
Emily Stephenson	WHS Boys' Asst. Swimming 50%	N	0
Jack Pennuto Jr.	WHS Boys' Asst. Swimming 50%	N	0
Joy Smith	LBMS Drama Club Advisor	N	3
Sara Latkowski	LBMS Student Council Advisor	Y	1
Lynnise Piskura	LBMS Winter Cheerleading Advisor	Y	11
Shawn Hood	Prep Basketball Director	N	N/A
Paul Appel	Assistant Prep Basketball Director	N	N/A
Danny Rocco	Youth Wrestling Director	N	N/A

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

EXHIBIT C-2-b-3
RES. #16-295

RESOLUTION TO APPROVE SALARY INCREASES

RESOLVED that the Westlake Board of Education approves the following salary increases.

<u>Name</u>	<u>Step</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Michael Allan	12	MA	MA+10	9/1/16
Jennifer Bernath	3	BA	BA+10	9/1/16
Veronica Bozich	9	MA	MA+10	9/1/16
Jennifer Butler	3	MA	MA+10	9/1/16
Kim D'Acunzo	18	MA+10	MA+20	9/1/16
Laura Emmer	3	BA+20	BA+30	9/1/16
Kristi Fortuna	6	BA	BA+10	9/1/16
Melissa Graham	7	BA+10	BA+20	9/1/16
Joseph Heiland	7	BA+20	BA+30	9/1/16
Paige Kruse	2	BA+10	BA+30	9/1/16
Kayleigh O'Neill	3	BA	BA+10	9/1/16
Staci Peltz	9	BA+30	MA	9/1/16
Jennifer Riley	17	MA	MA+10	11/1/16
Bridget Royce	4	BA+30	MA	9/1/16
Samantha Smith	5	MA+10	MA+20	11/1/16
Lisa Zollos	5	BA+10	BA+30	9/1/16

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

EXHIBIT C-2-b-4
RES. #16-296

RESOLUTION TO APPROVE WESTLAKE HIGH SCHOOL GAME WORKERS

RESOLVED that the Westlake Board of Education approves the following Westlake High School Game Workers:

High School Game Workers

Ingrid Angala
Bill Bongers
Tony Cipollone
Art Daniels
Mary Dunn
Susan Dvorak
Sandee Erdman
Karen Freeman
Laura Grane
Dave Grdosic
Eric Hansen
Ann Hasenrohl
Dameon Headings
John Holland
John Horwatt

Karen Jones
Alex Krystynak
Brittain Macdonald
Jackie Massa
Duane Miller
Stephanie Morgan
Megan Moutoux
Mike Rebholz
Evelyn Urbin
Fiona Walker
Doug Warnke
Jack Williams
Don Williams
Vedyn Wylie
Linnea Zupan

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

December 12, 2016
16-534

EXHIBIT C-2-b-5
RES. #16-297

RESOLUTION TO APPROVE THE EMPLOYMENT OF PROJECT LINK PERSONNEL

RESOLVED that the Westlake Board of Education approve the employment of the following Project Link personnel effective 12/12/2016:

<u>Name</u>	<u>Position</u>	<u>Rate</u>
Chris Frantz	Community Education Instructor	\$25.31 /Hour
Allen Ziga	Community Education Instructor	\$25.31 /Hour

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Kraft AYE

December 12, 2016
16-535

EXHIBIT C-2-b-6
RES. #16-298

RESOLUTION TO APPROVE CLASSIFIED SUBSTITUTES FOR STAFF MEMBERS

RESOLVED that the Westlake Board of Education approves the following classified substitutes for staff members for the 2016-2017 school year.

Rob Baird
Linda Bailey
Brittany Barron
Mary Dillinger
Janice Juhn
Nisreen Odetallo
Laura Zabell

Motion by Mr. Kraft

Seconded by Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

December 12, 2016
16-536

EXHIBIT C-2-b-7
RES. #16-299

RESOLUTION TO AMEND SALARY SCALE PLACEMENT FOR CERTIFIED STAFF MEMBER

RESOLVED that the Westlake Board of Education amends the salary scale placement for the following certified staff member (see Resolution #16-273 Certified Employment of November 28, 2016 minutes).

<u>Name</u>	<u>Position</u>	<u>From</u>	<u>To</u>
Erin Blahnik	Intervention Specialist	Step 15	Step 13

Motion by _____ Mr. Kraft

Seconded by _____ Mrs. Leszynski

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

December 12, 2016
16-537

EXHIBIT C-2-c
RES. #16-300

RESOLUTION TO APPROVE CONTRACTS AND AGREEMENTS

RESOLVED that the Westlake Board of Education approves the following contracts and agreements.

Applewood Centers, Inc. (The Gerson School)

Darci M. Brasher

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Dr. Winter AYE

Mrs. Leszynski AYE

Mr. Finucane AYE

Mr. Kraft AYE

December 12, 2016
16-538

EXHIBIT C-2-d
RES. #16-301

RESOLUTION TO APPROVE SETTLEMENT AGREEMENT

RESOLVED that the Westlake Board of Education approves the following settlement agreement:

Cuyahoga County Court of Common Pleas, Case No. CV-16-860631, Ghanem, et al. vs. Party Animals, et al. vs. Holly Lane Elementary School, et al.

FURTHERMORE, the Westlake Board of Education hereby directs the Director of Business Affairs to enter into the aforementioned agreement.

Motion by Mrs. Leszynski

Seconded by Mr. Finucane

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>

December 12, 2016
16-539

EXHIBIT D-1
RES. #16-302

RESOLUTION TO APPROVE APPOINTMENT
OF PORTER PUBLIC LIBRARY TRUSTEE

RESOLVED that the Westlake Board of Education approves the appointment of Jennifer Darling to the Westlake Porter Public Library Board of Trustees for a seven-year term from 2017-2023.

Motion by Mr. Kraft

Seconded by Mr. Finucane

Roll Call Vote:

Dr. Winter	<u>AYE</u>
Mrs. Leszynski	<u>AYE</u>
Mr. Finucane	<u>AYE</u>
Mr. Kraft	<u>AYE</u>