## CCP and populating the EMIS screens

## For a typical $\mathbf{3}$ college credit = $\mathbf{1}$ high school credit course.

| OHIO STATE REPORTING INFORMATION - Version 1.13 |  |  | Length of Scheduled Inst: Actual hours the student is enrolled in the course, if 3 hours of inst $\times 20$ week for a semester long course, hours $=60$. |
| :---: | :---: | :---: | :---: |
| Exclude from EMIS Course Reports | $\square$ |  |  |
| CTA/CBI Course/No Students | No V |  |  |
| Subject Codes (See Appendix C) | 159999 (Subject Code List) |  |  |
|  | Other Social Studies - Social Studies Codes |  |  |
| (Not required for CTAE courses) |  |  |  |
| Semester Code | (8) Other $\checkmark$ |  | Location IRN: IRN of the college granting credit |
| Length of Scheduled Instruction | $\longrightarrow$ |  |  |
| Location IRN | 063537 |  |  |
| Subject Area for Credit | (SOO) Social Studies units Other than American History \& Government $\checkmark$ |  |  |
| Language Used in Teaching Course | (E) English $\quad \checkmark$ |  |  |
| CTE College Credit | (N) No, the course is not a CTE College Credit Course $\checkmark$ |  |  |
| curriculum | (PS) Postsecondary Enrollment Options (PSEO) ${ }^{\text {) }}$ |  |  |
| Delivery Method | (FF) Face to Face Classroom Instruction $\quad \checkmark$ |  |  |
| Educational Option | (NO) Not an Educational Option Course $\quad$ V |  |  |
| Student Population | (RG) Regular/General Students K-12 | $\checkmark$ |  |
| Credit Flexibility Code | (SOO) Social Studies units Other than American History \& Government $\checkmark$ |  |  |
|  | (N) Not Credit Flex $\quad \checkmark$ |  | Dual Credit: Y Course is Dual Credit. In additional field add the number of credits that will be awarded by the Post Secondary educator, in this example " 3 " should be |
| Highly Qualified Teacher | (I) Not applicable. Not a core course OR course type is not evaluated for HC $\checkmark$ |  |  |
| Highly Qualified Teacher IRN |  |  |  |
| Staff Provider IRN |  |  |  |
| Dual Credit | (Y) Course is a Dual Credit Course $\checkmark$ | Default: Course Credit Hours |  |
| Block Scheduling | Not Block Scheduled $\checkmark$ |  | entered. |

## Calculating the Percent of time:

The way ODE is explaining the percent of time is that it is based on the student's schedule.
John Smith, 2 full HS credits and 3 college credits.
We are looking for a percentage, multiply the 2 HS credits $\times 3=6$ and add the 3 college credits $=9$
\% HS inst 6/9 or 67\%
\% College 3/9 or 33\%

