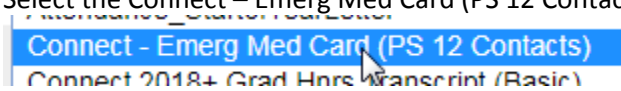


Emergency Med Roster Report CONTACTS

July 2019 LMA

1. From the Bldg Start page, select your subgroup
ie Home_Room = PSIA
2. From the drop down, select Print Report
3. Select the Connect – Emerg Med Card (PS 12 Contacts)



4. Click Submit

Comments:

- You can select 1 student at a time if you need to have a 1 page report
- Athletics can pull a team using the program/activities code
- To select multiple grade levels
 - From the District View
 - Enter the following into the query bar: `grade_level>=0;grade_level<9`
 - This will give you all KG – grade 8 students enrolled in our district, it will include students in private schools or placed out. They will be in the electronic bldg..