Westlake Schools Citizens Advisory Committee

Meeting Minutes – Regular Meeting – February 15, 2011

Next CAC meeting: Monday, March 21 at the Board of Education Building 7:30 pm.

Please advise Laura Steinbrink or Cecilia Steinman in advance if you will be unable to attend the meeting.

Attendees (9): Laura Steinbrink and Cecilia Steinman (presiding co-chairs), Susan Carroll, Tom Carroll (WHS student representative), Dave Centa, Tom Horwitz, Patty McHugh, Sarah Rintamaki, Karen Seawall, Kevin Wang (WHS student representative), Dan Keenan (Superintendent), Tom Mays (Board representative).

1. Call to Order and Introductions

The meeting was called to order by Laura Steinbrink at 7:30 p.m.

2. Approval of Agenda

A motion to approve the agenda was made by Dave Centa. The agenda was approved with no amendments.

3. Approval of Minutes

A motion to approve the minutes was made by Tom Horwitz. The minutes were approved with no amendments.

4. Superintendent's Report (Dr. Dan Keenan)
   - District topics: CIP audit (independent evaluators' critique), IBS conference, full day kindergarten, response to interventions
   - Construction:
     - HS benchmarks on track (schematic on budget, design and development (DND) April/May, construction documents)
     - Site plans incorporated neighborhood feedback – major changes implemented. Westshore Arts Council and student involvement. Traffic study regarding a traffic light on Hilliard for WHS.
     - WHS: 14 WHS national merit semifinalists were all named finalists. Parking next year restricted due to construction.
     - Planning dates: 9/13 WHS open for use. 11/13 WHS parking lot open for use (cost/utilization benefits for the time offset), MS winter/13

5. Board of Education Report
   - Meetings rescheduled to take place in the schools, Skype presentations incorporated. Desired outcome is to increase public's attendance at board meetings.

6. Old Business
   - HS start/end time shift (Sarah Rintamaki)
     - Research indicates that delay in start times is beneficial for high school students. Parent, teacher, activity leader, and community student employers survey completed. Student surveys will occur later.
     - The majority of parents are concerned about the sleep deficit. Parents that consider sleep deficit an issue favor a delayed start time. If delayed start times implemented, parent/student education regarding the issue is recommended.
     - Current obstacle to implementation is increased transportation costs. Potential secondary issue concerns youth sports that use high school facilities.
     - HS athletics mostly unaffected; priority scheduling of proposed zero-period classes (limited offering) can offset impact.
     - No/low impact to students with after school jobs.
     - Report with summary of findings and recommendations to be written.

   - Healthy eating (Patty McHugh and Laura Steinbrink)
     - Parent survey was just returned; preliminary scan indicates overwhelming support for healthier choices. Reporting in progress.
     - A pediatric nutritionist (S. Akers) was made available for consultation to work with the schools (D. Puffer) by the Cleveland Clinic.
     - A wellness policy facilitator (N. Miller, Holly Lane) was named.

7. New Business
   - A mechanism to track CAC recommendations / implementation status to the board will be developed.

8. Adjourn

A motion to adjourn the meeting was made by Dave Centa. The meeting was adjourned at 8:45 p.m.

Minutes were taken by Susan Carroll