**Hilliard Elementary PTA General Membership Meeting**

Thursday, November 19, 2015 at 9 a.m.

**Attendance:**

Ginny Krouse, Kim Tucker, Kristen Pugh, Gail Golembiewski, Niki Arkwright and Abbey Samide

**Call to Order:**

Ginny Krouse, President, called the meeting to order at 9:05 a.m. in the Art Room. The Pledge of Allegiance was said. Ginny thanked members for coming to the last PTA meeting of 2015.

**Approval of October’s Minutes**

Gail Golembiewski motioned to approve these minutes. Kim Tucker seconded the motion.

**EXECUTIVE BOARD REPORTS**

**President-Ginny Krouse**

The star player of the month was Patty Ponstingle for her work with Parents Night Out.

DIS PTA needs a parent of a fourth grader to represent Hilliard on their nominating committee. Abbey Samide made a motion to nominate Gail Golembiewski to the DIS nominating committee. Kristen Pugh seconded the motion.

PTA Standards of Affiliation require us to adopt a code of ethics policy and a conflict of interest policy by November 30, 2015. Ginny passed around proposed policies. Gail Golembiewski motioned to adopt these policies and Abbey Samide seconded the motion.

**Treasurer-Niki Arkwright**

Niki distributed the finance reports and suggested a budget amendment for Math Pentathlon since we are no longer doing it this year. Gail Golembiewski motioned to amend Math Pentathlon’s budget to zero dollars. Abbey Samide seconded the motion.

Accounts need to be added for Parents Night Out and Magic Gives Back. Gail motioned to add these accounts and Abbey seconded the motion.

**1st VP Report-Ingrid Adkins**

Ingrid will be looking into prices to add names to the Hilliard PTA presidents’ plaque.

Kristen Pugh and Sarah Camden were asked to serve on the nominating committee. Gail motioned to nominate Kristen Pugh and Sarah Camden to serve on Hilliard’s nominating committee. Abbey seconded the motion.

Cheryl Buchino suggested via email that we have a representative from each grade serve on the nominating committee. Niki Arkwright said the wording in the bylaws would need to be flexible just in case we don’t find a representative from each grade. Ginny suggested changing the bylaws to say “3 to 5 members” instead of just “3.” The group agreed, and it will be voted on at the next meeting.

**3rd Vice President-Principal Tucker**

Students participated in a lockdown drill. A parent notification was sent home (the day of the drill). The school is required to have four lockdown drills a year.

The greenhouse is now up thanks to parent volunteers and staff. The greenhouse was paid for by a $2000 Whole Kids Foundation grant.

The One School, One Book committee is in the process of choosing a book for this year. The treasurer will write a donation check for this project on December 1. Businesses will receive their books in January and the Kick Off at Hilliard will be in February.

**Council Delegates-Michelle Tobin and Cheryl Buchino**

January 7 - Parent computer class at the high school, focusing on google docs, etc. Date is tentative.  
  
February 4 - Parent meeting at the high school to explain state testing changes, this is also a tentative date and may swap places with kindergarten information night.  
  
Fall flower sale at Deans was a success, so there will be a holiday/winter sale. Info coming soon.  
  
December 8 is Reflections art show at the library from 5-7pm.  
  
There are two sessions for the superintendent search forums  
        Dec 2 @ 1pm for PTA members (WHS red brick room)  
        Dec 2 @ 7pm open to whole community (WHS red brick room)

**COMMITTEE REPORTS**

**Book Fair-Christine Gorski, Dawn Cipollo:** The Book Fair needs more volunteers. Please consider signing up on signup genius.

**COSI-Sarah Camden and Kristen Pugh:** COSI needs more volunteers. Water and snacks will be provided to volunteers. Kim will ask staff about having a possible luncheon/potluck for staff and volunteers.

**Directory, Elizabeth Szabo:** The directory is finished. It will be printed for free today, and we will receive them on Monday.

**Financial Review-Gail Golembiewski:** Niki gave Gail some statements, and so far, they look good.

**Giant Eagle Gift Cards, Diane Reisdorff:** Flyers promoting Giant Eagle gift cards were sent out this week, and payment is due on Friday, November 20.

**Health and Safety-Abbey Samide:** Abbey will be writing a blurb regarding the mitten tree drive, which will start in December. She wants to have a Turkey Trot event next year.

**High Five Store-Tricia Needham:**  The High Five Store was a huge success!

**Holiday Ornaments-Linda Puchmeyer, Maureen Spring:**  Holiday Ornaments needs more volunteers to assemble ornaments. Kim offered to help if she can get the ornaments before Thanksgiving.

**Husky Wear-Gail Golembiewski:**  Gail is still investigating. Ginny to ask Nicole Sauer for Husky logo without the date.

**Membership-Kyoko Hong and Nicole Sauer:**  158 members to date—10 more than last year.

**Music Program-Amber McLoney:**  The 4th grade musical takes place December 17 at 6:30 p.m.

**Rebate Coordinator-Alena Bodova:**  $621 worth of Box Tops were submitted on November 11.

**Reflections-Maureen Spring:**  The Reflections Art show is on Tuesday, Dec. 8 from 5-7 p.m. at Westlake Porter Library. All are welcome.

**ANNOUNCEMENTS**

* Next meeting: Thursday, January 21 at 6:30 p.m. in the Library

Meeting adjourned at 10 a.m.

Respectfully submitted by Cheryl Buchino, Secretary